



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

SH. P. S. B. GOVERNMENT COLLEGE,
SHAHPURA, BHILWARA

• Name of the Head of the institution

DR. HARMAL REBARI

• Designation

Principal (in-charge)

• Does the institution function from its own campus?

Yes

• Phone no./Alternate phone no.

01484222217

• Mobile no

7426011969

• Registered e-mail

psbgovtcollege@gmail.com

• Alternate e-mail

gcsiqac@gmail.com

• Address

SH. P. S. B. GOVERNMENT COLLEGE,
SHAHPURA, BHILWARA

• City/Town

SHAHPURA, BHILWARA

• State/UT

Rajasthan

• Pin Code

311404

2. Institutional status

• Affiliated /Constituent

Affiliated

• Type of Institution

Co-education

• Location

Semi-Urban

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University M.D.S. UNIVERSITY, AJMER
- Name of the IQAC Coordinator Dr. Anil Kumar Shrotriya
- Phone No. 9414300524
- Alternate phone No. 01484222217
- Mobile 9414300524
- IQAC e-mail address gcsiqac@gmail.com
- Alternate Email address psbgovtcollege@gmail.com

3. Website address (Web link of the AQAR (Previous Academic Year))

https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/s.p.s.b._govt_college,_shahpura,_bhilwara/uploads/doc/1-PREVIOUS%20ACCEPTED%20AQAR-2020-21.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/s.p.s.b._govt_college,_shahpura,_bhilwara/uploads/doc/2-ACADEMIC%20CALANDER-%202020-21.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	55.5	2004	16/09/2004	15/06/2009

6. Date of Establishment of IQAC

26/07/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SH. P. S. B. GOVERNMENT COLLEGE, SHAHPURA, BHILWARA	GENERAL	STATE FUND	2020 365	35847790

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **02**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Maintenance of library 2 Improvement of sports facilities 3. Improvement in drinking water facilities 4. Maintenance of garden and open spaces 5 Maintenance and upkeep of toilet facilities in campus 5. Maintenance of library

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
TO ENCOURAGE FACULTY MEMBERS FOR FDP	ALMOST ALL THE FACULTY MEMBERS PARTICIPATED IN FDP
USE OF ICT IN TEACHING	ALL THE FACULTY MEMBERS USING ICT IN TEACHING
TO CREATE COLLEGE YOUTUBE CHANNEL	CHANNEL CREATED HAVING 146 VIDEOS OF TEACHING
CHANNEL CREATED HAVING 1945 VIDEOS OF TEACHING	PLANTATION MADE IN CAMPUS AND TWO NEW GARDENS DEVELOPED

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	SH. P. S. B. GOVERNMENT COLLEGE, SHAHPURA, BHILWARA
• Name of the Head of the institution	DR. HARMAL REBARI
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01484222217
• Mobile no	7426011969
• Registered e-mail	psbgovtcollege@gmail.com
• Alternate e-mail	gcsiqac@gmail.com
• Address	SH. P. S. B. GOVERNMENT COLLEGE, SHAHPURA, BHILWARA
• City/Town	SHAHPURA, BHILWARA
• State/UT	Rajasthan
• Pin Code	311404
2.Institutional status	
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• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	M.D.S. UNIVERSITY, AJMER
• Name of the IQAC Coordinator	Dr. Anil Kumar Shrotriya

• Phone No.	9414300524				
• Alternate phone No.	01484222217				
• Mobile	9414300524				
• IQAC e-mail address	gcsiqac@gmail.com				
• Alternate Email address	psbgovtcollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://hte.rajasthan.gov.in/department/dce/maharshi dayanand saraswati university ajmer/s.p.s.b. govt college, shahpura, bhilwara/uploads/doc/1-PREVIOUS%20ACCEPTED%20AOAR-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://hte.rajasthan.gov.in/department/dce/maharshi dayanand saraswati university ajmer/s.p.s.b. govt college, shahpura, bhilwara/uploads/doc/2-ACADEMIC%20CALANDER-%202020-21.pdf				
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<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Nil	Nil
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14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td>24/03/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-21	24/03/2022
Year	Date of Submission				
2020-21	24/03/2022				
15. Multidisciplinary / interdisciplinary					
16. Academic bank of credits (ABC):					
17. Skill development:					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
20. Distance education/online education:					

