



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		Government Girls College, Tonk
• Name of the Head of the institution	Dr. Sulochna Meena	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01432254360	
• Mobile No:	9414230436	
• Registered e-mail	govtgirlscollegetonk38@gmail.com	
• Alternate e-mail	govtgirlscollegetonk38@gmail.com	
• Address	GULZAAR BAAG TONK	
• City/Town	TONK	
• State/UT	RAJASTHAN	
• Pin Code	304001	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Women	
• Location	Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	M.D.S. University, Ajmer				
• Name of the IQAC Coordinator	Dr. Archana Anand				
• Phone No.	9414279884				
• Alternate phone No.	01432254360				
• Mobile	9414279884				
• IQAC e-mail address	govtgirlscollegetonk38@gmail.com				
• Alternate e-mail address	govtgirlscollegetonk38@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://hte.rajasthan.gov.in/college/ggctonk/AQAR-1				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://hte.rajasthan.gov.in/college/ggctonk/ONLINECALENDER-1				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.80	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC			27/08/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	<p>Yes</p>
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	<p>View File</p>
<p>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</p>	<p>No</p>
<ul style="list-style-type: none"> • If yes, mention the amount 	
<p>11. Significant contributions made by IQAC during the current year (maximum five bullets)</p>	
<p>Tree Plantation campus Beautification (RUSA-1 , contraction and renovation , furniture) preparation of SSR Co-curricular Activities Participation in faculty development program</p>	
<p>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</p>	

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">Tree Plantation</p>	<p>The college campus is covered with various ornamental, medicinal, fruit bearing and shady trees, herbs and shrubs. Fencing has been laid down to safeguard the saplings. As a result of tree plantation drive, the quality of air in the campus is very good. Also there is improvement in soil and water conservation.</p>
<p>campus Beautification (RUSA-2 , construction and renovation , furniture)</p>	<p>Students are also steered towards</p>
<p style="text-align: center;">preparation of SSR</p>	<p>SSR is in the process of completion with the co-operation of all the staff member under the leadership of principal .</p>
<p style="text-align: center;">Co-curricular Activities</p>	<p>Besides traditional class room teaching many Co-curricular Activities are organised in the campus. this enhance students academic development and performance.it also helps to build many important life skills in areas of leadership , organization and socialization.</p>
<p style="text-align: center;">Participation of faculty in development program</p>	<p>The faculty continuously enriches them selves by attending seminars, faculty development programme and carrier advance schemes.</p>
<p>13.Whether the AQAR was placed before statutory body?</p>	<p>No</p>
<ul style="list-style-type: none"> • Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	02/08/2022

15. Multidisciplinary / interdisciplinary

The institute offers innovative curriculum that includes credit-based courses for skill enhancement like traditional embroidery, apparel designing and clothing construction, bakery, confectionary and food preservation. This will develop physical, social and employment capacities of the girl students. Value added courses like environmental studies, physical fitness and yoga in the syllabus expands the dissemination of knowledge from classrooms to community. It also develops a holistic approach to achieve a comprehensive and multidisciplinary education

16. Academic bank of credits (ABC):

The college has revised and adapted their curricula to align with the credit-based system as proposed in NEP2020. The credit system allows students to accumulate and transfer credits. This requires defining credit equivalencies and conversion mechanisms. The credits are recognized and it is ensured that credits earned at one institution are accepted by others for seamless credit transfer. Providing counseling and guidance services to help students navigate the credit system and make informed decisions about their educational paths.

17. Skill development:

Many skill development courses like food preservation, apparel designing and clothing construction, traditional embroidery, bakery and confectionery are incorporated in the mainstream curriculum. College provides hands-on training and practical experience. A robust monitoring and evaluation mechanism in the form of assessment is ingrained to ensure the quality and effectiveness of the skill development programs. The college equip the students with the practical skills and knowledge needed to thrive in a dynamic job market. 'Anandam' program inculcates positivity, peace, love, happiness and universal human values

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has many new courses which includes the integration of traditional Indian knowledge system in the modern education frame work. College runs degree courses in many Indian languages like Urdu, Sanskrit, Hindi, literature, Persian and thus help in preserving and revitalizing these languages. The medium of instructions and teaching in the classroom is in the bilingual mode that is English and Hindi. The official work in the college is done in Hindi language and is the most spoken language in the campus. Students also learn the chronological and systematic account of their cultural heritage in the subject of history that promotes a more holistic and culturally rooted education in the institute.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institute collectively promotes an outcome based education system. The college has implemented, continuous and comprehensive assessment methods to track students progress and assess their skills and knowledge over time. The curriculum is designed to lay a strong emphasis on integrating skill development and value added courses into the mainstream so as to provide vocational education to students. The college lays deep emphasis on the development of the faculty members by motivating them to attend seminars, workshops, refreshers faculty development programmes. This keeps the faculty updated with the latest technologies which in turn benefit the students with high quality education.

20.Distance education/online education:

. Blended learning approach is combined with traditional classroom teaching via Smart Class room to enhance the learning experience of the students. Lectures on various topics were aired from Commissionerate of college education, to benefit the students and their queries were solved online. Also many learning assignments, quiz, survey, assessments are done online for the teaching learning process. Faculty members have sufficient experience in the development of e- content by the usage of technological tools. The valuable e content developed by the faculties is collated on Rajiv Gandhi e content Bank.

Extended Profile

1.Programme

1.1

04

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 383

Number of students during the year

File Description	Documents
Data Template	View File

2.2 730

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 66

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 10

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 13

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	04
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	383
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	730
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	66
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	10
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	13
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	2953100
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	03
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Girls College, Tonk is affiliated to MDSU Ajmer. All the UG and PG (History) programs taught in college are approved by the Board of Studies of MDSU Ajmer . All the programs are run in college under the category of curricular and co-curricular activities through a planned and well-documented process, which is monitored by the department and as well as college-level through specially constituted monitoring committees by the principal such as time-table committee, class monitoring, and discipline committee of senior faculty members. The timetable committee draws up a detailed and comprehensive timetable including all courses i.e. theory, practical thereby ensuring a balance between the different types of engagement/ participation of students. Faculty members take utmost care to complete the syllabus on time and always strive for effective curriculum delivery through a combination of time-tested and innovative methods yet flexible enough to change the choice of the optional subjects.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/syllabuss_merged_compressed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Girls College, Tonk, Rajasthan, adheres to the academic calendar provided by internal evaluation system. It specifies the dates of the term-end examination. Tentative dates of practical exams and viva-voce and theory examinations are also given in the academic calendar.

The timetables are prepared and implemented accordingly.

The teachers prepare teaching plans according to the academic calendar and guidelines of the University.

The schedule of external examination is fixed by the University and the same is displayed on the notice board for students. In case of any change in the University schedule, it is communicated to the students well in advance. However, all efforts are made by the Institute to adhere to the academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://hte.rajasthan.gov.in/college/ggctonk

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the C. Any 2 of the above

following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

Nil

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

Nil

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution is making untiring efforts for the empowerment of women and eliminating gender disparities and discrimination. The efforts made by institutions to ensure this as a bonus of extra marks is given to girl candidates in the admission of various classes. The women's cell strives towards the upliftment of girls socially, culturally, and physically.

PROFESSIONAL ETHICS

honesty, trustworthiness, accountability, confidentiality, respect, obedience to the law, and loyalty.

GENDER

Rights, Resources, Opportunities, Protections.

HUMAN VALUES

Self-Direction, Stimulation, Hedonism, Achievement, Power, Security, Conformity, Tradition, Benevolence

ENVIRONMENT, AND SUSTAINABILITY

Physical, Biological, Social

Equal opportunity center is operating in our college with financial support from the university grant commission to ensure equity and equal opportunity to the community at large in the college and bring about social inclusion.enhance the diversity among the students, teaching, and non-teaching staff and at the same time eliminate the perception of discrimination. To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds and social segments

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/FREE_BOOK_DISTRIBUTION.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

500

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

134

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College is committed to give quality education and it makes all efforts to deliver the best of education to its learners. All the departments conduct periodical class tests on a regular basis which help the student to prepare for the final examinations. This evaluation also helps the teachers to identify the learning capacities of the students and take corrective measures accordingly. The students who do not perform well in the internal evaluation are given special attention by the faculty. Sometime these students are given extra classes to improve their performance. The students have shown brilliant performance in the University exams and the overall result percentage is almost around 95%.

