# YEARLY STATUS REPORT - 2021-2022

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | **SH. P. S. B. GOVERNMENT COLLEGE, SHAHPURA, BHILWARA** |
| • Name of the Head of the institution | **Sh. P.S.B. Govt. College Shahpura, Bhilwara (Raj.)** |
| • Designation | **Principal (in-charge)** |
| • Does the institution function from its own campus? | **Yes** |
| • Phone no./Alternate phone no. | **01484222217** |
| • Mobile no | **9414617726** |
| • Registered e-mail | **psbgovtcollege@gmail.com** |
| • Alternate e-mail | **gcsiqac@gmail.com** |
| • Address | **Sh. P.S.B. Govt. College Shahpura, Bhilwara (Raj.)** |
| • City/Town | **Shahpura** |
| • State/UT | **Rajasthan** |
| • Pin Code | **311404** |
| **2.Institutional status** | |
| • Affiliated /Constituent | **Affiliated** |
| • Type of Institution | **Co-education** |
| • Location | **Semi-Urban** |

| | |
|---|---|
| • Financial Status | **UGC 2f and 12(B)** |
| • Name of the Affiliating University | **M.D.S. UNIVERSITY, AJMER** |
| • Name of the IQAC Coordinator | **Dr. Anil Kumar Shrotriya** |
| • Phone No. | **9414300524** |
| • Alternate phone No. | **01484222217** |
| • Mobile | **9414300524** |
| • IQAC e-mail address | **gcsiqac@gmail.com** |
| • Alternate Email address | **psbgovtcollege@gmail.com** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/s.p.s.b._govt_college,_shahpura,_bhilwara/uploads/doc/Accepted%20AQAR%2020-21%20(1).pdf |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | Yes |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **C** | **55.5** | **2004** | **16/09/2004** | **15/06/2009** |

| | |
|---|---|
| **6.Date of Establishment of IQAC** | **26/08/2005** |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **SH. P.S.B. GOVERNMENT COLLEGE, SHAHPURA, BHILWARA** | **GENERAL** | **STATE FUND** | **2020 365** | **35847790** |

| 8.Whether composition of IQAC as per latest NAAC guidelines | Yes | |
|---|---|---|
| • Upload latest notification of formation of IQAC | View File | |
| 9.No. of IQAC meetings held during the year | 02 | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| • If yes, mention the amount | | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Maintenance of library 2 Improvement of sports facilities 3. Improvement in drinking water facilities 4.Maintenance of garden and open spaces 5 Maintenance and upkeep of toilet facilities in campus 5. Maintenance of library

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| TO ENCOURAGE FACULTY MEMBERS FOR FACULTY DEVELOPMENT PROGRAMME (FDP) | ALMOST ALL THE FACULTY MEMBERS PARTICIPATED IN FDP |

| 13.Whether the AQAR was placed before statutory body? | No |
|---|---|
| • Name of the statutory body | |

| Name | Date of meeting(s) |
|---|---|
| Nil | Nil |

## 14.Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---|---|
| 2021-22 | 31/12/2022 |

## 15.Multidisciplinary / interdisciplinary

Our affiliated college is not multidisciplinary college.
The subjects proposed by college includes only those subjects whhich provided by MDS University, Ajmer in Arts, Science and Commerce faculties.

## 16.Academic bank of credits (ABC):

University does not support ABC.

## 17.Skill development:

nil

## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

nil

## 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

nil

## 20.Distance education/online education:

nil

# Extended Profile

## 1.Programme

1.1                                                                                      **6**

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 2.Student

2.1                                                                                              **2182**

Number of students during the year

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

2.2                                                                                              **2108**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

2.3                                                                                              **1978**

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

3.1                                                                                              **13**

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

3.2                                                                                              **36**

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

| 1.1<br><br>Number of courses offered by the institution across all programs during the year | **6** |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Data Template | View File |

### 2.Student

| 2.1<br><br>Number of students during the year | **2182** |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Institutional Data in Prescribed Format | View File |

| 2.2<br><br>Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **2108** |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Data Template | View File |

| 2.3<br><br>Number of outgoing/ final year students during the year | **1978** |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Data Template | View File |

