

**Government of Rajasthan**  
**Commissionerate of College Education**  
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No. F7 (4) Budget Announcement/Acad/CCE/2023/136

Jaipur, Date: 15.07.2023

**Guidelines for financial support to Research Scholars for participation in seminars, workshops, and conferences**

**1. Introduction:**

- a) To promote and facilitate research in the state, Hon'ble Chief Minister has announced that "Research scholars studying in Government Colleges and Universities will be given financial assistance of up to Rs.25,000 for participation in seminars, workshops, and conferences in prestigious higher educational institutions and research institutions of the country". This scheme is expected to broaden the knowledge domain, cross pollination of ideas, networking, and career advancement along with collaboration and learning opportunities for Ph.D. research scholars at prestigious higher educational institutions and research institutions of the country.

**2. Eligibility Criterion:**

- a) Only registered Ph.D. research scholars of Government Colleges and all State Government funded Universities (except medical education universities) shall be eligible for financial assistance of up to Rs.25,000 for participation in seminars, workshops, and conferences in prestigious higher educational institutions and research institutions (as per Annexure A) of the country.
- b) No financial support will be given, if any seminar, workshop, and conference are held at the parent institution of the research scholar
- c) Number of research scholars who will be provided financial assistance under the scheme will be limited to 3800 research scholars for an academic year

**3. Application Procedure and disbursement:**

- a) Research scholar shall apply in the prescribed format to the Principal of the Government College/HoD of the State Government funded University for seeking assistance.
- b) The application submitted above will be marked to respective supervisor/guide and it will be decided within a period of seven working days. Supervisor/Guide in general will grant permission to the scholar, however in exceptional cases application may be rejected by recording reasons. If remains undecided by supervisor/guide during seven working days, then it will be considered

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deemed approval for participation. In cases where Principal/HoD (University) has not forwarded the application for participation then in any case it will be deemed approved after lapse of 15 working days from the date of application to Principal/HoD (University). However, it will also be seen that there is no foul play on the part of research scholar.

- c) Registration charges, accommodation, travel fair, poster preparation, food expenses (incurred in respect of seminars, workshops, and conferences) will be reimbursed.
  - d) Actual travel fare by any mode of transport, will be reimbursed to Ph.D. research scholar (to & fro) from the College/University to designated institution (Annexure A), after submission of tickets to Principal of College/HoD of University subject to the limit of Rs 25000 (Rs Twenty five thousand) for all the expenses incurred for participation in seminars, workshops, and conferences.
  - e) After producing the bills/claims verified by the supervisor in the prescribed format along with participation certificate to the Principal of the College/HoD of the University, the College/University will reimburse the expenses in the research scholar account.
  - f) College will withdraw the necessary amount from the relevant budget head for disbursement to the research scholar account. Bills will be prepared using Pay Manager and payment will be done through treasury.
  - g) For required budgetary support State Government funded Universities shall submit their proposal to Commissionerate College Education under this scheme separately through administrative department on portal/online mode. Budget will be transferred in the PD account of the University accordingly. Disbursement to research scholars at Universities will be done by respective University through PD account and treasury.
  - h) Subsequent participation in seminars, workshops, and conferences will be based on the earlier report submitted by the research scholar to his/her supervisor
  - i) The upper limit of financial assistance to any research scholar will not exceed Rs 25000 (Rs Twenty five thousand) for participation in seminars, workshops, and conferences in an academic year ( 1<sup>st</sup> July-30<sup>th</sup> June).
  - j) If a Ph.D. research scholar receives partly financial assistance for a seminar, workshop, or conference from any other organization, then scholar will be given gap funding for the admissible expenditure for the remaining part of the event up to a maximum of Rs. 25,000 each academic year.
1. Supervisors shall ensure smooth execution of the scheme and make sure that research scholars are adequately benefited from the scheme.

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2. ACS/ Pr. Secretary/ Secretary, Department of Higher Education will be the final authority for interpretation of the provision of guidelines.
3. Scheme will be implemented and monitored by the Commissionerate of College Education, Govt. of Rajasthan.
4. This scheme bears approval of Finance Department vide id no 152300723 dated 15.06.2023.

**Annexure A**

**Designated Institution**

- (i) Seminars, workshops, and conferences organized at Rajasthan State Government funded Universities including programs sponsored by regulatory bodies/promotion councils such as Indian Agricultural Research Institute (ICAR)/ Indian Council of Social Science Research (ICSSR)/ All India Council for Technical Education (AICTE) / Council of Scientific & Industrial Research (CSIR)/ University Grants Commission (UGC)/Department of Science & Technology, GoI/Department of Biotechnology, GoI/Department of Atomic Energy (DAE)/ National Council for Teacher Education (NCTE) will be allowed
- (ii) **Other institution/organization/universities as follows:**

Science	Humanities, Social Sciences & Liberal Arts	Commerce & Management	Agriculture	Engineering
Institutions/Labs of Department of Atomic Energy institutions, Department of Biotechnology, Department of Science & Technology, Council of Scientific and Industrial Research (CSIR) Indian Institute of Technology (IITs), Indian Institute of Science Education & Research (IISERs), Indian Institute of Science (IISc)	NIRF Ranking (latest) Universities 1-100 Rank	NIRF Ranking (latest) Universities 1-100 Rank	ICAR Ranking Agriculture (latest) Universities 1-100 rank	NIRF Ranking Engineering (latest) Institutions 1-100 rank

(Sunil Sharma)  
 Deputy Commissioner  
 College Education  
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**Copy forwarded for information and necessary action: -**

1. Principal Secretary to Hon'ble Governor, Rajasthan, Jaipur
2. Principal Secretary to Hon'ble Chief Minister, Government of Rajasthan, Jaipur
3. SA to Hon'ble Minister, School Education, Government of Rajasthan, Jaipur
4. SA to Hon'ble Minister, Department of Agriculture, Government of Rajasthan, Jaipur
5. SA to Hon'ble State Minister, School Education, Government of Rajasthan, Jaipur
6. SA to Hon'ble Minister, Higher Education, Government of Rajasthan, Jaipur
7. SA to Hon'ble Minister, Technical Education and AYUSH, Government of Rajasthan, Jaipur
8. PS to Additional Chief Secretary, Finance Department, Government of Rajasthan, Jaipur
9. PS to All ACS/ Principal Secretaries/Secretaries Government of Rajasthan, Jaipur
10. PS to Principal Secretary, Higher Education, Government of Rajasthan, Jaipur
11. PS to Commissioner, College Education, Jaipur
12. All District Collectors, Rajasthan
13. All HoDs, Government of Rajasthan, Jaipur
14. Registrar of All State Funded Universities, Rajasthan
15. Chief Accounts Officer, College Education, Jaipur
16. All Joint Directors, College Education, Jaipur
17. All Principals, Government and Private Colleges, Rajasthan
18. Website in-charge, CCE, Jaipur
19. Guard File.

Commissioner  
College Education

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