



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNMENT COLLEGE TONK

NEAR GOVT .HOSPITAL ,BAHEER ROAD, TONK (RAJ)
304001

hte.rajasthan.gov.in/college/gctonk

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government College Tonk a premier centre of higher learning of south east Rajasthan has rendered about seventy years of service to humanity by education largely the youth. Geographically this city lies about 100kms of the south of the state capital,Jaipur on NH-12. Nestling on the foothills of Aravali range and situated on the banks of river Banas,Tonk is one of the prominent districts of Rajasthan and is a part of Ajmer Division. The college came into existence way back in 1952 as an intermediate College and was upgraded to the undergraduate level in 1957.At first there was only Arts faculty, then Commerce faculty came up. The college was shifted to the present campus on 4th December1966 along with the addition of Science faculty. Since then there has been a continuous process of academic upgradation.At present there are 11 subjects in Arts faculty , 5 in Science and 3 in Commerce at the graduation level and 8 in Arts,2 in Science and 1 in Commerce at the Post -Graduate level. The college was initially affiliated to University of Rajasthan but in compliance with the state government orders came to be affiliated to Maharshi Dayanand Saraswati University, Ajmer since the inception of this university. The college boasts of impressive infrastructure and ample open space. Full and timely utilization of grants from the state government, UGC and RUSA has ensured continued progress in infrastructure and equipment. We have a fine blend of youth and Age as faculty members- 61 in all. There is collective participation in decision making and planning and participation in international Conferences both within the country and abroad and contribution to international,national and strive for professional development. The co-education institution largely endeavours to make all students responsible and successful citizens. Appropriate emphasis is given to personality and character building schemes like the NSS,NCC,YDC and sports and cultural and literary event are organized at a regular basis. The college has been accredited twice in 2005 and 2015 as B+ and B respectively and recognized by the state government as centre for Excellence. The institution volunteers for its third cycle of accreditation.

Vision

The motto of the college is "Sa VidyaYaVimuktaye" which means "education which liberates". Education, as a planned endeavour, aims at making human beings capable of becoming active, responsible, productive, and caring members of the society. The scholastic achievements of Government College, Tonk are indicators of its conviction to promote the highest quality of academic, ethical and social values among its students. The college envisions setting up very high standards of academics where excellence is achieved through hard work, dedication and brilliance. The college also aims at catering skill based and job oriented courses so as to enable the students a secure future.

The College is Committed to:

- 1.Upholding Human Dignity.
- 2.Inculcating a sense of Patriotism.
- 3.Embibe social and religious harmony.
- 4.Promotion of ethical behaviour.

5. Achieving excellence in education.
6. Harnessing individual talent.
7. Create job opportunities to make them self -sufficient

Mission

Keeping in mind that the institution primarily caters to the socio-economic deprived sections of society, the sole mission is to provide all-round education to young men and women to make them disciplined citizens, who will be able to display intellectual calibre combining it with emotional balance and social commitment.

Our objectives to realize this mission are as follows:

1. To provide Holistic education.
2. To sustain, promote and enhance the quality of education.
3. To enable students to face the challenges of globalization.
4. To equip them with technological skills.
5. To develop competence, commitment and compassion so that they shed off ignorance, poverty, class, caste and religious distinctions.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The College which is situated at the district headquarter offers a wide range of programmes to attract the students to pursue graduation and post- graduation as well as research. We offer a wide number of choices.
2. The faculty is well-qualified, proficient and committed. There is a blend of youth and experience in the faculty.
3. Regular classes are ensured and teachers strive to ensure good attendance.
4. The institution offers spacious classrooms including smart class. Audio-visual methods are also used extensively.
5. The institution ensures sport and cultural activities participation. There is NSS, NCC, YDC, Innovation Cell to ensure overall development of the students.
6. A wide range of government scholarships are provided to the students.
7. There is an automated library.

8. The results are excellent.
9. Eco-friendly environment, cleanliness and drinking water is ensured within the campus.
10. The institution provides resource assistance to other colleges by sending faculty members for admission in new colleges, manual resource for assisting in conducting elections and teaching resource where they were facing zero post situation.

Institutional Weakness

1. There is a wide gap between the syllabus and market requirements. Being an affiliated institution it is difficult to eliminate such gaps. There is more need of skill development courses.
2. The library facilities could not be bettered in terms of acquiring books, journals and equipment. Automation came about only in 2019. Due to the availability of online resources inclination to visit the library has seen a regression. Separate Internet connection for the better functioning of the library is still required. Subscription to e journals and resubscription to INFLIBNET is still pending.
3. Opportunities for training students for competitive examinations also came up as late as 2019-2020. Many aspirants led themselves to cities like Jaipur and Kota. The institution can be a very good ground for preparation for competitive exams with subject specialists at hand, but the number of students enrolling to these classes was not as satisfactory as desired.
4. More sports grounds could have been developed so that the interested students would be convinced of adequate practice and opportunities as sportspersons. The college has no director of physical education. Hence grooming students as sportspersons has been a big challenge.
5. Students need to be more equipped with new technology. Most students who come from rural background and poor economic condition have found online education very taxing because of inavailability of personal computers, laptops, tabs or smart phones.
6. Online teaching and learning has to progress. More resources need to be developed.

Institutional Opportunity

1. Post Graduate classes in English, Sanskrit, Botany and Zoology will increase the level of commitment to effective higher education.
2. Starting Add-on courses to enhance employability skills among students.
3. Encouraging inter-disciplinary research.
4. Post automation of the library more deliberation upon its development is required both in terms of infrastructure and procurement of books and journals.
5. The vast ground can be developed into either a football ground, various courts or an indoor stadium.

6.Cafeteria needs to be upgraded.

Institutional Challenge

1. Large number of students appears in this college as non -collegiate students in their annual examinations and the college finds it very difficult to handle them with scant human resources.
2. Students and even a large number of staff find it hard to overcome their hesitation in use of English though it is essential as far as tech expertise and job opportunities in Public/ private sectors are concerned.
- 3.More autonomy in introducing vocational and professional courses to enhance placement is required.
4. Organizing more seminars and employment fairs to motivate the students.
- 5.More changes in the curriculum is required to ensure whole hearted participation of the students.
- 6.Softwares for language lab,virtual lab are required.Number of computers need to increased so that we have more computer labs..

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college offers a wide range of programme options and courses that are in tune with the emerging national and global trends and are relevant to the local needs as well. The college follows the curriculum prescribed by the affiliating university and it works out the details for effectively operationalizing the given curricula. Some of the teachers of the college play a great role in the formation of the syllabi for several programmes run by the university, as they are members of Board of Studies & CDC. The College follows the Academic Calendar issued by the Commissionerate of College Education for effective implementation of the curriculum. The Time-Table Committee holds informal meetings with the different departments and allocates papers and periods to the faculty. The college runs three under graduate programmes, viz. B.Sc., B.Com. & B.A. Supplementary enrichment programmes are also organized that acquaint students with the crosscutting issues. The college offers academic flexibility to the students regarding choice of subjects and at the entry level, i.e. B.APart I of these streams. 11 subjects are available along with a wide range of combination choices in the Arts stream, Maths and Bio options in Science stream and an opportunity to study ABST, EAFM and Bus. Adm. in the commerce stream. The college administration has formed Regular Study Monitoring Committee and Regular Attendance Monitoring Committee to supervise effective implementation of the curriculum. The head of the institution takes round of the campus to monitor and ensure smooth functioning of the classes.

Teaching-learning and Evaluation

The institution uses interactive instructional techniques that sharpen mental abilities of the students. Admissions are done online for the entry levels of the programmes. Selection of students is done on merit and

reservation. Students belonging to SC category are given 16% reservation of the total seats, and 12% seats are reserved for the ST category. 21% seats are kept reserved for OBC (NC) students, while 5% reservation is given to students belonging to SBC category. There is a provision of 3% horizontal reservation quota in every category for the differently-abled students. To encourage female candidates' enrolment, 3% bonus marks are given to them at the time of admission. The institution makes intensive efforts to cater to the needs of differently-abled students. The Students Advisory Centre of the college provides counselling to the students. Lectures are also arranged to equip the students with communication skills and personality development. Women Sexual Harassment Prevention and Committee for Redressal of Grievances, and Women Cell have been formed for gender sensitization. An Eco Club is working for environment. The institutional planning is regulated in the form of designing a well-organized schedule for teaching-learning process and the proper execution of that schedule to pave way for evaluation of the students' performance. IQAC contributes a lot in improving the teaching-learning process. To nurture critical thinking, creativity, and scientific temper among students, inter-faculty interaction between the students and faculties from various departments are organized through seminars. Qualified staff selected through the Rajasthan Public Service Commission adorns this college.

Research, Innovations and Extension

The college is committed to promote a 'research culture', and the faculty is encouraged to undertake research projects useful to the society. Research Scholars are informed about the various research scholarships available through various agencies of the state govt., centre govt. and UGC. The college is a recognized research centre affiliated to Maharshi Dayanand Saraswati University, Ajmer. Ample support facilities are available in the campus for undertaking research. Seminars are organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and scholars. Eminent speakers and researchers are invited by the college to address the students from time to time. Some research projects have been completed by the faculty members. IQAC encourages the staff members to utilize their expertise for consultancy as well. The College is conscious of its role in campus-community connection, well-being of its neighbourhood and has initiated a number of community development activities through NSS. Various campaigns have been undertaken by NSS in educating and motivating local people, and they have initiated many drives through which, the institution attempts to fulfil its social responsibility. The institution very well understands the significance of Extension Activities and promotes the participation of students and faculty members according to the rules and regulations of the State Govt. .

Infrastructure and Learning Resources

The main focus of the college is on expanding its resources in terms of construction, ICT, language Lab, Science Labs, office equipment, furniture, library and other facilities that facilitate teaching learning .It is well aware of the fact that adequate infrastructure facilities are important for effective and efficient conduct of the educational programmes. A great number of physical facilities are available for curricular and co-curricular activities. Specialized facilities and equipment are available for teaching and learning. Quality facilities are provided for sports activities such as various playgrounds and courts. Uniforms, refreshment, kits for players, travelling and daily allowances are made available to the students representing the college in any event. Infrastructure and sporting facilities have been improved significantly with the financial aid received from RUSA. New computers have been added and many departments have desktops, projectors, printers and multifunctional printers as well.