### 3.Academic

| 3.1<br><br>Number of full time teachers during the year | **13** |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Data Template | View File |

| 3.2 Number of sanctioned posts during the year | **36** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

## 4.Institution

| 4.1 Total number of Classrooms and Seminar halls | **20** |
|---|---|
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | **21.21 lakhs** |
| 4.3 Total number of computers on campus for academic purposes | **7** |

# Part B

## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Being an affiliatedinstitution, the college is abided to follow the academic calendar of the directorate of college education, jaipur for curricula delivery. To ensure the effective delivery of curriculum, the college follows college directorate instructions. Following the directorate calendar, the college prepares the same is circulated and uploaded on the website. The calendar incorporates all the yearly activities to be undertaken. At the begging of the session, staff council meeting is conducted to discuss the implementation of the perspective plan and all the faculty members are instructed to follow the calendar in teaching, learning and evaluation process. Thereafter, the central time table is prepared and circulated among the departments. The time table is communicated to the students through proper channel. Besides, each department prepares its own plan for organization of the various academic activities. The teachers are asked to submit the progress report of the same to the IQAC. The perspective plan of the session is reviewed retrospectively at the end of the**

**session and the yearly report is submitted to the IQAC.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The IQAC is responsible to preparedness and implementation of the academic calendar for delivering curricula and organizing related activities. During the staff council meeting, the progress of academic activities is reviewed. The teachers are instructed to engage the extra-classes if the delivery is affected by the leaves. Each department conducts the unit tests, seminar, group discussion, field project, field visit, viva-voce, internal assessment and terminal examination as per the scheduled prescribed in the calendar. The theory and practical periods are conducted as per the timetable. At the beginning of the session subject knowledge tests are conducted to find the slow learner. Remedial coaching is given to slow learners. A review on courses completion is taken by the principal during staff meeting. The formations of forums, organization of academic talks are done as per the schedule.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

| | |
|---|---|
| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University** | C. Any 2 of the above |

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | [View File](#) |
| Any additional information | **No File Uploaded** |

## 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**nil**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | [View File](#) |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | [View File](#) |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | [View File](#) |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The college is conscious about the cross cutting issues such as gender discrimination, environment and sustainability, human values and professional ethics. It runs many courses that are related with holistic development of the students such as EnglishLiteratures, Home Economics, Sociology, Cooperation, Political Science, Environment etc. The university regularly updates its curriculum by integrating and updating these issues. Besides, the college also runs its own certificates courses to inculcate human values and environmental consciousness among the students.The curricula prescribed for the UG courses in contain many chapters related with the religious, social, cultural background of the nation. Notonly we promote these issues through curriculum enrichment but organize many activities such as gender equity, plantation, health check up and blood donation camps, water conservation, AIDs Awareness Rally, celebration of anniversaries of the great personalities to inculcate such values among the students. The ragging is strictly prohibited. To inculcate the value of secularism, the college organizes Unity Day, Kaumi Ekta Week, cultural activities having the message of unity in diversity etc.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | **No File Uploaded** |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Programme / Curriculum/ Syllabus of the courses | **No File Uploaded** |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Institutional Data in Prescribed Format | [View File]() |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | [View File]() |

## 1.4 - Feedback System

| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | **Nil** |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | **No File Uploaded** |
| Any additional information | **No File Uploaded** |

| 1.4.2 - Feedback process of the Institution may be classified as follows | E. Feedback not collected |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| URL for feedback report | Nil |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

**2145**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**1930**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Class Room Test and Extra Assignments**

| File Description | Documents |
|---|---|
| Paste link for additional information | [nil]() |
| Upload any additional information | **No File Uploaded** |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| **2108** | **13** |

| File Description | Documents |
|---|---|
| Any additional information | [View File]() |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**The teachers use skill based methods such introducing, demonstrating, citing examples and exceptions, hypothesizing, reporting, conjecturing, conforming, contrasting, explaining, elaborating and concluding. The experimental learning develops highlighting or emphasizing, prompting to encode different entities as equivalent among learners and also provides models to emulate and opportunities for performance to the learners. The following Methods have been adopted.**

**Experimental Learning Skills Oriented Program Field Visits Industrial Visits Power Point Presentation and Videos Video Lectures Available on Internet Practical as Required**

