



Rameshwari Devi Girls College, Bharatpur (Raj.)



(A Government Girls PG College, Affiliated to M. S. Brij University, Bharatpur, Raj.)

Phone No:05644-222774

Email-1. rdgirls@gmail.com

2.rdgirlsbharatpur@gmail.com

<https://hte.rajasthan.gov.in/college/ggcbharatpur>

LIST OF COMMITTEES

2021-22



Office of the Principal, R.D. Govt. Girls (PG) College, Bharatpur



Phone: 05644 222774

Email- (i)rdgirlsbaratpur@gmail.com
(ii)rdgirls@gmail.com

<https://hte.rajasthan.gov.in/college/ggebharatpur>

S.No.-RDGC/Estt./2021-22/2388

Date: 14/09/2021

Following committees are constituted with immediate effect to run the co-curricular & extra-curricular activities and smooth functioning of the routine official work at this college.

List of Committees

S.No.	Name of Committee	Member Officer	Link Officer	Signature
1.	Teaching Monitoring and Follow ups Committee	1. Smt.Madhu Sharma 2. Dr. R.C Verma 3. Dr. Karuna Gaur 4. Dr. S.R Lahari	Direct reporting to Principal	
2.	NAAC , IQAC , AAP (Annual Audit Programme) and College Statistics Committee	1. Dr. Shilpi Deep Mathur (Coordinator) 2. Dr. L.S Gayawal 3. Dr. Kamlesh Sisodia (Incharge AAP) 4. Dr. Alka Goyal 5. Dr. Rajani Vashishth (Incharge College Statistics Committee) 6. Dr. Krati Sharma 7. Shri Jagdish Kumar 8. Shri Vimlesh Sisodia 9. AAO-I (Officiating) 10. AAO (Officiating) 11. Shri Manish Puri (Lab Assistant) 12. Shri Jagmal Singh Sagar (Junior Assistant)	1. Dr.R.CVerma 2. Dr.K.K.Gupta	
3.	UGC & AISHE Committee * Dr. Natwar Singh SWAYAM	1. Dr. Karuna Gaur (Coordinator) 2. Dr. Nisha Goyal 3. Dr. Anju Pathak 4. Shri Jagdish Kumar 5. AAO-I (Officiating) 6. AAO (Officiating) 7. * Shri Mohan Singh (Junior Assistant) 1. Smt. Sadhana Sharma (OIC) 2. Shri Yogendra Singh (Junior Assistant)	Dr. R.C Verma Dr. Sunil Gupta	

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	ANANDAM	<ol style="list-style-type: none"> 1. Dr. Alka Goyal (OIC) 2. Smt.Suman Goyal 3. Smt.Anita Meena 4. Smt.Pooja Pareek 5. Smt. Brajeshwari Devi (AAO) 	Dr. Meenu Arvind Agrawal	
4.	Examination Committee * Dr. Natwar Singh	Coordinated by Principal / Academic Incharge <ol style="list-style-type: none"> 1. Dr.R.C.Verma 2. Dr.S.R.Lahari. 3. Dr.K.K.Gupta 4. Smt.Anjana Kaul 5. Dr.Nisha Goyal 6. Dr.Saroj 7. Sh. Jagadish Kumar 8. * Smt.Manju Verma (OS)) 9. Sh.Mohan Singh (Junior Assistant) 	Direct reporting to Principal	
5.	RUSA Committee	<ol style="list-style-type: none"> 1. Dr. Shilpi Deep Mathur (Coordinator) 2. Dr. Kamlesh Sisodia 3. Shri Man Singh Meena 4. Shri Yogendra Singh (Junior Assistant) Invitee as Project Monitoring Unit Dr. K.K. Gupta Invitee as Board Of Governor Dr, S.R. Lahari	Dr. Karuna Gaur	
6.	Research Committee * Dr Natwar Singh	<ol style="list-style-type: none"> 1. Dr. S.R. Lahari (Coordinator) 2. Dr. L.S. Gayawal 3. Dr. Alka Goyal 4. Dr. Rajani Vashishth 5. * Shri Deepak Kumar (Junior Assistant) 	Dr. Karuna Gaur	
7.	Time-table Committee	<ol style="list-style-type: none"> 1. Dr. S.R. Lahari (Coordinator) 2. Smt. Anjana Kaul (Science) 3. Dr. Nisha Goyal (Arts) 4. Dr. Sadhna Sharma (Arts) 5. Smt Pooja Pareek (Commerce) 1. Shri Jagmal Singh Sagar (Junior Assistant) 	Dr. Karuna Gaur	