Student Support and Progression

The college makes enormous efforts to provide necessary assistance to students to acquire meaningful experiences for learning at the campus and to facilitate their holistic development and progression. It provides all the important information to the students through prospectus and the college website. Institution has a wellstructured and organized guidance and counselling system in the campus. Various types of counselling services are made available to the students as well. Placement Cell and Youth Development Centre organize lecturers to provide students information about various job opportunities and also arrange for career counselling. Women Sexual Harassment Prevention and Redressal of Grievances Committee and Anti-Ragging Committee, have been formed for the welfare of the students. The institution makes available to students and staff the welfare schemes provided by the Government . The institution has a registered Alumni Association. The institution constantly encourages the students towards successful completion of their courses and progression to higher level of education. A wide range of sports, games, cultural and other extra-curricular activities are available to students, and they have performed excellently at inter-collegiate and Divisional Level Competitions.

Governance, Leadership and Management

The college recognizes very well that education is a dynamic process that strengthens the students to make the best use of their capacity to make the world a better place to live in. It works according to the guidelines issued by the state government and the Commissionerate of College Education for it. It tries to achieve various goals that reflect its vision and mission. The principal and the faculty play decisive and major role in design and implementation of its quality policy and plans. College administration interacts with stakeholders and motivates teamwork. By preparing different committees and Guiding/monitoring them, it tries to establish an excellent work culture. Fruitful procedures are adopted by the institution to monitor and evaluate policies and plans, which have been initiated for the welfare of the stakeholders. Efforts are made by the college to groom leadership at various levels. The Principal delegates authority to the various convenors of committees and faculty, to work towards decentralized governance. A work plan is prepared for the development of the institution considering resources available, and utilizing them optimally. The establishment, academic, and accounts sections co-ordinate with each other. An effective mechanism has been developed to redress grievances for promoting better stakeholder relationship. Several strategies have been adopted by the institution for faculty empowerment through training, and it also motivates employees for the roles and responsibility they perform. There are numerous mechanisms available with the institution for the welfare of the staff as per the rules of the state government.

Institutional Values and Best Practices

The institute has adopted many innovative efforts that help in its academic excellence. They have been adopted to further the interest of the student and the institution, for internal quality assurance, inclusive practices and stakeholder relationships. The college is very conscious of the damages caused to the environment and has taken several steps towards energy conservation. Installing the solar panels has enabled us to recycle energy and save a great deal on expenses. Plantation is also done on large scale during the monsoon season. Save water is also taken up as a mission. Paperless work is also encouraged. Students and NSS volunteers have played a significant role in it. Gender sensitization is practised in all sincerity. It has become our prime concern as the number of women students is on the rise each year. The women are an integral part of the society and are making enormous progress. They are using their potential to the maximum but at the same time, they are facing

many threats. The college is working with a missionary zeal to inculcate feelings of reverence towards womanhood in its students, and is also working passionately against female foeticide. In accordance with the motto Education is seen as a liberating process. We endeavour to liberate the minds of the students and make them competent enough to face the challenges of society. The college encourages its students share and evaluate their experiences. They are encouraged to question, to investigate or are allowed to be inquisitive during discussions and seminars. The students are encouraged to think independently. The institution is relentlessly striving hard to attain its goals and is enthusiastically working in the direction to achieve its vision and mission.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT COLLEGE TONK
Address	NEAR GOVT .HOSPITAL ,BAHEER ROAD, TONK (RAJ)
City	TONK
State	Rajasthan
Pin	304001
Website	hte.rajasthan.gov.in/college/gctonk

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Bajrang Lal Bairwa	01432-247432	9928798068	01432-247303	principalgctonk@yahoo.in
IQAC / CIQA coordinator	S. Asha	01432-	9928798068	01432-	sundaramasha5@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-09-1952

University to which the college is affiliated/ or which governs the college (if it is a constituent college)					
State	University name		Document		
Rajasthan	Maharishi Dayanand Saraswati University		View Document		
Details of UGC recognition					
Under Section	Date		View Document		
2f of UGC	16-12-1994		View Document		
12B of UGC	16-12-1994		View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)					
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks	
No contents					

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	NEAR GOVT .HOSPITAL ,BAHEER ROAD, TONK (RAJ)	Urban	29	5000

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Bsc Chemistry Physics Botany Zology Maths	36	Senior Secondary	English,Hindi	1056	441
UG	BCom,Bcom Abst Eafm Bus Adm	36	Senior Secondary	Hindi	600	78
UG	BA,Ba D And P Eco Eng Geog Hindi History Pol Sc Pub Adm Persian Sanskrit Urdu	36	Senior Secondary	English,Hindi	3600	2073
PG	MA,Geography	24	Three year Degree Course	Hindi	120	104
PG	MA,Hindi Litt	24	Three year Degree Course	Hindi	120	102
PG	MA,History	24	Three year Degree Course	Hindi	120	107
PG	MA,Economics	24	Three year Degree Course	Hindi	120	16
PG	MA,Political Science	24	Three year Degree Course	Hindi	120	59
PG	MA,Public Add	24	Three year Degree Course	Hindi	120	14

PG	MA,Urdu	24	Three year Degree Course	Hindi	120	87
PG	MSc,Maths	24	Three year Degree Course	English,Hindi	120	94
PG	MSc,Chemistry	24	Three year Degree Course	English,Hindi	60	60
PG	MCom,Abst	24	Three year Degree Course	Hindi	120	3
PG	MA,Drawing And Painting	24	Three year Degree Course	Hindi	60	45
Doctoral (Ph.D)	PhD or DPhil,Geography	60	Post Graduation	Hindi	8	0
Doctoral (Ph.D)	PhD or DPhil,Hindi Litt	60	Post Graduation	Hindi	16	16
Doctoral (Ph.D)	PhD or DPhil,History	60	Post Graduation	Hindi	6	0
Doctoral (Ph.D)	PhD or DPhil,Economics	60	Post Graduation	Hindi	12	4
Doctoral (Ph.D)	PhD or DPhil,Urdu	60	Post Graduation	Hindi	8	7
Doctoral (Ph.D)	PhD or DPhil,Maths	60	Post Graduation	English,Hindi	6	3
Doctoral (Ph.D)	PhD or DPhil,Chemistry	60	Post Graduation	English,Hindi	6	0
Doctoral (Ph.D)	PhD or DPhil,Drawing And Painting	60	Post Graduation	Hindi	6	5

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				42				44			
Recruited	1	0	0	1	23	19	0	42	15	4	0	19
Yet to Recruit	0				0				25			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				34
Recruited	13	1	0	14
Yet to Recruit				20
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	17	18	0	8	1	0	45
M.Phil.	0	0	0	2	1	0	1	1	0	5
PG	0	0	0	3	0	0	7	2	0	12
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1350	0	0	0	1350
	Female	1242	0	0	0	1242
	Others	0	0	0	0	0
PG	Male	259	0	0	0	259
	Female	427	0	0	0	427
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	28	0	0	0	28
	Female	12	0	0	0	12
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	381	527	608	589
	Female	402	412	436	406
	Others	0	0	0	0
ST	Male	214	281	361	377
	Female	174	156	146	168
	Others	0	0	0	0
OBC	Male	506	663	1065	900
	Female	425	499	674	512
	Others	0	0	0	0
General	Male	174	136	228	156
	Female	169	185	139	189
	Others	0	0	0	0
Others	Male	312	322	167	478
	Female	415	379	275	308
	Others	0	0	0	0
Total		3172	3560	4099	4083

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The institution strongly believes in multidisciplinary/interdisciplinary approach in education. The syllabus inclusive of this approach framed by the university will be implemented in earnest. At present several seminars/conferences have been organized within the state in which our faculty members have participated and presented papers.
2. Academic bank of credits (ABC):	The institution will abide by the University and Commissionerate College Education, Rajasthan guidelines regarding the method of preparing Academic bank of credits.
3. Skill development:	The institution is open to conducting a good number

	<p>of skill development courses. In the session 2019-20 we conducted Accounts and Taxation course in collaboration with RSLDC (Rajasthan Skill and Livelihood Development Corporation). It was implementation of a new scheme initiated by the Chief Minister. The students who enrolled in this course (MMYKY: Mukya Mantri Yuva Kaushal Vikas Yojna) underwent a remarkable transformation in their personality. At the professional front, they are performing exceptionally, handling accounts of people and organizations. More such courses will indeed shape the future of many students.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The institution belongs to Hindi speaking region. As most of the students have been conditioned in solely Hindi since childhood, it becomes imperative to use the translation method, dual language method in teaching most of the subjects and even in Science subjects. Culture is a part of many courses like languages, History, Political Science, Geography. Teaching of culture is incorporated well. The YouTube lectures are ample evidence of blended language teaching. Link for YouTube channel: ccerajgtonk class.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Specific learning outcomes of all programs and courses are provided to the students during the admission process. Orientation programs are also conducted basically to apprise the students of the course they opt for. They are also made available on the institution website: https://hte.rajasthan.gov.in/college_gctonk.</p>
<p>6. Distance education/online education:</p>	<p>The institution is committed to implement online teaching specially post covid-19 crisis. Although in its infancy, online teaching methods were adapted by the teachers. The staff is willing to take online teaching to higher levels. Distance education is already being followed in IGNOU courses. Enrolling in MOOC and similar distance education courses will shape the future of the present generation.</p>

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
281	281	278	258	258
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	13	13	13

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3283	3172	3560	4099	4083
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1121	1249	926	1026	1026

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1001	862	950	968	999

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
61	57	63	65	63

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
86	86	86	86	86

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 31**4.2****Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
139.67	43.55	166.55	175.69	182.1

4.3**Number of Computers****Response: 27**

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4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The College is affiliated to Maharshi DayanandSaraswati University, Ajmer. The college follows the rules laid down by the State Government in administrative and financial matters and the University rules for the curriculum and examinations. The number of classes taken by the faculty members per week is in accordance with the norms prescribed by the UGC. The Time-Table Committee of the College prepares the time table and allocates classes to the faculty members as per norms prescribed by the UGC.

The college follows the academic calendar issued by the Commissionerate, College Education Rajasthan for the effective implementation of the curricular and extra-curricular activities. The teachers recommend relevant books and other study materials to the students as per the prescribed syllabus. The head of the institution along with the head of the departments monitors the whole teaching / learning progress. Regular attendance of the students is ensured.

The affiliating university provides the college with the updated syllabus for all the undergraduate and postgraduate courses. Some of our faculty members are the members of the Board of Studies, who actively participate in the preparation and updating of the University syllabus. The university conducts the semester and the annual examinations. Our college is the examination center of the regular as well as the non-collegiate students. The college is also the examinations center of the Vardhaman Mahaveer Kota Open University.

To open new horizons for the teachers, the college permits and promotes the faculty members to participate in the Refresher and Orientation, Short Term Courses and Faculty Development Programs from time to time. The college also organizes seminars and workshops for teachers and students that keep them abreast with the new teaching methods and updated with new techniques and information.