**Participative Learning Group Discussions Student Seminars Formation of Students' subject wise clubs/association Project Assignment Interaction with Alumni Reviewing of Subject Articles. Poster Presentation. Method of Attempting Questions in Examination. Field Visits and Educational Institute Visits. Problem Solving Methods Home Assignments Projects Library Communication Skills Development Using Class Tests and Explaining Accordingly Question Answer Session.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the college ICT Tools:**

**1. Projectors- 4 projectors are available in different classrooms/labs**

**2. Desktop and Laptops- Arranged at Geography and Chemistry PGLab and Faculty cabins all over the campus.**

**3. Printers- They are installed at Labs, HOD Cabins and all prominent places.**

**4. Photocopier machines - Multifunction printers are available at all prominent places in the college. There are four photostat machines available in campus.**

**5. Scanners- Multifunction printers are available at all prominent places.**

**6. Seminar Rooms- Three seminar halls are equipped with all digital facilities.**

**7. Smart Board- One smart board is installed in the campus.**

**8. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.**

**9. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)**

**10. Use of ICT By Faculty : PowerPoint presentations- PG Faculties**

`are encouraged to use power-point presentations in their teaching by using LCD's and projectors.`

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | **No File Uploaded** |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

`12`

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | **No File Uploaded** |
| Circulars pertaining to assigning mentors to mentees | <u>View File</u> |
| Mentor/mentee ratio | **No File Uploaded** |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

`18`

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | <u>View File</u> |

## 2.4.2 - Number  of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C  Superspeciality / D.Sc. / D.Litt. during the year**

6

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

180

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated only forthe PG students well in time. The Principal holds meetings of the PG faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per

the schedule given in academic calendar.Students appearing for Second /third/ fourth semester or final year of PGare asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment,the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews. In this way mechanism of internal assessment is transparent and robust.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Collegehas established a time bound mechanism for Examination and Evaluation.

1. There is an Examination Cell working on examination related issues concerning both internal and external examinations.

2. One senior faculty member is in charge for the Examination Cell.

3. Internal exams like Mid Term Exams are planned after completion of sufficient syllabus, say, two units of the subject. (As per University norms)

3. Conduction of internal examination is done by the examination cell and its coordinator coordinates with HODs for internal Exam paper setting, and exam evaluation.

4.Answer scripts of the internal exams are given to the students for personal verification.

5.Everything is transparent and the final marks of internal exams are submitted to the university after checking of the answer

scripts by the students of semester system only.

6. Once this process is completed no further changes are entertained.

7.All this activity is to be completed within a week time as prescribed by the university.

8. Any grievances related to the internal exams are brought to the notice of the concerned teacher and get clarified.

9. The teacher has to satisfy/convince the student with his explanation on the evaluation.

10 As external exams are conducted by the University the college has only the duty of arranging the facilities for smooth and fair conduction of exams in the college by strict vigilance.

11. The evaluation of the university exams is conducted after coding the answer scripts.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Collegehas clearly stated learning outcomes of the Programme and all the Courses offered by the department. The following mechanism is followed by the collegeto communicate the learning outcomes to the teachers and students.

1.Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students .

2.Soft Copy of Curriculum and Learning Outcomes of Programme and Courses are also uploaded on the website of the college for reference.

3. The importance of the learning outcomes has been communicated to the teachers in the department meetings in the starting of the

semesters.

4. The students are also made aware of the same through induction programme of the department.

5.At the beginning of a course along with the syllabus, students are made aware of the outcome of the course by the respective course teachers.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

1. At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects.

2. The copies of the syllabi are kept in the department. It is distributed beginning the semester /year, and/or write among students. However, the student can download the syllabus from the website of MDSuniversity, Ajmerhttps://mdsuajmer.ac.in/syllabus.php?catid=8

3. A link of MDSuniversity is given to download the syllabus and other respective information in the college website https://hte.rajasthan.gov.in/college/gcshahpurabhl

4. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject.

