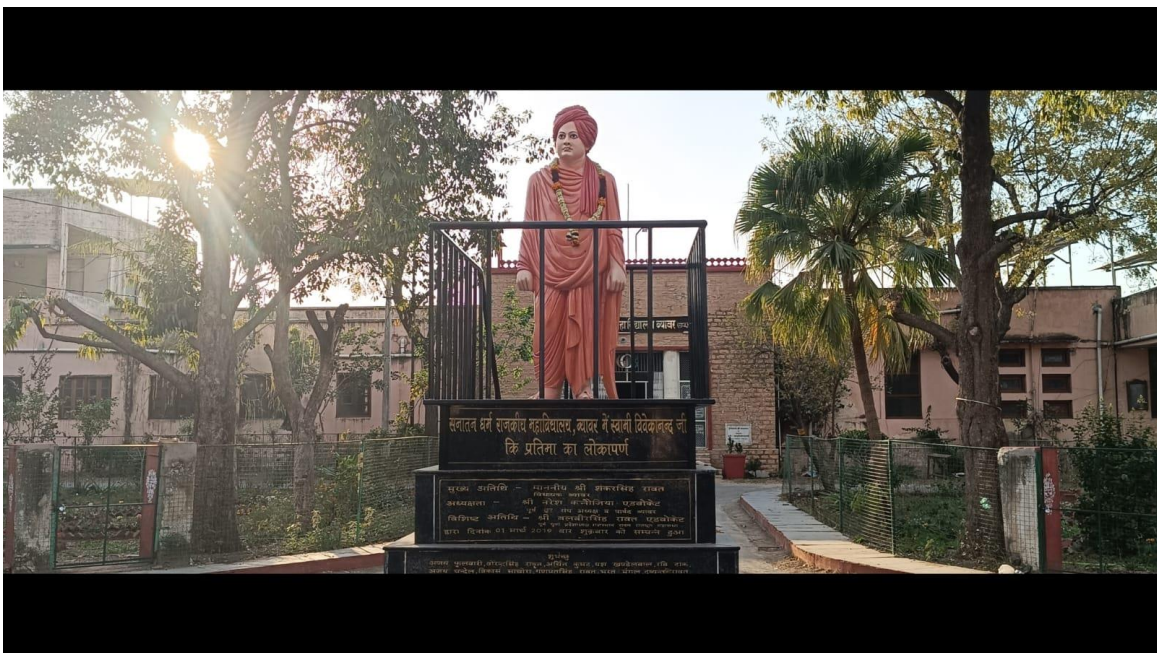




# S. D. GOVERNMENT COLLEGE, BEAWAR

## POLICY DOCUMENT FOR E-GOVERNANCE



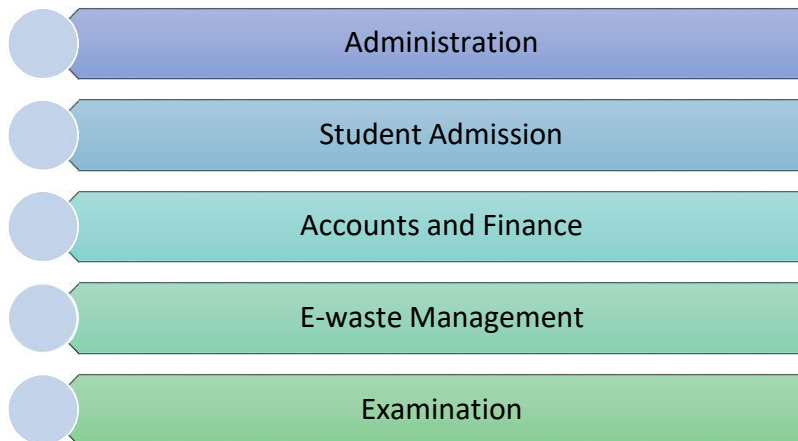
**Policy Document**  
**E-Governance Policy**

**Policy Statement**

S.D. Government College is dedicated towards promoting decentralized and participative management in various realms of administrative, financial and examinations. It also seeks to strengthen infrastructure and augment information sharing amongst various stakeholders of the institution.

**Scope and Applicability**

E-Governance aims at enhancing the system of governance for development of the college by innovative and scientifically sound technologies and extends to the following areas:



### **Key objectives of the policy**

- The primary objective is to implement E-governance in all the functioning of the institute for providing an efficient system of governance.
- To encourage transparency and accountability in all the functions of the college with the help of ICT that can be utilized for all the purpose of admissions, workload, timetable, examination, Internal-assessment, result etc.
- To ensure a Wi-Fi enabled campus.

S.D. Government College implements e-governance in various aspects of functioning including library, accounts, admissions, administration, teaching, etc. for which the following policies and procedures have been framed:

#### **Website:**

The college has a website that reflects the mission, history, aims and objectives, information related to faculty, infrastructure, courses offered, various activities, noble initiatives taken by the institute, important notices etc. To ensure the smooth running of the website, a separate service provider/web designer has been appointed by the college.

Under the e-governance policy, S.D. Government College has constituted a website committee that takes care of the college website and ensures a speedy update of the latest notices/activities. The college strives to showcase its vibrant self and activeness through its website.

#### **Admission of students:**

The college follows a transparent strategy for the admission process which is reinforced by the code of ethics and conduct. All the admission related affairs are managed through the admission portal including update on the number of students applying for each course, fee submission, withdrawals etc. The

brochure having detailed information pertaining to the student related admission is displayed on the website.

**Examinations:** The college follows an online system in which the students can check their Internal semester marks at the end of the semester and they can report any discrepancies, If arises.

The Examination process is regulated by the University and thus e-governance policy of the University to be adopted in this regard.

**E-Waste Management:**

S.D. Government College ensures that its usage of technology and generation of e-waste does not impact the environment.

S.D. Government College works alongside societies such as the NSS and teachers to make the campus as eco-friendly as possible. The NSS wing of the College is the mainstay of most environmental related efforts in the campus

  
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