The main aim of the institution is to provide its students with a novel learning experience. The college has a fully automated library. The teachers and students have access to the various journals and books available in the library that provide them with new teaching materials for achieving the aim of imparting high level education to the students. Some departments have ICT resources like smart classes, wall mounted projectors and green boards to make learning easier for the students. Thus, the college endeavors to provide them with quality infrastructure.

A well-equipped and Wi-Fi connected Computer Lab is available for the teachers and the students to have an easy access to a wide field of knowledge.

For the effective curricular delivery the college has various committees. The Time-Table Committee sets the time table according to the norms prescribed by the UGC and equal weightage is given to subjects within a particular stream. Regular classes are conducted.

The Discipline Committee takes steps to maintain discipline in the campus so that the teaching process goes on undisturbed. The head of the institution remains vigilant and monitors that the classes go on smoothly. For this purpose, He/she takes rounds of the college alone as well as with the discipline committee.

Class tests and monthly tests are conducted regularly to assess the performance of the students

File Description	Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

According to the examination schedule of the affiliated university, the college adjusts the academic calendar for the annual and semester examination. The academic calendar is prepared well in advance of next academic session by the commissionerate of college education. The academic calendar is displayed on commissionerate of college website, college notice board for reference of the students and staff. It carries approximate schedule regarding admission process teaching-learning schedule, evaluation blueprint, curricular and co-curricular activities, extracurricular activities, major departmental and institutional events to be organised and dates of holidays. The college follows its academic calendar for conducting all examinations. In a true sense continuous internal evaluation of the student is done by conducting home assignments, tutorials and monthly tests. The departments follow the teaching plan provided to them from commissionerate keeping in mind the schedule of internal evaluation as in the academic calendar of the college. The following are the important aspects of the academic calendar:

- Planning of multiple activities of each committee.
- Planning of extracurricular activities of NSS, NCC, Women Cell, and Cultural Committees.
- Activities of sports committee.
- Planning of practical examinations of the college.
- Tentative schedule of university examination.
- University schedule of holidays and vacation.

The College implements the internal examination and evaluation process by ensuring participation of students in monthly test and keeping the record of their performance. This is monitored by the respective mentors. Whatsapp groups of every class are formed by the mentors who monitor the development of students. E-Contents and PDF's notes are also provided by subject teachers. The difficulties are solved by teachers as well as by the mentors. Important information related to job vacancies competitive exams and any other information related to welfare of students is given by mentors and displayed on the notice board. Mentor-mentee system brings the students closer to teacher and the students feel freer to express their difficulties. This practice of college helps the students to overcome hesitance and makes them more

expressive and confident. Another interesting aspect of the curriculum which started in 2019 is the introduction of free competitive readiness classes (Pratiyogita Dakshata) in the college. The students who wish to take competitive exams like UPSC, RPSC, SSC etc were put in batches and the teaching faculty groomed them according to their set time table.

File Description	Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 15

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 2**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	01	00	00

File Description	Document
List of Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Response: 0.68****1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	35	81	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

The vision, mission, motto and core values of the college speak volumes about these cross-cutting issues. Naturally, the institution integrates various life skills, values, local and global challenges through its curriculum delivery. The college offers programs in which each and every issue such as civic sense,

gender, environment, sustainability and human values are addressed. All these aspects are practically adhered to while teaching the prescribed syllabus. The institute arranges various activities and programs to address the cross cutting issues such as gender issues, environmental issues, human values, professional ethics.

Gender Issues: Reservation policies and constitutional provisions are covered in Political Science, sex ratio, education, child mortality, water scarcity, drought, flood, pollution, urbanization and modernization. Village surveys are practically exhibited in Geography lessons. The study of literature of Hindi, Urdu, English and Sanskrit cover various gender issues as they are best portrayed in poetry, drama and novels such as the Merchant of Venice in English, *Godan* by Premchand in Hindi and novel *Bewa* in Urdu by Premchand, *Darwaje Khol Do* by Krishna Chandra, poetry of Altaf Hussain Hali and Allama Iqbal and Nazir's novels which deals with social Revolution.

Environmental Issues: Environmental studies is a compulsory subject at 2nd year in BA, BSc and BCom and also some environmental issues are included in the syllabi of Botany, Zoology, Chemistry, Geography, Economics, History, Hindi, English, Sanskrit. Environmental pollution conservation of natural resources and Environmental Protection Act environmental planning environmental impact assessment green accounting sustainable development are taught widely. In Literary texts like *Kamayani* and *Saket* the bad result of degradation of environment and call for the need to take care of the environment. Gandhian philosophy has been added as a compulsory paper in part 1st of the UG courses.

Human Values: Human values are elaborately covered in curriculum of Gandhian philosophy, Political Science, Economics, Public Administration, History, Geography, Sanskrit, Hindi, English and Urdu. The depiction of human values can best be seen in Premchand's *Karam Bhumi*, Krishna Chandra's *Darwaje Khol Do*, *Raghuvansham* by Kalidas, *Hitopadesh* by Narayan Pandit teach a lot about human values. Works like *Elegy written in a Country Churchyard* by Thomas Gray and *Scholar Gypsy* by Matthew Arnold teach ethics. Topics like fundamentals of entrepreneurship, accountancy, business environment and business communication and soft skill have place in many of these Courses professional ethics are also integral part of Curriculum. The institution has a long list of enrichment programs run through NCC, NSS, Innovation & Skill Development Cell, Women Cell, YDC etc are important for the Holistic development of the students. The NCC through its program develops the feeling of nationalism and community service among. The students with NCC certificate have an edge over other competitors when they try for Jobs. The Women Cell of the college is conducting lectures events and workshops on gender sensitization and empowerment of the girl child. The students celebrate the World Environment Day, Hindi Diwas, International Human Rights Day, Constitution Day, Voters day. etc.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.74

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	02	02	02	02

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 3.69

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 121

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: C. Any 2 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 70.4

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1065	1004	1293	1662	1826

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1752	1952	1852	2052	2052

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1121	1249	926	1026	1026

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The enrolment of the students in the college shows great socio-economic diversity. The college effectively caters to the needs of the students belonging to these diverse backgrounds. The faculty members try to identify the advanced and slow learners in their respective subjects through class/monthly tests. The college runs special coaching classes for the national and state level competitive exams. Career guidance is provided through the college Career Guidance Cell. The committee provides academic, personal, psycho-social guidance and counseling to the students. Students seeking admission in various courses are extended counseling related to the subjects and the scope of the subject for competitive exams as well as job potential. Special efforts are made for the slow learners through special classes and by providing guidance and counseling so that they can fare well in their examinations. Regular class tests and monthly tests are conducted to assess the level of the students. For the poor students, the college is maintaining a Community Book Bank. It regularly issues books to the needy students. According to the Government policy, the college provides totally free education to the students having more than 40 percentage disability.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 53.82

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college plans and organizes the teaching, learning and evaluation schedules according to the guidelines provided by the Commissionerate, College Education, Rajasthan. Support structures and systems are available for teachers to develop skills like interactive learning, collaborative learning and independent learning. The college makes efforts to ensure students' growth and development in a congenial classroom

atmosphere. Students are provided opportunities for academic interactions such as workshops and group discussions which help in interactive and collaborative learning. They are divided into groups for the task and the students work together on a common project. Library facility is provided to all students as per norms decided by the library committee of the college. Right from the beginning students are guided, counselled and corrected to make sure that they are adopting the right path. Incentives and awards are given to motivate the students.

Nurturing critical thinking, creativity and scientific temper among students:

The college takes various steps that complement teaching and learning experiences:

Inter faculty interaction between the students and faculties from various departments are organized through YDC/MMYKY.

Debate, essay writing, poetry recitation, and poster making competitions are organized to develop creativity skill among students.

Educational tours, excursions and field trips are conducted by the college.

With its sincere efforts, the institution tries to inculcate various attributes in its students such as respect for humanity and democracy. It also aims to equip them with professional skills to employ scientific and technological knowledge for the betterment of the country and society.

Technologies and facilities available and used by the faculty for effective teaching:

Computer Lab and internet facility is available in the college which faculty members and students can use for improving their knowledge.

Automated Library facility is available so as to enable students and staff to get access the books they need on a rapid and regular basis.

Faculty members use audio-visual aids to enhance the teaching-learning process.

In wake of the covid crisis it became mandatory to impart online education. Hence, it was taken up as a noble mission. Teachers contributed generously through online classes, YouTube recordings, PDF notes and online tests.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

During the past few years some of the teachers made adequate use of the smart class to deliver effective lectures. However with the compulsion to deliver good during the lockdown, most of the teachers are using online teaching methods and forums, like e-recording using software and holding classes on Google classroom, Zoom and Google meet.

It was a challenging task as the teachers although capable of using the computer were not adept with latest software to conduct online teaching. Whatever material could be disseminated during April 2020, true results were realized only in the months of July, August, and September. Webinars and training programs for the staff armed them with the skill to use the relevant software. Soon the staff members prepared formidable e-lectures and uploaded them on the YouTube channel of the college as well as on their personal channels. This evoked huge positive response. Apart from this, classes on Google classroom, Zoom and Google meet could be conducted with confidence. Since, the covid crisis continues to loom large the use of ICT has become more relevant.

YouTube Channel: The college created its own YouTube channel namely *CCERAJGCTONK CLASS* in which as many as 1100 videos have been posted by various faculty members. They comprise of the entire course material of the subjects. There are elaborate lessons in Drawing & Painting, English, Economics, Geography, Hindi, History, Political Science, Public Administration, Sanskrit, Urdu, Botany, Chemistry, Mathematics, Physics, Zoology, ABST, Business Administration and EAFM. In addition to this some staff have their own channels to which students have generously subscribed.

Google classroom, Zoom and Google meet: These platforms enabled the staff to directly communicate with the students virtually. Google classroom proved to be an efficient platform to provide lectures, notes as well as questionnaire. Zoom and Google meet proved to be a boon for having interactive classroom sessions. The students ultimately found it very convenient and many of them made it a point to make themselves available at the decided time. Yet online teaching is a far flung thing due to unavailability of smartphones and internet for many of students.

