SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

M A J GOVT COLLEGE DEEG (BHARATPUR) RAJ

NEAR BUS STAND, AGRASEN CIRCLE DEEG
321203
https://hte.rajasthan.gov.in/college/gcdeeg

SSR SUBMITTED DATE: 25-07-2024

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Established on 11th September 1977, Master Adityendra Ji Government College, Deeg has been a premier educational institution in Deeg. The first batch of the newly established college in Bachelor of Arts was run with the strength of 137 students. Initially, the college was started at the famous fort of Deeg as a part of the temporary arrangements, and this was later that it was shifted to its current location. After that, the expansion of the building and infrastructure began to take place. In 1998–99, a well-furnished building for the library was erected with the funding provided by the University Grant Commission, Delhi. In the session 2001–02, the college was named 'Master Adityendra Ji Government College, Deeg' by the order of the state government.

The college is situated in the heart of the town of Jalmahal i.e., Deeg which was earlier known as Deerghpur. Deeg was the capital of Jat King Maharaja Surajmal and his posterity. During the reign of Maharaja Surajmal (1748-1763) and Maharaja Jawahar Singh (1763-1768), Deeg was one of the important seats of political power. The fort of Deeg is the best model of age-long grandeur, architecture and military power. 'Jalmahal' of Deeg is also a popular tourist Centre. The colourful fountains of JALMAHAL have gained global recognition and keep attracting tourists not only from India but from all over the globe. The College is located near the Bus Stand and thus is easily accessible. It has good connectivity with rural and remote areas.

Vision

To achieve excellence in teaching and research, and to produce socially responsible, sensitive and committed citizens capable of contributing to society.

Mission

The primary purpose of the college is to provide a learning environment in which all the stakeholders i.e., Faculty, non-teaching staff, students and society can develop a knowledge system collectively and critically examine, preserve and transmit the knowledge, wisdom and values for their survival and for future generations. To fulfil this mission, the college seeks to offer multi-faceted education and to strengthen the teaching-learning process through participative, innovative and creative pedagogies.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Supportive, strong, dynamic, and well-qualified team of faculty members
- Proximity of college to public transport facilities
- Wi-fi-enabled college campus
- Smart class and seminar hall with the latest ICT tools
- Inclusive and gender-sensitive campus with the facility of the Girls' Common Room
- Scholarships to meritorious students as per state government policy

- Transparent and merit-based online admission practice
- Extension activities to provide a socially and culturally rich environment
- Green environment of the college campus
- Big size Auditorium in the college to timely needs
- Highly committed non-teaching staff

Institutional Weakness

- The student-teacher ratio is not desirable
- Less number of classrooms
- Limited facilities for differently-abled students
- Non-availability of NCC.
- Non-adequate playground facility
- Insufficiency of PG courses

Institutional Opportunity

- The focus should be on research activity
- Vocational and skill-based courses should be introduced
- More number of Master's courses in the institution
- A Girls Hostel for Female Empowerment through Education
- Organizing the Faculty Development Programmes

Institutional Challenge

- Campus placement is a crucial area for improvement
- Providing research opportunities to faculty members
- Publishing Research journals of our own
- Funding facilities to be enhanced with help from society
- Organizing FDPs, Seminars, National/International conferences
- Collaboration with industries, National/International bodies

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

M.A.J Government College, Deeg is affiliated with Maharaja Surajmal Brij University (MSBU), Bharatpur, Rajasthan. Earlier, the college was affiliated with the University of Rajasthan, Jaipur. Currently, it offers B.A, B.Sc. and B.Com. Programmes at the UG level and an M.A. programme in Geography at the PG level. The schedule and duration of all programmes are based on the University guidelines. Furthermore, the Admission policy and Academic sessions are planned by the Department of College Education (DCE), operating under the State Government. Accordingly, the college prepares its teaching timetable.

Periodic tests and assignments are held to assess students' skills and learning progress. Completion of Syllabi

in a time-bound manner is crucial for each faculty member. For this to be accomplished, blended teaching-learning is preferred by the teachers. In addition to this, faculty members are engaged in research through their own Ph.D. works as well as some of them are working as research supervisors in the parent university.

The college also plays a crucial role in updating the syllabi through active participation in the Academic Council and Board of Studies of the MSBU. They are involved in designing the curricula at the university level.

The college bears the responsibility to sensitize the students regarding crosscutting issues like community service, gender equality, girls' safety, environmental awareness etc. through various programmes and activities conducted under the National Service Scheme (NSS) throughout the year.

Teaching-learning and Evaluation

The college takes admission of around 2700 students annually, including admission as per the Reservation policy of the State Government. The whole process of online admission is guided and supervised by the Commissionerate of College Education, Jaipur.

The college has an effective teaching-learning system in the form of Blended learning. Traditional as well as ICT-based teaching methods are used by faculty members to ensure proper growth of the academic progress of the students.

The POs and COs are displayed on the college webpage to ensure the attainment of the same. The College maintains a robust internal assessment mechanism to monitor students' progress through class tests and answer-writing sessions. During the COVID-19 19 pandemic, the college faculty created a repository of e-content and videos related to their respective subjects, which the students can access till date.

Research, Innovations and Extension

To expand the knowledge base, the faculty members are involved in carrying out research activities. Some of them are pursuing Ph.D. while some are appointed as research supervisors as per UGC guidelines. The college tries to promote a thriving research environment through the efforts of the Research and Development Cell of the college. Several research papers have been published in reputed journals by the faculty members.

Apart from the academic aspects, opportunities are generated to ensure the holistic development of the students through several community service programmes conducted under NSS units, the Electoral Literacy Club (ELC), and the Women Cell running in the college.

Special focus is given to Environmental sustainability and cleanliness drive in the college campus. Tree plantation programmes are organized every session in the monsoon season. Van-Mahotsav is celebrated in the month of July in the form of the Harit Rajasthan programme. The college campus is full of greenery.

The college has three NSS units. Various Extension activities are conducted under them such as Blood donation camps, medical camps, programmes on Health and Hygiene etc. A communal harmony programme named Quami Ekta Week is organized every year to promote a sense of belongingness with society. Various other programmes like National Youth Week, and Constitution Day are celebrated to ensure the all-round development of the students.

Other innovative initiatives such as the Girls Empowerment and Mentoring programme in 2020, and issues related to Women health, Women safety have been addressed by the medical resource persons as well as college female faculty members. Under the UDAAN scheme of the State Government, free sanitary pads are distributed in campus to female students.

Infrastructure and Learning Resources

The college campus is mainly divided into the Science Block and the Administrative Block which includes the Principal chamber, Vice Principal office, Establishment Branch, Academic Branch, and Accounts room. There are a total of 14 classrooms with proper lighting, seating and ventilation, 7 laboratories, a Smart-classroom with the latest ICT tools, one auditorium hall, one staff room, one seminar hall, one common room for girls with a toilet facility and one PG department in Geography.

Other activity rooms are also there like the Women Cell, NSS, IQAC Room, and Student Union Room. Fully automated library with 22898 books along with 2 reading rooms. The college has a fully wi-fi-enabled campus.

The college has also installed 23 CCTV cameras in the classrooms and at other important areas of the campus to ensure a safe and disciplined environment for learning. Installation of an RO in the campus facilitates safe drinking water for students and others. Uninterrupted electricity supply is ensured with the help of a Generator facility in the college.

Sports facilities like Badminton court, Table Tennis, and mattresses for wrestling are available in the college. The Sports section has enough equipment, kits and gear.

Student Support and Progression

Being a state government institution, our college is guided by state government policies. Various government-funded schemes and scholarships are being disbursed to students as per the norms. There is a range of schemes for SC, ST, OBC, MBC, and female students of EWS categories to support and promote student progress.

The college has a transparent mechanism for timely redressal of student grievances. There is an Anti-ragging Cell in the college. The college has a policy of zero tolerance for ragging. Guidelines of statutory or regulatory bodies are followed from time to time.

Awareness programs are carried out by NSS and Women Cell regarding health, hygiene, legal literacy, and cleanliness to make them conscious of these issues. The Student Union is formed through election every year as per the government guidelines in a completely democratic way.

There is also an Electoral Literacy Club in the college to promote awareness about the election process and voting rights and duties from time to time.