Extended Profile

1. Programme

1.1

06

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **2393**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **2108**Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **633**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **21**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **37**

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	06
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2393
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	2108
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	633
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	21
File Description	Documents
Data Template	No File Uploaded

3.2	37
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	16
Total number of Classrooms and Seminar halls	
4.2	12.88
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	34
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-committees, substantially contributed to the curriculum development. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism: Academic calendar: • The college follows the Academic calendar issued by the University and Commissionerate of Collegiate Education (CCE) and executes it rigorously. • The Heads of Departments conducts the meetings to distribute workload, allot subjects, plan the activities of the department and to review the completed syllabus. • The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty. Time- Table Committee: • The college constitutes the Time Table committee. • The Time Table is prepared by respective

departments. • The Time Tables are displayed on the Notice Board and also uploaded on the college website. • The syllabus link of University is also provided to the students. Teaching Plan and Teaching Diary: • Teaching plan is prepared by every faculty member at the beginning of academic year. • They record the conduct of teaching and practical in the diary. • Periodic assessment of curriculum delivery is conducted by IQAC through HODs. • The faculty engages extra periods and practicals as and when necessary and maintains their records. Laboratories: • There is optimum utilization of well-equipped laboratories for curriculum delivery of practical. • The students maintain the practical journals and the results are certified by the faculty along with HOD. Teaching Aids: • The faculty uses charts, maps, models and specimens along with chalk and board. • Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum. • Study materials, notes and question banks are provided in the class and through mails. • Educational field visits, industrial visits, tours are organized. • Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills. • Social sites such as YOUTUBE, Whatsapp etc. are used for effective teaching. ICT based materials are uploaded on the college website. • Guest lectures, Expert lectures and guidance by departmental Alumni are engaged. • Internet, Computer, LCD projectors and other Audio-visual aids are utilized on regular basis. Department library: • Each Department maintains a Department Library to facilitate the students to access to latest books available in concerned subjects and topics. • The books are issued to the students as and when needed by them. • The record of the same is maintained in Department Library and Issue register maintained by all the Departments. Teacher support: • The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject. • The college encourages the faculty to attend the meetings of BOS and syllabus restructuring workshops. • The college takes initiative and encourages staff to attend workshops organised by the University for effectively implementing the CBCS method of imparting curriculum. • The Choice Based Credit System (CBCS) is implemented for enabling choice for selection of Elective papers to the students. • This system(CBCS) is introduced from this year 2020-21. • New recruits are given orientation regarding teaching methodologies. Feedback: • The college collects the feedback from the faculty, students, alumni and parents. • The collected feedback is analysed using different parameters and the performance of the students, faculty and institution is assessed. • Any discrepancies identified are considered for correction

andsuggestions are taken for improvement. • Formative assessment is done to identify gaps in students' knowledge which helps to identify slow and advanced learners. • The slow learners are provided with Remedial Coaching after the completion of each semester. • The advanced learners are encouraged for further progression in career by participating in various co-curricular activities and career oriented programmes organised by the college and outside the college • The faculty makes suggestions in curriculum reframing workshops in the light of feedback received. • The achievements of objectives of the syllabus are measured through students' performance in Internal tests, Group discussions, Presentations and University examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of the academic year, the Institution prepares and publishes 'Academic calendar' containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester examination etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college and displayed in the Principal's office. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, unit test and semester examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor overall internal assessment process. The examination committee, send the information to the University about the students who are appearing for the examination. After receiving enrolled list of the students' by the University, the college prepares seating arrangement chart, list of invigilators etc. The record of internal assessment is maintained at college level. Every department has to submit the compliance of the academic calendar as part of their annual submissions. In addition the internal audit conducted which