5. Following are the evaluation process of PO, PSO and CO. For post-graduate courses (i) Seminar presentation (ii) Short quizzes or objective questions (iii) Home assignments/tutorials Extension Work (iv) Project work if provided in syllabus e.g.-M.Sc. Chemistry. For under-graduate courses (i) Unit test after

completion ofthe syllabus (ii) Black-board presentation (iii) Quizzes or objective questions, if needed. (iv)Field/Project work for environment studies.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | **Nil** |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

**323**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <u>View File</u> |
| Upload any additional information | **No File Uploaded** |
| Paste link for the annual report | **Nil** |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://hte.rajasthan.gov.in/college/gcshahpurabhl/history

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

## 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

## 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | **No File Uploaded** |
| List of endowments / projects with details of grants(Data Template) | View File |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | View File |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**0**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**The annual performance appraisal system encourages faculty to**

**enhance their teaching, research and administrative skills, as well as social services to the desired level of promotion. Faculty members are encouraged to undergo professional development programmes and organize and participate in Conferences, Seminars and Workshops. Leave is granted and financial support is provided to participate in India and abroad. Teaching and non-teaching staff are encouraged to enhance their qualifications and pursue part-time PhD programs.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**0**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| List of workshops/seminars during last 5 years (Data Template) | [View File](#) |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

**03**

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | **Nil** |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | [View File](#) |
| Any additional information | **No File Uploaded** |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of research papers by title, author, department, name and year of publication (Data Template) | **No File Uploaded** |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | [View File](#) |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**To empower the students for their individual betterment To understand the involution and challenges of today's life and transform them into fortunes To set yardsticks for others To**

**characterize and realise the changes they seek to bring in the worldproductive work. The context- In today's society selfishness is increasing. NSS organise various activities throughout the year to cultivate the personality of the students. The practice- Our college has two NSS wings .Every wing has 100 volunteers. NSS regularly organise plantation, rally, poster competition, extempore, elocution along with blood donation and Shramdaan(social services) camp.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/s.p.s.b._govt_college,_shahpura,_bhilwara/uploads/doc/9-%20BEST%20PRACTICES-2020-21.pdf |
| Upload any additional information | **No File Uploaded** |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | **No File Uploaded** |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**2**

| File Description | Documents |
| --- | --- |
| Reports of the event organized | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | **No File Uploaded** |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**321**

| File Description | Documents |
| --- | --- |
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | **No File Uploaded** |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**0**

| File Description | Documents |
| --- | --- |
| e-copies of related Document | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Collaborative activities with institutions/industries for research, Faculty | **No File Uploaded** |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | **No File Uploaded** |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The college has a total campus area of 48 bighas. The infrastructure is maintained through grants received from the state government, UGC, various sanctions from MLA/MP funds and donations. The college has sufficient library facilities to cater the needs of students and faculty members. Besides the main building to the college which comprises administrative block, seminar hall, Girls' common room, establishment section, examination control room, language lab and computer room. The main building of the college embodies various departments. Lower block has Departments of Chemistry, Physics, Botany, Zoology and Geographylab, UGC lab, staff room andclass rooms. The upper block contains Departments of Englishand Sanskrit and class rooms with Scout room. Each of the science departments also has a staff room. A separate room is provided to the Student union.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Facilities for sports -- The College has adequate facilities for indoor games and outdoor games. Various sports played by the students of the College include Football, Cricket, Tennis, Volleyball, Handball, Kho-Kho, Kabaddi, Wrestling, Athletics, Table tennis, Weight lifting, Powerlifting, Chess, Carom etc. The facilities of a few, although being not available in the College premises, are played elsewhere for which a prior official permission is sought by the Institute. Facilities for cultural activities: --There is an auditorium where most of the Academic activities like Essay, Poster and Slogan, Painting, Poetry recitations etc. and cultural activities like Solo & Group songs, Solo & Group dance, Plays, Skits, Mono acting etc. Competitions are organized.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | **No File Uploaded** |

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template | No File Uploaded |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

LIBRARYHASILMS NAMED"VISIONNET"SOFTWARE FOR AUTOMATION AND ISSUING BOOKS.LIBRARY HAS SEVEN COMPUTER TO CONNECT WITH NATIONAL DIGITAL LIBRARY AND SHODGANGA FOR THE STUDENTS