Governance, Leadership and Management

The College is a state government-run institution; hence all the government guidelines are followed religiously. The Principal is the head of the institution who has the responsibility of constituting college committees to run

the college properly. Our college adopts a participative and decentralized approach to work through various committees.

The College is administered by the Government of Rajasthan and budget allocation is made by the state government which is disbursed by the Principal for various necessary tasks of the college as per the government norms. All the permanent staff of the college have been provided with SSO IDs by the state government through which all information like IPR, and ACR is filled. The college has a fully transparent Online Accounting System. Salary Bills have been generated through the Pay Manager portal which has recently been substituted by the IFMS portal.

The college IQAC Committee has significantly contributed towards the holistic development of the students. Formal and informal meetings are held to know the various learning needs of students. The issues related to timetables, and feedback from students, teachers, and parents are discussed and analyzed by the IQAC Committee and accordingly plan of action is prepared.

Institutional Values and Best Practices

The College adopts values and practices that promote Women Empowerment, and ensures a green environment, and eco-friendly campus throuh the following ideas:

1. Gender equality has been the focus area of the college through various committees like the Internal Complaint Committee against sexual harassment, Disciplinary Committee, and Anti-Rragging Committee.
2. The other focus area has been a green environment in the college campus and surroundings. Tree plantation drives are carried out on a large scale in the month of July by the college's NSS units. Along with plantation, the maintenance of planted trees is also made a case to be taken care of. The college students are super motivated to take up all these activities, and even take a pledge to ensure the same. In addition to this, there have been efforts to make the college an eco-friendly space with the help of introuding the Rainwater Harvesting system, the use of LED bulbs, and the restricted entry of vehicles in the campus.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	M A J GOVT COLLEGE DEEG (BHARATPUR) RAJ
Address	NEAR BUS STAND, AGRASEN CIRCLE DEEG
City	Deeg
State	Rajasthan
Pin	321203
Website	https://hte.rajasthan.gov.in/college/gcdeeg

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	DILIP SINGH	05641-220084	9414080997	-	majgovtcollegedeeg3@gmail.com
IQAC / CIQA coordinator	Shweta	-	7742403904	-	shweta.mk17@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Rajasthan	Maharaja Surajmal Brij University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	07-04-1980	[View Document](#)
12B of UGC	22-02-1991	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	NEAR BUS STAND, AGRASEN CIRCLE DEEG	Urban	4.64	4646.84

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted

UG	BA,Geography,	36	SENIOR SECONDARY	English,Hindi	500	487
UG	BA,Political Science,	36	SENIOR SECONDARY	English,Hindi	700	674
UG	BA,History,	36	SENIOR SECONDARY	English,Hindi	240	235
UG	BA,Hindi,	36	SENIOR SECONDARY	English,Hindi	700	675
UG	BA,English,	36	SENIOR SECONDARY	English	50	25
UG	BA,Sanskrit,	36	SENIOR SECONDARY	English,Hindi	50	35
UG	BA,Economics,	36	SENIOR SECONDARY	English,Hindi	80	26
UG	BA,Public Ad,	36	SENIOR SECONDARY	English,Hindi	80	23
UG	BSc,Chemistry,	36	SENIOR SECONDARY	English,Hindi	264	118
UG	BSc,Botany,	36	SENIOR SECONDARY	English,Hindi	88	73
UG	BSc,Zoology,	36	SENIOR SECONDARY	English,Hindi	88	73
UG	BSc,Mathematics,	36	SENIOR SECONDARY	English,Hindi	176	65
UG	BSc,Physics,	36	SENIOR SECONDARY	English,Hindi	176	65
UG	BCom,Abst,	36	SENIOR SECONDARY	English,Hindi	100	35
UG	BCom,Eafm,	36	SENIOR SECONDARY	English,Hindi	100	35
UG	BCom,Bus Ad,	36	SENIOR SECONDARY	English,Hindi	100	35
PG	MA,Geography,	24	SENIOR SECONDARY	English,Hindi	40	40

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				5				22			
Recruited	0	0	0	0	4	1	0	5	4	9	0	13
Yet to Recruit	0				0				9			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				22
Recruited	9	2	0	11
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualificatio n	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	4	1	0	1	0	0	6
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	3	8	0	11
UG	0	0	0	0	0	0	0	0	0	0

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Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1108	0	0	0	1108
	Female	1241	0	0	0	1241
	Others	0	0	0	0	0
PG	Male	11	0	0	0	11
	Female	60	0	0	0	60
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	168	177	167	144
	Female	126	144	110	131
	Others	0	0	0	0
ST	Male	5	4	7	10
	Female	4	13	8	6
	Others	0	0	0	0
OBC	Male	153	160	187	120
	Female	117	163	106	117
	Others	0	0	0	0
General	Male	182	115	138	165
	Female	185	156	171	164
	Others	0	0	0	0
Others	Male	106	110	93	91
	Female	64	78	77	71
	Others	0	0	0	0
Total		1110	1120	1064	1019

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The Vision of the National Education Policy to provide high-quality education to develop human resources in our nation as global citizens is well taken by our institute. A discussion among the faculty members has been initiated on the key principles of NEP such as diversity for all curricula and pedagogy with technological innovations in teaching and learning, encouraging logical decision-making and innovation, critical thinking and creativity. The institute is affiliated with the Maharaja Surajmal University, Bharatpur where Academic programmes have been redesigned as per the National Education Policy- 2020. In order to provide holistic academic growth among students, an Interdisciplinary curriculum has been proposed which gives freedom to the students to choose their preferred options from the range of programmes offered by the institution. All the courses offered by the institute are Choice Based Credit System (CBCS). It can be said that the institute is proactively working towards the implementation of the suggestions given in the NEP Guidelines.
2. Academic bank of credits (ABC):	Our institution's preparedness in the implementation of the Academic Bank of Credits conforms to the guidelines of the parent university i.e., MSBU. Being a State university, MSBU is an official member of the National Academic Depository which is a government endeavour to offer an online repository for all academic awards under the Digital India Programme. From 2023 onwards, MSBU is committed to uploading students' mark sheets and degree certificates through the nad.digitallocker.gov.in platform through its affiliated colleges. MSBU follows a Choice-Based Credit System (CBCS) for all its programmes and is now in the process of passing a resolution related to the ABC in the Academic Council. For this purpose, the institute is in the process of creating a centralised database of college students. Through this database, the academic credits earned by the students from various courses will be digitally stored so that their previously earned credit could be forwarded when the student enters the programme again. For monitoring ABC, proper technical support system will be created.
3. Skill development:	In pursuance of the objectives outlined in the NEP

	2020, various value-added courses (VAC) and Skill Enhancement Courses (SEC) have been introduced by the parent university. The institute has an established Skill Development Cell which actively participates in strengthening the technical, vocational, and soft skills of the students. The institute is going to establish a Training Cell to strengthen the current trends in education. The Institution is already conducting the skill courses as designed by the parent university from Semester I to VI in various programmes. Skill development courses like Anandam, fundamental computers, translation etc. are to be conducted.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	In order to promote /integrate the local language, art and culture, it is the regular practice at the institute that all the NSS activities conducted in the adopted villages are compulsorily executed in the local Braj dialect. Several students have participated in the Youth Festival organized at MSBU. Our students actively participate in various cultural events. As most of our students are from rural areas of the Braj region, they can share their thoughts in any language of the Hindi heartland.
5. Focus on Outcome based education (OBE):	The institution, being affiliated with the MSBU and controlled by the Directorate of College Education, Rajasthan, follows the guidelines as and when directed wherein variety of approaches in teaching-learning process are employed like lectures, seminars, tutorials/workshops/practical and project-based learning fieldwork. All the programmes are offered as Outcome-Based Education (OBE) which are designed keeping in mind the regional and global requirements. Course Outcome of every subject is well-defined in the curriculum itself by the MSBU. The institute has implemented the Outcome-Based Education.
6. Distance education/online education:	The College is also preparing itself to offer vocational courses through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools were used by the faculty, especially during the pandemic lockdown such as Google Classroom, Zoom, Google. The faculty used videos as teaching and learning aids. Group collaboration, interaction, assignment and revision as well as the assessments have been conducted via

	online mode, and these count as some of the institutional efforts towards blended learning. The College is also a study center of Vardhman Mahaveer Open University, Kota.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The College has an active and fucntional Electoral Literacy Club under the SVEEP Program which organizes various activities to educate, motivate, and spread voting related awareness amongst students and society. The said club was Established in Year 2021.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Committee for Electoral Literacy Club 1. Controller - Dr. Dilip Singh 2. Mentor - Ms. Shweta 3. ELC in-charge- Mr Dinesh Kumar Meena 4. members from faculty - Chandra Prabha Mahawar 5. Student Representatives or Campus Ambessdors- 1. Ms Meenu Sharma, B.A. II 2. Mr Abhishek, B.A. II
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Issues regarding procedure of Registration in Electoral Roll, and correction of their existing particulars in the Roll lists are addressed through workshops organized in collaboration with local administration.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The main purpose of ELC is working towards achieving the aim of building stronger democracy through participation of students, staff, and society in various programs to ensure a hundred percent voting by electors. The main activities organized under ELC in the college are Voter's pledge, awareness through the Poster-making, Slogan-writing, and Rangoli-making competitions etc. 1. Cluster Camps are organized as directed by the District Electoral Officer to motivate and inform students (who have completed 18 years of age in the camp) about the process of registering as a voter through the Voter Helpline App. 2. various competetions like Poster-making, and Slogan-writing are orgnaized.