ensures the compliance to verify with documentary evidence. The process is as follows: **Teacher:** Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department. **Head of the Department:** The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular at both the internal as well as the University level Then the Academic calendar is forwarded to the IQAC. **IQAC:** The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website. **Stakeholders:** The stakeholders are aware of the Continuous Internal Evaluation of every department in the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Many type of courses includes in the institute while teaching the prescribed syllabus which covers various activities and programmes to address current issues like Gender issues, Environmental issues, Human values and Professional ethics. Apart from above issues included in the syllabi of affiliating university, our college has taken various steps to inculcate such type of issues among the students. NSS, Anandam volunteer group of the college actively participate in the national building programme and cross cutting issues at community levels. Institute also organized Meditation and other physical activities at their own level.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

E. None of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2393

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2108

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, criterion of assessment, curricular and cocurricular activities, rules and regulations of the institution as well as facilities available in the college. At the beginning of each course teachers assess the learning levels of the students through offline classes, their knowledge about the course and accordingly special programs for advanced learners and slow learners are planned. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Teachers remain available in college to clear the doubts and counsel the students even on a one to one basis. Some of the measures taken

for the slow learners are:

- 1.YouTube channel
- 2.Study notes provided
3. Gyandoot program
- 4.Anandam programme

for advanced learners are:

1. Pratiyogita Dakshata 2. Gyan Sudha program 3. Anandam programme

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2393	16

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric education is distinctive feature of the College and the teaching-learning approach is strongly focuses on enhancing knowledge and development of the personality:

Different student support systems are available in the college like Library, Computer Lab, Reading Room, I.C.T based classrooms (Smart Classrooms). I.C.T. enabled teaching methods have been made available in the College.

Online Teaching-Learning Process is supported with Regular practical Sessions.

Laboratory facilities in all science subjects are well equipped.

Sophisticated Instrumental Laboratory in Physics, Chemistry, Zoology, and Botany is helping students of the institution for creative and experimental learning.

Students are trained for Basic Life skills such as First Aid, Swach Bharat Internships, Personal Hygiene and Sanitation beyond the classroom.

To increase the concentration in various activities, the college

has framed many committees

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different softwares available online is integrated with teacher's explanation. LCD projectors, computer/laptops/tablet systems are used by teachers. You- Tube, power point slides, E- mails, Whatts App group, Telegram, Zoom, Google classrooms, OBS studio, and X-Recorder apps are used to prepare e- lectures, College website are used as platforms to make announcements and share information. You tube channels are also used to provide online education during the covid-19 situation. Whats app group is used to interact students. Broadband service is available in the college. College is also equipped with CCTV camera, Printers, Photocopier, Video conferencing room, E-podium, including camera, screen, and led T.V. College provides internet facilities to the students during college working hours.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

215

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The annual assessment is done through an examination conducted by the university. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated, and marks are added during the final consolidation of results. The College ascertains full transparency in the process of conducting the annual examinations. The College acts as an important center for the assessment of answer books of the University Annual Examinations. The answer books are provided a code number by the university, and the evaluation process is transparent. The marks are filled in the O.M.R. sheet, and complete secrecy is maintained. An analysis of the results of the U.G. and P.G. programs reveals that the institution has consistently maintained a desirable position in its achievements.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College is affiliated with Maharshi Dayanand Saraswati University (MDSU), Ajmer. It follows an annual examination scheme as per the University calendar. The College is a significant center, and many students appear for their exams every day during annual examinations. Most of the grievances related to the examination are received after declaration of results by the MDS University. The errors in their results like marks of the assessments, attendance sheets, error in the bio-