File Description	Documents
Link for additional Information	https://www.youtube.com/channel/UCg5krBAdwuaRpZBBWK2AV_w
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
383	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning Techniques

- Well- equipped laboratories are helping students of the college for creative and experiential learning.
- The students are assigned group practical exercises in certain courses to enhance their various technical and soft skills they have learnt in the laboratory.

Participative learning Techniques

- Practicals are performed in batches in laboratories where students learn from each other, encouraging participatory learning.
- Certain subjects like Home Science, Biology, physics and chemistry have practical based learning.
- By participating in NSS and Electoral literacy club programs, students get the practice of work for social service.
- The college has 6 working Computers and one smart classroom.
- Wi-Fi is installed to provide easy internet access to faculty and students.
- Faculty regularly consults and shares reading materials on WhatsApp groups, lecture videos on college's YouTube channel, lecture audio on Rajiv Gandhi E content Bank and other important education links and apps for students.
- Faculties made a Swift transition from classroom to online teaching during the covid-19 pandemic.
- Online modes like email, whatsapp Group are used to collect assignments and conduct tests as well as sharing notes and other e- resources.
- Faculties use social media platforms like WhatsApp to connect with the students individually and collectively.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/2.3.1%20infrastructure%20%20E%20SIGN.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT helps tremendously in developing quality education and

personality of students. The college has a significant concern for providing state-of-the-art infrastructure and learning resources to enhance learning experiences. Not only mastering ICT skills but also utilizing ICT to improve teaching and learning is of utmost importance for teachers in performing their roles. In addition to chalk and talk methods of teaching the faculty members are using IT enabled learning tools like PPT, screen recorder, Google classroom etc. Almost all the faculty of our college use the latest ICT tools to analyse the conventional teaching learning process and to make learning more interesting and student friendly. This helps slow learners to optimize their abilities to meet the highest realistic expectations with the help of ICT.

- The college has 6 working Computers and one smart classroom.
- Wi-Fi is installed to provide easy internet access to faculty and students.
- Faculty regularly consults and shares reading materials on WhatsApp groups, lecture videos on college's YouTube channel, lecture audio on Rajiv Gandhi E content Bank
- Online modes like email, whatsapp Group are used.
- Faculties use social media platforms like WhatsApp to connect with the students individually and collectively.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.5.1.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

115

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal evaluation system is being done at college level under the guidelines prescribed by the University. In home science and Science subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated and marks are added during the final consolidation of results. The project report is also compulsory in some of the subjects and is considered for assessment.

- All the departments conduct periodical class tests on a regular basis which help the student to prepare for the final examinations.

Annual examination scheme is conducted as per the University calendar.

- The time table and seating arrangement for examination are displayed on the notice board.
- The question paper packets are verified to eliminate errors and kept in safe custody in strong room.
- The answer sheets are distributed room wise along with question papers and attendance sheets to the invigilators.
- During the exams, unfair cases and grievances related to question papers are forwarded to the university immediately for necessary action.
- The evaluation process of answer book assessment is transparent and complete secrecy is maintained.
- The answer books are evaluated fairly on time and results are declared and displayed on the University website.

File Description	Documents
Any additional information	View File
Link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The college has a committee for solution of students examination related problems.
- All the departments conduct periodical class tests on a regular basis which help the student to prepare for the final examinations.
- The students who do not perform well in the internal evaluation are given special attention by the faculty. Sometime these students are given extra classes to improve their performance
- The examination process is transparent and follows the MDS University, Ajmer guidelines as the college is affiliated to it. Annual examination scheme is conducted as per the University calendar. The college is a center of MDS University Examination and 400 students appear for their exams during annual examination. Most of the teachers are in the panel of examiners for paper setting and evaluation of answer books. Any representation regarding question paper, examination related issues and evaluation is forwarded to the University. The examination procedure is completely transparent:
- Admit cards are generated online.
- During the exams, unfair cases and grievances related to question papers are forwarded to the university immediately for necessary action.

File Description	Documents
Any additional information	View File
Link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer/govt girls college tonk/uploads/doc/2.5.1.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The students seeking admission in the first year get advice from teachers and discuss the COs and POs. This helps them in selecting electives and extension activities offered by the institution. The faculty members discuss the programme outcomes in their respective departments. The department-wise time table is discussed and the teaching plan is prepared keeping in mind the results of the specific programmes. The outcomes for all courses, help the teachers to evaluate the objectives of the subject content. This evaluation also helps the teachers to identify the learning capacities of the students and take corrective measures accordingly. The students have shown brilliant performance in the University exams and the overall result percentage is almost around 95%. Efforts are taken to complete the curriculum and extra knowledge is also given, besides the syllabus

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer/govt girls college tonk/uploads/doc/2.6.1%20co&po.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Students' performance is noted continuously on their regularity, receptiveness, participation in class discussions and the overall behaviour. In case of course outcomes, each department of the

college identifies the weak and bright students, and accordingly, the outcome attainment target is set by introducing improvement measures by allotting tutorial classes or extra classes. Study materials, textbooks, reference books, etc. are provided. A few UG programmes have field trip and this along with other forms of experiential learning events like seminars are used to evaluate the outcomes indirectly. As programme outcome, on successful completion of final year of study, there is a reward system for the students who have scored highest marks in each programme. To encourage the students, prizes are given during annual function of college. The department's teachers regularly track student feedback related to curriculum objectives and the learning process and make sure that course milestones are effortlessly achieved. The results of annual examinations as well as the problems and difficulties faced by the students are discussed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/2.6.2%20outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

66

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/tr.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer/govt girls college tonk/uploads/doc/3.1.1.&%203.1.2.xlsx

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development . Some department of the college have organized many activities for this purpose. These activities are organized by YDC, NSS, language club , women cell, yojana manch , EBSB, ISDC, IDEA, RED RIBBON CLUB, HUMAN RIGHT CELL, ANANDAM and other important bodies of college.

Motivational and awareness programmes - Govt. Girls college Tonk organizes many motivational and awareness programs under the banner of YDC and NSS cell such as blood donation, AIDS awareness, women empowerment and gender issues. voter awareness program and rallies organized by ELC cell under SVEEP Scheme.

The NSS volunteers organized various community activities in the adopted ward nearby college. They explained to the people around them about health and hygiene, cleanliness, women education, corona awareness and other important social issues. NSS unit organized field trip to "Shri Krishna" village Karola in 2022-23. Various Rallies and survey are organized for corona awareness, sveep awareness, swachhata abhiyan and save the girl child mission.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/3.3.1.xlsx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

630

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Govt. Girls college campus is spread over on area of 12 bigha acres. college has main focus on expanding its resources in terms of construction, furniture, library and other experiences taking proposals form various committees and departments according to the guidelines of funding agencies such as the state government, UGC and RUSA. Govt.girls college, tonk has 1 smart class room, 1 laboratories, 1 seminar hall, 1 library building , 1 common room for girls, 4 administrative room, 1 sports facilities, 1 fees counter, 1NSS room, student union office, placement cell , sports office, 3 Toilet for boys, 2 Toilet attached with rooms , 1 open stage for cultural activities, 9class room , 1 ramp.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	hte.rajasthan.gov.in/dept/dce/maharshi_day_anand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/4.1.1 E_SIGN.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages students to enhance that interest in sports

and cultural events by providing adequate budget and resource. Various committees are constituted to monitor the progress of the students in such extracurricular activities.

Facilities for sports activities

The college has also made provisions for indoor games such as badminton, carom and chess etc. The college organizes sports week every year. The competitions include events such as 100m, 200m, races for girls, cricket, long jump, kabaddi, hammer throw, musical chair and disc throw.

Cultural and literary activities The college has a cultural committee. This committee plays an important role in organizing cultural activities such as dancing, singing and mono acting, skit and literary activities like poetry recitation, extempore, debate and quiz which are conducted on a regular basis.