5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The knowledge regarding Voter Helpline Apps like Saksham App, ECI App, c-VIGIL App, and KYC App is shared with students.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2578	2879	2805	2634	2528

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 32

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	17	17	17	23

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
7.80	9.94	10.57	18.78	65.49

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Efficacy of curriculum development ensures listing of topics, sequence of topics, clarity, accuracy and appropriateness of topic presentation. Effective curriculum delivery is ensured through a well-planned, structured and documented process as follows:

- M.A.J. Govt. College, Deeg implements the curriculum prescribed by its parent university i.e., MSBU, Bharatpur which has constituted the BoS as per the rules and regulations of the UGC. First, the BoS considers the feedback received from stakeholders including the faculty members, students, parents, and alumni, and deliberates on the same to recommend to the Academic Council, hence the curriculum is finalized.
- Before the commencement of every academic year, all the faculty members prepare a detailed study plan and the number of classes required for each course based on which the Timetable Committee prepares a detailed timetable for the entire academic session. Afterwards, the same is communicated to the departmental teachers individually and to the students through the Notice Board.
- The faculty of the college takes a personal interest in providing a conducive environment as per the needs of the course and ensures the use of contemporary innovative practices and relevant pedagogical tools for the effective delivery of the curriculum.
- Students are encouraged to meet with faculty members beyond classroom hours also for their doubt-clearing and curriculum discussions. The faculty makes sure that the overall structure is integrated, and interdisciplinary and the focus is on conceptual ideas. Here, the emphasis is on the analytic approach, communication and proper reflection. The faculty helps the students to find the relevance in learning. The institution ensures that the students demonstrate their talent by conducting various extracurricular activities because the stress is on developing new skills to enable the students to achieve new paradigms. Here, the practice is to ensure that the student is the unit in the learning development process. Hence, they are encouraged to identify critical topics for review, develop questions, plan enquiry and share the learning process and content. The faculty oversees the connectivity and interaction among students to organize the skill of learning.
- For effective learning, all classrooms are fully equipped with basic teaching aids like black/white/green board, chalk, chart, marker etc.
- The institution ensures emphasis on topic delivery, completing in proper frequency with depth and pace.
- Experimental learning through practicals is achieved in well-equipped laboratories.
- Students can avail the online lectures of the faculty members on the platform called YouTube while the study material is provided in the form of PDF notes are also provided to the students through WhatsApp groups.

The College religiously follows the Academic Calendar issued by the Commissionerate of College Education, Rajasthan which is displayed on the Notice Board of the college for the students' reference at the commencement of every academic session. Each Department meets the students at least once every session to discuss the teaching plans – its design, progress, difficulties in implementation, and modification and receive verbal feedback from them. Every academic session, the departmental teachers meet together with the administration to discuss the teaching plan (the modalities, expectations, and constraints) and the educational strategy in accordance with the Commissionerate's Academic Calendar in order to overcome the difficulties.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The institution imparts various life skill values and integrates the introduction to the local as well as global challenges through its curriculum delivery. The College offers programmes in which each issue such as civic sense, gender, environment sustainability, and human values are addressed to introduce the young minds with crosscutting implications of these all. Syllabi of different programmes, as much as feasible, incorporate the abovementioned topics so that they become an inherent part of classroom discussions. All these aspects are practically adhered to while teaching the prescribed syllabus.

Gender Sensitization

The College's Women Cell organizes different programmes to ensure the safety, security, and overall development of female students and adds to their awareness in terms of social, political, and legal rights. Reservation policies and Constitutional provisions, feminism for females are covered in the curriculum of Political Science. Female students also get benefits through the Govt. scheme of sanitary pads distribution named 'I am Shakti Udaan Yojana'.

Environmental Issues

Environmental Studies is a compulsory subject in the first year of B.A., B.Sc., and B.Com. programs and some of the Environmental issues like- Global Warming, Acid Rain, and Ozone layer depletion are included in the syllabus of Botany, Chemistry and Zoology. In the mentioned disciplines, topics such as environmental pollution, conservation of natural resources Environmental Protection Act, Green Accounting, and sustainable development are taught widely.

Human Values and Professional Ethics

The institute highlights the issues related to Professional Ethics and Human Values in the curriculum set by the university. It pays special attention to the ideas of credibility and accountability towards society, honesty, awareness to obey the Law, and fair opportunities for women in the fields of Education, Culture and Arts via the disciplines of English Literature, Hindi Literature, and Political Science, among others.

Such curriculum proves to be a way of helping the student by inculcating strong values in them which help them to grapple with complex issues of existence in their further life.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 66.6

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 1717

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 89.5

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1019	1064	1120	1110	1075

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1204	1204	1204	1204	1204

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 73.13

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
560	578	578	569	534

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
771	771	771	771	771

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 143.22

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The College plans and organizes the teaching, learning and evaluation schedules according to the guidelines provided by the Commissionerate of College Education, Rajasthan. Support structures and systems are available for teachers to develop skills like interactive learning, and collaborative learning. The college makes efforts to ensure students' growth and development in a congenial atmosphere inside as well as outside of the classroom. The institution tries to include various attributes in the students such as respect for humanity and democracy.

Following is a brief of the measures undertaken for the experiential and participative learning of the students in order to enhance their learning experience:

- The institute follows the Discussion method in teaching-learning as it makes the students think widely and analytically and makes them actively participate in the class.
- Since the approved laboratories are available in the Departments of Botany, Physics, Mathematics, Chemistry, Zoology, and Geography, the practical classes are conducted in batches in well-equipped laboratories. These fully equipped departmental labs familiarize students with actual working and research environments. Thus, the lab interactions lead to collective and participative learning.
- Quizzes are conducted by the subject teachers in Undergraduate and Postgraduate (Geography) programmes.
- The experiential and participative learning is a great introduction to the classes of English Literature where students are made to develop their creative faculties by engaging them in story writing, poem-recitation, fictional/Non-fictional Character enactment etc. in the class.

Information and Communication Technology (ICT) plays a key role in an effective Teaching-Learning process and helps in developing a new system of collection and distribution of educational information. It offers unprecedented opportunities to the educational system with its capacity to interact within a certain geography. To improve the teaching-learning environment in the institute, the following are the ICT tools used by the institute:

- Desktops & laptops are arranged at the Computer Lab.
- The auditorium is equipped with digital facilities of multiple microphones and a sound system.
- The smart-classroom is digitally equipped with a mike, a projector, and a computer system which is a huge help in operating the blended-learning.
- During COVID-19, all the initiatives regarding experiential learning, and participative learning went online. Hence, the students still have access to the recorded YouTube lectures by the faculty members, and WhatsApp groups made for effective and productive communication and sharing the e-content in the form of PDFs.

The College offers many initiative programmes for advanced and slow learners throughout every academic year. Some initiatives are as follows:

Advanced Learners:

- Bright and diligent students are motivated and inspired to get into university ranks.
- Semester toppers and university rank holders are honoured with certificates.
- Encourage to participate in various events like quizzes, poster presentations etc.