The best outcome of the liberal use of ICT was that the performance of the students and their level of understanding could be assessed through timely tests on Google forms.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 102.59

2.3.3.1 Number of mentors

Response: 32

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 71.86

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 60.19

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
40	41	38	33	33

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)	
Response: 11.89	
2.4.3.1 Total experience of full-time teachers	
Response: 725	
File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode
Response:
<p>For any academic institution ascertaining the degree of achievement or value in regard to its aim and objectives is very important. The college is affiliated to MDS university and the students are only assessed during the annual examination conducted by the affiliating university. The institution thus does not have any direct process of continuous internal evaluation but the college has its own modus operandi for the same and implements evaluation procedures during the course of the academic session to evaluate the learning capacities of its students at various levels :</p> <p>As per the curriculum,the post graduate Science (Chemistry and Mathematics)departments students are required to participate in the departmental seminars and make brief presentations. The students are evaluated on the basis of their presentations and marks are included in their practical exams. The heads of respective Departments call a meeting at the beginning of the academic session and discuss the previous year results and plan the teaching plan for the current year. The suggestions received are then implemented to improve the performance of students and for the effective execution of the curriculum. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated and marks are added during the final consolidation of results.Periodical class tests are also conducted on regular basis which help the students in their preparation for the final exam. All such endeavors contribute indirectly to the evaluation process because they are like formative exercises for the</p>

students. The working of post graduate students is also assessed through their presentation and participation in extension events held under the aegis of the PG Association from time to time. Teachers are in the examination panel of the University and they render their services in setting the question paper and evaluating answer books. The evaluation process is transparent. The marks are filled in the OMR sheet and complete secrecy is maintained. The University declares the result well in time.

Over the years there was an informal method of evaluating students' performance through class tests and even oral examination but since last year monthly tests were deemed mandatory for all classes thereby promoting continuous internal evaluation. The assessment work is carried out by the concerned subject faculty in the institution. The evaluation reports are prepared within the stipulated time and communicated to the students in the classroom. The answer books are shown on the demand of the students and guidance is offered for their better performance in the forthcoming examination of the university.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The college is affiliated Maharshi Dayanand Saraswati University, Ajmer and it follows an annual examination scheme as per the University calendar. Any representation regarding question paper, examination related issues and evaluation is forwarded to the University. During the exams, unfair means case and grievance related to question paper are forwarded to the university immediately for necessary action. The examination procedure is completely transparent.

Procedure for Written Exam:

- The time table is displayed on the university website and college notice board accordingly.
- Admit cards are generated online.
- The examination process is looked after by center superintendent and examination cell.
- Invigilation duties are allotted to staff members.
- The answer sheets are distributed room wise along with question papers and attendance sheets by the invigilators.
- After examination, the answer sheets are collected by the invigilators and submitted to the Examination Committee for further process.
- After being packed and sealed the answer books are sent to the university.
- The answer books are evaluated fairly in time and results are declared and displayed on the University website and result & mark sheets are sent to the college.

Procedure for Practical Exams is as follows:

- Dates given by the university.
- Preparation of students list by respective departments.
- Preparation of time table.
- Inviting examiners from university Panel.
- Examination, viva-voce is conducted and marks submitted to university online.

If there is any discrepancy in the relevant subject paper the students can lodge a complaint which is forwarded by the principal. Necessary action is taken by the university and accordingly there is provision for bonus marks.

At the University level, there is provision for re-evaluation of answer sheets. The students can apply for re-evaluation and the college forwards the students' complaint to the university. Students have to apply before the last date. The last date for re-evaluation is announced by the University. If there is any change in the marks, it is documented on the new mark-sheet issued to the student.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Tabulation Records of mark sheets of all the students is downloaded from the Website of the University.

The college has clearly stated learning outcomes that are displayed at prominent places in the college compound to make the students and teachers aware of them. The college website also shows them.

Marks of Class/ Monthly Tests are conveyed to students in the respective class by distributing back the answer books to monitor and communicate the progress and performance of students. The college-annual-report, presented at the time of annual day by the principal has a detailed report of performance of the students and is put in the public domain for observation of external stakeholders.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

These outcomes are used as an indicator for evaluating students' performance and the achievement of learning objectives. The results of the courses are discussed in the meetings of various councils/committees and provisions are made about the required measures. Results of the tests and annual examinations work as an indicator that tells us about the shortcomings of the students. After analyzing these results, extra classes and expert lectures are conducted for the students. In subjects with practical classes, the timely submission of practical files, students' performance throughout the session and their attendances are taken into count on the evaluation scale. The institution takes some measures regarding monitoring and ensures the achievement of learning outcomes. It makes sure that students are going in the right direction. They are guided at various levels of learning such as at curricular and co-curricular activities. Co-curricular activities give thrust to the achievement of learning outcomes. Faculty members analyze the performance of students at such activities that works as morale booster for the students. The meritorious students are rewarded at the college level, which works as a motivation tool. These students are also encouraged for higher studies and for preparing the competitive exams such as RAS, IAS, RPSC, C.A. SSC etc.

Measure/Initiatives taken up by the institution to enhance social and economic relevance of the courses offered:

The college takes many steps to enhance the relevance of courses by the lectures from eminent personalities from various fields that give an edge to the students pursuing study. College's Youth Development Centre (YDC)/ MMYKY, Student Advisory Council actively works in this direction. Talks and expert lectures are arranged by the college to promote and motivate entrepreneurship. The Placement Cell is also working in the college. Some of the students got placement through MMYKY.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 86.93

2.6.3.1 Number of final year students who passed the university examination year-wise during the

last five years

2020-21	2019-20	2018-19	2017-18	2016-17
891	736	731	880	923

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1001	862	950	968	999

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.12

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 18.03

3.1.2.1 Number of teachers recognized as research guides

Response: 11

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	07	06	05

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

Our college has a youth development center, in which we invite various resource persons to deliver their lectures on various competitive examinations and skill enhancement programs to transfer their knowledge to our students so that they can better compete for government and non-government jobs. MMYKY which came up lately has also proved beneficial for the students. The course conducted on Accounts and Taxation totally transformed the participant students in terms of personality grooming, knowledge and financial gain. The college also aims at the overall personality development of the students which is realized through the following-

- We organize workshops and seminars for our students to update their knowledge about competitive exams through Youth Development Center, Placement cell, NCC and NSS.
- We annually conduct essay competitions, debate competitions, and short discussions on contemporary relevant topics during literary and cultural week in our college. The students enthusiastically participate in these competitions. They display their potential as artists in various fields like solo music and dance.
- We organize sports week also in which games like Cricket, Volleyball, Football, Badminton and Athletics are held. Many students including a good percentage of girls students participate in these sports. Many indoor games are also held. This nurtures not only the spirit of healthy competition but also inculcates the values of team spirit, unity and bonding among the students.
- Environmental concerns are addressed and awareness programs are organized by our NCC and NSS Units. We organize plantation camps every year in our campus. We organize Clean India (SWACHH BHARAT) programs in our college every year on October 2, in which staff members together with students clean our campus and organize rallies of awareness in nearby villages under the banner of NSS.
- The college also encourages educational tours for its students in the nearby areas.
- Yoga Day is celebrated every year on 21st June, in which we motivate our students for yoga and address their health issues.

- We organize blood donation camps every year on through NSS and NCC. We organize this program with the help of chief medical and health officer of our District. The students volunteers along with the mentors and NCC & NSS coordinators get together to make the arrangements. They also convey the message in their rural areas so that the number of blood donors is good enough. The entire endeavor unites a large number of people for noble cause.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 3

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 33

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 11

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
18	7	23	10	4

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.81

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	16	7	9	3

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Some departments of the college have their respective academic societies which have been organizing activities since the inception of this College. Important activities are organized by the YDC, NSS, NCC & other bodies such as the Planning Forum.

Field Visit: The College organizes educational tours and excursions to various places. The NSS Program Officer and the NSS volunteers organize various community activities in the adopted village/ward. They tell the villagers about health and hygiene, cleanliness, education to the girl child, saving the female foetus and numerous temporal issues. The NSS unit sometimes arranges visits of the doctors or some other experts; which greatly benefit the villagers.

Awareness programs: College has also prepared many awareness programs under the YDC, NSS and Women Cell such as blood donation, Aids awareness, women empowerment and gender. Some bit of social service is also carried out from time to time. Banners are prepared related to every issue and the students participate in rallies.

Voter awareness: The constitution of our Country gives every citizen the power to elect its own government by the 'Right to Vote'. But unfortunately, most of the citizens do not execute this right and therefore this task of "Voter Awareness" is accomplished through the organization of camps for the betterment of the Society.

Participating in society results in the overall personality development of the students thereby making them socially mature individual who can be intellectually as well as emotionally worthy citizen of the Society.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**Response:** 0**3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**Response:** 7**3.4.3.1 Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	02	0	0

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 0

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other

universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college was established in 1952 as an intermediate institution and was imparted the status of degree college in 1957. It has a sprawling campus with a built up area of **5000square** meters with adequate infrastructural facilities which have been developed over the years consistently. The institution is regularly utilizing funds from the State Government, UGC, centrally sponsored schemes like RUSA and college development fund. The resources so received have been efficiently utilized for enhancing the facilities like classrooms, laboratories, toilets computers and ICT facilities, improving the library facilities and acquiring more sports equipment etc. The physical facilities in the college are as follows:

The **main building** harbors the Administrative, Academic and Establishment and Account Sections, Chambers of Principal and Vice-Principal, Student Union Office, Departments of Chemistry, Physics, Political Science, Economics, Public Adm., Drawing and Painting and 11 classrooms and 4 departments – Sanskrit, English, Urdu and Hindi. 03 Classrooms and Girls Common Room in the adjacent new building. The **next floor** has a well-planned sections comprising of the IQAC Web room, UGC Cell, Seminar Hall and NCC Room. Departments in this floor are that of Zoology Botany, Mathematics and Geography. There are Zoology, Botany, Computer Lab and Botany Virtual Lab, Two Smart Classes and well-furnished Geography Department. In addition to this we have 12 classrooms. Three rooms are used for different cells like Women Cell, Career Guidance Cell, Innovation Cell, VMOU and IGNOU.

The **campus** also embodies a Central Library, a spacious Auditorium, elaborate Playgrounds and Canteen. In addition to this we have water harvesting System, solar panels, adequate drinking water facilities and toilets.

ICT laboratory is equipped with twelve computers, LAN connection and LCD projector along with a white screen. All departments are also equipped with technological aids. The equipped with about 74000 books and over 1200 reference books. The whole library is facilitated with Wi-Fi network and is completely automated.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college encourages students to enhance their interest in sports and cultural events by providing adequate budget and resources. Various committees are constituted to monitor the progress of the students in such extra curricular activities.