In order to promote creativity among students the women cell also organizes some events like poster, slogan, essay writing competitions, paper art, mehndi competitions, rangoli and sketching best out of waste, hairstyling, salad preparing etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/4.1.3smart%20class%20room.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Libraries play an essential role in local communities by providing access to information and resources supporting literacy and education, promoting lifelong and serving as a college students gathering space.

Libraries are often seen as a thing of the past. However, they are more important than ever before. Libraries are one of the most important part in our college. They provide everyone access to information and education regardless of socioeconomic status or location. libraries offer knowledge and entertainment through books and videos children's programming etc.

College library has around 8000 books. Library has a reading room with seating arrangement. The library caters to the needs of the students and teachers. The college offers good reading materials in the form of reference books, periodicals and Newspaper.

A committee of college faculty is put in place to supervise the smooth functioning of the college library. To monitor the per day usage by the students a register is maintained in the library. A part from this a book-bank has also been established in the college where 46 books have been donated under the 'donate a book program'.

Library is not automated yet.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer/govt_girls_college_tonk/uploads/doc/4.2.1%20library.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities and provides sufficient and bandwidth for internet connection

renovated the computer lab and purchased computers for the lab. The whole lab has been connected by internet facility which is being provided by the high speed BSNL lease line (4.2 mbps) . The RUSA fund has greatly helped in improving the above facilities in the college. The college now boasts of an additional IT facilities. The computers and printers are kept up to date.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/4.3.1%20e%20sign.pdf

4.3.2 - Number of Computers

06

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

29.531

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For academic work The college has 10 class rooms and learned teachers to teach various subjects who keep benefiting the students with their knowledge. College library has around 8000 books. Library has a reading room with seating arrangement.. To monitor the per day usage by the students a register is maintained

in the library. A part from this a book-bank has also been established in the college where 46 books have been donated under the "donate a book program".

To make the students proficient in experimental work the college has various equipment in the laboratory like cooking range , microwave etc. College also has a laboratory assistant for the maintenance of the laboratory equipment.

The college has also made provisions for indoor games such as badminton and chess etc. The competitions include various events such as 100m, races for girls, kabaddi, hammer throw etc.

There are three computers installed in the college for the students through which the students complete their academic and professional work online .Finally to get all the work done and to check and maintain all their items from time to time, there are various committees in the college who keep doing their work smoothly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	hite.rajasthan.gov.in/dept/dce/maharshi_day_anand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/36248_52_1707197835.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

15

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

446

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://hte.rajasthan.gov.in/college/ggctonk
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

26

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

26

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

51

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college student's union is student body that represent the interests of students in the college administration. It is a platform responsible for organizing various student activities. The administrative body consists of president, vice president, general secretary, joint secretary, class representatives the principal and Union advisory committee from the teaching faculty provide guidance to the student leaders of student union .All the student office bearers and representatives are elected by the students through a democratic and transparent process. The student representatives are also members of the college committees such as, Alumni association, IQAC, Electoral literacy committee, NSS committee, disciplinary committee. This enables the participation of the student's community in taking major decisions concerning the curricular and co-curricular activities of the college. The students union organizes many noteworthy events throughout the year such as cultural, literary, sports.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/5.3.1%20A.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association has been functional in the college from last many years. But it is registered by cooperative department at the date 12.10.2022. Our registration number is " COOP/2022/TONK/201029 DATE 12.10.2022 " With the name ' PURV CHHATRA SANSTHA RAJKIYA KANYA MAHAVIDYALAYA TONK' Our alumni association plays an important role in the development of the college. And every year alumni Meetings are conduct. Some members of the alumni visit the Institute periodically. At present 20 students are members in our Alumni. Meeting of the association was conducted successfully time to time.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer/govt_girls_college_tonk/uploads/doc/5.4.1%20Alumni.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The main objective behind was to provide an opportunity to the female section of the society mostly coming from the rural areas and deprived social groups at a low cost. The college also holds the promises for its students to excel in various other fields like sports, social services, leadership and enhance their employability.

VISION: The vision of Govt.Girls College, Tonk is to provide various opportunities to the students that help them to grow in the society. The college is committed to transform its vision into reality. students are provided with various scholarship programmes. The institution work as Tonk district nodal that efficiently provides the scholarship.

The college aims to be an institution of excellence changing lives through education

Mission -

- In meeting the needs of our demographically diverse student population, we embrace equality amongst all.

- To provide a professional environment that enables faculty, students and staff to make contribution to the advancement of knowledge.
- To impart quality education embedded with proficiency and human values.
- To include development of the whole thinking person, cultivation of creativity, maturation of social and cultural sensibilities.

File Description	Documents
Paste link for additional information	hte.rajasthan.gov.in/dept/dce/maharshi_day_anand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/vision_mission_e_sign.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is being run by the State Government through the Commissioner at College Education, Rajasthan. The Principal is the administrative head of the institution. He is appointed through a departmental promotion process from amongst the college teachers on basis of seniority. He carries a lot of experience of the functioning of the college. The Principal plays a leadership role in implementing the vision and mission of the institution by calling various meetings of the Mahavidyalaya Vikas Samiti (CDC) and Staff Council and also by appointing various committees for smooth discharge of all tasks. The Principal also monitors the progress of the institution in achieving the teaching and non-teaching objectives. The senior staff members act as guide and mentors as they are in charge of most of the committees for formed for the smooth disposal of the tasks. The teaching and non-teaching staff works in collaboration. The academic, accounts and establishment section are supervised by competent members of the teaching staff. There is sufficient infrastructure and college is well equipped with essential display and storage facilities, so that the documents are well guarded and kept safely.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer/govt girls college tonk/uploads/doc/6.1.2%20organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- To organize extension activities for community development focusing on civic responsibilities, social awareness and value based education.
- To make the campus more green and completely chemical free.
- To prepare lab facilities for science students
- Efforts towards setting up solar plants to help save power
- A number of curricular and extra-curricular activities will be organized for the students.
- Expanding the faculty for various subjects
- scholarships to economically weak students
- Creation of new classrooms to facilitate teaching learning process
- Creation of playground for various games

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer/govt girls college tonk/uploads/doc/6.2.1%20A.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college is an institute run by the government and the broad policies, plans, rules and regulations are framed by the State Government and it is obligatory for the college to

implement and follow them. The College has a perspective plan for the overall development and effective implementation of its objectives. The perspective plans and deployment is carried out keeping in mind the vision and mission of the college. The rules and guidelines of UGC are followed by the college in order to maintain the standards of higher education among the faculty members. Some of the strategic planning areas include:

- **Maintenance and infrastructure:** At the implementation level the college decides its priorities through the Mahavidyalaya Vikas Samiti (College Development Committee) and the Staff Council as well as the decisions taken by the IQAC. The decisions taken in the meetings of above bodies guide the progress of the college. Many other decisions are also taken time to time with respect to the development of the college through various other committees.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.2.2%20RSR%20E%20SING.pdf
Link to Organogram of the Institution webpage	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.2.2%20organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The institution has effective welfare measures to amplify the professional development of teaching and non-teaching staff members.

For Teaching staff: The institution encourages its staff members to participate in orientation and refresher courses and many other such training programmes.

- For Non-teaching staff: The non teaching staff is also uplifted to participate in programs such as computer training, office procedures, general finance rules etc.
- Academic leave is granted to the faculty members who participate and present their research papers in national and international seminars and conferences.
- Faculty members are sent to training capsules/workshops organized by the Commissionerate of College Education as well as by other wings of the Government of Rajasthan.
- Providing to all staff members child care leave , academic leave , duty leave, medical leave, RGHS facility , GPF loan,SI loan, group life insurance, meternity and paternity leave etc.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual performance appraisal is the medium whereby the performance of the teaching and non-teaching staff is evaluated. An assessment criterion for faculty is the regularity in the number of classes taken as allotted in the timetable and the results achieved for

the classes assigned to them. The Annual Confidential Reports ACR written based on self-appraisal to adjudge the performance of the faculty throughout the session in the field of teaching, conduct and potentialities, and are forwarded to the Commissioner ate of College Education, Rajasthan. If the appraisal authority makes adverse comments then clarification is sought by the higher authority from the principal and the employee both. If adverse comments are not proved then they arc expunged from the employee's ACR. If charges are proved then employee may be punished either by freezing of increment or he/she may even be suspended.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution manages its financial resources in a very effective and full proof manner. Guidelines and finance rules of state govt. are strictly followed. The accounts section of college is computerized. Each transaction is supported by the vouchers. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred online and through cheques.

