



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT GIRLS COLLEGE CHITTORGARH
Name of the head of the Institution		DR. L.L. Sharma
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01472251301
Mobile no.		9414395827
Registered Email		girlscollegecor@gmail.com
Alternate Email		girlscollegecor2@gmail.com
Address		Sec 4, Gandhi Nagar
City/Town		Chittorgarh
State/UT		Rajasthan
Pincode		312001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr.Mamta Sharma
Phone no/Alternate Phone no.	01472251301
Mobile no.	9414735076
Registered Email	mamta1314@yahoo.com
Alternate Email	girlscollegecor2@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/college/ggcchittorgarh
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://hte.rajasthan.gov.in/college/ggcchittorgarh

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.1	2017	22-Feb-2017	21-Feb-2022

6. Date of Establishment of IQAC

12-Mar-2016

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting With Students	06-Jul-2018 1	55
IQAC Meeting With Faculty	21-Aug-2018	8

for student Union election	1	
IQAC Meeting With non-teaching staff for student union election	21-Aug-2018 1	7
IQAC Meeting With Faculty for student Union Inaugural Function	02-Oct-2018 1	7
IQAC Meeting With Non Teaching staff student Union Inaugural Function	02-Oct-2018 1	6
IQAC Meeting With Faculty for Pratiyogita Dakshta Programm	19-Jan-2019 1	14
IQAC Meeting With Students for Pratiyogita Dakshta Programm	19-Jan-2019 1	84
IQAC Meeting With Faculty for Hundred days effective Programm	22-Jan-2019 1	14
IQAC Meeting With Faculty for Annual Prize Distribution programm	29-Jan-2019 1	14
IQAC Meeting With Non-Teaching for Annual Prize Distribution programm	19-Jan-2019 1	8
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	12
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Arranged meeting for students for Student union Election, Pratiyogita Dakshata.	
Arranged meeting for faculty members for Student Union Election, Practical Examination, Annual Prize distribution function and annual examination.	
Arranged meeting for Non-Teaching staff to increase smooth and efficient working skills.	
Feedback from stakeholders (Parents, Alumni and students)	
No Files Uploaded !!!	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
In coordination with YDC, Women cell, Rangering, organized many activities on various themes	Various competitions organized
Scheduled NSS activities for students	All activities undertaken
Various scholarship (Minority, Meritorious students, Post metric scholarship etc) were available for needy students	Disbursed
No Files Uploaded !!!	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018

Date of Submission	22-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The institution is using various MIS and e-gov web applications which college uses for managing and executing the student specific, government employee specific and industry specific services to all the residents of Rajasthan. SSO Rajasthan, Paymanager, IFMS, PFMS are among the few which are used regularly.</p> <p>Single Sign On: Rajasthan Single Sign On is an initiative by the state government which provides various services for students and colleges. SSO provides Admissions, Scholarships, No Objection Certificate for Private Colleges, College Website Management and Sampark (an innovative effort to lodge complaints of the common people and get redressal of problems). Many employee related activities such as biometric attendance, General Provident Fund, State Insurance, Property Return etc. are managed by this portal.</p> <p>URL: https://sso.rajasthan.gov.in/signin</p> <p>Salary: PayManager is the Pay Bill Preparation System, a common and integrated platform to prepare the pay bills of the employees. It not only provides the facilities for Pay bill Preparation but also preparation of DA Arrear, Bonus, Arrears and Leave encasement Bills etc. Both employer and employee have access to the data. URL: http://paymanager2.raj.nic.in/main.aspx</p> <p>Financial Management: Integrated Financial Management System (IFMS) is an umbrella system, of state government, covering all the financial modular systems and their integration. It is used for Demand, Distribution and Disbursement of the budget. College is also accessing Public Financial Management System (PFMS) for all plan and Centrally Sponsored Scheme (CSS) specially RUSA. It provides integration with core banking solution of banks handling plan funds, integration with State Treasuries and efficient and effective tracking of fund flow to the lowest level of implementation for plan scheme of the Government. These systems allow better cash management and</p>