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8.	Building Construction, Maintenance, Repair and Protection Committee * Deewan Singh	<ol style="list-style-type: none">1. Dr. R.C. Verma (Coordinator)2. Dr. S.R. Lahari3. Dr. K.K. Gupta4. Dr. Shilpi Deep Mathur5. Dr. Sunil Gupta6. AAO-I (Officiating)7. AAO (Officiating)8. Store Keeper (Officiating)	Direct reporting to Principal	
9.	Scholarship/ Devnarayan Scooty, Kali Baibheel (Medhavi) Scooty Distribution and other Scholarships like Minority Students Scholarship Committee	<ol style="list-style-type: none">1. Smt. Anjana Kaul (Coordinator)2. Dr. Meenu Arvind Agrawal3. Shri Man Singh Meena (Liaison Officer- OBC Welfare)4. Smt. Deepti Agrawal5. Shri Devi Sahay Meena (Lab Assistant)6. Shri Gajendra Beniwal (Lab Assistant)7. Shri Deepak Kumar (Junior Assistant)	Dr. S.R. Lahari	
10.	Antiragging Committee.	<ol style="list-style-type: none">1. Dr. Anju Pathak (Coordinator)2. Smt. Suman Goyal3. Dr. Krati Sharma4. Shri Devi Sahay Meena (Lab Assistant)	Dr. Meenu Arvind Agrawal	
11.	Eco-Club	<ol style="list-style-type: none">1. Dr. Anju Pathak (Coordinator)2. Smt. Suman Goyal3. Smt. Anita Meena4. Dr. Krati Sharma5. Shri Jagdish Kumar6. Cashier (Officiating)	Direct reporting to Principal	
12.	Store related Matters and Archives (Records) Committee	<ol style="list-style-type: none">1. Dr. R.C. Verma (Coordinator)2. Dr. K.K. Gupta3. Dr. Sunil Gupta4. Shri Vimlesh Sisodia5. Shri Yogendra Singh (Junior Assistant)	Direct reporting to Principal	
13.	Career Counseling, Placement, Students Advisory, Welfare and Complaint Redressal Committee	<ol style="list-style-type: none">1. Dr. Meenu Arvind Agrawal (Coordinator)2. Dr. Sunil Gupta3. Dr.L.S.Gayawal4. Smt. Sadhna Sharma5. Shri Vimlesh Sisodia6. Smt.Pooja Pareek7. Shri Yogendra Singh (Junior Assistant)	Dr. K.K. Gupta	