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | Nil |

| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded |

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.4

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

## 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

## 4.2.4.1 - Number of teachers and students using library per day over last one year

**148**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | **No File Uploaded** |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**1.DEDICATED LEASE LINE FOR FOR COFERENCE CUM MULTIPURPOSE ROOM WITH HIGH CAPACITY U.P.S. WAS ESTABLISHED. 2. THE COLLEGE BUILDING IS FULLY WI-FI NOW. 3 FROM ATTANDENCE OF STAFF TO LESSON RECORDING IS COMPUTERISED. 4.MORE ROUTERS WAS PLACED TO INCREASE RANGE OF WIFI AND INTERNET FACILITY. 5.THE INSTITUTION HAS 3 SMART CLASS ROOM FOR BETTER TEACHING LEARNING PROCESS.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | **Nil** |

## 4.3.2 - Number of Computers

**34**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| List of Computers | **No File Uploaded** |

| **4.3.3 - Bandwidth of internet connection in the Institution** | **E. < 5MBPS** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | **No File Uploaded** |

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**0**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | <u>View File</u> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response : The college has employees on permanent and contractual basis for continuance and repair. The college has watchmen, gardeners, electricians, carpenters and other employees for maintenance of existing facilities. For the maintenance of equipment, computers, photocopy machines, internet and other hardwares' services of external technical staff is hired on contract basis. The library assistants and class fourth employees**

take care of books and other arrangements. All departments have lab assistants and class fourth employees for maintenance and look after day to day facilities and services. Physical verification of each department is done annually by different committees and reports are submitted to the Principal. NSS volunteers of College, participate in periodical cleaning of the campus, plantations and other such activities that integrate to restructure the ambience. The college hires employees on contract basis to maintain the daily accommodations such as cleaning of campus and toilet facilities of staff rooms and the Campus. The cleaning employees clean the classrooms and laboratories on a daily basis. Students are made aware about keeping the campus neat and clean. The responsibility of maintenance of infrastructure has been given to the College Development Committee and PWD.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

835

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | **No File Uploaded** |

| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **E. none of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Link to Institutional website | **Nil** |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | **No File Uploaded** |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | **No File Uploaded** |

| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | **C. Any 2 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of student grievances including sexual harassment and ragging cases | **No File Uploaded** |

## 5.2 - Student Progression

## 5.2.1 - Number of placement of outgoing students during the year

## 5.2.1.1 - Number of outgoing students placed during the year

**0346**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of student placement during the year (Data Template) | **No File Uploaded** |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

0

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

| File Description | Documents |
|---|---|
| Upload supporting data for the same | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as**

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template) | [View File](#) |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The College administration has taken initiative to ensure students' council representation on the occasion of various functions. This office strives to provide a welcoming environment for students on campus and advises and supports the Students' Council. The college administration and all the faculty members encourage Student Council members to spread the College Code of Ethics among students, so that it can ensure that the College's disciplinary rules and regulations are followed.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

**17**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | **No File Uploaded** |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**An alumni association was formed for cooorparation of alumni. the main moto of the assosiation to increase participation of ex students for the betterment of the college.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

| **5.4.2 - Alumni contribution during the year (INR in Lakhs)** | **E. <1Lakhs** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**The college is governed and administered by College Education Rajasthan,Jaipur headed by the Commissioner who manages and administeres the all government colleges of the state.The Principal is in charge at the college level that looks after and**