Slow Learners:

- Remedial classes are available for slow learners
- A help desk is available to slow learners
- Feedback to students, parents and teachers
- Previous year Question papers and Question Banks are circulated among slow learners
- Repeated practices are available on the best questions to the students

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 68.15

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
27	27	27	27	27

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 100

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise**

during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	17	17	17	23

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Internal assessment is an important part of the continuous evaluation process. It helps to reduce the burden and stress of the students related to the final examination as well as helps the students in better preparation for their final examinations. Every effort is made on the part of the college to conduct the internal examinations with the utmost level of transparency. The institute has evolved the following mechanism for the smooth functioning of internal examinations and the redressal of student grievances related to internal evaluation:

- The examination and assessments are carried out, following the set academic timetable by the MSBU, Bharatpur. The examination dates are displayed on the College Notice Board and forwarded to the college WhatsApp groups well in advance.
- Availability of previous years' question papers (both theory and practical) is ensured to be accessed by the students for their ready reference.
- Students take their class tests during their regular class schedule. The answer sheets are evaluated within a week of the day of the examination and are returned to the students with required suggestions/ improvements. The teachers also make an effort to clear the doubts of the students regarding the question paper and communicate the various ways in which they can improve their performance. Through this process, the students become aware of their shortcomings and have a chance to assess their weaknesses and improve them for a better performance next time.
- MCQ tests are also conducted as a method of internal assessment as this helps in assessing

themselves objectively as well as gets them into practice for the pattern of the competitive examination in future.

- Any grievance related to the external assessment such as out-of-syllabus questions, repeated questions, or the improper split of marks are addressed and proceeded to the university through the Principal office in a time-bound manner.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

A student's performance is seen as the realization of learning outcomes which are specifications of what a student should be capable of doing on successful completion of a course. The Institution offers a number of programmes and courses, both at UG and PG levels under the parent university that is MSBU, Bharatpur. Keeping the students' learning in mind, the faculty members of the institute associated with BoS members of the MSBU, Bharatpur design the curriculum. Various mechanisms are used to communicate the POs (Programme Outcomes) and COs (Course Outcomes) to all the stakeholders. Utmost care is taken so that learning outcomes highlight the knowledge, skills and competency levels of the students, expected after completion of their programme.

- The POs and COs of all programmes and courses are made available online (on the College webpage) and offline (Departments) at the beginning of each academic session.
- The POs and COs are also available on the college website.
- The IQAC and the Departmental Heads communicate the POs and COs to the faculty members following which they receive an active participation of the faculty in the implementation and then in the review of the Outcomes.
- The set POs and COs are explained to students by the faculty members in classrooms. The students are encouraged, and guided to learn and imbibe these outcomes.
- The POs and COs are modified from time to time on the website with the syllabi updation by the university.

File Description	Document
Upload Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

M.A.J. . College, Deeg offers the UG & PG courses under the faculty of Arts, Commerce and Science. For the programmes and courses, the college follows the curriculum designed by the concerned university. The Internal Quality Assurance Cell (IQAC) is instrumental in driving quality improvement initiatives across various departments. University subject experts, Board of Studies members, and faculties collaborate to enhance students' views on how particular courses can influence their careers. These interactions offer valuable insights into POs for students and enable faculty to receive feedback, leading to improvements for new batches. The POs and COs are evaluated by the institution and the same is communicated to the students in a formal way of discussion in the classroom and on the College Noticeboard. Subsequently, the college takes care to measure the attainment of POs and COs and for its well-implementation abides by the following mechanism:

- The institute follows the Academic Calendar issued by the Commissionerate of College Education, Rajasthan
- The attainment of all POs and COs is evaluated by means of internal tests and the annual examination conducted by the concerned university
- The various co-curricular activities that involve cultural programs, sports activities, and essay writing are organized.
- The IQAC regularly monitors the attainment level of students for every course. In case, the attainment level of any course is below the threshold level, additional measures such as remedial classes for Slow Learners are conducted. The evaluation of attainment is primarily made on the basis of the performances of the students in the university examinations and internal examinations. Students are evaluated by the university and results are displayed on its college website.

Concludingly, it has been observed that the strength of students as well as the passing percentage of students is increasing progressively. Regular evaluations, remedial actions, and staff meetings further contribute to the institution's commitment to continuous improvement and excellence in education.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 90.72

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
695	751	708	702	722

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
775	820	786	773	790

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institution provides a thriving ecosystem for research and innovation. The college has numerous in-house research and testing facilities that can be used by the students and faculty which include 06 departmental labs, and 01 ICT lab, all with adequate tools and research. The research labs provide good-quality research apparatuses that can be used in the development and testing of innovations. Here, the ICT lab plays a key role in the enhancement of basic computer knowledge with C-Programming in numerical problems while all the Science labs and the Geography lab provide a platform to students for valued research. Such work makes a strong foundation for students in research and technology while pursuing higher studies. To update students about various scientific research and discoveries and create interest among the students in the science subject, science quizzes are organized and respective Faculty eases the discourse.

The institution has also established an IPR Cell to create awareness about IPR among faculty as well as students. The Cell offers assistance by protecting students' interests by making them aware of: the rights over their intellectual property, prior-art search report patentability opinion, drafting patent

specifications, preparing filling documents, filing application and prosecuting the filled application by responding to office action, advisory services on various IPR, and IP management.

Women Cell, Human Rights Cell and NSS have been established in the college with the avowed aim of enriching and employing the experiences of the staff and the students as well as bettering the conditions through a transformation of knowledge. The college conducted different activities under NSS such as sanitization programme, plantations, Yoga, Mehandi competition, Rangoli competition etc. Simultaneously, Women's Cell organizes different activities based on Women empowerment, Women education and other social issues. Regular programmes are conducted regarding issues of social concerns, environmental issues, gender issues and other concerned issues for the transmission of knowledge in diverse areas of life.

A lecture was delivered on water irrigation to make students aware of the water conservation system. Numerous programmes are organized to spread the rich heritage of the nation and traditional knowledge in the fields of Arts and Literature, Agriculture, Basic Sciences, Economics, and Management through self-pursuit and realization of the principles and practical aspects. The faculty regularly imparts guidance to the students through interactive teaching to create a balance between moral and traditional ideals and the pursuit of modern higher education for a successful future. The institution religiously organized a blood donation camp and contributed to bringing a ray of hope to the serious problem of acute shortage of blood.

In addition to that, the institution has recommended to the parent university to add a paper on understanding Indian society and the foundation of Indian culture in the syllabus of B.A. Part-I to reflect the rich Indian cultural heritage that has been materialized in the current curriculum of the University.

During COVID-19, the institution organized a 'No Mask, No Entry' campaign at a broad level to protect people from the novel Coronavirus by spreading awareness.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document]()

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.31

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
03	02	00	02	03

File Description	Document
Institutional data in the prescribed format	[View Document]()

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.25

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
01	01	01	05	00

File Description	Document
Institutional data in the prescribed format	[View Document]()

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

A number of extension activities are regularly organized throughout the academic sessions by the college to promote students' holistic development and soft skills advancements which also help in sensitizing them towards social issues.

National Service Scheme (NSS) is a central sector scheme of the Government of India, Ministry of Youth Affairs & Sports that aims to develop the personality of volunteer students through community services and to make them sensitive and responsible human beings, turning out to be the aware citizens of the socio-economic realities of India. NSS activities allow students to become confident, develop leadership skills, and learn about different people from all walks of life. The institution has 03 Units of NSS where the students actively participate in the activities of the NSS and, in every session, join a residential seven-day camp in nearby adopted *basti* where the NSS volunteers interact with local people that make them experience the conditions and problems of the common folks.

During this camping, they collect information regarding the population of the house, and the occupation of family members, and provide information regarding social schemes run by state government. Several extension activities in the neighbourhood community are carried out by the volunteers to address environmental concerns and keep to 'Swachchhata Abhiyan' by encouraging cleanliness, tree plantation, plant conservation, water conservation, personal hygiene etc. Ideas like road safety awareness, electoral awareness, national integrity, AIDS awareness, blood donation camps, health check-up camps, family welfare programmes, and population education are also highly campaigned by NSS volunteers. Such activities are gracefully conducted with the voluntary participation of the student-teacher community. These activities not only inculcate the value of caring for others but also provide substantial support to humankind, which is otherwise not possible with any monetary contributions. The scheme also spreads awareness on social issues like women empowerment through programmes like 'Beti Bachao, Beti Padhao' and the 'I am Shakti Udaan Yojana'. The celebrations of special days by NSS create a sense of unity and pride among the students and staff, fostering a positive culture. Such celebrations encourage students to express themselves creatively and increase students' engagement by providing a break from the routine, adding excitement, and novelty to the college hours.