As per the need of each unit of the college, the funds are allocated or grants are applied for as per The State Govt. and UGC schemes for the building/development projects of the institution. Various committees put forth their purchase proposal to the college administration and after proper consideration the administration takes decision over them. Income/expenditure is closely monitored by the accounts branch Proper procedure for purchases is adopted according to the finance rules of the state govt. Institutional mechanisms for internal and external audit: The Auditor General, Government of Rajasthan and CAG office of the Central Government, do the external audit.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/college/ggctonk
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The institute receives funds mainly through Rajasthan State Government, and from central government under the centrally sponsored schemes like RUSA, NSS and UGC. If there is any deficit, it is managed as per Government notification.
- Institution manages its financial resources in an effective manner. Guidelines and finance rules of state government are followed accordingly. The accounts section of college is computerized. Each transaction is supported by the vouchers. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred online and through cheques. The following types of accounts are created:
- As per the need of each unit of the college, the funds are allocated or grants are applied for as per the State Govt. and UGC schemes for the building/ development projects of the institution. Various committees put forth their purchase proposal to the college administration and after proper consideration the administration takes decisions.

Income/expenditure is closely monitored by the accounts branch. Proper procedure for purchases is adopted according to the finance rules of the state govt

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

An ideal student-centric learning environment is only made possible through continuous evaluation and feedback by IQAC. Out of the so many initiatives the two major contributions of IQAC in institutionalizing the quality assurance strategies are:

Innovative and demonstrative pedagogies : the degree of student engagement, clarity of objectives, collaborative practices, identification of aptitudes and fostering confidence.

Encouraging Quality Research: Quality researches has been promoted by IQAC by encouraging the staff members to and participate in seminars conferences and workshop.

The college is constantly extending and expanding its resources in terms of infrastructure, equipment, classroom furniture, library, and other campus facilities. The extension of IT infrastructure and other learning resources have been augmented. The last accreditation quality initiatives include:

- New classrooms and laboratories have been constructed and there has been augmented since the last accreditation quality initiatives include:
- There has been addition in the furniture too. Laboratories have been enriched with new equipment.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- **Teaching-Learning:** The task of catering to the diverse needs of students coming from diverse groups and rural background is well managed in the college and learning outcomes, student progression to higher education and placements. The strategies proposed and executed during the last five years with reference to teaching-learning include:
- Effective and optimum use of ICT tools for teaching despite the limited availability of resources : All sections of the office and various departments have been provided with computer so as to enhance the use of technology.

Encouraging Quality Research: Quality researches has been promoted by IQAC by encouraging the staff members to and participate in seminars conferences and workshop.

The college is constantly extending and expanding its resources in terms of infrastructure, equipment, classroom furniture, library, and other campus facilities.

- New classrooms and laboratories have been constructed and there has been augmented since the last accreditation quality initiatives include:
- There has been addition in the furniture too. Laboratories have been enriched with new equipment.

The college, therefore, has established a water facility has improved with the initiation of pipelines and building up of water tank. The number of water-huts has increased.

File Description	Documents
Paste link for additional information	hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/36248_80_1706345592.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.5.3.xlsx
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **Permanent IV class are posted in the college, round the clock to insure security and safety of girls.**
- **The discipline committee constituted in the college, vigilantly keeps an eye and anti ragging committee over the safety of girl students and takes prompt action in case of**

any disturbance.

- The college also has a committee of prevention of sexual harassment for women.
- College has grievance redressal cell.
- College has constituted women cell for the counseling and safety of girl students.
- Various lectures are organised by N.S.S. and other cells
- A spacious girls common room in the campus, funded by the minority department, is an added facility for the girls.
- CCTV have been installed in the college campus to ensure security and safety of the girls.
- To ensure safety, dignity and self-reliance to women of all sections of society, self defence lessons for women empowerment through practical training are provided.
- The most notable initiative taken by Rajasthan state govt. is the distribution of free sanitary napkins under the aegis of UDAAN in the college.
- The college celebrates all the national festivals, birth and death anniversaries of Indian leaders with great pomp.

File Description	Documents
Annual gender sensitization action plan	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer/govt girls college tonk/uploads/doc/7.1.1%20A.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer/govt girls college tonk/uploads/doc/7.1.1%20A.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institution takes many measures for the management of various types of degradable and nondegradable waste to make the campus green Solid waste management :- The major solid waste in the college is dead leaves and waste papers. These are not put in the fire but are buried in the soil so as to create manure by decomposition and vermicomposting and used as fertiliser for the growth of plants. Liquid waste management :- The college has an overhead tank used as drinking water. The waste water is directed with drains into trees and ground water tank to recharge groundwater. Biomedical waste management :- There are no hazardous biomedical chemicals and radioactive waste produced in the college E-waste management :- College makes a list of all electronics and computer accessories which are declared obsolete at the end of every session

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/7.1.3.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-

C. Any 2 of the above

reading software, mechanized equipment**5. Provision for enquiry and information :**

**Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Govt Girl's college, Tonk provides an environment to the students to learn tolerance and harmony towards cultural , communal , regional , socio-economic and linguistic diversities. Tonk is a land of many tongues like Hindi, Urdu and Rajasthani. The college aims to preserve linguistic diversity as this adds new shades of cultural richness. Girls standby together for the celebration of India's official language day "Hindi Divas" on 14th September every year.

Celebration of independence day, republic day and "Rashtriya Ekta Divas" is mandatory in the college. Awareness rallies on 'Road Safety' and celebrating national road safety week, under NSS in the community help to raise awareness about safe driving. Lectures are held in the college, on topics imparting knowledge about traffic environment thus decreasing the rate of injuries and fatalities. Girls develop their skills in understanding driving consequences and traffic rules.

Constitution day is celebrated on 26th November in the college with great enthusiasm.

Program like SVEEP (systematic Voters Education and electoral Participation) are organised in the campus to endorse voter literacy.

The values of equality of gender (Beti Bachao & Beti Padhao), cleanliness (Swachh Bharat Abhiyan), national integration, punctuality and religious tolerance are taught.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Govt Girl's college, Tonk provides an environment to the students to learn tolerance and harmony towards cultural , communal , regional , socio-economic and linguistic diversities. Tonk is a land of many tongues like Hindi, Urdu and Rajasthani. The college aims to preserve linguistic diversity as this adds new shades of cultural richness. Girls standby together for the celebration of India's official language day "Hindi Divas" on 14th September every year.

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The values of equality of gender (Beti Bachao & Beti Padhao), cleanliness (Swachh Bharat Abhiyan), national integration, punctuality and religious tolerance are taught.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates all the national festivals, birth and death anniversaries of Indian leaders with great pomp. Deep homage is paid to our fore fathers for their sacrifices on Independence day and republic day. Other national days like Gandhi Jayanti, Martyr's day. Vivekanand Jayanti, Ambedkar Jayanti, Patel Jayanti, Subhash Jayanti, Lal bahadur Jayanti are celebrated with great enthusiasm and values of national integration and communal harmony are exhibited by the students. Sense of oneness with all is created in girls by celebrating all the national days and festivals with great fervour.

Govt Girls College plays a very important role in inculcating values among girls with the aim of making them into good and responsible citizens of India and thus giving positive contribution to the society. Various activities organised in the college help the girls to develop and grow values by inculcation approach.

Celebration of independence day, republic day and "Rashtriya Ekta Divas" is mandatory in the college. Participation in national songs and poems develop the values of patriotism. Student sing national anthem, wear the flag proudly and exhibit the values of love and devotion towards the country.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1 GREEN CAMPUS

objective ;

1. To make the campus lush green.

The CONTEXT:

It is necessary to recognize the centrality of environmental concerns in the development process and address these challenges strategically.

THE PRACTICE:

Students are motivated to plant saplings in the campus, watering and taking care of them, Students are also steered towards "No plastic" usage.