Facilities for **sports activities**:

The college has outdoor playground facilities. There is plan for an elaborate basketball court and football ground. The college has also made provisions for indoor games such as table tennis carom and chess etc. The college organizes sports week every year. The competitions include events such as 100m, 200m races for girls and boys, cricket, long jump, kabaddi, hammer throw and disc throw. The students of the college participate in inter college tournaments and the tournaments organised by the Commissionerate College Education Rajasthan and Maharshi Dayanand Saraswati University, Ajmer. There has been considerable improvement in the performance and interest level of the students in various sports.

Cultural and Literary Activities:

The college has a cultural committee. This committee plays a vital role in organizing cultural activities as dancing, singing and mono acting, skit and literary activities like poetry - recitation, extempore, debate and quiz which are conducted on a regular basis.

In order to promote creativity among students the women cell also organizes some events like poster, slogan, essay writing competitions, paper art, mehndi competitions, rangoli and sketching best out of waste, hairstyling, salad preparing etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 22.58

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 07

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**Response:** 62.3**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
85.29	34.50	99.87	99.41	99.58

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The college library is fully automated and access to books has become quite easy. There are computers and CCTV also installed in the library. We have a separate room for research scholars which is equipped with computers, printers and a photocopier. Library automation was done in 2019. The technical staff of the institution have undergone training to equip themselves with essential skills to operate the automated library. Utmost care is taken to manage this. The use of the library has however receded over the years.

- Computers for access in library: We have 5 computers in the library. One master computer which displays the CCTV, and is used by the technical staff only. There are four computers, accessible to scholars if required by them.
- Printers with scanning, photocopier facility: We have two printers and a photocopier to be used if necessary in the library.
- High speed internet facility: It was realized that the existing internet connection was not sufficient to expediate work in the library hence a separate connection has been made available there, so that the library functions well.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.03

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0.15	0	0	0

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0

4.2.4.1 Number of teachers and students using library per day over last one year

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

To enhance and update the IT facilities, the college has renovated the computer lab and has purchased quality computers through RUSA funds for the lab. It is connected by high speed BSNL lease line internet. In addition to this a Botany virtual lab has been setup. There is a Geography smart class also. The college administration has insured that each department, accounts, establishment, academic section as well as the seminar hall cum language lab is ICT enabled. The smart class is equipped with modern IT facilities like online class, video conferencing and lectures recording. It is used to conduct FDPs and webinars.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 121.59

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 5 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 37.58

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
54.38	9.05	65.68	76.28	82.52

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has an established system and procedures for maintaining the existing facilities in the college.

1. There are various committees such as the computer and internet committee, sports committee, library committee etc. to look after the functioning of these facilities. The Computer and Internet Committee looks after the maintenance of the computer lab and all complaints regarding the computers in various departments and sections are addressed by this committee. The internet facility is also taken care of by the committee. The CCTV camera monitoring in the Principal's chamber and the library is also assigned task to this committee.
2. The library committee earlier held meetings every year and decided upon the dates for permitting students to access books. Owing to unwarranted circumstances the library had to be closed and everyone denied access to books for about three years. However, a bold move was initiated with a mission to improve the library conditions. Automation process was initiated and accomplished in 2019. On its completion students and staff members were notified to access books of their choice, but it did not take on as expected. Continuous lockdowns deterred the process of use of the library effectively. Even the process of procuring books and journals and subscription to E journals are yet in the institution wish list.
3. The sports committee is in charge of conducting all sports activities and maintain all sports equipment. They manage the teams participating in sports activities organized at the local, state and university level.
4. Repair and maintenance of laboratory equipment and other facilities are available on call.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 32.71

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
842	1029	1215	1292	1625

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 2.81

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	401	25	28	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.32

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
07	04	03	00	01

File Description	Document
Upload any additional information	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 140.86

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 1410	
File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 20

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 2

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	01

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

1. The College provides a platform for the active participation of the students in the various academic, administrative committees of the institution. This empowers the students gaining leadership qualities, and participation in framing rules and regulations with execution skills.

2. There is a provision of Students Union Election in accordance with the recommendations of the Lyngdoh Committee. For the Students Union Panel four students are elected by the students through ballot voting and two other students are nominated by the elected body. They are Cultural Secretary and Sports Secretary. The Students Union works round the whole academic session for the redressal of the students issues and for providing greater facilities to the students. The co-curricular activities are conducted according to the academic calendar. The student representatives participate in the meetings related to organizing these activities. Some of the student leaders are elected or nominated in various capacities by their respective organizations at the district level thereby ensuring a prospective career as politicians for them.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	3	3

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is a registered alumni association in the college originally registered as Old Boys Association in 2009. Some of the present faculty members are also ex-students of the college; Hence they actively play part in the alumni association. Alumni meetings have been conducted till 2015 on a fairly regular basis, but nothing substantial has come about since then. One meeting of the association with an objective to revive the association was conducted successfully in February 2020, another was proposed in the first week of April but it didn't come about due to COVID-19 lockdown. We are since in touch with outstation Alumni virtually.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)**Response:** E. <1 Lakhs

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The institution, Government College Tonk was established in 1952 as an intermediate college with the objective of disseminating knowledge and catering to the needs of higher education in the district and the adjoining areas. Being the sole higher education institution in the district it was soon upgraded to the undergraduate level in 1957. The college aims at providing quality higher education to the poor students, mostly coming from the rural areas and deprived social groups at a low cost. The eligibility of the college for various government fellowships greatly helps the institution in achieving the above stated objective. Besides teaching, the college also holds the promises for its students to excel in various other fields like sports, social services, defense, leadership, culture and enhance their employability. The college provides a platform to the poor students to excel in various fields and eventually evolve as responsible citizens.

The college is being run by the State Government through the Commissionerate College Education, Rajasthan. The Principal is the administrative head of the institution. He is appointed through a departmental promotion process from amongst the college teachers on basis of seniority. He carries a lot of experience of the functioning of the colleges. The Principal plays a leadership role in implementing the vision and mission of the institution by calling various meetings of the Mahavidyalaya Vikas Samiti(CDC) and Staff Council and also by appointing various committees for smooth discharge of all tasks. The Principal also monitors the progress of the institution in achieving the teaching and non-teaching objectives. The senior staff members act as guide and mentors as they are incharge of most of the committees for formed for the smooth disposal of the tasks. The teaching and non-teaching staff works in collaboration. The academic, accounts and establishment sections are supervised by competent members of the teaching staff. There is sufficient infrastructure and college is well equipped with essential display and storage facilities, so that the documents are well guarded and kept safely. In present time ICT tools play a great role in managing the governance of an institution. This is no exception. The entire office and departments are technology enabled.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The institution implements the policies and programs decided by the Commissionerate, College Education Rajasthan by following the principles of decentralization and participative management. The principal is the administrative head of the institution who appoints various committees of the faculty members for the smooth functioning of the college. The important decisions about the development of the college are taken by the Mahavidyalaya Vikas Samiti which is composed of the principal, senior faculty members, one member from the local administration, nominee of the MLA and one member from the society. Staff Council of the college, decides important issues of the college through wider discussions. The minutes of the previous staff council meetings are read loudly and endorsed by the faculty members in the current meeting. The IQAC is responsible to ensure qualitative development in the college. The coordinators of various committees, plan, prepare and execute their task effectively. Classes are conducted earnestly. Mentors stay in touch with the students. NSS and NCC are assets to the institution. The students enrolled in NSS and NCC make themselves available in every hour of need. The overall personality development of these students is very encouraging. Student union elections were last held in 2019. Students leaders often assist in disseminating information and help in decision making on several occasions. Constructive leadership is offered by the student leaders in this institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The college is a government institute and therefore the broad policies, plans, rules and regulations are framed by the State Government and it is obligatory for the college to follow and implement them. The rules and guidelines of UGC are other documents are followed by the college for maintaining the standards of higher education among the faculty members. The College has a perspective plan for the overall development and effective implementation of its objectives. The perspective plans and deployment is carried out keeping in mind the vision and mission of the college. Some of the strategic planning areas include:

Maintenance and infrastructure: At the implementation level the college decides its priorities through the Mahavidyalaya Vikas Samiti (College Development Committee) and the Staff Council as well as the decisions taken by the IQAC. The minutes and the decisions taken in the meetings of the above bodies are the important documents which guide the progress of the college. Besides, many other important decisions about the development of the college are taken by various other committees from time to time.

Teaching and learning: The aim of the college is to impart quality education to the students. Hence, it is the primary focus. The academic time table is displayed on the notice board and classes are conducted at a regular basis.

Human resource management: The entire staff works in union. There is family atmosphere and very good coordination between the teaching, non-teaching and sub-ordinate staff. All of them adhere to the rules and regulation particularly regarding time. There is observance of acts and rules mentioned in RSR and empathy for each other.

Research and innovation: Being a higher education institution, research is always been promoted in the college. Very good percentage of staff indulges in research activities like participation in seminars, conferences and regularly publish their articles in books and journals.

Community involvement: The NSS students participate in community activities regularly. The staff also participates in social events like Tonk Mahotsav and contributes to events organized by APRI and Azim Premji Foundation. A good number of present guardians are alumni of this institution. Hence, community connect has been there in one form or the other.

Student welfare: There are several student welfare schemes. A wide range of scholarships are forwarded and disbursed by the college. The students are encouraged to pursue further education and hobbies.

Student participation and representation: There is full student participation. The attendance is always up to the mark. There is enthusiastic participation in sports and cultural events. The students are a disciplined lot. Students' union election are held as per the direction of commissionerate. This ensures students representation as elected president, vice president, secretary and joint secretary. In addition to this they select cultural secretary and sport secretary. The students' union elections groom them as responsible future citizens. The elected students are included in various committees and cells thereby ensuring their full participation. Soliciting feedback both online and offline has also enabled better deployment of strategies.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

1. The college is governed by the Government of Rajasthan through the Commissionerate, College Education, Rajasthan. At the college level, the principal is the administrative head of the institution and various committees of the faculty members help him/her to run administration smoothly. The internal organizational structure and administrative set up can be seen as follows:

Establishment Section	Academic Section	Accounts Section
Keeps the record of postings, transfers And promotions of college employees.	Deals with admission of the students.	Deals with payments of all kinds. Ensure, prepare and manage financial records.

		Send budgets. Check expenditure.
	Maintains all records pertaining to the students. Maintains liaison with the university to conduct annual exams, manage examination material and ensure disbursement of the amount received for examination duties.	
Updates personnel Information of teachers	Forms time table and helps in Conducting semester and annual exams	
Deals With pay scale/ Fixation details etc.		
Deals With enquiries against employees		

1. The Office of the Principal, Staff Council, Mahavidyalaya Vikas Samiti, Internal Quality Assurance Cell (IQAC) and various Committees works for the smooth functioning of the institute. The administrative and supervisory role is played by the Office of the Principal, The Staff Council is the highest decision making body of the college in which important decisions of the college are taken. The College Development Committee (Mahavidyalaya Vikas Samiti) takes important decisions about the development of the college and allocating funds for that purpose. The IQAC is responsible for ensuring standards among the teachers and teaching in the college. The other committee's works for their assigned roles.