**manages by redistributing all responsibilities.Vision of the S.P.S.B. Government college is to promote highest quality of academic excellence while preserving its regional foundations and moral standard that is reflected in steadily increasing use of ICT and other innovative ways to expand the scope and dimension of the teaching-learning experience specially in covid-19 pandamics such as smart classes,dedicated youtube channel and Rajiv Gandhi e-content bank.Mission of the college to improve its teaching learning strategy,methodology and technology and also focus on cocurricular activities through NS,RANGERS-ROVERS etc. so that the overall development of all the students can be ensured.The college administration tries to facilitate the development of required basic infrastructure such as digital classroom,reading room,sports complexetc.Besides the funds recieved from government the college administration also tries to raise the funds from non government agencies,Bhamashah,Alumni,M.P. and MLA funds etc.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/s.p.s.b._govt_college,_shahpura,_bhilwara/uploads/doc/9-%20BEST%20PRACTICES-2020-21.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**The college is managed and regulated by decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions.The all faculty members are allocated to the Establishment,Accounting and Academic sections to execute administrative functions and the management of college level.The faculty members are associated with several committees such as Admission committee,Examination committee,Sports committee,and so many other committees related to co-curricular activities like NS,RANGERS-ROVERS etc.All departments are headed by a in charge in order of their seniority and are authorized and responsible for the functionality of respective department.The staff council meeting and respective committee meetings are called periodically for efficient implementation of agendas and also through this they can influence the institutional polity.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**The college is managed and regulated by decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions.The college management tries to develpo a student centric environment in accordance with teaching learning excellence and also with other co-curricular activitiest so that the overall development of thestudents must be ensured.In accordance with the idea of "Health is Wealth" the college administration understand that the fitness and health conciousness plays key role in overall development of the student.Therefore to enhance the sports facility,the college management decided to build an open sports complexin our campus.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | **No File Uploaded** |
| Paste link for additional information | https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/s.p.s.b._govt_college,_shahpura,_bhilwara/uploads/doc/9-%20BEST%20PRACTICES-2020-21.pdf |
| Upload any additional information | **No File Uploaded** |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**The college comes under the Commissionarate of College Education,Rajasthan headed by the Commissioner.The senior members of the faculty are given chasecurity guard,book lifter,chowkidarrges of the establishment section,accounts section and academic section.The staff members include teaching staff,office support staff,Librarian,Laboratory assistants,PTI etc.The teaching staff is assigned various responsibilities as**

**convenors and members of various committees such as NSS,NCC,IQAC,SCHOLARSHIP etc.AAO andAccountant deal with financial matters.Besides,many are recruited on contractual basis viaMahavidhalaya Vikas Samiti like computer operators,security guard,book lifter,chowkidar etc.Since the college is a government institute and therefore it is mandatory to follow the certain rules,regulations and policies framed by the state government which is covered under Rajasthan Services Rules (RSR).The staff is recruited by Rajasthan Public Service Commission(RPSC) and Rajasthan Staff Selection Board.**

| File Description | Documents |
|---|---|
| Paste link for additional information | NIL |
| Link to Organogram of the institution webpage | https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/s.p.s.b._govt_college,_shahpura,_bhilwara/uploads/doc/9-%20BEST%20PRACTICES-2020-21.pdf |
| Upload any additional information | **No File Uploaded** |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**C. Any 2 of the above**

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user inter faces | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | **No File Uploaded** |

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The college implements all the welfare schemes of the state**

government.GPF/NPS and SI are compulsary deductions for future security."Group Insurance Scheme" which covers accidental death insurance will be applicable for all staff members.The"RGHS"(Rajasthan government health scheme) which is an umbrella scheme for medical and health purpose will also be applicable for all employees.Besides these facilities various types of leaves can be availed by all staff members such as C.L.(Casual leave),P.L.(Privilege leave),HPL(Half paid leave),Academic leave(only for teaching staff),Child care leave (only for female staff),Paternity leave(only for male staff)etc.

| File Description | Documents |
|---|---|
| Paste link for additional information | NIL |
| Upload any additional information | No File Uploaded |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**2**

| File Description | Documents |
|---|---|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of every employee whether teaching or non teaching is apraised by the principal and reviewed by the competent authority on annual basis covering various aspects ofworking/behaviour and overall performance.This helps us