EVIDENCE OF SUCCESS:

- The college campus is covered with various trees, herbs and shrubs.
- Harit Vatikais also developed in the campus.

Problems Encountered:

- Presence of termite.
- No proper boundary wall
- Poor drainage.

2 EFFICIENT IMPLEMENTATION OF CURRICULUM TO THE DEPRIVED GIRLS OF SOCIETY

OBJECTIVES:

1. To ensure the completion of curriculum to the deprived girls of society.

THE CONTEXT:

The primary objective of our college is the effective implementation of course curriculum.

THE PRACTICE:

1. Academic calendar
2. Regular attendance
3. Syllabus completion statements are submitted.

EVIDENCE OF SUCCESS:

- Progress of delivery of curriculum is regularly monitored.
- College time-table

1. Class tests and internal assignments comprise the formal evaluative proces

- **PROBLEM ENCOUNTERED:**

1. The university curriculum has been same since years.
2. There is only subject centered curriculum

In the subject based curriculum, girls do not learn about the

perspective of one discipline relating to another.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The major objective of the institution is to impart quality education to the girl students, majority of which belongs to the deprived section of society. These girls of age group 18-21 years are the major backbone of healthy and strong India, Harnessing this, India's demographic dividend, and turning them into capital base of the country, is the institutional distinctiveness.

Special emphasis is also given to women cell in the college to promote women empowerment.

The girls are provided with all the learning opportunities that help them to become economically productive, contribute to peaceful and democratic societies and get enhance individual well being.

The institute provides low-cost, high-quality education to the girls belonging to the rural background.

The institutional distinctiveness is in educating girls by cultivating their skills and capacities and giving educated mothers to the society. These are actually human capitals for the next generation. Providing them with diverse skills so as to cultivate leadership capabilities. Quality education, experimental learning opportunities, smart deployment of technology contribute to an expanded ability to make choice and expanded vision for the girls future thus resulting in building strong leaders.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Girls College, Tonk is affiliated to MDSU Ajmer. All the UG and PG (History) programs taught in college are approved by the Board of Studies of MDSU Ajmer . All the programs are run in college under the category of curricular and co-curricular activities through a planned and well-documented process, which is monitored by the department and as well as college-level through specially constituted monitoring committees by the principal such as time-table committee, class monitoring, and discipline committee of senior faculty members. The timetable committee draws up a detailed and comprehensive timetable including all courses i.e. theory, practical thereby ensuring a balance between the different types of engagement/ participation of students. Faculty members take utmost care to complete the syllabus on time and always strive for effective curriculum delivery through a combination of time-tested and innovative methods yet flexible enough to change the choice of the optional subjects.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/syllabus_merged_compressed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Girls College, Tonk, Rajasthan, adheres to the academic calendar provided by internal evaluation system. It specifies the dates of the term-end examination. Tentative dates of practical exams and viva-voce and theory examinations are also given in the academic calendar.

The timetables are prepared and implemented accordingly.

The teachers prepare teaching plans according to the academic calendar and guidelines of the University.

The schedule of external examination is fixed by the University and the same is displayed on the notice board for students. In case of any change in the University schedule, it is communicated to the students well in advance. However, all efforts are made by the Institute to adhere to the academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://hte.rajasthan.gov.in/college/ggctonk

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

Nil

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

Nil

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

Our institution is making untiring efforts for the empowerment of women and eliminating gender disparities and discrimination. The efforts made by institutions to ensure this as a bonus of extra marks is given to girl candidates in the admission of various classes. The women's cell strives towards the upliftment of girls socially, culturally, and physically.

PROFESSIONAL ETHICS

honesty, trustworthiness, accountability, confidentiality, respect, obedience to the law, and loyalty.

GENDER

Rights, Resources, Opportunities, Protections.

HUMAN VALUES

Self-Direction, Stimulation, Hedonism, Achievement, Power, Security, Conformity, Tradition, Benevolence

ENVIRONMENT, AND SUSTAINABILITY

Physical, Biological, Social

Equal opportunity center is operating in our college with financial support from the university grant commission to ensure equity and equal opportunity to the community at large in the college and bring about social inclusion. enhance the diversity among the students, teaching, and non-teaching staff and at the same time eliminate the perception of discrimination. To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds and social segments

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/FREE_BOOK_DISTRIBUTION.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

500

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

134

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College is committed to give quality education and it makes all efforts to deliver the best of education to its learners. All the departments conduct periodical class tests on a regular basis which help the student to prepare for the final examinations. This evaluation also helps the teachers to identify the learning capacities of the students and take corrective measures accordingly. The students who do not perform well in the internal evaluation are given special attention by the faculty. Sometime these students are given extra classes to improve their performance. The students have shown brilliant performance in the University exams and the overall result percentage is almost around 95%.

File Description	Documents
Link for additional Information	https://www.youtube.com/channel/UCg5krBAdwuaRpZBBWK2AV_w
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
383	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning Techniques

- Well- equipped laboratories are helping students of the college for creative and experiential learning.
- The students are assigned group practical exercises in certain courses to enhance their various technical and soft skills they have learnt in the laboratory.

Participative learning Techniques

- Practicals are performed in batches in laboratories where students learn from each other, encouraging participatory learning.
- Certain subjects like Home Science, Biology, physics and chemistry have practical based learning.
- By participating in NSS and Electoral literacy club programs, students get the practice of work for social service.
- The college has 6 working Computers and one smart classroom.
- Wi-Fi is installed to provide easy internet access to faculty and students.
- Faculty regularly consults and shares reading materials on WhatsApp groups, lecture videos on college's YouTube channel, lecture audio on Rajiv Gandhi E content Bank and other important education links and apps for students.
- Faculties made a Swift transition from classroom to online teaching during the covid-19 pandemic.
- Online modes like email, whatsapp Group are used to collect assignments and conduct tests as well as sharing notes and other e- resources.
- Faculties use social media platforms like WhatsApp to connect with the students individually and collectively.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /govt girls college tonk/uploads/doc/2.3.1%20infrastructure%20%20E%20SIGN.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write

description in maximum of 200 words

ICT helps tremendously in developing quality education and personality of students. The college has a significant concern for providing state-of-the-art infrastructure and learning resources to enhance learning experiences. Not only mastering ICT skills but also utilizing ICT to improve teaching and learning is of utmost importance for teachers in performing their roles. In addition to chalk and talk methods of teaching the faculty members are using IT enabled learning tools like PPT, screen recorder, Google classroom etc. Almost all the faculty of our college use the latest ICT tools to analyse the conventional teaching learning process and to make learning more interesting and student friendly. This helps slow learners to optimize their abilities to meet the highest realistic expectations with the help of ICT.

- The college has 6 working Computers and one smart classroom.
- Wi-Fi is installed to provide easy internet access to faculty and students.
- Faculty regularly consults and shares reading materials on WhatsApp groups, lecture videos on college's YouTube channel, lecture audio on Rajiv Gandhi E content Bank
- Online modes like email, whatsapp Group are used.
- Faculties use social media platforms like WhatsApp to connect with the students individually and collectively.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /govt girls college tonk/uploads/doc/6.5.1.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

115

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal evaluation system is being done at college level under the guidelines prescribed by the University. In home science and Science subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated and marks are added during the final consolidation of results. The project report is also compulsory in some of the subjects and is considered for assessment.

- All the departments conduct periodical class tests on a regular basis which help the student to prepare for the final examinations.

Annual examination scheme is conducted as per the University calendar.

- The time table and seating arrangement for examination are displayed on the notice board.
- The question paper packets are verified to eliminate errors and kept in safe custody in strong room.
- The answer sheets are distributed room wise along with question papers and attendance sheets to the invigilators.
- During the exams, unfair cases and grievances related to question papers are forwarded to the university immediately for necessary action.
- The evaluation process of answer book assessment is transparent and complete secrecy is maintained.
- The answer books are evaluated fairly on time and results are declared and displayed on the University website.