1. Service Rules: The services of the employees and officers are governed by the Rajasthan Service Rules and the Control, Classification and Appeal rules and the UGC guidelines issued from time to time. The officers of the Rajasthan Government are supposed to follow the General Financial and Accounts Rules of the Rajasthan Government while transacting on behalf of the Government. The spirit of the rules expects only this much that an officer is expected to make Government dealings with the same financial prudence as one may use while doing one's own financial dealing exercise caution.

2. The recruitment of the teaching faculty is done by the Rajasthan Public Service Commissions (RPSC) and the recruited teachers are promoted only after fulfilling the criteria put forward by the University Grants Commission. The eligible teachers are recommended by the IQAC and the promotions are done by the Government accordingly.

1. The mechanism to provide adequate information for the top management and the stakeholders, to review the activities of the institution: Providing feedback to higher authorities about employees by the principal: Employees fill Annual Self-Appraisal Form (A.C.R. Form) and submit it to the Principal. The Principal gives his/her comments and sends it to the personnel department of the

state government.

Taking feedback from students: The institution takes feedback from students about syllabus, library, infrastructure facilities etc. and conveys information to the concerned.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Efforts made by the institution to enhance the professional development of its teaching and non-teaching staff: Institution adopts various ways to enhance the professional development of the teaching and the non-teaching staff.

1. **For Teaching staff:** The institution sends its teaching staff to participate in Orientation and Refresher Courses and many training programs organized by the Commissionerate of College Education, Rajasthan, according to the orders issued by the aforesaid authority.

1. **For Non-teaching staff:** The non-teaching staff is encouraged to participate in the programs organized by the Commissionerate of College Education on issues such as Computer Training,

Office Procedures, Rajasthan Service Rules and General Financial Rules etc.

The strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform:

Academic leave is granted to the faculty members who participate and present their research papers in national and international seminars and conferences.

Information and necessary support about research projects are provided by the College Research Committee.

Faculty members are sent to training capsules/workshops organized by the Commissionerate of College Education as well as by other wings of the Government of Rajasthan.

The welfare schemes available for teaching and non-teaching staff: There are numerous mechanisms available with the institution for the welfare of the staff as per rules of the government of Rajasthan:

Sr. No.	Name/Types of Welfare Schemes
1	Gen. Provident Fund and New Pension Scheme.
2	State Insurance
3	Group Insurance
4	Privilege leave
5	Half Pay leave/Medical leave
6	Duty leave
7	Academic leave

8	Maternity leave
9	Paternity leave
10	Faculty Improvement programs
11	Payment of T.A. and D.A.
12	Medical Reimbursement
13	Child Care Leave

The measures taken by the Institution for attracting and retaining eminent faculty: As stated earlier, the institution is a government body. The recruitment of the faculty members of the College is done by a Constitutional Body of the Rajasthan Government, viz., the Rajasthan Public Service Commission. The faculty members selected by the Commission may be posted in or transferred to any government college within the State of Rajasthan.

S.No	Measures taken/ features that attract eminent faculty
1	Job security in government institutions.
2	Pension/contributory pension scheme.
3	Higher pay scales as per UGC norms and at par with the university teachers.
4	Encouraging environment for research activities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 11.69

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	9	5	11	4

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Details on the performance appraisal system of the staff:

Annual performance appraisal is the medium whereby the performance of the teaching and non-teaching staff is evaluated.

An assessment criterion for faculty is the regularity in the number of classes taken as allotted in the timetable and the results achieved for the classes assigned to them. Weightage is given to the publication of the work by faculty, research supervision done, conferences, and seminars attended. The Annual Confidential Reports are written based on self-appraisal to adjudge the performance of the faculty throughout the session in the field of teaching, conduct and potentialities, and are forwarded to the Commissioner at of College Education, Rajasthan.

If the appraisal authority makes adverse comments then clarification is sought by the higher authority from the principal and the employee both. If adverse comments are not proved then they are expunged from the employee's ACR. If charges are proved then employee may be punished either by freezing of increment or he/she may even be suspended.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institution manages its financial resources in a very effective and full proof manner. Guidelines and finance rules of state govt. are strictly followed. The accounts section of college is computerized. Each transaction is supported by the vouchers. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred online and through cheques. The following types of accounts are created:

1.Receipts and Payment Accounts.

1.Income and Expenditure Accounts.

As per the need of each unit of the college, the funds are allocated or grants are applied for as per

The State Govt. and UGC schemes for the building/development projects of the institution.

Various committees put forth their purchase proposal to the college administration and after proper consideration, the administration takes decision over them. Income/expenditure is closely monitored by the accounts branch

Proper procedure for purchases is adopted according to the finance rules of the state govt.

Institutional mechanisms for internal and external audit:

The Auditor General, Government of Rajasthan and CAG office of the Central Government, do the external audit.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 1.15

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	1.15	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The major sources of institutional receipts/funding: The institute receives funds mainly through Rajasthan State Government, and from central government under the centrally sponsored schemes like RUSA, NSS and UGC. If there is any deficit, it is managed as per Government notifications.

Audited income and expenditure statement of academic and administrative activities of the previous five years is as given below

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell has been working towards realizing the goals of quality enhancement and sustenance. Envisioning an ideal student-centric learning environment is only made possible through continuous evaluation and feedback by IQAC. The contribution of IQAC in implementing and driving resourcefulness to the growth and development of the college is conspicuous. Out of the so many initiatives the two major contributions of IQAC in institutionalizing the quality assurance strategies are:

1. Teaching-Learning: The exigent task of catering to the diverse needs of students coming from diverse groups and rural background is well managed and manifested in the college and learning outcomes, student progression to higher education and placements. The strategies proposed and executed during the last five years with reference to teaching-learning include:

- **Multiple forms of feedback:** feedback generated through Vikas Samiti, Student Council, during student union elections, from stakeholders, parents alumni, in the form of memorandums, meetings, interactions etc. Feedback is collected on academic and physical facilities, curriculum and the teaching-learning environment.

- **Effective and optimum use of ICT tools** for teaching despite the limited availability of resources : All sections of the office and various departments have been provided with computer projector and whiteboards so as to enhance the use of technology in the classes.

- **Innovative and demonstrative pedagogies:** the degree of student engagement, clarity of objectives, collaborative practices, identification of aptitudes and fostering confidence.

Encouraging Quality Research: Quality research has been promoted by IQAC by encouraging the staff members to organize and participate in seminars conferences and workshops. In the wake of covid crisis there was extensive participation in webinars. Many of the staff members evolved as quality resource persons. Students also overcame their hesitation and participated in such programs.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The college is constantly extending and expanding its resources in terms of infrastructure, equipment, classroom furniture, Library, and other campus facilities. The extension of IT infrastructure and other learning resources have been augmented since the last accreditation to keep pace with the changing technology. Some of the post accreditation quality initiatives include:

· New classrooms and laboratories have been constructed and there has been addition in the furniture too. Laboratories have been enriched with new equipment. In the recent past, the college has expanded its Information Technology infrastructure, not with an aim to substitute technology for the teacher but to enrich the traditional classroom instruction. The College, therefore, has established a well-furnished and well- equipped computer Lab Botany Virtual Lab, smart classes, Projectors, Wi-Fi connection and relevant required furniture in quite a few classes.

· Library automation has been an important post accreditation initiative. Despite the fact that the library had to be sealed for a span of three years, the long awaited Library automation was made possible.. The college library is facilitated with Wi-Fi network and is completely automated now.

· The College has also shown inclination and implementation with respect to e-governance. The admission is an online, there is a centralized management information system to record the biometric attendance of the staff and the salary bills of employees are through Pay manager Portal. E tendering module is used in the procurement of goods and items and placing orders. E prospectus is uploaded on the website. LAN for access to database of students is made available. Faculty service records updated and are available on HTE portal. Payment of fellowships and scholarships of UGC, ICSSR, and CSIR etc. is through PFMS. The payment of various Scholarships is through SSO module. Video-conferencing room in the smart class is also a post-accreditation phenomenon.

· New Girls Common room and installation of sanitary pad vending machine are the initiatives taken with reference to female students.

· Water facility has improved with the initiation of pipelines and building up of water tank. The number of water-huts has increased.

· The college is a Government College does not have the autonomy of appointing a full time professional for career planning to the students but the college has established a Career Counseling and Placement Cell besides other platforms like the YDC, NCC, and Women Cell. Organizing Job fairs is also an innovation.

- The teachers engaged in research have contributed not only by participating in national/international conferences but have also been invited as key-note speakers, chairpersons and have published their works in journals of national and international repute.
- The eminent Alumni contribute and extend their support generously.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The College sensitizes students and employees regarding gender equity and takes the social responsibility of reacting to the events happening in the society by various activities. The institute promotes gender equity in admissions, administrative functionality and academic activities. It is evident from the fact that the percentage of girls students is continuously on the rise.

Measures initiated by the institution for the promotion of gender equity during last five years:

(a) Safety and Security

An extensive surveillance network with 24x7 monitored CCTV. Rotational duty by all faculty members for discipline and security. Night Patrols by the appointed security guard, Strict insistence on Anti-Ragging and Anti-Smoking Campus.

Awareness campaigns on women's safety and gender sensitivity through lectures, rallies and camps by NSS student volunteers and women cell.

Anti-women harassment cell working effectively. However, since students are sensitized enough towards women safety aspects, there have been no complaints of sexual harassment or other safety related issues during the last five years.

(b) Counseling

Formal and informal avenues for counseling male and female students for academic and other issues/problems.

The Anti-women harassment cell of the college is in the forefront in conducting such programs to sensitize the students towards the punitive provisions for any offence against women at workplace under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and redressal) Act, 2013.

Grievance Redressal Committees for staff and students.

Gender sensitization lectures that include the following aspects:

- Women's rights • Human rights • Child rights • Gender justice • Gender equality • Gender sensitization workshops.
- Campaigns against female feticide.
- Others – Entrance Exam Counseling, • Medical Counseling, Moral Counseling, Career Counseling,

(C) Common Rooms:

Separate common room for girls with all facilities

(D) Other Measures Other measures of Gender Sensitization include – Curriculum and Coursework which address gender issues

Curriculum and Coursework which address gender issues Bonus marks given at the time of admission to girls.

Nearly equal ratio of girl and boy students in the college.

Tuition fee for girls is totally exempted.