inassessing the overall conduct of the employee.The records are kept in the office of the Commissionarate to be reviewed by the Departmental promotion committee(DPC) at the time of promotions.There will be a self appraisal proforma for teaching and non teaching staff in which the "Reportee" officer fills some certain informations in this proforma which were judges and rated by the "Reporting" officer on the basis of some criterion such as output of work,leadership quality,analytical and decision making ability and ability to take initiative etc.At the next step "Reviewing" authority,the Commissioner then finally gives the overall rating,which then is conveyed back to the "Reportee"which is now "Accepting"officer.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized.The AAO and Accountant of the college maintain the details with regards to accounts,audited by a charted accountant hired for the purpose by the college.Every year an audit from the Directorate/State checks and verifies the accounts for irregularities if any.Any shortcomings/objections raised by the audit are settled up as per rules and policies.The external audit is carried out by the auditors from the Office of Accountant General(AG)Rajasthan,Jaipur.The internal audit is done by the team from Commissionerate College Education Rajasthan,Jaipur.The accounts related to Mahavidhalaya Vikas Samiti are audited by CA hired for the purpose by the college.In addition ,Physical audit is conducted by the Auditing party.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | **No File Uploaded** |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The funds are utilized as per GF&AR of the State.Either the Principal is the DDO or one of the senior members is given the charge of DDO who looks after the financial matters including the salary of the college employees.There is an office of AAO supported by accounts staff who maintain proper ledger with details of the financial support received and utilized under different heads from various agencies.The State Government allocates a specific amount to government colleges for overall development and maintenance and this disbursed as per allocated heads.The committee constituted for college development purpose puts forth the demand and requirements before the principal and such proposals are also submitted to Mahavidhalaya Vikas Samiti,UGC etc.The Alumni also contribute in cash and kind as and when required.Besides these the funds generated through MP and MLA schemes are also utilized as per requirements suggested by stakeholders.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

The funds are utilized as per GF&AR of the State.Either the Principal is the DDO or one of the senior members is given the charge of DDO who looks after the financial matters including the salary of the college employees.There is an office of AAO supported by accounts staff who maintain proper ledger with details of the financial support received and utilized under different heads from various agencies.The State Government allocates a specific amount to government colleges for overall development and maintenance and this disbursed as per allocated heads.The committee constituted for college development purpose puts forth the demand and requirements before the principal and such proposals are also submitted to Mahavidhalaya Vikas Samiti,UGC etc.The Alumni also contribute in cash and kind as and when required.Besides these the funds generated through MP and MLA schemes are also utilized as per requirements suggested by stakeholders.

| File Description | Documents |
| --- | --- |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC strives to enhance the aims of improving organizationalperformance. IQAC's initiatives have been implemented at all levels, including establishing IT facilities, instructional strategies, appropriate funding allocation and management, data analysis, and student aid. Programs to shape the future of student are started by the college such as groom your skill (English spoken) and Pratiyogita Dakshta Pariksha( free coaching for competition exams). That is run efficiently by the college hundreds of students are benefitted from it. One student got second rank in state level general knowledge competition conducted by commisionate college education, Jaipur. Further Aanadum programlaunched in college education as compulsory subject in 1 st year in all scheme. It was conducted regularly online by monthly aanandum days and whatsapp groups for project development by involving all faculty members.NSS VOLENTEER, ROVERS AND RANGERS ,NCC CADETEs made their full efforts to serve community, made corona awareness by rellys and mask distribution.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | NIL |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Safety and security -Our college has exclusive surveillance network with 24x7 monitored CCTV. Rotational duty by all faculty members for discipline a Android security. Strict insistance on anti ragging and antismoking campus.Awareness campaigns on women safety through rallies and discussion. 2.Counselling – informal avenues for councelling of male and female students in our college. 3.Common Rooms – Seperate common rooms for girls in the campus.it is most secured place in our college. Their common room has all basic facilities with attached clean toilet...continuous water supply, comfortable furniture for resting as well as table chairs for studying too.

**Their common room has all basic facilities with attached clean toilet...continuous water supply, comfortable furniture for resting as well as table chairs for studying too. 5. Day care center for young children – N/A 6. Any other relevant information - – N/A Page**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | **Nil** |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | **Nil** |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **E. None of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management - Waste bins are placed in the campus at variuos places. NSS units of college constantly strives for cleanliness,various grounds in campus are cleaned by Students green waste is used for making compost and other waste is managed by external sources. Collected solid waste is handed over to the municipal council for further processing. Liquid waste management- Liquid waste generated from washrooms sent in severage system. Lab water is dumped in nearby soil and planning for its recycling going on. Biomedical waste management – N/A E-waste management – N/A Waste recycling system - – N/A Hazardous chemicals- CHEMICAL AND BROKEN GLASS UTENSIL AREBURRIED DEEP UNDER THE GROUND.**