data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator Examination for speedy Redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College runs various U.G. and P.G. programs through several departments. The U.G. programs are B.A, B.SC, B.COM, and P.G. programs are M.A, M.SC, and M.Com. There are 09 subjects in humanities and social sciences, 05 in science and 03 in commerce. The College is affiliated with MDSU, Ajmer. The College strictly follows its prescribed curriculum. The learning outcomes of each course are built into the curriculum of each discipline. The program's outcomes and course outcomes are clearly stated to the student through the syllabus available on the University website. The College website also displays academic calendar, the timetable for all the courses offered by the College, exam schedules. The faculty members also offer regular formal and informal guidance to students about the courses. Therefore, both Students and teachers have clarity on the learning outcomes of the subjects taught in every course. The faculty members discuss and evaluate the program outcomes in their respective departments. The department-wise timetable is discussed, and further, a detailed teaching plan is prepared to keep in mind the results of the specific programs. A detailed department meeting is held at the beginning of an academic year to communicate P.O.s and C.O.s to each faculty member.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes and course outcomes primarily aim to impart knowledge and skills critical for building students' competence and personality. The program and course outcomes are evaluated, and corrective measures are taken, it involves analyzing feedback on curriculum, teaching, progression to higher education, skill development programs, placements, and updated curriculum for competitive exams. Program and course outcomes are also discussed and evaluated in the Academic Council and Board of Studies. The faculty is encouraged to update their subject knowledge and keep pace with changing teaching methodology and delivery trends by pursuing higher studies and participating in faculty development programs and seminars. Few P.G. and U.G. programs have a mandatory field trip. Other forms of experiential learning events like workshops/seminars are used to evaluate the outcomes indirectly. All departments also analyze the annual exam results. The performance of students is reviewed, and departments take corrective measures. Corrective measures include adopting new pedagogical methods, greater attention to weak students, change in evaluation techniques, etc. If a student shows unsatisfactory performance, remedial classes are held, and the teacher provides simplified study material. The College has a rigorous system of tutorials and student presentations whereby teachers constantly interact with them and monitor.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
550	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/s.p.s.b._govt_college,_shahpura,_bhilwara/uploads/doc/8-SSR%20REPORT%202020-21.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

3

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

1. Our Institution is providing 4G Wi-Fi internet connectivity inside the campus. Easy and unrestricted access to internet for the students and teachers is a step that promotes academic and research environment of the institution. Students can freely enhance their knowledge which is crucial for their performance in exam. In today's world access to internet is deemed as a primary condition to acquire easy and quick knowledge in any concerning domain. Apart from this the delivery of online classes through various platforms was also made possible through existence of internet infrastructure in the college.

2. In the times of covid 19, the college quickly shifted to online mode of lecture delivery to the students. A college YouTube channel was created where the syllabus related videos were regularly uploaded so as to evolve a quick and effective way of continuing the work of teaching. It must be mentioned that in a short span of time all our faculty members learnt the skills of online YouTube video presentation. The ever increasing number of academic videos on this channel is a testimony of the acceptance of this innovative method of teaching during the times of covid.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

National Service Scheme activities. Objectives -1.To cultivate personality of the students 2. To produce socially useful and

productive work. The context- In today's society selfishness is increasing. NSS organise various activities throughout the year to cultivate the personality of the students. The practice- Our college has two NSS wings .Every wing has 100 volunteers. NSS regularly organise plantation, rally, poster competition, extempore, elocution along with blood donation and Shramdaan(social services) camp.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer/s.p.s.b. govt college, shahpura, bhilwara/uploads/doc/9-%20BEST%20PRACTICES-2020-21.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