transparency in public expenditure and Real time information on resource availability and utilization across the schemes. URL: <https://ifms.raj.nic.in/w ebpages/default.aspx> (IFMS) <https://pfms.nic.in/NewDefaultHome.aspx #> (PFMS) Procurement and Purchase: The Rajasthan State Public Procurement Portal (SPPP) of Government of Rajasthan is used to publish Bidding documents, amendments, clarifications. The primary objective of this portal is to provide a single point to various State Government Departments for posting matters relating to public procurement so that they are accessible to the public. Besides SPPP College is also a member of GEM (Government eMarket) a self sustaining and user friendly portal for making procurement by Government officers. <https://sppp.rajasthan.gov.in/> University Examination: Mohanlal Sukhadia University, Udaipur, the affiliating university also executes and manages the data by Student and College Portal. The student portal provides access to enrollment and examination forms, Hall ticket and Mark sheets. College Portal allows the college to complete all the examination related activities like verification of enrolled students and examination forms, uploading the examination attendance and marks. URL: <https://student.mlsuportal.in/> (Student Portal) <https://college.mlsuportal.in/log inpage.aspx> (College Portal). Informal MIS also exists through WhatsApp groups, Principal and Departmental Incharges are connected in a group named HOD Group and departments also have individual groups where Departmental incharge is connected with faculty members.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college adopts systematic process of curriculum delivery to the students of all faculty Arts, commerce and science. The senior most faculty member monitor effective governance of the academic process within the college. The committee formed to meet the requirements and smooth running of the institution. Regular

meetings conduct to discuss the emergent demand form students as well as the syllabus revised from time to time by the Mohan Lal Sukhadiya University Udaipur. For providing ICT support for academic delivery smart class room has been set up which is used by teaching faculty.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NA	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Hindi	01/07/2018
MA	History	01/07/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
PRATIYOGITA DAKSHTA	18/01/2019	140
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Summer Training Program	1
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

Feedback Obtained

Feedback form the stakeholders (students ,Alumni and Parents) is collected by the IQAC (Internal Quality Assurance Cell) of the college time to time. It covers all aspects of the functioning of the institution like academic, co-curricular, Extra curricular, infrastructure, various facilities and services provided by the Government Girls college Chittorgarh. A feedback report is prepared which reflects the opinion and also indicates areas of dissatisfaction. Finally an action taken report is prepared by the IQAC and implemented in the institution under the supervision of Principal.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Hindi Literature, History	80	75	63
BA	Hindi Literature, History, Home Science, Political Science, Philosophy, Sanskrit Literature	200	421	195
BSc	Botany, Chemistry, Mathematics, Physics, Zoology	88	295	85
BCom	ABST, EAFM and Bus Administration	100	59	45

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	873	63	13	0	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and
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Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
13	13	4	0	1	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The aim of the college is to provide inclusive education for inculcating human values among students so that they can enlightening themselves and enrich themselves with wisdom, courage, temperance and benevolence for this the College established mentoring system. We have tried to provide solution of different problems- social, emotional, educational, financial ect. faced by our students. The college strives to lead people from darkness to light though the community work preformed by students. Efforts are being made to uphold the values of democracy, liberty and equality.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
936	13	1:72

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	14	8	7	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NA	Nil	Nil

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSc	III	16/04/2019	29/06/2019
BCom	BCom	III	03/04/2019	15/06/2019
BA	BA	III	04/05/2019	04/07/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The internal assessment within the college primarily includes term tests, assignments, and group discussions at the department level. The term tests are a routine exercise since a long period of time. These tests are conducted for students at both UG and PG level. Surprise tests are conducted during the class hours for assessing the performance. The pattern, nature and structure of