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | **No File Uploaded** |
| Geo tagged photographs of the facilities | **No File Uploaded** |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**E. None of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

**E. None of the above**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | **No File Uploaded** |
| Various policy documents / decisions circulated for implementation | **No File Uploaded** |
| Any other relevant documents | **No File Uploaded** |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and**

**energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** | D. Any 1 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The admission policy issued by the Commissionerate of College education, Rajasthan is strictly followed in matters of admission to various undergraduate and postgraduate programmes in which adequate representation of students belonging to different social categories is ensured. Values of national unity and integrity,fraternity, brotherhood and respect for all human beings irrespective of caste, class, community, sex, or colour of skin are the guiding principles of all our curricular, cocurricular and extra-curricular activities. A variety of programmes and activities are regularly conducted in the college and in keeping with the theme of the campaign, the students are exposed to the culture, language, customs and traditions, folk art forms and other unique features of the sister State. Through participation in the Ek Bharat Shreshtha Bharat activities, the students not only get to know about the culture and traditions of different states of India, but they also get an opportunity to understand and identify the underlying elements of unity in all the regional, cultural and linguistic diversities.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College makes full use of every opportunity to sensitize our students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens with a view to enable young students to conduct as a responsible citizen. In consideration of low percentage of voting in the district, an awareness drive for the same was taken under "SVEEP" programme of Election Commission of India. The College made it an important occasion to call a meeting of students and employees on National Voter's Day on 25 January. The College, also, shows a keen interest in organizing various activities likePaper Presentation, Quiz Competition, Essaywriting, Debate etc.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | NSS ACTIVITIES |
| Any other relevant information | https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/s.p.s.b._govt_college,_shahpura,_bhilwara/uploads/doc/9-%20BEST%20PRACTICES-2020-21.pdf |

| | |
|---|---|
| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Code of ethics policy document | **No File Uploaded** |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | **No File Uploaded** |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**The College organizes and celebrates various days of importance to educate the students on issues of socialconcerns as well as the achievements of humanity. The College celebrates and organizes the National Festivals with great pride and zest.The activities to celebrate various days are many and include: Organizing**

**extensionlectures,Meetings of students with an expert on topic,Exhibitions of works and achievementsQuiz and Essaywriting competitions Conducting Awareness camps for blood donation, hygiene, cleanliness etc. Distributing published materials, print-out of relevant works etc. A few days of national and international importance celebrated at the college is given in following list. 11 July World Population Day 05 September Shikshak Divas, Dr. Sarvapalli Radha Krishna Jayanti 08 Septembe AntarrashtriyaSaksharta Divas, International LiteracyDay 14 September Hindi divas 24 September NSS Day 02 October Gandhi Jayanti, Shastri Jayanti, International Ahimsa Divas 24 December RashtriyaUpbhokta Divas, 12 January RashtriyaYuva Divas, 26 JanuaryRepublic Day Flag-hoisting ceremony 30 JanuaryShaheed Divas 08 MarchAntarrashtriyaMahila Divas, International Women's Day 23 MarchBhagat Singh, Sukhdev, RajguruShaheed Divas 14 April Ambedkar Jayanti 21 JuneAntarrashtriyaYog Divas, International Yoga Day.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | **No File Uploaded** |
| Geo tagged photographs of some of the events | **No File Uploaded** |
| Any other relevant information | View File |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**NSS regularly organise plantation, rally, poster competition, extempore, elocution along with blood donation and Shramdaan(social services) camp.**

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/s.p.s.b._govt_college,_shahpura,_bhilwara/uploads/doc/9-%20BEST%20PRACTICES-2020-21.pdf |
| Any other relevant information | NIL |

| 7.3 - Institutional Distinctiveness |
|---|

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college was established with a mission to facilitate the students from rural background where students are not able to afford the expensive education and girls are not allowed to go at distant places for education. The college not only imparts quality education but also provide environment for learning moral values and gender equality. NSS wings of the college inspire students to go out and do social service in the rural areas.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

To empower the students for their individual betterment To understand the involution and challenges of today's life and transform them into fortunes To set yardsticks for others To characterize and realise the changes they seek to bring in the world