In the institution, Women Cell organizes special lecturers by women achievers and interaction with students to enhance self-esteem and self-confidence among female members of the college, especially the female students. Women Cell aims at developing leadership quality, discipline, character building, adventure spirit and the ideal of self-service in students.

In the annual 7-day special camp, NSS volunteers take part in rangoli, mehndi, games, and singing competitions and attend the lectures of expertise on lifestyle, health & nutrition, awareness for improvement of the status of women and the concerned social issues. During COVID-19, NSS volunteers drove a campaign at a broad level to aware people in the streets, Bus stand, markets etc. and distributed

free masks under the 'No Mask, No Entry' camp. Other than these, all the departments of the college consciously shape students into responsible citizens. All such activities help students by cultivating their multifaceted personality, self-confidence and student-community relationship.

File Description	Document
Upload Additional information	[View Document]

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

NIL

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 96

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
19	17	22	24	14

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document]
Institutional data in the prescribed format	[View Document]

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 01

File Description	Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college has adequate infrastructure facilities and resources to conduct the curricular and co-curricular activities that enable it to contribute to the holistic development of the learner. The campus area is made up of 18812.86 sq. mts., out of which the constructed area of the main campus building is spread around 4645.152 sq. mts. area which provides ample framework for carrying out the learning process, career progression and advanced education. The college has 03 lawns with benches installed, out of which one is reserved merely for the female students.

The college premise mainly comprises the following:

- Principal Chamber (01)
- Library (01) that includes 02 huge Reading halls, with a Wi-Fi connection)
- Common Staff Room (01)
- Faculty Room (01)
- Girls Common room (01) with a toilet (01)
- NSS Room (01)
- Examination Control Room (01)
- VMOU Study Centre (01)
- Seminar Hall (01)
- Sports-related Infrastructure (01)
- Games Room (01)
- Smart-classroom (01)
- Storeroom (01)
- IQAC Cell (01)
- Women Cell (01)
- Students Union Room (01)
- Administrative Block that includes Establishment, Academic, VP, Accounts Room etc. (05)
- Teaching Classrooms (14) of different capacities meeting the requirements of students from various disciplines.
- Huge Playground (01)

Each of the Science departments as well as the Department of Geography of the college has well-equipped laboratories having a sufficient number of equipments to manage practical classes. Following

are the college labs:

- ICT Lab (01)
- Geography Lab (01)
- Chemistry Lab (01)
- Botany Lab (01)
- Zoology Lab (01)
- Mathematics Lab (01)
- Physics Lab (01)

M.A.J. Govt. College, Deeg has wholeheartedly attempted to comply with all the imperative standards expected of an affiliating college as far as infrastructural framework, provision of learning material, Information and Communication Technology (ICT) devices etc. are concerned. College faculty and students are very much encouraged to utilize the resources as and whenever required. All the labs and classrooms are endowed with proper furniture, good ventilation, and adequate light. Wi-Fi is made available to the students, teaching staff, and non-teaching staff. For the purpose of security and safety, 23 CCTV cameras have been installed in the entire campus through which the college ensures 24/7 surveillance through a centralized monitoring system. There are 05 fire extinguishers in the college to deal with any fire emergency. The campus has a wide parking area to accommodate various kinds of vehicles. The college also has 03 rainwater harvesting tanks, out of which the first is installed behind the library, the second in the Science block, and the third tank is located behind classroom no. 03 of the campus. In addition to that, the campus has a huge amount of vegetation which improves air quality as well as aesthetics of the space. Although the college currently has an adequate infrastructure to meet the student needs and fulfil their requirements, there is a high demand for expansion and enhancement of infrastructure facilities in future.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 41.29

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
1.55	1.35	2.28	7.17	34.13

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college is one of the pioneer institutions among the State government colleges, especially in the Braj region of Rajasthan and the library plays a key role in making it stand as the same. The library is well equipped with all the facilities for students and faculty members and provides them with sufficient teaching-learning material. Being a Wi-Fi-enabled space, and containing a seating capacity of around 50 users, it consists of provisions to enable students to access information for their academic pursuits through the internet and other provided resources. The library also has a reading room for students and faculty to work on references and study material.

The college has a large and spacious library working on all working days of the week from 10:00 a.m. to 5:00 p.m., which the students can access through the library card issued to them. The students are entitled to borrow two books against the card at a time. The library at the college has been keeping on updating itself with the latest books and journals to keep up with the changing scenarios in educational affairs. The library currently stocks 22898 books which proves to be an ample amount of hardback knowledge system to refer to the core and elective papers as well as for professional growth. The texts that are not available in the hardbound format in the library are ensured to be made available to the students in digital formats on college computers. Thus, the library plays a vital role in the teaching-learning Process as it provides the material online as well as offline to the concerned. Apart from the books, the library has been subscribing to 12 newspapers and 11 magazines during the assessed tenure in Hindi and English languages to keep the students and the other college members updated (where the number of subscribed newspapers and magazines vary year-wise). The Library committee discusses and finalizes the academic and infrastructural requirements of the library and strategically sketches the smooth functioning of the library so that the stakeholders of the institute can utilize the facility to a maximum extent. The library is renovated, as and when required.

Alice for Windows

For the management of the library, the college is using one of the latest web-centric Library Management Software named 'Alice for Windows' which incorporates the latest technologies that enable the library

to serve its users more efficiently using Browser-based access, creating demand by user, easing out import/export of data, quick report generation in different formats etc. The library automation through the mentioned software started in 2016 by creating a database of its holdings of documents.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

In the current times, it is essential for students to learn and master the latest technologies in order to keep to the transforming educational structure. As a consequence, teachers are combining technology with traditional modes of instruction to engage students in long-term learning. The college uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education, and thus, has a fine set of ICT facilities available for teaching-learning as well as administration. The college constantly extends and expands its IT resources in terms of computers, operating systems, servers etc. The augmentation and updation of IT facilities in the college is reflected in the following:

The institution has a very robust and updated IT facility that is comprehensive as well as secure. Over the years, the college has upgraded its hardware, software and allied ICT facilities according to requirements from time to time. The computers and laptops are all updated with the latest versions of crucial relevant software, and the appropriate antivirus, and are connected with 04 Mbps of internet speed of Wi-Fi. As per the requirement of the maintenance of the IT machinery, computer technicians and service providers are also hired by the college. There are 13 photocopiers and printers (including a colour printer) available in all required spaces in the institute. When it comes to the ICT tune-up in the campus, the website coordinator ensures that the college web portal is updated from time to time. Apart from this, 23 CCTV cameras have been installed in and around the campus and the main TV screen is placed in the Principal's chamber for constant observation.

The institute has a spacious, and fully equipped smart classroom having a projector, a smart-fashioned dais, a modern sound system, and an appropriate antivirus for its technical set-up. It functions as a tool for more organized and resourceful teaching which provides the students with first-hand experience of knowledge, demonstration and practical comprehension of their written curriculum via audio-visual media. Our goal is to standardize all multimedia equipment in more lecture halls to allow faculty to have the same technical control and capabilities in order to make learning more efficient on campus. During

the pandemic period, online teaching was used as an alternative to traditional teaching by uploading video content on YouTube channels. Texts, photos, PPts, study notes, PDFs etc. were shared among the students using the WhatsApp groups. All the classrooms are provided with requisite pieces of equipments and other essential facilities like electrical power support with battery backup. The computers assigned to facilitate students to comprehend the concept of language in a better manner have an application named Duolingo, and a multi-lingual Dictionary in order to make the English language more simplified and accessible to the students. The college computers also have a number of digital books in PDF format for the students which not only compensate for the physical limitations of a library but also connect the students to a vast database of knowledge.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 64.45

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 40

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 58.71

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
6.25	8.59	8.29	11.61	31.36

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 37.38

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
851	1230	1075	955	907

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

    1. *Soft skills*
    2. *Language and communication skills*
    3. *Life skills (Yoga, physical fitness, health and hygiene)*
    4. *ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
425	714	714	459	460

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 6

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
6	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 24.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
54	15	0	40	12

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

M.A.J. GOVT COLLEGE ALUMNI SOCIETY

File Description	Document
Upload Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

M.A.J. Govt. College, Deeg is a college of repute under the CCE, Rajasthan. This is an evolving and vibrant institution that caters to the aspirations of underprivileged youth living in the rural as well as peri-urban areas around the college. The college has been seeking to provide quality higher education to local youth since 1977 with its establishment. It received a grade of "B" rating from the National Assessment and Accreditation Council (NAAC) in the year 2016 in Cycle II of accreditation. While conforming to the guidelines laid down by the CCE, Rajasthan and UGC, the institution has put in place a governance mechanism by forming a governing body that enables it to achieve institutional Mission and Vision.

