

GOVT. COLLEGE BAYANA

Code of conduct for Students

Co-operation of the students is always required in the creation and the maintenance of an atmosphere conducive to academic and cultural development, and in upholding the traditions of the institution. Students are especially invited to cooperate, in their own interest to ensure enforcement of the rules regarding discipline. To maintain the discipline and academic environment in the college, the student should follow certain rules and code of conduct:

- Students must be punctual and regular in attending classes, tutorials, class tests examinations. Failure to obtain the required attendance percentage, non-submission of assignments and unjustified absence from tests /examinations will be treated as breaching the code of conduct.
- Students must wear and display visibly their Identity Cards at the gate while entering the College and always keep it on your person during College hours inside the campus.
- Use of Mobile Phone during class hours is prohibited.
- Resorting to any kind of malpractice (copying, impersonation, use of unfair means, exchanging answer-sheets) during examinations will be dealt with severely.
- Students should carefully follow the Notices put up on the Notice Board and visit college website for circulars and updates.
- Students shall not, by their act or conduct, cause damage to the reputation of the institution. Students are expected to treat the members of the staff both teaching and non-teaching and their fellow students with courtesy both in and outside the College.
- No posters are to be pasted or fixed with cello tape anywhere on the College walls. Any writing, scribbling on the walls will attract disciplinary measures against the student.
- Smoking, chewing and spitting tobacco products or pan masala, consumption of alcohol or narcotic drugs is strictly prohibited inside the college premises. Violation of this rule will invite disciplinary action. The college premises is a smoking free zone, respect it.
- Students must refrain from mishandling and tampering with library books or college computer systems.
- A student shall not commit or cause breach of peace inside and around the College campus.
- Habitual misconduct/repeated breach of the College Rules & Regulation will be considered as a grave offence and will result in suspension/expulsion of the student with immediate effect.
- Students are not allowed to collect or stand about the verandas or corridors of the College during class hours.
- Anti-ragging- The Institution maintains ragging-free environment. Students are motivated to fill online affidavit/undertaking regarding the same. Anti-ragging and discipline committee is functional and takes care throughout the year.

CODE OF CONDUCT FOR STAFF

- To uphold the honour and dignity of the Profession and of Institution.
- Exercise self-discipline, honesty and integrity.
- Staff must provide quality services to Students.
- Be impartial, friendly, help, guide, encourage and assist the students.
- Be good counsellors and facilitators to Students.
- Everyone must essentially require to observe the scheduled working hours and must perform their duties especially related to students mentoring.
- Follow strictly the rules and regulation laid down under 'Rajasthan Service Rules'.
- Take utmost care and maintain secrecy pertaining to official documents and must not divulge, alter or forge them.