214

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Reponse :---

The college has a total campus area of 48 bighas. The infrastructure is maintained through grants received from the state government, UGC, various sanctions from MLA/MP funds and donations. The college has sufficient library facilities to cater the needs of students and faculty members. Besides the main building to the college which comprises administrative block, seminar hall, Girls' common room, establishment section, examination control room, language lab and computer room. The main building of the college embodies various departments. Lower block has Departments of Chemistry, Physics, Botany, Zoology and Geographylab, UGC lab, staff room and class rooms. The upper block contains Departments of English and Sanskrit and class rooms with Scout room. Each of the science departments also has a staff room. A separate room is provided to the Student union.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response :

Facilities for sports -- The College has adequate facilities for indoor games and outdoor games. Various sports played by the students of the College include Football, Cricket, Tennis, Volleyball, Handball, Kho-Kho, Kabaddi, Wrestling, Athletics, Table tennis, Weight lifting, Powerlifting, Chess, Carom etc. The facilities of a few, although being not available in the College premises, are played elsewhere for which a prior official permission is sought by the Institute.

Facilities for cultural activities: --There is an auditorium where most of the Academic activities like Essay, Poster and Slogan, Painting, Poetry recitations etc. and cultural activities like Solo & Group songs, Solo & Group dance, Plays, Skits, Mono acting etc. Competitions are organized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/1nweNoUf68B-m7IZ0HUEggePtWggqU5sS?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

LIBRARYHASILMS NAMED"VISIONNET"SOFTWARE FOR AUTOMATION AND ISSUING BOOKS.LIBRARY HAS SEVEN COMPUTER TO CONNECT WITH NATIONAL DIGITAL LIBRARY AND SHODGANGA FOR THE STUDENTS

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for

E. None of the above

the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

18515

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

230

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. DEDICATED LEASE LINE FOR FOR COFERENCE CUM MULTIPURPOSE ROOM WITH HIGH CAPACITY U.P.S. WAS ESTABLISHED.
2. THE COLLEGE BUILDING IS FULLY WI-FI NOW.
- 3 FROM ATTANDENCE OF STAFF TO LESSON RECORDING IS COMPUTERISED.
4. MORE ROUTERS WAS PLACED TO INCREASE RANGE OF WIFI AND INTERNET FACILITY.
5. THE INSTITUTION HAS 3 SMART CLASS ROOM FOR BETTER TEACHING LEARNING PROCESS.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and

academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response :

The college has employees on permanent and contractual basis for continuance and repair. The college has watchmen, gardeners, electricians, carpenters and other employees for maintenance of existing facilities. For the maintenance of equipment, computers, photocopy machines, internet and other hardwares' services of external technical staff is hired on contract basis. The library assistants and class fourth employees take care of books and other arrangements. All departments have lab assistants and class fourth employees for maintenance and look after day to day facilities and services. Physical verification of each department is done annually by different committees and reports are submitted to the Principal. NSS volunteers of College, participate in periodical cleaning of the campus, plantations and other such activities that integrate to restructure the ambience. The college hires employees on contract basis to maintain the daily accommodations such as cleaning of campus and toilet facilities of staff rooms and the Campus. The cleaning employees clean the classrooms and laboratories on a daily basis. Students are made aware about keeping the campus neat and clean. The responsibility of maintenance of infrastructure has been given to the College Development Committee and PWD.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

954

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0583

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

583

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College administration has taken initiative to ensure students' council representation on the occasion of various