File Description	Documents
Any additional information	View File
Link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /govt girls college tonk/uploads/doc/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- The college has a committee for solution of students examination related problems.
- All the departments conduct periodical class tests on a regular basis which help the student to prepare for the final examinations.
- The students who do not perform well in the internal evaluation are given special attention by the faculty. Sometime these students are given extra classes to improve their performance
- The examination process is transparent and follows the MDS University, Ajmer guidelines as the college is affiliated to it. Annual examination scheme is conducted as per the University calendar. The college is a center of MDS University Examination and 400 students appear for their exams during annual examination. Most of the teachers are in the panel of examiners for paper setting and evaluation of answer books. Any representation regarding question paper, examination related issues and evaluation is forwarded to the University. The examination procedure is completely transparent:
- Admit cards are generated online.
- During the exams, unfair cases and grievances related to question papers are forwarded to the university immediately for necessary action.

File Description	Documents
Any additional information	View File
Link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /govt girls college tonk/uploads/doc/2.5.1.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The students seeking admission in the first year get advice from teachers and discuss the COs and POs. This helps them in selecting electives and extension activities offered by the institution. The faculty members discuss the programme outcomes in their respective departments. The department-wise time table is discussed and the teaching plan is prepared keeping in mind the results of the specific programmes. The outcomes for all courses, help the teachers to evaluate the objectives of the subject content. This evaluation also helps the teachers to identify the learning capacities of the students and take corrective measures accordingly. The students have shown brilliant performance in the University exams and the overall result percentage is almost around 95%. Efforts are taken to complete the curriculum and extra knowledge is also given, besides the syllabus

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /govt girls college tonk/uploads/doc/2.6.1%20co&po.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Students' performance is noted continuously on their

regularity, receptiveness, participation in class discussions and the overall behaviour. In case of course outcomes, each department of the college identifies the weak and bright students, and accordingly, the outcome attainment target is set by introducing improvement measures by allotting tutorial classes or extra classes. Study materials, textbooks, reference books, etc. are provided. A few UG programmes have field trip and this along with other forms of experiential learning events like seminars are used to evaluate the outcomes indirectly. As programme outcome, on successful completion of final year of study, there is a reward system for the students who have scored highest marks in each programme. To encourage the students, prizes are given during annual function of college. The department's teachers regularly track student feedback related to curriculum objectives and the learning process and make sure that course milestones are effortlessly achieved. The results of annual examinations as well as the problems and difficulties faced by the students are discussed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/2.6.2%20outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

66

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/tr.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and

non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/3.1.1.&%203.1.2.xlsx

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development . Some department of the college have organized many activities for this purpose. These activities are organized by YDC, NSS, language club , women cell, yojana manch , EBSB, ISDC, IDEA, RED RIBBON CLUB, HUMAN RIGHT CELL, ANANDAM and other important bodies of college.

Motivational and awareness programmes - Govt. Girls college Tonk organizes many motivational and awareness programs under the banner of YDC and NSS cell such as blood donation, AIDS awareness, women empowerment and gender issues. voter awareness program and rallies organized by ELC cell under SVEEP Scheme.

The NSS volunteers organized various community activities in the adopted ward nearby college. They explained to the people around them about health and hygiene, cleanliness, women education, corona awareness and other important social issues. NSS unit organized field trip to "Shri Krishna" village Karola

in 2022-23. Various Rallies and survey are organized for corona awareness, sveep awareness, swachhata abhiyan and save the girl child mission.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /govt girls college tonk/uploads/doc/3.3.1.xlsx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

630

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Govt. Girls college campus is spread over on area of 12 bigha acres. college has main facus on expanding its resources in terms of construction, furniture, library and other experiences taking proposals form various committees and departments according to the guidelines of funding agencies such as the state government, UGC and RUSA. Govt.girls college, tonk has 1 smart class room, 1 laboratories, 1 seminar hall, 1 library building , 1 common room for girls, 4 administrative room, 1 sports facilities, 1 fees counter, 1NSS room, student union office, placement cell , sports office, 3 Toilet for boys, 2 Toilet attached with rooms , 1 open stage for cultural activities, 9class room , 1 ramp.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/4.1.1 E SIGN.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor,

outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages students to enhance that interest in sports and cultural events by providing adequate budget and resource. Various committees are constituted to monitor the progress of the students in such extracurricular activities.

Facilities for sports activities

The college has also made provisions for indoor games such as badminton, carom and chess etc. The college organizes sports week every year. The competitions include events such as 100m, 200m, races for girls, cricket, long jump, kabaddi, hammer throw, musical chair and disc throw.

Cultural and literary activities The college has cultural committee. This committee plays an important role in organizing cultural activities as dancing, singing and mono acting, skit and literary activities like poetry recitation, extempore, debate and quiz which are conducted on a regular basis.

In order to promote creativity among students the women cell also organizes some events like poster, slogan, essay writing competitions, paper art, mehndi competitions, rangoli and sketching best out of waste, hairstyling, salad preparing etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /govt girls college tonk/uploads/doc/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /govt girls college tonk/uploads/doc/4.1.3smart%20class%20room.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File
4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)	
0	
File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>Libraries play an essential role in local communities by providing access to information and resources supporting literacy and education, promoting lifelong and serving as a college students gathering space.</p> <p>Libraries are often seen as a thing of the part. However, they are more important than ever before. Libraries are one of the most important part in our college. They provide everyone</p>	

access to information and education regardless of socioeconomic status or location. libraries after knowledge and entertainment through books and videos children's programming etc.

College library has around 8000 books. library has a reading room with seating arrangement. The library caters to the needs of the students and teachers. The college offers good reading materials in the form of reference books, periodicals and Newspaper.

A committee of college faculty is put in place to supervise the smooth functioning of the college library. To monitor the per day usage by the students a register is maintained in the library. A part from this a book-bank has also been established in the college where 46 books have been donated under the ' ' donate a book program' '

Library is not automated yet.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/4.2.1%20library.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

21

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Institution frequently updates its IT facilities and provides sufficient and bandwidth for internet connection

renovated the computer lab and purchased computers for the lab.The whole lab has been connected by internet facility which is being provided by the high speed BSNL lease line (4.2 mbps) . The RUSA fund has greatly helped in improving the above facilities in the college. The college now boasts of an additional IT facilities. The computers and printers are kept up to date.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/4.3.1%20e%20sign.pdf

4.3.2 - Number of Computers

06

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

29.531

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For academic work The college has 10 class rooms and learned teachers to teach various subjects who keep benefiting the students with their knowledge. College library has around 8000 books. Library has a reading room with seating arrangement.. To monitor the per day usage by the students a register is maintained in the library. A part from this a book-bank has also been established in the college where 46 books have been donated under the "donate a book program".

To make the students proficient in experimental work the college has various equipment in the laboratory like cooking range , microwave etc. College also has a laboratory assistant for the maintenance of the laboratory equipment.

The college has also made provisions for indoor games such as badminton and chess etc. The competitions include various events such as 100m, races for girls, kabaddi, hammer throw etc.

There are three computers installed in the college for the students through which the students complete their academic and professional work online .Finally to get all the work done and to check and maintain all their items from time to time, there are various committees in the college who keep doing their work smoothly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/36248_52_1707197835.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

15

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

446

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://hte.rajasthan.gov.in/college/ggctonk
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

26

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

26

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

C. Any 2 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

51

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college student's union is student body that represent the interests of students in the college administration. It is a platform responsible for organizing various student activities. The administrative body consists of president, vice president, general secretary, joint secretary, class representatives the principal and Union advisory committee from the teaching faculty provide guidance to the student leaders of student union .All the student office bearers and representatives are elected by the students through a democratic and transparent process. The student representatives are also members of the college committees such as, Alumni association, IQAC, Electoral literacy committee, NSS committee, disciplinary committee. This enables the participation of the student's community in taking major decisions concerning the curricular and co-curricular activities of the college. The students union organizes many noteworthy events throughout the year such as cultural, literary, sports.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/5.3.1%20A.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association has been functional in the college from last many years. But it is registered by cooperative department at the date 12.10.2022. Our registration number is " COOP/2022/TONK/201029 DATE 12.10.2022 " With the name ' PURV CHHATRA SANSTHA RAJKIYA KANYA MAHAVIDYALAYA TONK' Our alumni association plays an important role in the development of the college. And every year alumni Meetings are conduct. Some members of the alumni visit the Institute periodically. At present 20 students are members in our Alumni. Meeting of the association was conducted successfully time to time.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /govt girls college tonk/uploads/doc/5.4.1%20Alumni.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The main objective behind was to provide an opportunity to the female section of the society mostly coming from the rural areas and deprived social groups at a low cost. The college also holds the promises for its students to excel in various other fields like sports, social services, leadership and enhance their employability.