14.	Equipment's Maintenance, Repair Committee (R.O., Cooler, Submersible Pump, Generator, CCTV, Water taps, Copiers, Computers and all other devices)	<ol style="list-style-type: none"> 1. Dr. S.R. Lahari (Coordinator) 2. Dr. K.K. Gupta 3. Dr. Sunil Gupta 4. Shri Vimlesh Sisodia 5. Shri Devi Sahay Meena (Lab Assistant) 6. Shri Yogendra Singh (Junior Assistant) 	Dr. R.C. Verma	
15.	Women Harassment at Working Place, Internal Complaints Abatement and Women's Study Cell	<ol style="list-style-type: none"> 1. Dr. Nisha Goyal (Coordinator) 2. Dr. Rajni Vashishth 3. Dr. Madhu Agrawal 4. Shri Man Singh Meena 5. Dr. Saroj 6. Dr. Krati Sharma <p>External Member Smt. Babita Sharma (Kalpvriksh)</p>	Direct reporting to Principal	
16.	Discipline, Inspection of Private Colleges, Car-Cycle Stand and Canteen Committee	<p>Team A:</p> <ol style="list-style-type: none"> 1. Dr. S.R. Lahari (Coordinator) 2. Smt. Anjana Kaul 3. Dr. K.K. Gupta 4. Dr. Meenu Arvind Agrawal 5. Shri Yogendra Singh (Junior Assistant) <p>Team B:</p> <ol style="list-style-type: none"> 1. Dr. Sunil Gupta 2. Dr. Kamlesh Sisodia 3. Dr. Shashi Prabha 4. Shri Man Singh Meena 5. Shri Yogendra Singh (Junior Assistant) 	Dr. R.C. Verma	
17.	Sports Committee	<ol style="list-style-type: none"> 1. Dr. S.R. Lahari (Coordinator) 2. Dr. Shashi Prabha 3. Shri Man Singh Meena 4. Shri Vimlesh Sisodia 5. Shri Deepak Kumar (Junior Assistant) 	Direct reporting to Principal	
18.	Cultural & Literature and Prize Distribution Committee * <i>Deewan Singh</i>	<ol style="list-style-type: none"> 1. Dr. Rajni Vashishth (Coordinator) 2. Dr. Shashi Prabha 3. Smt. Deepti Agrawal 4. Smt. Pooja Pareek 5. Smt. Lalita Bairwa 6. * Shri Yogendra Singh (Junior Assistant) 	Smt. Anjana Kaul	

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19.	<p>NSS, EBSB, Red Ribbon Club and General Cleanliness Committee</p> <p>Toilets Cleaning and Monitoring Committee</p> <p>Human Rights Club</p>	<p>1. Dr. Saroj (Coordinator)</p> <p>2. Dr. Krati Sharma (Unit Head)</p> <p>3. Sh.Jagdish Kumar (Unit Head)</p> <p>4. Smt. Pooja Pareek (Unit Head)</p> <p>5. Smt.Brajeshwari Devi (AAO)</p> <p>6. Sh.Mohan Singh (Junior Assistant)</p> <p>7. Sh.Deepak Kumar (Junior Assistant)</p> <p>8. Sh.Yogendra Singh (Junior Assistant)</p> <p>1- Sh. Man Singh Meena (OIC)</p> <p>2- Sh.Yogendra Singh (Junior Assistant)</p> <p>1. Dr. Alka Goyal (OIC)</p> <p>2. Smt. Brajeshwari Devi (AAO)</p>	<p>Dr. Nisha Goyal</p>	
20.	<p>*Arts Association</p> <p><i>* Deewan Singh</i></p> <p>**Science Association</p> <p>***Commerce Association</p>	<p>1. Shri Man Singh Meena (Coordinator)</p> <p>2. Smt. Suman Goyal</p> <p>3. Smt. Anita Meena</p> <p>1. Dr. Krati Sharma (Coordinator)</p> <p>2. Shri Jagdish Kumar</p> <p>1. Smt. Pooja Pareek (Coordinator)</p> <p>2. Shri Vimlesh Sisiodiya</p>	<p>Dr. L.S.Gayawal</p> <p>Smt. Anjana Kaul</p> <p>Dr. Rajni Vashishth</p>	
21.	<p>Public Information Committee (RTI)</p>	<p>1. Dr. K.K. Gupta (Coordinator)</p> <p>2. Smt. Pooja Pareek</p> <p>3. AAO (Officiating)</p>	<p>Direct reporting to Principal</p>	
22.	<p>Scouts & Guide / Ranger Rovers , Disaster management and Anti-tobacco Committee</p>	<p>Unit 1:</p> <p>1. Dr. Shashi Prabha (Incharge)</p> <p>2. Smt.Brajeshwai Devi (AAO)</p> <p>Unit 2:</p> <p>1. Smt. Lalita Bairwa (Incharge)</p> <p>2. Sh.Yogendra Singh (Junior Assistant)</p>	<p>Dr.Laxmi Gupta</p>	