functions. This office strives to provide a welcoming environment for students on campus and advises and supports the Students' Council. The college administration and all the faculty members encourage Student Council members to spread the College Code of Ethics among students, so that it can ensure that the College's disciplinary rules and regulations are followed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An alumni association was formed for coorperation of alumni. the main moto of the assosiation to increase participation of ex students for the betterment of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is governed and administered by College Education Rajasthan, Jaipur headed by the Commissioner who manages and administers the all government colleges of the state. The Principal is in charge at the college level that looks after and manages by redistributing all responsibilities. Vision of the S.P.S.B. Government college is to promote highest quality of academic excellence while preserving its regional foundations and moral standard that is reflected in steadily increasing use of ICT and other innovative ways to expand the scope and dimension of the teaching-learning experience specially in covid-19 pandemics such as smart classes, dedicated youtube channel and Rajiv Gandhi e-content bank. Mission of the college to improve its teaching learning strategy, methodology and technology and also focus on cocurricular activities through NS, RANGERS-ROVERS etc. so that the overall development of all the students can be ensured. The college administration tries to facilitate the development of required basic infrastructure such as digital classroom, reading room, sports complex etc. Besides the funds received from government the college administration also tries to raise the funds from non government agencies, Bhamashah, Alumni, M.P. and MLA funds etc.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/s.p.s.b.govt_college_shahpura_bhilwara/uploads/doc/9-%20BEST%20PRACTICES-2020-21.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is managed and regulated by decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. The all faculty members are allocated to the Establishment, Accounting and Academic sections to execute administrative functions and the management of college level. The faculty members are associated with several committees such as Admission committee, Examination committee, Sports committee, and so many other committees related to co-curricular activities like NS, RANGERS-ROVERS etc. All departments are headed by a in charge in order of their seniority and are authorized and responsible for the functionality of respective department. The staff council meeting and respective committee meetings are called periodically for efficient implementation of agendas and also through this they can influence the institutional polity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is managed and regulated by decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. The college management tries to develop a student centric environment in accordance with teaching learning excellence and also with other co-curricular activities so that the overall development of the

students must be ensured. In accordance with the idea of "Health is Wealth" the college administration understand that the fitness and health consciousness plays key role in overall development of the student. Therefore to enhance the sports facility, the college management decided to build an open sports complex in our campus.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /s.p.s.b. govt college, shahpura, bhilwara/uploads/doc/9-%20BEST%20PRACTICES-2020-21.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college comes under the Commissionerate of College Education, Rajasthan headed by the Commissioner. The senior members of the faculty are given chasecurity guard, book lifter, chowkidar, rges of the establishment section, accounts section and academic section. The staff members include teaching staff, office support staff, Librarian, Laboratory assistants, PTI etc. The teaching staff is assigned various responsibilities as convenors and members of various committees such as NSS, NCC, IQAC, SCHOLARSHIP etc. AAO and Accountant deal with financial matters. Besides, many are recruited on contractual basis via Mahavidhalaya Vikas Samiti like computer operators, security guard, book lifter, chowkidar etc. Since the college is a government institute and therefore it is mandatory to follow the certain rules, regulations and policies framed by the state government which is covered under Rajasthan Services Rules (RSR). The staff is recruited by Rajasthan Public Service Commission (RPSC) and Rajasthan Staff Selection Board.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://hte.rajasthan.gov.in/college/gcsh_ahpurabhl
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college implements all the welfare schemes of the state government. GPF/NPS and SI are compulsory deductions for future security. "Group Insurance Scheme" which covers accidental death insurance will be applicable for all staff members. The "RGHS" (Rajasthan government health scheme) which is an umbrella scheme for medical and health purpose will also be applicable for all employees. Besides these facilities various types of leaves can be availed by all staff members such as C.L. (Casual leave), P.L. (Privilege leave), HPL (Half paid leave), Academic leave (only for teaching staff), Child care leave (only for female staff), Paternity leave (only for male staff) etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of every employee whether teaching or non teaching is apraised by the principal and reviewed by the competent authority on annual basis covering various aspects of