VISION: The vision of Govt.Girls College, Tonk is to provide various opportunities to the students that help them to grow in the society. The college is committed to transform its vision into reality. students are provided with various scholarship programmes. The institution work as Tonk district nodal that efficiently provides the scholarship.

The college aims to be an institution of excellence changing lives through education

Mission -

- In meeting the needs of our demographically diverse student population, we embrace equality amongst all.
- To provide a professional environment that enables faculty, students and staff to make contribution to the advancement of knowledge.
- To impart quality education embedded with proficiency and human values.
- To include development of the whole thinking person, cultivation of creativity, maturation of social and cultural sensibilities.

File Description	Documents
Paste link for additional information	hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/vision_mission_e_sign.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is being run by the State Government through the Commissioner at College Education, Rajasthan. The Principal is the administrative head of the institution. He is appointed through a departmental promotion process from amongst the college teachers on basis of seniority. He carries a lot of experience of the functioning of the college. The Principal plays a leadership role in implementing the vision and mission of the institution by calling various meetings of the Mahavidyalaya Vikas Samiti (CDC) and Staff Council and also by appointing various committees for smooth discharge of all tasks. The Principal also monitors the progress of the institution in achieving the teaching and non-teaching objectives. The senior staff members act as guide and mentors as they are in charge of most of the committees for formed for the smooth disposal of the tasks. The teaching and non-teaching staff works in collaboration. The academic, accounts and establishment section are supervised by competent members of the teaching staff. There is sufficient infrastructure and college is well equipped with essential display and storage facilities, so that the documents are well guarded and kept safely.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.1.2%20organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- To organize extension activities for community development focusing on civic responsibilities, social awareness and value based education.
- To make the campus more green and completely chemical free.
- To prepare lab facilities for science students
- Efforts towards setting up solar plants to help save power

- A number of curricular and extra-curricular activities will be organized for the students.
- Expanding the faculty for various subjects
- scholarships to economically weak students
- Creation of new classrooms to facilitate teaching learning process
- Creation of playground for various games

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /govt girls college tonk/uploads/doc/6.2.1%20A.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college is an institute run by the government and the broad policies, plans, rules and regulations are framed by the State Government and it is obligatory for the college to implement and follow them. The College has a perspective plan for the overall development and effective implementation of its objectives. The perspective plans and deployment is carried out keeping in mind the vision and mission of the college. The rules and guidelines of UGC are followed by the college in order to maintain the standards of higher education among the faculty members. Some of the strategic planning areas include:
- Maintenance and infrastructure: At the implementation level the college decides its priorities through the Mahavidyalaya Vikas Samiti (College Development Committee) and the Staff Council as well as the decisions taken by the IQAC. The decisions taken in the meetings of above bodies guide the progress of the college. Many other decisions are also taken time to time with respect to the development of the college through various other committees.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.2.2%20RSR%20E%20SING.pdf
Link to Organogram of the Institution webpage	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.2.2%20organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

- The institution has effective welfare measures to amplify the professional development of teaching and non-teaching staff members.

For Teaching staff: The institution encourages its staff members to participate in orientation and refresher courses and many other such training programmes.

- For Non-teaching staff: The non teaching staff is also uplifted to participate in programs such as computer training, office procedures, general finance rules etc.
- Academic leave is granted to the faculty members who participate and present their research papers in national and international seminars and conferences.
- Faculty members are sent to training capsules/workshops organized by the Commissionerate of College Education as well as by other wings of the Government of Rajasthan.
- Providing to all staff members child care leave , academic leave , duty leave, medical leave, RGHS facility , GPF loan,SI loan, group life insurance, meternity and paternity leave etc.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual performance appraisal is the medium whereby the

performance of the teaching and non-teaching staff is evaluated. An assessment criterion for faculty is the regularity in the number of classes taken as allotted in the timetable and the results achieved for the classes assigned to them. The Annual Confidential Reports ACR written based on self-appraisal to adjudge the performance of the faculty throughout the session in the field of teaching, conduct and potentialities, and are forwarded to the Commissioner ate of College Education, Rajasthan. If the appraisal authority makes adverse comments then clarification is sought by the higher authority from the principal and the employee both. If adverse comments are not proved then they arc expunged from the employee's ACR. If charges are proved then employee may be punished either by freezing of increment or he/she may even be suspended.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution manages its financial resources in a very effective and full proof manner. Guidelines and finance rules of state govt. are strictly followed. The accounts section of college is computerized. Each transaction is supported by the vouchers. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred online and through cheques.

As per the need of each unit of the college, the funds are allocated or grants are applied for as per The State Govt. and UGC schemes for the building/development projects of the institution. Various committees put forth their purchase proposal to the college administration and after proper consideration the administration takes decision over them. Income/expenditure is closely monitored by the accounts branch

Proper procedure for purchases is adopted according to the finance rules of the state govt. Institutional mechanisms for internal and external audit: The Auditor General, Government of Rajasthan and CAG office of the Central Government, do the external audit.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/college/ggctonk
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The institute receives funds mainly through Rajasthan State Government, and from central government under the centrally sponsored schemes like RUSA, NSS and UGC. If there is any deficit, it is managed as per Government notification.
- Institution manages its financial resources in an effective manner. Guidelines and finance rules of state government are followed accordingly. The accounts section of college is computerized. Each transaction is supported by the vouchers. All the collections are deposited in the

bank and all expenditure, recurring and non-recurring, are incurred online and through cheques. The following types of accounts are created:

- As per the need of each unit of the college, the funds are allocated or grants are applied for as per the State Govt. and UGC schemes for the building/ development projects of the institution. Various committees put forth their purchase proposal to the college administration and after proper consideration the administration takes decisions. Income/expenditure is closely monitored by the accounts branch. Proper procedure for purchases is adopted according to the finance rules of the state govt

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

An ideal student-centric learning environment is only made possible through continuous evaluation and feedback by IQAC. Out of the so many initiatives the two major contributions of IQAC in institutionalizing the quality assurance strategies are:

Innovative and demonstrative pedagogies : the degree of student engagement, clarity of objectives, collaborative practices, identification of aptitudes and fostering confidence.

Encouraging Quality Research: Quality researches has been promoted by IQAC by encouraging the staff members to and participate in seminars conferences and workshop.

The college is constantly extending and expanding its resources in terms of infrastructure, equipment, classroom furniture, library, and other campus facilities. The extension of IT infrastructure and other learning resources have been augmented. The last accreditation quality initiatives include:

- New classrooms and laboratories have been constructed and there has been augmented since the last accreditation quality initiatives include:
- There has been addition in the furniture too. Laboratories have been enriched with new equipment.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /govt_girls_college_tonk/uploads/doc/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- **Teaching-Learning:** The task of catering to the diverse needs of students coming from diverse groups and rural background is well managed in the college and learning outcomes, student progression to higher education and placements. The strategies proposed and executed during the last five years with reference to teaching-learning include:
- Effective and optimum use of ICT tools for teaching despite the limited availability of resources : All sections of the office and various departments have been provided with computer so as to enhance the use of technology.

Encouraging Quality Research: Quality researches has been promoted by IQAC by encouraging the staff members to and participate in seminars conferences and workshop.

The college is constantly extending and expanding its resources in terms of infrastructure, equipment, classroom furniture, library, and other campus facilities.

- New classrooms and laboratories have been constructed and there has been augmented since the last accreditation quality initiatives include:
- There has been addition in the furniture too. Laboratories have been enriched with new equipment.

The college, therefore, has established a water facility has improved with the initiation of pipelines and building up of water tank. The number of water-huts has increased.

