



Shri Ratanlal Kanwarlal Patni Govt. P. G. College

श्री रतनलाल कंवरलाल पाटनी राजकीय स्नातकोत्तर महाविद्यालय

Kishangarh (Ajmer) Rajasthan

AFFILIATED TO M. D. S. UNIVERSITY, AJMER • CENTRE FOR EXCELLENCE (BY GOVT. OF RAJASTHAN)
E-GOVERNANCE POLICY

The scope of this policy extends to the following areas:

- Administration
- Student Admission
- Finance
- Student Support
- Examination

Objectives of the Policy:

- Implementation of E-governance in all functioning of the institution to provide simpler and efficient system of governance.
- To promote transparency and accountability in all the functions of the college.
- To promote paperless mode of functioning in the college.
- To provide easy and quick access to information.
- To make campus Wi-Fi enabled.
- To make our Classrooms ICT Enabled having Smartboards, Projectors, etc.

Policy:

- The college will implement e-governance in all aspects of functioning like administration, admissions, accounts, student support, examination, library, teaching, etc.
- The policy is designed and framed to provide transparency and accountability in functioning of the institution.
- The following policies and procedure are adopted in the college for e-governance:

Website: The website acts as an information center which will display about the college, and all its activities, important notices, courses offered, etc. A Website Committee to be formed for the administration of the college website. The Committee will look after the process of updating, maintaining and working of the website on a regular basis. The Committee will also look for other changes that are required on the website. All the important notifications have to go live on the website as and when they are released.

Administration:

- Administration is done through Rajkaj e-office portal of Govt. of Rajasthan.
- To provide a convenient and smooth process, administration of the college to be made paperless

प्राचार्य

Address : City Road, Kishangarh-305802 (District-Ajmer) Rajasthan, Tel./Fax : 01463-245660
Website : www.gckishangarh.edu.in, Web Portal : https://dce.rajasthan.gov.in
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Student Admission:

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An open and transparent strategy for the admission process is followed which is online through dceapp portal of CCE, Govt. of Rajasthan, Jaipur. The college displays the prospectus, important dates and admission policy on the website. Students are required to submit an Online Application for admission.

Finance:

All finance and accounts functions like generating monthly salary bills, TA bills, Medical bills etc. of all employees, State Insurance, Provident fund and Pension schemes (old age pension to the employees of state government) related matters, submission of bills, vouchers and challans, payment of scholarships are to be done through online portals Paymanager, SIPP, IFMS, Rajkosh, RFMS and PFMS.

Student Support:


• Scholarship Related matters

Information, Application, various notices and circulars etc. are accessible with Institutional as well as student SSO login. Online process of various scholarships like CM scholarship, Post-matric scholarship, kali bai scooty, devnarayan scooty, national scholarship, etc. is done through following portals:

- Central Govt. Scholarship Portal
- State Govt. Scholarship Portal (Govt. of Rajasthan)
- E-content Availability for Students (DCE Rajasthan)
- Repository of videos of faculty of various govt. colleges of Rajasthan is available on CCE website as Rajeev Gandhi e-content Library
- RajLMS
- Course related videos of college faculty are available on college you tube channel ccerajkishangarh

Examination:

- The college is affiliated to MDS University. MDS University Examination Portal has a College Panel for conducting annual University Examinations. There is Examiners Panel for theory and practical Examination work and Students Panel for Filling Examination forms, downloading permission letter, time-table, results etc


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राजकीय स्नातकोत्तर महाविद्यालय
किशनगढ़ (अजमेर)

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