working/behaviour and overall performance. This helps us in assessing the overall conduct of the employee. The records are kept in the office of the Commissionerate to be reviewed by the Departmental promotion committee (DPC) at the time of promotions. There will be a self appraisal proforma for teaching and non teaching staff in which the "Reportee" officer fills some certain informations in this proforma which were judges and rated by the "Reporting" officer on the basis of some criterion such as output of work, leadership quality, analytical and decision making ability and ability to take initiative etc. At the next step "Reviewing" authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the "Reportee" which is now "Accepting" officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO and Accountant of the college maintain the details with regards to accounts, audited by a chartered accountant hired for the purpose by the college. Every year an audit from the Directorate/State checks and verifies the accounts for irregularities if any. Any shortcomings/objections raised by the audit are settled up as per rules and policies. The external audit is carried out by the auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The internal audit is done by the team from Commissionerate College Education Rajasthan, Jaipur. The accounts related to Mahavidhalaya Vikas Samiti are audited by CA hired for the purpose by the college. In addition, Physical audit is conducted by the Auditing party.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF&AR of the State. Either the Principal is the DDO or one of the senior members is given the charge of DDO who looks after the financial matters including the salary of the college employees. There is an office of AAO supported by accounts staff who maintain proper ledger with details of the financial support received and utilized under different heads from various agencies. The State Government allocates a specific amount to government colleges for overall development and maintenance and this disbursed as per allocated heads. The committee constituted for college development purpose puts forth the demand and requirements before the principal and such proposals are also submitted to Mahavidhalaya Vikas Samiti, UGC etc. The Alumni also contribute in cash and kind as and when required. Besides these the funds generated through MP and MLA schemes are also utilized as per requirements suggested by stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has regularly conveyed meetings. It has collected feedback in appropriate forms from different categories, analyzed the same and used it for qualitative improvement. It also has collected academic and administrative audit and has initiated follow-up action as per the suggestions and recommendations. The IQAC strategy is to create a learning-centric environment and effectively implemented by initiatives of the college to enhance student's higher education experience and provide them with greater control over their academic learning. In the pandemic situation of COVID-19, college faculties completed their prescribed syllabus via online mode through live and recorded classes. The college has made its own YouTube channel and uploaded best quality videos in a time-bound manner. Also, it creates classwise WhatsApp groups for sharing the required information. The college creates Rajiv Gandhi e-content bank for smooth functioning of digital content. On the other side, the IQAC strategy is to make campus green. For this, several steps were taken through NSS volunteers, NCC cadets. Botanical garden, Gandhi Vastha, Rohida park are such parks that make our campus green. The college collects feedback through various online platforms from parents, students, alumni, teachers, and required action should be taken according to their response.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC strives to enhance the aims of improving organizational

performance. IQAC's initiatives have been implemented at all levels, including establishing IT facilities, instructional strategies, appropriate funding allocation and management, data analysis, and student aid. Programs to shape the future of student are started by the college such as groom your skill (English spoken) and Pratiyogita Dakshta Pariksha(free coaching for competition exams). That is run efficiently by the college hundreds of students are benefitted from it. One student got second rank in state level general knowledge competition conducted by commisionate college education, Jaipur. Further Aanadum programlaunched in college education as compulsory subject in 1 st year in all scheme. It was conducted regularly online by monthly aanandum days and whatsapp groups for project development by involving all faculty members.NSS VOLENTEER, ROVERS AND RANGERS ,NCC CADETES made their full efforts to serve community, made corona awareness by rellys and mask distribution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. **Safety and security** -Our college has exclusive surveillance network with 24x7 monitored CCTV. Rotational duty by all faculty members for discipline a Android security. Strict insistance on anti ragging and antismoking campus.Awareness campaigns on women safety through rallies and discussion.

2.Counselling - informal avenues for counselling of male and female students in our college.

3.Common Rooms - Seperate common rooms for girls in the campus.it is most secured place in our college.

Their common room has all basic facilities with attached clean toilet...continuous water supply, comfortable furniture for resting as well as table chairs for studying too.

5. Day care center for young children - N/A

6. Any other relevant information - - N/A

File Description	Documents
Annual gender sensitization action plan	nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	E. None of the above
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management - Waste bins are placed in the campus at various places. NSS units of college constantly strives for cleanliness, various grounds in campus are cleaned by Students green waste is used for making compost and other waste is managed by external sources. Collected solid waste is handed over to the municipal council for further processing.