The institution has a vision of achieving excellence in teaching and learning. The institution also aims to give quality education and provide students with adequate resources to be well-equipped in terms of knowledge and practical skills in their chosen streams. Emphasis is on student-centric learning, providing a learning environment for students based on their needs and interests. The college aims at providing education for the all-round development of the students and is committed to bringing them to stand with the global level of learning by facilitating them with various government scholarships, good teaching and grooming their personalities with participation in myriad activities organized by the institution.

The governance of the institution is reflective of its Vision and Mission and the organizational structure where the Governing Body along with the IQAC is involved in making all major decisions, the various committees also function in tune with the Vision and Mission and assist them in various aspects of governance. Here, the Principal is the chief administrative authority of the institute and plans, manages, and supervises the entire institutional work. Senior-most faculty members hold the responsibility of the Academic section. Departmental In-charges are seniority-based and coordinate the smooth functioning of departments. Instructions and circulars from the Commissionerate and college are communicated to faculty members immediately. In addition to that the college has a WhatsApp group of all the teaching as well as non-teaching staff through which the the communication takes place at ease. The institution follows the practice of decentralization and participative management in various ways. Decisions are taken at all levels of organizational structure through the committee system. Regular meetings of these committees are held for effective and hassle-free operation of the college. Through the participative approach, all the stakeholders are ensured to be involved in the decision-making process.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The College is under the administrative control of the CCE, Rajasthan. The Commissionerate works in accordance with the policies of the state government, which aims to provide higher education to all students with quality and social relevance at affordable fees. The institution has developed a strategic plan to fulfil academic, cultural, social and infrastructural objectives. These targets are set with extensive consultation with all stakeholders. The effective implementation of the plan is ensured through established policies and procedures of the institution. The head of the institution closely monitors its deployment. One such example of an activity successfully implemented based on a strategic plan is the conservation of the environment through the plantation to realize the goal of a green campus. Another of this kind is the strict implementation of "No Mask, No Entry" inside the college campus around the COVID-19 period.

The institution has a decentralized system of governance. The Principal of the institution is at the top level of the hierarchy and monitors and guides the working of the organization. The staff of the institution is divided into teaching and non-teaching sections. There are heads of the departments in different streams. The non-teaching staff basically includes the following:

a) AAO (Assistant Account Officer) who is in charge of the accounts Department: 01

b) UDC (Upper Division Clerk): 01

c) LDC (Lower Division Clerk): 01

d) Lab Assistants: 02

e) Fourth-class workers: 01

Policies and Procedures –

- IQAC ensures the internalization of quality culture and best implementation practices by conscious and catalytic action to improve the academic and administrative performance of the college.
- The College Development Council or Vikas Samiti works for the inclusive development of the institute including infrastructure and academic maintenance.
- Anti-ragging Committee exists to deal with ragging complaints, if any

- A complaint box has been placed in the college and students' complaints of all kinds are addressed (if any) every year
- Rajasthan Sampark portal (www.sampark.rajasthan.gov.in) is an online grievance redressal facility for all faculty and students
- Recruitment of faculty in colleges is done by the Rajasthan Public Service Commission(RPSC). The Service rules regarding recruitment, postings, transfers, leave rules, pension and promotions of employees are in cordial link with Rajasthan Service Rules (RSR). Recently. API score has been included as a criterion for the career advancement of eligible faculty.

File Description	Document
Upload Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The

State Government has taken adequate measures for the welfare and benefit of all employees. And the college, being a govt. institution ensures that all the welfare schemes of the state govt. apply to the employees for the betterment of their lives. The state govt. runs a number of welfare schemes for its employees such as accidental insurance schemes, medical reimbursements, and maternity leave for women employees. In addition to that, there are schemes like The State Insurance and Provident Fund (SIPF) which provides economic and social security to the employees. GPF, gratuity and PL encashment

are availed by retiring faculty. Group Insurance facility for employees is mandatory. Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty appointed after 2004 are covered under the New Pension Scheme. Annual Confidential Report (ACR) is a mandatory part to assess an employee's performance and provide feedback on areas where they can improve. The report is an important tool for determining promotions, assigning tasks, and determining future career opportunities. The IQAC Committee has assessed the API score for the promotion of 03 faculty members under the CAS (Career Advancement Scheme) adopted by the University as per the UGC regulations from 2018-2023. 'Right to Information Act, 2005' empowers all employees to seek any information, and take notes, extracts, or certified copies of documents or records. RGHS (Rajasthan Government Health Scheme) has been launched for state employees from 01/July/2021 providing indoor and outdoor cashless medical facilities in all government hospitals, approved private hospitals, and private test centres.

Leave benefits available to the employees are:

Casual leave, Privilege leave, Half Pay Leave, Medical leave, Duty Leave, Academic Leave, Commuted Leave, TRF, PDF, Maternity Leave for six months and Paternity Leave for 15 days. Since the year 2018, there has been a provision of Child Care Leave (CCL) for a maximum period of two years during the entire service, to female Government employees for taking care of two eldest children (below 18 years of age).

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 4.13

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	4	1

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	6	5	5	8

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

A well-defined mechanism is in force in the institution for financial audits to have discipline and transparency in the financial management of the institution. This also helps in preparing strategies for mobilization and optimal utilization of resources. The funds are utilized as per GF & AR of the State. The DDO (The Principal) looks after the financial matters including the salary of the college employees. The AAO maintains a proper ledger with details of the financial support received and utilized under different heads from various agencies. The funds are received under the following schemes/heads:

The State Government allocates a specific amount to Govt. Colleges for overall development and maintenance. The College Developmental Committee propose to put forth the demands and requirements before the principal. This is disbursed as per allocated heads. The payment of various State Government Scholarships is online and executed through the SSO module. The funds from RUSA were disbursed by the planning board of the college for various purposes viz instrumentation maintenance facility, library, new construction, competence building initiatives in college, cultural activities, educational innovations, fieldwork/study tours, extension activities etc. Immediate expenditures are attended by the funds generated through the Vikas Samiti.

The accounts of the institution are subject to both internal and external audit of all financial activities. Being a govt. institute, college's Audits are regularly/periodically carried out by the Local Fund Department of the Govt. of Rajasthan and the Accountant General. In addition to this, the accounts of Vikas Samiti of the college are audited by CA. All the accounts work is done online through PayManager (PFMS) and GeM (Government e-Marketplace) portal. The institution has various committees such as the Purchasing Committee, and College Development Committee which oversee the process of fund mobilization and ensure optimal utilization of resources. After an in-depth study and analysis of the report, the Governing Body instructs the concerned section to rectify the errors, if any, to set right the audit objections.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The College IQAC has contributed significantly to institutionalizing quality assurance strategies and processes. It prepares proposals to improve the culture and output of different committees as it is the nodal centre of the college for assuring quality. One such practice is implementing the process of collaborative learning to impart quality education to the students. It involves groups of students working together to solve a problem, complete a task, or create something new and hence are inculcated with soft skills such as communication skills, critical thinking, teamwork, and work ethics. It is based on the idea that learning is a collaborative and social act in which the participants talk, connect and learn. The IQAC recurrently keeps a check on the learning level of students for every course. In case, it is below the threshold level in any prescribed course, additional measures such as remedial classes for Slow Learners are necessarily conducted. The college campus has been made fully Wi-Fi enabled. All stakeholders including students, faculty members, and non-teaching staff can use internet facilities from anywhere on campus. An Internet lab has also been established in the Science block of the college to facilitate

learning. The advice and feedback of the peer team for the development of the institution is always given ample consideration.