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23.	Planning and Consumer Forum	<ol style="list-style-type: none"> 1. Dr. Rajni Vashishth (Coordinator) 2. Sh. Vimlesh Sisodia 3. Smt. Pooja Pareek 4. Shri Deepak Kumar (Junior Assistant) 	Dr. Kamlesh Sisodia
24.	Elementary Computer Education Committee <i>* Dr. Natwar Singh</i>	<ol style="list-style-type: none"> 1. Dr. Sunil Gupta (Coordinator) 2. Shri Man Singh Meena 3. Shri Manish Puri (Lab Assistant) <i>*</i>	Dr. K.K. Gupta
25.	GeM Portal, GIS and Lok Upapan Committee	<ol style="list-style-type: none"> 2. Dr. Kamlesh Sisodia (Coordinator) 3. Shri Vimlesh Sisodia 4. AAO-I (Officiating) 5. AAO (Officiating) 6. Shri Jagmal Singh Sagar (Junior Assistant) 	Dr. R.C. Verma
26.	Rail/ Bus Concession and Ration Card Committee <i>* Deewan Singh</i>	<ol style="list-style-type: none"> 1. Dr. Alka Goyal (Coordinator) 2. Smt. Anita Meena 3. Smt. Lalita Bairwa 4. Shri Jagmal Singh Sagar (Junior Assistant) <i>*</i>	Dr. Kavita Acharya
27.	Legal Aid and LITES Committee <i>* Dr. Natwar Singh</i>	<ol style="list-style-type: none"> 1. Dr. Anju Pathak (Coordinator) 2. Smt. Pooja Pareek 3. Shri Jagmal Singh Sagar (Junior Assistant) <i>*</i>	Direct reporting to Principal
28.	Internal Audit, Vigilance, Income Tax and Inspection Committee	<ol style="list-style-type: none"> 1. Dr. S.R. Lahari (Coordinator) 2. Smt. Anjana Kaul 3. Dr. Laxmi Gupta 4. Shri Vimlesh Sisodia 	Direct reporting to Principal
29.	Alumni and Student-Parent Complaints Committee	<ol style="list-style-type: none"> 1. Dr. Meenu Arvind Agrawal (Coordinator) 2. Dr. Saroj 3. Dr. Deepti Agrawal 4. Dr. Krati Sharma 4. Shri Jagmal Singh Sagar (Junior Assistant) 	Dr. R.C. Verma
30.	Student Attendance, Register/ Results/ Internal Examination & Trimester Reports Committee <i>* Deewan Singh</i>	<ol style="list-style-type: none"> 1. Dr. Kavita Acharya (Coordinator) 2. Dr. Rajani Vashishth 3. Dr. Madhu Agrawal 4. Smt. Lalita Bairwa 5. <i>*</i> Shri Jagmal Singh Sagar (Junior Assistant) 	Dr. Sunil Gupta

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31.	Media Cell	<ol style="list-style-type: none"> 1. Dr. Nisha Goyal (Coordinator) 2. Dr. Kavita Acharya 3. Dr. Madhu Agrawal 4. Shri Mohan Singh (Junior Assistant) 	Direct reporting to Principal	
32.	Central Facility and Reprography	<ol style="list-style-type: none"> 1. Shri Jagdish Kumar (Coordinator) 2. Sh. Yogendra Singh (Junior Assistant) 	Dr. Anju Pathak	
33.	Sampark Portal, Assembly Questions and Mental Health Counseling Committee	<ol style="list-style-type: none"> 1. Dr. Meenu Arvind Agrawal (Coordinator) 2. Dr. Sunil Gupta 3. AAO (Officiating) 4. Smt. Manju Verma (OS) 	Dr. R.C. Verma	
34.	ICT and Biometric Attendance Committee * Dr. Ratwade Singh	<ol style="list-style-type: none"> 1. Dr. L.S. Gayawal (Coordinator) 2. Dr. Krati Sharma 3. Shri Vimlesh Sisodia 4. * Shri Manish Puri (Lab. Assistant) 5. Shri Jagmal Singh Sagar (Junior Assistant) 	Smt. Anjana Kaul	
35.	Library Committee * Deewan Singh	<ol style="list-style-type: none"> 1. Dr. Rajni Vashishth (Coordinator) 2. Smt. Anita Meena 3. Shri Vimlesh Sisodia 4. Smt. Pooja Pareek 5. Smt. Lalita Bairwa * 	Smt. Sadhna Sharma	
36.	College Website Committee	<ol style="list-style-type: none"> 1. Dr. L.S. Gayawal (Coordinator) 2. Shri Jagdish Kumar 3. Shri Jagmal Singh Sagar (Junior Assistant) 	Dr. Shilpi Deep Mathur	
37.	Inter Faculty Dialogue Forum	<ol style="list-style-type: none"> 1. Shri Jagdish Kumar (Coordinator) 2. Shri Vimlesh Sisodia 3. Smt. Lalita Bairwa <p>Special Invitee Members Dr. Anju Pathak (Science) Dr. Kavita Acharya (Arts) Dr. Rajni Vashishth (Arts & Commerce)</p> <p>Jury Member <ol style="list-style-type: none"> 1. Dr. S.R. Lahari 2. Dr. K.K. Gupta 3. Dr. Madhu Agrawal </p>	Dr. Alka Goyal	
38.	College Magazine & Prospectus Printing Committee * Deewan Singh	<ol style="list-style-type: none"> 1. Dr. S.R. Lahari (Coordinator) 2. Dr. Sunil Gupta 3. Dr. Shashi Prabha 4. Dr. Madhu Agrawal 5. Smt. Lalita Bairwa 3. Sh. Yogendra Singh 	Dr. Karuna Gaur	