evaluation of the surprise tests are designed by the concerned teaching faculty. It was felt necessary to give assignments and conduct seminar activities for the students in order to provide a platform for free expression and exchange of ideas. Therefore, such activities were planned for PG students who have attained a higher level of understanding and would therefore benefit from discussions held during the seminars. These activities also help in arousing interest about the concerned subject which is the prime objective behind organizing these activities. These activities help in developing expertise among interested students and fast learners also. Tutorials and informal discussions are held for slow learners by giving them small and easy assignments and also motivating them, rewarding them by a token of appreciation for their achievements. This works well for girl students who are unable to attend to their studies under pressure from the family members who treat their higher education as a secondary pursuit and therefore worthy of negligence. The seminars and discussions are a later addition to the practice of internal assessment as an improvisation upon earlier practice of conducting tests alone. With the passage of time, it was realized that an active and participative method would prove more fruitful for achieving our avowed goal of imparting quality education and empowerment of our girl students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The internal assessment within the college primarily includes term tests, assignments, and group discussions in the college focus on seminar presentations of students to nurture their presentation skills while providing a platform for expression of thought and ideas. For internal assessments and term tests, functioning of a committee of college faculty ensures the conduct and evaluation of internal tests under the supervision of department in-charges. This practice enables self-assessment of the student while enabling a close interaction between the teacher and the student. Ensuring an effective delivery mechanism, the students are evaluated and informed about their progress by the concerned faculty. The problems faced by the students are freely discussed thus fostering a free interactive environment between the student and the faculty. The teachers are freely accessible by the student. The term tests are held at the end of the term while assignments are given on a monthly basis. The interaction following the assessment gain in frequency depending upon the requirement of the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/government_girls_college_chittorgarh/uploads/doc/GOVERNMENT_GIRLS_COLLEGE.docx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSc	BSc	Botany, Chemistry, Physics, Mathematics, Zoology	75	72	96
BCom	BCom	ABST, EAFM,	51	48	94.11

		Biss. Administration			
BA	BA	Hindi , History, Political Science, Sanskrit, Home Science, Philosophy	157	126	80.25
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	NA	2018	0	0	nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	7	0	0
Presented papers	2	4	0	0
Resource persons	0	0	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
AIDS Day	N.S.S.	8	46
One Day Camp	N.S.S.	12	106
Oath on Unity Day	N.S.S.	12	79
Sardar Vallabh	N.S.S.	12	79

Bhai Patel Jayanti			
Gandhi Jayanti	NSS YDC	4	82
One Day Camp	N.S.S.	2	105
Swastha Hi Seva Abhiyan	N.S.S.	4	72
Seminar on Hindi Diwas	N.S.S.	5	36
Swachhata Pakhwara	N.S.S.	5	79
Plantation	N.S.S.	5	98
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Adventure Camp	Recognition	Atul Bihari Vajpaye Parvtarohan avm sah khel sansthan Manali	4
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issue	N.S.S and DLSA	Women Rights	12	70
E-Learning	YDC	Extension Lecture	6	45
Lecture on Women health	YDC	Extension Lecture	10	52
Carrier Counselling	YDC	Extension Lecture	10	46
Youth in contemporary India	YDC	Extension Lecture	12	56
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
Nil	NA	NA	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	NA	0
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Class rooms	Existing
Laboratories	Existing
Campus Area	Existing
Seminar Halls	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	NA	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12129	1086270	49	9750	12178	1096020
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	NIL	NIL	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	10	1	1	0	1	4	0	40	0
Added	0	0	0	0	0	0	0	0	0
Total	10	1	1	0	1	4	0	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-Lectern with teleconferencing and Recording Facility supported with Peoplelink Software	https://www.youtube.com/channel/UCbKWk6fAUvmVwYxyt_Sn-pAn

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well-organized and decentralized mechanism of maintenance of physical, academic, and support facilities through constituting different committees. College Development Committee:- College Development Committee comprises of Principal (Chairperson), MP and MLA, Senior Faculty member (Secretary), Two eminent academicians, Two parents, One Member Nominee (Nominated by Principal from existing faculties). CDC conducts a minimum of 3 meetings in academic session to discuss and prioritize demands laid by various departments. It generates and manages extra funds from government and non-government agencies in favour of college for infrastructure and academic maintenance. Purchase Committee- For maintaining the transparency in the procurement process, a purchase committee comprising of Principal, two/three senior faculty members, store in charge and accounts personnel exists. Demands for all infrastructure requirements with the approximate budget are laid by the departmental heads or committee in-charges. Every purchase strictly follows GFAR rules. Building Committee and Maintenance committee:- Building Committee makes necessary arrangements for adding new academic infrastructure and care of