The IQAC is consistently working to magnify the quality culture in all spheres of the college activities. Some of the initiatives implemented are Gender sensitization programmes and empowerment of women Student welfare activities, organization of programs and events to promote awareness for health and hygiene etc. The students have been passed through conditioning sessions for gender un-biasness and mutual respect. The IQAC works towards realizing the goals of quality enhancement and sustenance. Suggestions made by IQAC have been executed at the levels of developing IT Infrastructure, effective teaching, proper allocation, and maintenance of funds.

During the COVID-19-affected session, new plans were prepared for online teaching and videos for students. These programs helped faculty not only with building an updated knowledge base but made them tech-friendly also. The following measures were taken during the year 2020-21 to review the teaching-learning process, operational strategies and learning outcomes:

To keep unhindered academic activities during the Covid-19 period in tune with the decision of the Commissionerate College Education to provide ample opportunities and platforms to students, the quality subjectwise e-content, videos & assignments were prepared by the faculty members and made available online through their individual Youtube channels. The motivated effort to facilitate such additional e-content has proven a booster class. Feedback regarding curriculum is analyzed by IQAC and discussed with the faculty members and later on placed before the Board of Studies meeting in the affiliating university. Other facet of feedback was generated through Vikas Samiti, stakeholders, and alumni, in the form of meetings, interactions etc. on academic and physical facilities, and the teaching-learning environment.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: D. Any 1 of the above

File Description	Document
Link to Minute of IQAC meetings, hosted on HEI website	[View Document]()

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender equality is the precondition for an equitable society. Ensuring that all can live up to their full potential, regardless of gender identity or other factors, is not only a moral imperative, but is a strategic imperative- the continuation of a journey toward justice, opportunity, and equality. This is reflected in the following provisions of the college:

- The college follows the Reservation policy of the State Government in the admission process. Hence, around half of our college students are female students.
- The college also has duly constituted the Anti-Ragging and Prevention of Sexual Harassment at Working Place Cell as per the guidelines of the Govt. of Rajasthan to ensure the safety and protection of the female students as well as female staff members. The said committee, along with the Discipline Committee make sure that there are no instances of ragging anywhere in the campus. Anti-ragging rules are prominently displayed at all conspicuous places within the campus.
- The institution ensures gender equity and sensitization in curricular and co-curricular activities through various practices.
- Seminars, lectures, rallies, debates, posters, and placards exhibitions etc. on gender sensitivity and prevention of female foeticide, health issues and environmental concerns are organized by NSS and Women Cell etc. to make students aware of the dignity and rights of women and effectively influence the stakeholder's attitude and behaviour.
- Women Cell conducts co-curricular activities, prominently on gender sensitization, and the legal and social rights of women. A one-day workshop for female students under the Girls Empowerment and Mentoring (GEM) was organized on 9 January, 2020 as part of the New Initiatives in College Education (NICE) Programme. In this workshop, information was provided on Women safety laws and rules. Women Cell is also working to cater to the health and hygiene needs of female students by conducting both in-house and specialized lectures from experts in the field. Accident-related awareness lecture was organized to aware girls students under Rajasthan State Women Policy-2021.
- Under the UDAAN scheme, run by the Government of Rajasthan, sanitary napkins are distributed to the female students of the college.
- Female students are encouraged to cast their votes under the theme of "Importance of Voting in Democracy" as a part of the SVEEP Programme.
- The cultural programmes organized by the Women Cell promote the participation of female students belonging to rural backgrounds, which in turn, reduces the gender gap and makes their role active in college as well as the rural society.

- For the promotion of gender equity, the College follows State government policies in providing female students with various types of government scholarships.
- There is a separate common room for the female students with an attached toilet.
- There are separate toilets for female students, male students, and the staff.
- CCTV Cameras are installed at strategic locations for continuous surveillance of the premises and classrooms to ensure the safety, and security of students, especially female students and the overall disciplined environment in the College.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: E. None of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**

4.Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

- The institution has been making sincere efforts to provide an inclusive environment through various activities under all 03 NSS units. The institution strictly follows the Reservation policies laid down by the Government of India.
- The Equal Opportunity Cell (EOC) of the college looks after the welfare of SC, ST, OBC and differently-abled students. Students from weaker sections are granted fee-concession.
- To ensure tolerance and harmony, Quami Ekta Diwas is celebrated every year. In this programme, students pledge to maintain national unity and integrity and carry out an awareness campaign to spread the message of tolerance and harmony.
- To promote linguistic diversity and inclusivity, Rashtriya Hindi Diwas is celebrated every year.
- Book Bank facility for economically weaker students is available.
- Remedial classes are also conducted for the required students.
- Cultural Committee celebrates the diverse culture of India through folk dances and folk songs from different parts of the country.
- NSS volunteers empower people from marginalized segments through outreach programmes or activities. Through these programmes, the students are also provided with practical exposure of the world.
- The college makes it a point to sensitize students as well as employees towards the constitutional obligations i.e., values, rights, duties and responsibilities of citizens.
- Committees and Departmental Association organize various programmes to strengthen constitutional values and to deepen the sense of responsibility towards the nation.
- To inculcate human values and to make students aware of their rights, duties and responsibilities as citizens, Constitution Day is celebrated every year. The staff and students take an oath to follow their constitutional rights and duties. Republic Day and Independence Day are celebrated every year to revive students' patriotism towards their motherland. To promote the feeling of the

composite culture of India, Hindi Diwas is celebrated. Among students, activities such as afforestation are organised which not only tilt them towards the very concept of selfless action but also inculcate scientific temperament in them.

- To promote a green and sustainable environment, Campaigns are organised like Tree Plantation drives (Vriksha Ropan Abhiyan) where issues such as plastic ban, water conservation, waste segregation and management, cleanliness and anti-pollution were awareness drive for E-Waste management are highly discussed.
- NSS units of the college are committed to inculcating patriotism for national development through their activities.
- Drive for the issuance of Voter ID Cards for students under the SVEEP are also undertaken at the college level. Community Development Cell and NSS teach children of underprivileged backgrounds. A Community Connect Programme on 15 February, 2020 was organised in college which emphasized on the need for more connection between community and organisation for the welfare of the society.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice: 1

1. Title of the Practice: "Journey towards Women Empowerment"

The Indian society consists of different sections of the population. Among these, the weaker sections of the population need special efforts to mainstream them. Women, particularly from rural settings, comprise a large part of the population and need more institutional help to come to the mainstream so that they can contribute to the nation's development. The sustainable development goals also emphasize on Women empowerment.

2. Objectives of the Practice

The major objective is to empower female students, especially the ones coming from rural, and financially and socially weaker backgrounds. The college aims to enable them to face the challenges of the real world after their graduation.

3. The Context

Most of the students in the college belong to rural areas of the district. Despite being a major part of the NCR region, the region records one of the lowest literacy rates and employment among women. The socio-demographic and health indicators for women also show a grim situation in the region.

4. The Practice

- **Workshop on self-defence for girls :** A women safety awareness programme was organized on January 9, 2019, in the college to aware the students under the NICE (New Initiatives in College Education) Programme. In this programme, girls students and boys students participated.
- **NSS activities for community development:** Through the National Service Scheme (NSS), various activities are organized to enhance the female students' overall personality. The activities include functional literacy, health education, disaster management and women empowerment. The programme is unique as it combines education with participatory learning and experiential learning.
- **Creating Social Awareness among Students**: Promoting the all-round development of female students and raising consciousness about their role in society as agents of change, various programmes are organized. These programmes observe the birth anniversaries of national leaders and national and international days. In addition to that, students also participate in programmes under the SVEEP, and Sports and cultural activities.

5. Evidence of Success:

The College has seen an increasing number of female student participation and some have taken on leadership roles in spreading awareness in different areas of life. These activities also offer the skills and confidence to female students to venture into various careers, including security agencies, the police force, and the military. The college has evidence of success as the students have participated in and have won many competitions in sports and also have proven their calibre in different competitive exams.

6. Problems Encountered and Resources Required

The college faces challenges such as limited time and financial resources, as well as difficulties in balancing practical classes with regular classes and examinations.

Best Practice 2:

1. Title of the Practice: *"DHARNIYA DHARA"*: **Building a Sustainable, Clean and Green College Campus"**

The interaction of different organisms with the surrounding environment forms the population, communities and the ecosystem working in tandem, and all of these form a biosphere on the planet. In order to maintain a balance and integrity between each of these components, our college has taken significant initiatives to maintain a healthy ecosystem necessary for the sustainable development of society and the environment by 2030.