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		(Junior Assistant)		
39.	Innovation, Skill Development and Entrepreneurship Committee	<ol style="list-style-type: none"> 1. Dr. Meenu Arvind Agrawal (Coordinator) 2. Sh. Man singh Meena 3. Smt. Suman Goyal 4. Sh.Mohan Singh (Junior Assistant) 	Dr. S.R. Lahari	
40.	RACE (Resource Assistance & College Excellence) Committee # Dr. Natwar Singh.	<ol style="list-style-type: none"> 1. Dr. Nisha Goyal (Coordinator) 2. Dr. Anju Pathak 3. Sh. Jagdish Kumar 4. AAO (Officiating) 5. Sh. Devi Sahay Meena (Lab Assistant) 	Direct Reporting to Principal	 14.9.21
41	E-content, Spreadsheet Filling and LMS Committee	<ol style="list-style-type: none"> 1. Dr. Shilpi Deep Mathur (Coordinator & I/C Science Maths) 2. Dr. L.S. Gayawal (Nodal Officer LMS & I/C Arts Faculty) 3. Dr.Kamlesh Sisodia (I/C Science Bio) 4. Smt.Suman Goyal (Member LMS) 5. Smt.Anita Meena (Member LMS) 6. Sh.Vimlesh Sisodia (I/C Commerce) 7. Sh.Mohan Singh (Junior Assistant) 	Dr.K.K.Gupta	

- Note:** - (i) All Committees will work under the guidance of respective Coordinators and the overall control and supervision will be exercised by the **Link Officer** who will report to the chair time to time. The coordinators can hold their meeting in the chairmanship of Link Officer concern. All committee will be under the administrative control of **Academic in Charge**, who shall brief all progress report to the Principal time to time.
- (ii) The Vigilance Committee will inspect suddenly the Cash Book & other relevant entries in Cash section and submit confidential report to the Principal directly.
- (iii) Coordinators of the old Committees are instructed to hand over the charge to new ones leaving no pendency of work within a week.
- (iv) Committees like Online Admission and other formed by single order will continue to work during the session.


(Dr. M.M. Trigunayat)
Principal

R.D. Govt. Girls (PG) College
Bharatpur (Raj.)

Date: 14/09/2021

S.No.-RDGC/Accounts/2021-22/2389-2393

Copy for information & necessary action:-

- 1- Joint Director Academic, CCE, Jaipur
- 2 Smt. Madhu Sharma, Academic Incharge & Senior most Faculty.
3. Officer Concern.
- 4 Establishment.
5. Guard file.


(Dr. M.M. Trigunayat)
Principal

R.D. Govt. Girls (PG) College
Bharatpur (Raj.)