Co-curricular activities.

Blood donation camps are organized by NSS.

Awareness initiatives on health are taken care of by students.

File Description	Document
Link for annual gender sensitization action plan	View Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Govt. College, Tonk has designed methods for the management of waste generated in the campus using the basic waste management strategy of 3R's: Reduce, Reuse and Recycle i.e., Reduce the amount of waste generated, Reuse everything to its maximum after proper segregation and cleaning and keeping things which can be Recycled aside. The waste generated in the campus includes liquid waste and solid waste-both of biodegradable and non-biodegradable nature & chemical waste. No classified hazardous waste is generated in the campus. The environmental policy of the institute is to achieve zero discharge and complete utilization of waste with well-designed strategies to make campus clean, hygienic and healthy.

1. Solid waste Management

The college has efficiently taken up the solid waste management issue. The major solid wastes which are generated in the campus are papers, leaf litter and kitchen waste. They are used for making compost to be used for the plantation in the College. We use both sides of the paper to print. We reuse declassified papers. We reuse papers printed on one side. Declassified papers can also be sent to various departments for re use in term tests. A lot of paper waste is sold to the scrap dealer.

2. Liquid waste Management

The College has three R.O. systems for drinking water. The waste water of R.O. systems is used for watering plants and trees in the College.

1. E-waste Management

We prefer to repair electronic equipment instead of dumping them unless it becomes imperative to do so. E-waste mainly includes obsolete electronic devices, such as computer systems, servers, monitors, compact discs (CDs), printers, scanners, copiers, calculators, fax machines, battery cells etc. E-waste is disposed of through vendors is still pending.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: C. 2 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any

awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: E. None of the above

File Description	Document
Certificates of the awards received	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The college is always at the forefront of inviting diversity, eradicate stereotypes, enhance self-esteem, encourage students to have a voice and demand educational achievement.

To achieve these objectives, courses like Constitution of India, essence of Indian Traditional Knowledge,

Attendance in three weeks Orientation Program are incorporated as a small steps to imbibe and inculcate these traits among the students.

Teachers deliver lectures with an acceptance and appreciation for different ideas, opinions, and learning styles of the students and make an earnest effort to understand cultural characteristics of students.

Along with curriculum, additional communication and soft skills classes are conducted to make the students from different backgrounds communicate effectively.

Anti- women harassment cell , Grievance Redressal cell and Women Cell aim at social protection, ensuring tolerance and harmony, reducing vulnerability, building human capital, empowering women and girls, cultural, regional inclusion.

Industrial visits expose students to the practical challenges and also make the students from different backgrounds adapt to one another to create a tolerance and harmony in the organization.

During national festivals and other events of the college, we emphasize the importance of tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

NSS activities of our institution mitigate the socioeconomic diversities and progress them towards leading to a tolerant and harmonious living.

Cultural and Literary committee organizes plays, skits, competitions and invited lectures, educates the students and makes them aware of their social responsibilities and understand the implications of their actions. In cultural programs, traditions of various regions are respected.

Students are involved and encouraged to participate in various co-curricular and extracurricular activities to make them mingle with one another and share their opinions and disagreements in a harmonious manner.

The institute provides poor and merit scholarships as financial support and conducts aptitude and general knowledge classes for the interested students to help them for their competitive exams.

Central Library has a facility to issue books from Book Bank to students belonging to SC/ST communities supplied by the social welfare department for upliftment of the SC/ST students.

YDC, Career Guidance cell and MMYKY(which came up in 2019-20) organized lectures on 'Career Guidance for Jobs' in different fields were conducted inviting experts from different domains. Rojgar Mela was also organized,

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

India is a vast country with many languages, subcultures, religions and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex .The College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen.

The vision of the institute is “to have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence and creating social awareness and imbibing morality” and this is achieved by developing integrated manpower with right attitude, possessing knowledge and skills which are required to make an honorable living and contributing to the socioeconomic development and welfare of the society. These elements are inculcated in the value system of the college community.

The institute hoists the flag during national festivals and inspired students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens.

The students are inspired by conducting various programs on culture, traditions, values, duties and responsibilities and competitions are conducted among students for Rangoli and ancient technologies.

The personality development of the citizen in the aspects intellectual, mental, physical and spiritual is a rich heritage of our composite culture and is a panacea for all social ills. As an initiative of this, the institute conducts yoga, dance and music activities.

The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone has to obey the conduct rules.

The college curriculum has framed topics like Professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge, to inculcate constitutional obligations among the students.

Guest lectures are arranged by eminent personalities to deliver lectures on ethics, values, duties and responsibilities and on saving environment.

The institute organized awareness program on "Traffic rules and regulations" to give guidelines to students on road safety to emphasize their responsibility of following rules.

Ethical Values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in Elocution, Debates or in Communication lab activities.

NSS activities of our institution has the affinity for Philanthropic initiatives which include donation of time or resources to government, charities and organizations at local, national levels to help victims during natural disasters.

The institute conducted awareness programs and rallies on “Beti Bachao Beti Padhao”, cleanliness,

Swachh Bharat, Blood donation etc. involving students.

Reputed persons from police department and legal cell authorities are invited to speak about the duties and responsibilities of citizens and consequences of ragging and women harassment.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The institute aims to inculcate values and nationalism in the students by celebrating the national festivals

.India is well known for its festivals and cultural diversity. The college helps student to relate with the cultural heritage and connect with their roots, by inculcating the importance of protection, preservation and propagation of Indian culture. International Days are also celebrated with great enthusiasm.

Institute pay tribute to all the national heroes on their Birth and death anniversaries. The event is followed

either by lecture, rally or the competitions like elocution, singing, wallpaper, and rangoli etc. The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behavior of students in their professional and personal lives.

Republic Day and Independence Day: Every year the Institution celebrates Republic Day and Independence Day hoisting the national flag by Principal. Students and staff sing the National Anthem. Various activities are performed by students.

Gandhi Jayanthi : Gandhi Jayanthi is celebrated in memory of the Father of the Nation, who devoted his whole life preaching Truth and following Ahimsa. The NSS unit organized mass pledge in accordance with the Prime Ministers' urge for 'Swachh Bharat Abhiyaan'.

Teachers Day : The Institution celebrates Teacher's Day on 5th September commemorating the birthday of Dr. Sarvapalli Radha Krishnan, a great teacher.

Youth Day: National Youth Day is celebrated on 12th January on the college campus with the aim of motivating the youth through the way of life and ideas of Swami Vivekananda to generate a positive attitude towards the people to provide them with knowledge about how to behave in a proper way in the society.

National Unity Day: National Unity day is celebrated on 31st October, the birth anniversary of Sardar Valla Bhai Patel. All students and staff take part in the Run for Unity followed by the National Unity pledge.

Netaji Subhas Chandra Bose birth Anniversary: Netaji Subhas Chandra Bose birth Anniversary was celebrated on 23rd January. to pay Tributes to Netaji Subhas Chandra Bose. The college management arranged Inspirational speeches by eminent Speakers.

National Voters Day: National Voters Day is celebrated every year on 25th January to spread awareness about the necessity of voting and to encourage young generation towards the voting rights.

International Yoga Day: International Yoga day is celebrated on 21st June every year in the campus. The sessions include orientation on Yoga, its mental and physical benefits and actual performance of some yoga asanas.

1. International Labour Day – 1 May
2. World Environment Day - 6 June
3. World Population Day - 11 July
4. International Literacy Day - 8 September
5. World AIDS Day – 1 December
6. Human Rights Day - 10 December

7. National Yoga Day – 21 June

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1.. A mode of **E-communiation** was developed in the college.

It was done to promote and encourage the people during covid pandemic. It made the online teaching resources accessibility for students much easier and cost effective. Notes, PDF, Question banks, E-Lectures could be accessed in short interval of time and cost effective way. No doubt, it is much cheaper and easy to handle mode of action as more students could be connected and communicated which saves time. As far as e communication in office procedures is concerned ,it Improves document security there by improving organization of the institute and undoubtedly saves the environment.

2. Environmental Sustainability :

The College has taken the initiative to create awareness regarding the importance of environment conservation and its role in sustainable national development among students, faculty, stake holders of the college and community.

Context: The most important reason behind the necessity for environmental sustainability is protecting the environment from destruction or degradation being caused by extensive use of vehicles, cutting of trees, irrational use of water, paper and electricity. Further the rising temperatures, more intense storms and altered patterns of precipitation have led to alarming climatic changes globally. We, as educationists have come forward to take measures to conserve and preserve our environment by motivating and involving the young generation. A regeneration of the ecosystem by planting native species of trees and creating their seed bank is a viable solution.

The Practice

Environmental Studies is compulsory for all UG and is a part of 2nd year syllabus.

Minimal use of water consumption is ensured although the greenery is connected through a water source.

Rain water harvesting system of the college has adequate space to collect the rain water for the purpose of gardening and other uses. It has the facility for storage as well as for seepage of rain water for increasing underground water level.

A 35kwh unit of Grid-connected Solar Electricity Generating System has been installed in the College.

Energy conservation strategies are-

Check your lighting – CFL or LED bulbs not only provide a better quality of light, but they also use less electricity

Switch off all appliances when not in use – you don't need an energy economist to tell you this. You get to conserve a lot of energy when you switch off unused light bulbs and electronics at home and in offices

Only use what you need – So much power goes to waste when we leave lights and devices on when they are not in use. Be sure to flip the switch when you leave the room & unplug your devices when they are finished charging.

Be smart about transportation – It is widely known that automobile emissions are a significant contributor to pollution. Offset this by biking or walking where possible, or take your campuses public transportation to classes. This is avoided by the institution by having separate parking.

Hazardous waste management After the repeated request from the college authority the municipality has removed the open vats that were just outside the campus.

Municipality has kept one big carriage where the garbage of the campus is put every day and the municipal authority takes it away regularly.

e-waste management : E-waste is not kept anywhere on the campus, instead a room has been allotted where all such waste is stored.

The college is Tobacco free Zone

Campus is a plastic free zone. Avoid using plastics in and off the campus Plastic.

Appropriate training is provided for both students and staff members for sanitization of on and off campus.

Cleanliness and Beautification monitoring committee, YDC and NSS of the college to undertake all possible activities relating to the environmental consciousness.

Efforts are taken to plant the trees in around the locality to protect from carbon emission

Evidences of success

The innovative practice of gifting a sapling to dignitaries visiting the campus promotes a greener way of life. This Practice has been appreciated by all the Visitors and Dignitaries.

Earlier there used to be shortage of water during summers but now underground water level has raised up

and we don't find any difficulty in watering plants during summers.