File Description	Documents
Paste link for additional information	hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer/govt girls college tonk/uploads/doc/36248_80_170_6345592.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer/govt girls college tonk/uploads/doc/6.5.3.xlsx
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Permanent IV class are posted in the college, round the clock to insure security and safety of girls.
- The discipline committee constituted in the college, vigilantly keeps an eye and anti ragging committee over the safety of girl students and takes prompt action in case of any disturbance.
- The college also has a committee of prevention of sexual harassment for women.
- College has grievance redressal cell.
- College has constituted women cell for the counseling and safety of girl students.
- Various lectures are organised by N.S.S. and other cells
- A spacious girls common room in the campus, funded by the minority department, is an added facility for the girls.
- CCTV have been installed in the college campus to ensure security and safety of the girls.
- To ensure safety, dignity and self-reliance to women of all sections of society, self defence lessons for women empowerment through practical training are provided.
- The most notable initiative taken by Rajasthan state govt. is the distribution of free sanitary napkins under the aegis of UDAAN in the college.
- The college celebrates all the national festivals, birth and death anniversaries of Indian leaders with great pomp.

File Description	Documents
Annual gender sensitization action plan	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/7.1.1%20A.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt_girls_college_tonk/uploads/doc/7.1.1%20A.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the

D. Any 1 of the above

Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>Institution takes many measures for the management of various types of degradable and nondegradable waste to make the campus green Solid waste management :- The major solid waste in the college is dead leaves and waste papers. These are not put in the fire but are buried in the soil so as to create manure by decomposition and vermicomposting and used as fertiliser for the growth of plants. Liquid waste management :- The college has a overhead tank used as drinking water. The waste water is directed with drains into trees and ground water tank to recharge groundwater. Biomedical waste management :- There are no hazardous biomedical chemicals and radioactive waste produced in the college E-waste management :- College makes a list of all electronics and computer accessories which are declared obsolete at the end of every session</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /govt girls college tonk/uploads/doc/7.1.3.pdf
Any other relevant information	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste	A. Any 4 or all of the above

water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants 	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Govt Girl's college, Tonk provides an environment to the students to learn tolerance and harmony towards cultural , communal , regional , socio-economic and linguistic diversities. Tonk is a land of many tongues like Hindi, Urdu

and Rajasthani. The college aims to preserve linguistic diversity as this adds new shades of cultural richness. Girls stand by together for the celebration of India's official language day "Hindi Divas" on 14th September every year.

Celebration of independence day, republic day and "Rashtriya Ekta Divas" is mandatory in the college. Awareness rallies on 'Road Safety' and celebrating national road safety week, under NSS in the community help to raise awareness about safe driving. Lectures are held in the college, on topics imparting knowledge about traffic environment thus decreasing the rate of injuries and fatalities. Girls develop their skills in understanding driving consequences and traffic rules.

Constitution day is celebrated on 26th November in the college with great enthusiasm.

Program like SVEEP (systematic Voters Education and electoral Participation) are organised in the campus to endorse voter literacy.

The values of equality of gender (Beti Bachao & Beti Padhao), cleanliness (Swachh Bharat Abhiyan), national integration, punctuality and religious tolerance are taught.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Govt Girl's college, Tonk provides an environment to the students to learn tolerance and harmony towards cultural , communal , regional , socio-economic and linguistic diversities. Tonk is a land of many tongues like Hindi, Urdu and Rajasthani. The college aims to preserve linguistic diversity as this adds new shades of cultural richness. Girls stand by together for the celebration of India's official language day "Hindi Divas" on 14th September every year.

Celebration of independence day, republic day and "Rashtriya

"Ekta Divas" is mandatory in the college. Awareness rallies on 'Road Safety' and celebrating national road safety week, under NSS in the community help to raise awareness about safe driving. Lectures are held in the college, on topics imparting knowledge about traffic environment thus decreasing the rate of injuries and fatalities. Girls develop their skills in understanding driving consequences and traffic rules.

Constitution day is celebrated on 26th November in the college with great enthusiasm.

Program like SVEEP (systematic Voters Education and electoral Participation) are organised in the campus to endorse voter literacy.

The values of equality of gender (Beti Bachao & Beti Padhao), cleanliness (Swachh Bharat Abhiyan), national integration, punctuality and religious tolerance are taught.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates all the national festivals, birth and death anniversaries of Indian leaders with great pomp. Deep homage is paid to our fore fathers for their sacrifices on Independence day and republic day. Other national days like Gandhi Jayanti, Martyr's day. Vivekanand Jayanti, Ambedkar Jayanti, Patel Jayanti, Subhash Jayanti, Lal bahadur Jayanti are celebrated with great enthusiasm and values of national integration and communal harmony are exhibited by the students. Sense of oneness with all is created in girls by celebrating all the national days and festivals with great fervour.

Govt Girls College plays a very important role in inculcating values among girls with the aim of making them into good and responsible citizens of India and thus giving positive contribution to the society. Various activities organised in the college help the girls to develop and grow values by inculcation approach.

Celebration of independence day, republic day and "Rashtriya Ekta Divas" is mandatory in the college. Participation in national songs and poems develop the values of patriotism. Student sing national anthem, wear the flag proudly and exhibit the values of love and devotion towards the country.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1 GREEN CAMPUS

objective ;

1. To make the campus lush green.

The CONTEXT:

It is necessary to recognize the centrality of environmental concerns in the development process and address these challenges strategically.

THE PRACTICE:

Students are motivated to plant saplings in the campus, watering and taking care of them, Students are also steered towards "No plastic" usage.

EVIDENCE OF SUCCESS:

- The college campus is covered with various trees, herbs and shrubs.
- Harit Vatikais also developed in the campus.

Problems Encountered:

- Presence of termite.
- No proper boundary wall
- Poor drainage.

2 EFFICIENT IMPLEMENTATION OF CURRICULUM TO THE DEPRIVED GIRLS

OF SOCIETY**OBJECTIVES:**

1. To ensure the completion of curriculum to the deprived girls of society.

THE CONTEXT:

The primary objective of our college is the effective implementation of course curriculum.

THE PRACTICE:

1. Academic calendar
2. Regular attendance
3. Syllabus completion statements are submitted.

EVIDENCE OF SUCCESS:

- Progress of delivery of curriculum is regularly monitored.
- College time-table

1. Class tests and internal assignments comprise the formal evaluative process

- **PROBLEM ENCOUNTERED:**

1. The university curriculum has been same since years.
2. There is only subject centered curriculum

In the subject based curriculum, girls do not learn about the perspective of one discipline relating to another.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The major objective of the institution is to impart quality education to the girl students, majority of which belongs to the deprived section of society. These girls of age group 18-21 years are the major backbone of healthy and strong India, Harnessing this, India's demographic dividend, and turning them into capital base of the country, is the institutional distinctiveness.

Special emphasis is also given to women cell in the college to promote women empowerment.

The girls are provided with all the learning opportunities that help them to become economically productive, contribute to peaceful and democratic societies and get enhance individual well being.

The institute provides low-cost, high-quality education to the girls belonging to the rural background.

The institutional distinctiveness is in educating girls by cultivating their skills and capacities and giving educated mothers to the society. These are actually human capitals for the next generation. Providing them with diverse skills so as to cultivate leadership capabilities. Quality education, experimental learning opportunities, smart deployment of technology contribute to an expanded ability to make choice and expanded vision for the girls future thus resulting in building strong leaders.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year

- To continue to provide congenial learning environment for holistic development of Students, Faculty and Supporting Staff
- To continue to provide holistic value based education
- To inculcate various abilities in students to face the challenges of the world.
- To stimulate the academic environment for promotion of

quality in teaching-learning process

- To conduct various activities that will help students and staff to develop the gender sensitisation
- To increase Extension activities
- To develop alternative source of energy like solar system
- To facilitate continuous upgradation of the college
- To organise more workshops, seminars and conferences
- To create awareness and initiate measures for protecting and promoting environment
- To promote Management of various degradable and nondegradable waste
- To monitor Quality Assurance and Quality Enhancement activities
- To support various Staff Welfare measures.
- To facilitate Faculty development
- To foster and strengthen relationship through Faculty and Student
- To devise techniques to improve Teaching Learning & Evaluation