2. Objectives of the Practice

Being a Nodal college in a rural setting and nature's lap, the College strives to create a model of education that is based on compassion and mindful living. The Green Campus initiative began with the objective of fostering a culture of eco-friendly practices and making the campus environmentally sustainable. The College aims to build a campus that is plastic-free, produces minimal waste, conserves energy, protects biodiversity and practices self-sustainability in the areas of power, water and cleanliness.

3. The Context

Situated on one of the main pilgrimage routes of the Braj Cultural region and state highway that connects industrial areas of Rajasthan and Uttar Pradesh, thousands of automobiles pass near the college every hour, leaving behind a stream of carbon dioxide-rich air. Thus, the college endeavours to not just maintain, but augment its practice of fostering greenery in the campus, and help flourish the biodiversity of the college which serves as an oasis amidst a polluted environment.

4. The Practice

- While cutting trees In campus is strictly prohibited, the college plants new trees each year and tree identification walks are often carried out.
- Restricted entry of vehicles in the campus to combat air and noise pollution
- **Energy conservation**: Environment-friendly, energy-saving electrical appliances have been installed in the college. The electrical wiring is protected against leakage and short circuits. The college also has phased out most conventional light sources with CFL and LED lighting, inverters.
- **Waste recycling and management:** Bio-degradable waste is used to make manure in compost pits. Recyclable waste is properly disbursed to the municipality vans. Newspaper, posters etc. are collected and annually disposed of for recycling. The campus is single-use plastic-free. In addition to that, several dustbins are placed in the premises at short intervals so that all the college members can dispose of waste in campus with the utmost convenience.
- **Liquid Waste Management:** The College has a proper drainage system for waste water management. It organizes student-level sensitization programmes to reduce water wastage and conserve it as much as possible.
- **NSS Activities**: Awareness campaign- All 3 units of NSS conduct awareness programmes on environment to encourage the use of advanced technology to minimize energy consumption, atmospheric emissions, and noise, particularly from our vehicle fleets. The plantation drive is run by all three NSS units as per schedule. Celebration of Environment Day is performed every year. The Green Society raises awareness about plastic waste, food waste, and menstrual waste through its different programmes. A plantation drive in collaboration with district administration and the State Forest Department was successfully conducted.

5. Evidence of Success:

There are various species of trees and plants, butterflies, birds, and mammals like squirrels thriving within the college campus. New trees are planted in the campus every year on the occasion of World Environment Day. Along with this, the installation of a Solar system is under process. .

6. Problems Encountered and Resources Required

The College faced a couple of problems in the efficient maintenance of lush green cover due to a shortage of manpower. The lockdown during the COVID-19 pandemic adversely affected the ongoing green initiatives. Awareness about environmental conservation is a continuous process and needs a dedicated team of environmental soldiers. There is also a financial crunch to meet the needs of the hour.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The institution has been existing since 1977-78 to provide access to higher education to students of the rural hinterland, marked by the dearth of such facilities. Since its inception, it has catered to the academic imperatives of the local rural population. Today, it facilitates and fosters higher education for around 2500 regular students. More than half of the total students are female students who come from socio-economic weaker sections. Thus, the institution's aim has been proactively pursued and achieved as evidenced in the meritorious scholastic performances and applaudable careers of students. There have been a plethora of socio-political, ethic-legal, techno-scientific, economic and environmental changes since the college's initiation. However, this dynamic institution, incorporating the necessary changes, has kept evolving into a platform for the multifaceted development of students and faculty. The institution also aims to give quality education and have students equipped with knowledge and skills in their chosen streams, heading them towards being participatory, liberal, cross-cultural, value-oriented, techno-friendly, responsible, socially committed, and empathetic individuals. The governance of the institution is reflective of its Vision and Mission and the organizational structure, including the functioning of its various committees, is in tune with the Vision and Mission.

The college has been a co-educational institution since its inception and as a matter of policy, no segregation based on gender is done as far as classrooms are concerned. The increasing percentage of women enrolment in itself lends credence to the fact that harassment based on gender is not a malady infesting the institution. The environment in the college is very much conducive to gender sensitivity and parity. The institution prioritizes creating a safe space for our students to gain a gender-sensitive and empowering education. The college has constituted an ICC in accordance with the guidelines delineated by the UGC to redress the issues of female staff and female students in an effective manner.

The College primarily works for the welfare and empowerment of female students from rural backgrounds as well as motivates them for the best of their future.

- Almost 50% of the college faculty stand as the markers of Women representation, thereby inevitably paving the way for better handling of issues related to gender. Special attention is given to any such concerned complaint.

- In the institution, the UDAAN Scheme for female students is implemented. Under this scheme, free sanitary pads are provided to all female students. The main objective of the scheme is to maintain the hygiene of the girls as well as make menstruation a taboo-free subject for the girls to discuss. This scheme benefits them immensely to female students who are not able to buy sanitary pads due to them being very expensive. Through effective implementation of the UDAAN scheme, the health and hygiene of these students are definitely improved. Secondly, most of the students come from financially weaker sections of rural areas and hesitate to buy sanitary pads from the market. Thus, the scheme resolves many female students' problems at a twofold level.

- The remedial classes and classes for competitive exams are also organized to address the issues of weaker students (in terms of study and finance). Since most of the female students come from weaker and rural sections in this institution, they feel hesitant in general classroom discussions due to lower educational opportunities and average performance in the schooling period. Thus, the college faculty provides these students with materials, gives consistent feedback and monitors their progress.

- The institution also organised classes for competitive exams that structured assessments, designed to evaluate a student's knowledge, skills, and aptitude in a competitive setting. Our college's students, especially female students, are at a disadvantage level as they come from rural areas which are less exposed to modern urban education facilities. So, providing them with qualitative modern urban education facilities, free of cost during their graduation and post-graduation makes them a front runner. These classes aim to drive students to not only excel academically but also to instil essential life skills in them.

- Apart from the academic aspects, various opportunities are generated to ensure the holistic development of the students through several community service programmes conducted under the NSS units, the Electoral Literacy Club (ELC), and the Women Cell, running in the college. The NSS units carry out various awareness campaigns all around the session on gender-related topics. The organized awareness campaigns are on such subject matters: the environment, Women empowerment, and tree Plantation drive.

- Despite the increasing number of women voters in India, their number is still below 50% of all voters. The ELC of the college, thus, aims to provide awareness and necessary resources to them in order to bring out more women voters. It is vital that they should be made aware of their civil rights and especially their Right to vote to foster a vibrant democratic atmosphere. Awareness campaigns through various mediums are conducted such as Rangoli making, Poster making, and Voter's Pledge on the theme of 'Voting awareness' are conducted. Street play by students has also been enacted beyond campus for voting awareness. These activities generate enthusiasm among students, especially female students.

- The Women Cell of the college organizes various programmes for women health and hygiene and educates them on legal awareness in terms of the Dowry Act, and property rights for daughters, educating/motivating them to accept agriculture-related fields as a viable mode for employment, educating girls about Gram Panchayat and leadership in rural sector etc. under the Rajasthan Rajya Mahila Niti-2021. The main aim of such programmes is to maximize women's safety, security, and overall development of the female students, and add to their awareness in terms of social, political, and legal rights.

- Being a State government institution, distinct government-funded schemes and scholarships are being granted to students as per the norms. There is a range of schemes which benefit female

students belonging to weaker sections of society such as SC, ST, OBC, MBC, and female students of EWS categories to support and promote student progress.

Finally, the college, with its strong willpower and commitment towards gender justice and empowerment certainly makes it a gender-sensitive institution. The institution aims to inculcate a sense of social responsibility in its students and is working passionately to achieve this aim.

File Description	Document
Appropriate web in the Institutional website	[View Document]()

5. CONCLUSION

Additional Information :

The college is committed to providing a quality teaching-learning environment to the students for their overall development. The college also provides extension services through community development programmes, blood donation programme, hygiene awareness programmes etc., inculcating a sense of social responsibility amongst the students as well as college staff.

Concluding Remarks :

by submitting this SSR , this institute is eager to be accredited by NAAC. This institute provides education to a large number of deprived and economically weaker sections of society. A large number of students are from rural areas. Naac accreditation will provide an identity to these students. A better naac grade will help this institute to get funding programs from central and state Government .