The problem of water logging in campus during rainy season has also been overcome. Sufficient manure is available for plants.

Tobacco, pollution and plastic free zone in the campus Eco friendly environment in the campus

Electricity consumption cost reduced in comparison to the consumption.

Problems Encountered and Resources required:

- Financial assistance is required for maintenance.

For the complete success of digitization of records, extra efforts are required to sensitize the faculty and students.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The Government College was established in 1952 to bring out the innate potential of the tribal, rural poor of this sub plan area in Tonk District. Since its inception, the College has been affiliated to MDSU University and was accredited by NAAC with "B+" Grade in the year 2005 in the first cycle, "B" grade in the 2nd Cycle of NAAC Assessment and Accreditation (A & A) And now the institution is preparing for the 3rd Cycle of NAAC Assessment and Accreditation. The college has well defined Vision, Mission and Core Values which reflect the unique characters of the Institution, needs of the students and value orientation. They are communicated to all its stakeholders.

Vision

The motto of the college is '*Sa Vidya Ya Vimuktaye*' which means "education which liberates". Education, as a planned endeavour, aims at making human beings capable of becoming active, responsible, productive, and caring members of the society. The scholastic achievements of Government College, Tonk are indicators of its conviction to promote the highest quality of academic, ethical and social values among its students. The college envisions setting up very high standards of academics where excellence is achieved through hard work, dedication and brilliance. The college also aims at catering skill based and job

oriented courses so as to enable the students a secure future.

The College is committed to:

1. Upholding Human Dignity: The students are encouraged to evolve as good human beings, help others and be good citizens.
2. Inculcating a sense of Patriotism: Independence day and republic day celebrations held in the college are evidence of the fact that the institution is committed to foster the spirit of nationalism.
3. Imbibe social and religious harmony: The students of the institution are mainly from the rural and diverse background. The town has a diverse religious background. The students get together in a very cordial atmosphere and all attempt is made to imbibe social and religious harmony in the institution.
4. Promotion of ethical behaviour: Code of conduct and ethics promote ethical behaviour among the students thus helping them to become good citizens.
5. Achieving excellence in education: Regular classes and strive towards academic excellence is aimed at so as to enable students to advance good career prospects.
6. Harnessing individual talent. Co curricular activities and sports encourage overall personality development.
7. Create job opportunities to make them self-sufficient.

Mission

Keeping in mind that the institution primarily caters to the socio-economic deprived sections of society, the sole mission is to provide all-round education to young men and women to make them disciplined citizens, who will be able to display intellectual calibre combining it with emotional balance and social commitment. Our objectives to realize this mission are as follows:

1. To provide Holistic education.
2. To sustain, promote and enhance the quality of education.
3. To enable students to face the challenges of globalization.
4. To equip them with technological skills.
5. To develop competence, commitment and compassion so that they shed off ignorance, poverty, class, caste and religious distinctions.

Besides the traditional and stereotyped lecture system of education, we are developing the practice of incorporating brain storming. Assignments, group discussion, surveys and seminars are being incorporated in teaching by departments to develop the tendency of the search of knowledge and self-confidence. We try that the college should become a learning centre rather than a teaching Centre. The students should develop capabilities to share the new responsibilities imposed on them by socio-political and technological

changes, by their own experience. The aim is to develop the practice of learning to learn.

The mission statements of the Government College Tonk are aimed at translating the vision of the college into reality through a well-planned action plan and define its endeavour and engagement.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

NAAC

5. CONCLUSION

Additional Information :

Tonk district has seven sub-divisions-Tonk,Deoli, Malpura, Todaraisingh, Newai, Uniyara, and Peeplu . All these sub-divisions have at least one government College now. The Commissionerate College education has entrusted this institution the responsibilities of nodal college. Its richness is utilized to assist the other colleges of the district in manual and material resources under the RACE (Resource Assistance and Capacity Enhancement) scheme. Its richness is utilized to assist the other colleges of the district in manual and material resources under the RACE (Resource Assistance and Capacity Enhancement) scheme.

The institution continues to strive to deliver its best.It is recognized as one of the best.Its responsibilities have increased not only because it is the oldest and located at the district headquarter but also because it is the district nodal college under Race n' Drac scheme.It caters to material and human resources required by eight government colleges under it.It serves as a bridge,a communicative authority and a parent body to convey the needs of these institutions to higher authorities viz the commissionerate and the University.The college had made a great deal of progress particularly with innovations coming up particularly in 2019-20,Despite its commitment to continued progress, there has been some impediments due to Covid-19 lockdowns.The progress saw some regression largely due to the forced physical absence of the students.Activities like sports and literary and cultural events did not take up as desired.Continuous evaluation of certain drawbacks are done at the administrative level ,so that we can make up for lost ground.

Concluding Remarks :

The college was accredited with B+ and B grade in the first two cycles. Government College Tonk is striving to execute exemplary work and has emerged as an outstanding institution in Rajasthan and especially among government colleges of Tonk district. A spin off significance of the institute lies in students' progression over the years. The sense of fulfilment through community services is the most successful accomplishments achieved by the college. The various outreach Units like NCC, NSS, Innovation cell are persistently working towards creating a constructive link between the students and the society. The college has continued its journey towards excellence in higher education ranging from graduation to doctoral degree. Internal Quality Assurance Cell of the College has been working hard towards overall excellence and quality enhancement of the college. Being a Govt. college and an affiliating one there are certain constraints with respect to autonomy in academics and decision making but the college has taken up lots of initiatives to deliver the best in all aspects of education .The establishment of ICT Lab, virtual lab, smart class enunciate the continuous efforts and growth of the college in terms of academic and physical facilities. The Library automation also reveals the commitment of the institution towards quality education.The innovation cell materialized the possibilities of jobs,by organizing job fairs and starting skill development courses which if continued will go a long way in shaping up careers of the youth.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 19 Answer after DVV Verification: 15</p>																				
1.3.2	<p>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</p> <p>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>02</td> <td>01</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>02</td> <td>02</td> <td>02</td> <td>02</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	00	02	01	00	00	2020-21	2019-20	2018-19	2017-18	2016-17	02	02	02	02	02
2020-21	2019-20	2018-19	2017-18	2016-17																	
00	02	01	00	00																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
02	02	02	02	02																	
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: B. Feedback collected, analysed and action has been taken</p>																				
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>3318</td> <td>3172</td> <td>3560</td> <td>4099</td> <td>4083</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	3318	3172	3560	4099	4083										
2020-21	2019-20	2018-19	2017-18	2016-17																	
3318	3172	3560	4099	4083																	

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1065	1004	1293	1662	1826

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6496	5886	5865	6319	6016

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1752	1952	1852	2052	2052

Remark : Observation not accepted because of recommended input is as per document provided by HEI

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2793	2583	2080	2140	2140

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1121	1249	926	1026	1026

Remark : Observation accepted & Input edited as per EP 2.2

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
41	42	39	34	34

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
40	41	38	33	33

Remark : Input edited excluding PhD awarded to Ajay Kumar Meena

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

3.1.2.1. Number of teachers recognized as research guides

Answer before DVV Verification : 12

Answer after DVV Verification: 11

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

3.3.1.1. How many Ph.Ds registered per eligible teacher within last five years

Answer before DVV Verification : 42

Answer after DVV Verification: 33

3.3.1.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 13

Answer after DVV Verification: 11

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
19	7	23	11	7

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
18	7	23	10	4

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

0	0	0	0	01
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.4.3 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

3.4.3.1. **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	05	02	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	02	0	0

Remark : Input Edited excluding Matdata Diwas, Race, Poster Making, Slogan Writing, Essay Writing , Constitutional Awareness, Quiz Competition, Rojgar Mela etc

3.4.4 **Average percentage of students participating in extension activities at 3.4.3. above during last five years**

3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1024	343	108	100	100

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : Observation accepted & Input edited because of supporting documents are not provided as per SOP by HEI

3.5.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/**

internship per year**3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	10	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : Observation accepted & Input edited because of supporting documents are not provided as per SOP by HEI

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
54.38	9.05	65.68	76.28	82.52

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
85.29	34.50	99.87	99.41	99.58

Remark : Input edited as per document provided by HEI

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5.17	2.9	2.99	5.9	7.78

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
54.38	9.05	65.68	76.28	82.52

Remark : Input edited as per document provided by HEI in metric 4.1.4

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	409	25	28	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	401	25	28	0

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	05	0	0	01

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	05	0	0	01

0	1	0	0	01
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5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	12	0	23	24

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	3	3

Remark : Input Edited because of All activities conducted under an event counted as one event

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	15	07	19	08

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
7	9	5	11	4

Remark : Input Edited because of One teacher attended one or more professional development Program in a year counted as one only & excluding programs less than 5 days

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

1.15	0	0	0	0
------	---	---	---	---

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	1.15	0	0	0

6.5.3	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements 2. Collaborative quality initiatives with other institution(s) 3. Participation in NIRF 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D. 1 of the above</p>
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above Remark : Observation accepted & Input edited as per supporting documents provided by HEI</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct

3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

2. Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>289</td> <td>289</td> <td>286</td> <td>266</td> <td>266</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>281</td> <td>281</td> <td>278</td> <td>258</td> <td>258</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	289	289	286	266	266	2020-21	2019-20	2018-19	2017-18	2016-17	281	281	278	258	258
2020-21	2019-20	2018-19	2017-18	2016-17																	
289	289	286	266	266																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
281	281	278	258	258																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>22</td> <td>19</td> <td>19</td> <td>19</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>15</td> <td>13</td> <td>13</td> <td>13</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	22	22	19	19	19	2020-21	2019-20	2018-19	2017-18	2016-17	15	15	13	13	13
2020-21	2019-20	2018-19	2017-18	2016-17																	
22	22	19	19	19																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
15	15	13	13	13																	
2.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>3318</td> <td>3172</td> <td>3560</td> <td>4099</td> <td>4083</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>3283</td> <td>3172</td> <td>3560</td> <td>4099</td> <td>4083</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	3318	3172	3560	4099	4083	2020-21	2019-20	2018-19	2017-18	2016-17	3283	3172	3560	4099	4083
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2020-21	2019-20	2018-19	2017-18	2016-17																	
3283	3172	3560	4099	4083																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p>																				

2020-21	2019-20	2018-19	2017-18	2016-17
4158	2841	2080	2140	2140

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1121	1249	926	1026	1026

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
969	736	731	880	905

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1001	862	950	968	999

3.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
54.38	9.0	65.68	76.28	82.52

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
139.67	43.55	166.55	175.69	182.1

3.3 **Number of Computers**

Answer before DVV Verification : 44

Answer after DVV Verification : 27