Liquid waste management- Liquid waste generated from washrooms sent in sewerage system. Lab water is dumped in nearby soil and planning for its recycling going on.

Biomedical waste management - N/A

E-waste management - N/A

Waste recycling system - - N/A

Hazardous chemicals- CHEMICAL AND BROKEN GLASS UTENSIL ARE

BURRIED DEEP UNDER THE GROUND.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

E. None of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The admission policy issued by the Commissionerate of College education, Rajasthan is strictly followed in matters of admission to various undergraduate and postgraduate programmes in which adequate representation of students belonging to different social categories is ensured. Values of national unity and integrity, fraternity, brotherhood and respect for all human beings irrespective of caste, class, community, sex, or colour of skin are the guiding principles of all our curricular, cocurricular and extra-curricular activities. A variety of programmes and activities are regularly conducted in the college and in keeping with the theme of the campaign, the students are exposed to the culture, language, customs and traditions, folk art forms and other unique features of the sister State. Through participation in the Ek Bharat Shreshtha Bharat activities, the students not only get to know about the culture and traditions of different states of India, but they also get an opportunity to understand and identify the underlying elements of unity in all the regional, cultural and linguistic diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College makes full use of every opportunity to sensitize our students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens with a view to enable young students to conduct as a responsible citizen. In consideration of low percentage of voting in the district, an awareness drive for the same was taken under "SVEEP" programme of Election Commission of India. The College made it an important occasion to call a meeting of students and employees on National Voter's Day on 25 January. The College, also, shows a keen interest in organizing various activities like Paper Presentation, Quiz Competition, Essaywriting, Debate etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	NSS ACTIVITIES
Any other relevant information	https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/s.p.s.b.govt_college_shahpura_bhilwara/uploads/doc/9-%20BEST%20PRACTICES-2020-21.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organizes and celebrates various days of importance to educate the students on issues of social concerns as well as the achievements of humanity. The College celebrates and organizes the National Festivals with great pride and zest. The activities to celebrate various days are many and include: Organizing extension lectures, Meetings of students with an expert on topic, Exhibitions of works and achievements Quiz and Essay-writing competitions Conducting Awareness camps for blood donation, hygiene, cleanliness etc. Distributing published materials, print-out of relevant works etc. A few days of national and international importance celebrated at the college is given in following list. 11 July World Population Day 05 September Shikshak Divas, Dr. Sarvapalli Radha Krishna Jayanti 08 September Antarrashtriya Saksharta Divas, International Literacy Day 14 September Hindi divas 24 September NSS Day 02 October Gandhi Jayanti, Shastri Jayanti, International Ahimsa Divas 24 December Rashtriya Upphokta Divas, 12 January Rashtriya Yuva Divas, 26 January Republic Day Flag-hoisting ceremony 30 January Shaheed Divas 08 March Antarrashtriya Mahila Divas, International Women's Day 23 March Bhagat Singh, Sukhdev, Rajguru Shaheed Divas 14 April Ambedkar Jayanti 21 June Antarrashtriya Yog Divas, International Yoga Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

NSS regularly organise plantation, rally, poster competition, extempore, elocution along with blood donation and Shramdaan(social services) camp.

File Description	Documents
Best practices in the Institutional website	https://hte.rajasthan.gov.in/dept/dce/maharshi dayanand saraswati university ajmer /s.p.s.b. govt college, shahpura, bhilwara/uploads/doc/9-%20BEST%20PRACTICES-2020-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college was established with a mission to facilitate the students from rural background where students are not able to afford the expensive education and girls are not allowed to go at distant places for education. The college not only imparts quality education but also provide environment for learning moral values and gender equality. NSS wings of the college inspire students to go out and do social service in the rural areas.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To empower the students for their individual betterment

To understand the involution and challenges of today's life and transform them into fortunes

To set yardsticks for others

To characterize and realise the changes they seek to bring in the world