the maintenance of the building in the college as per the need of the institute. This committee liaison with the PWD or other agencies as notified by the state government for civil work. Garden and cleanliness Committee:- Garden Committee, a group of dedicated teachers, build and maintain the garden programme. The committee develops a yearly plan and outlines its expectations for the college. Cleanliness Committee takes care of the cleaning of campus area as well as classrooms and labs, conducts programmes with the collaboration of government and non-government organizations. Library Committee:- Since last few years library is not supported by librarian considering this library committee strategically sketch/draft the smooth functioning of the library for maximum utilization of the library. Departmental In-charge with a consultation with the faculties provides a list of books to library committee for purchase. IT Committee:- IT committees look after the maintenance of the IT infrastructure and the usage policies. Website coordinator ensures the updating of the college web portal. Sports committee:-The committee consists of faculty members and store in-charge. Sports committee supervise the management and execution of sports.

https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/government_girls_college_chittorgarh/upload_s/doc/4.4.2%20word.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	C.M. Scholarship	61	305000
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Pratiyogita Dakshata	18/01/2019	140	Directorate, College Education, Jaipur (Govt. of Rajasthan)

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Pratiyogita Dakshata	140	140	0	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	Nil	0	0

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	60	B.A.	Arts	MPPG, Govt. College Chittorgarh	M.A.
2018	26	B.Sc.	Science	MPPG, Govt. College Chittorgarh	M.Sc.
2018	6	B.Com	Commerce	MPPG, Govt. College Chittorgarh	M.Com.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Badminton	College	32
50 meter Race	College	63
Shot Put	College	36
Hand Ball	Zonal	10

athletics	Zonal	1
Judo	Zonal	1
Solo Dance	College	10
Solo Song	College	18
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NILL	National	Null	Null	00	Null
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college student's union is student body that represents the interests of students in the college administration. It is a platform responsible for organizing various student activities. The administrative body consists of president, vice president, general secretary, joint secretary, class representatives. The principal and Union advisory committee from the teaching faculty provide guidance to the student leaders of student union. All the student office bearers and representatives are elected by the students through a democratic and transparent process. The student representatives are also members of the college committees such as, Alumni association, IQAC, Canteen Committee, Electoral literacy committee, Departmental council, cultural committee, disciplinary committee. This enables the participation of the student's community in taking major decisions concerning the curricular and co-curricular activities of the college. The students union organizes many noteworthy events throughout the year such as cultural, literary, sports. Inaugural and oath taking of the new executive body, Independence day, Vivekanand Jayanti, Matdan Diwas, Teachers Day, Hindi Diwas, Republic Day, Basant Panchami celebration etc. During admissions union executives establish help desk to help new comers. They also participate in green initiative programs. They act as volunteers during examination time at the time of deposition of examination form. Competitions like essay, slogan, poster making, Rangoli making, quiz competition etc. Thus students Union promote mutual contact, a democratic outlook and a spirit of oneness among the students of the college. They are representatives to the college authorities on matters concerning common interest of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Girls College Purva Chhatra Parishad was established on 2016 with objectives to contribute the overall development and prosperity of the college. The alumnus and regular students establishes mutual communication to encourage the academic activites, cultural programmes at regular intervals. One day Garba Competition, Seminar on Rani Laxmi Bais Birthday anniversary and took a pledge to vote by making rangoli. Also arranged camp on self defense.

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Pratiyogita Dakshata is a leading program of the Higher Education Department started in session 2018 19 with the focus on preparation of youth for competitive examination. Government recruits youth in many departments through examinations conducted by RPSC, UPSC, SSC, RSMSSB, IBPS, CBSE, RBSE, and NTA. Through this program, students are provided basic knowledge of various topics by the college teachers, totally free of cost. The Commissionerate appointed, Dr. Sumitra Choudhary, senior faculty of the college as Nodal officer for this program. Thereafter a pratiyogita Dakshata committee was formed. The convener of the committee Dr. Sumitra Choudhary a time - table committee which allotted the topics subject- wise to the In-charges of the Departments according to the time table of the faculty members. The Departmental In charges distributed topics to their faculty members and the classes were conducted according to the time allotted. A wide variety of topics from different subjects were covered by the faculty members viz., Political Science, History, Economics, General Science, Everyday Science, Environmental Science, Botany, Chemistry, Zoology, Hindi and English literature, etc. the lectures were delivered in smart classrooms. The Higher Education Department has made some of the videos of these lectures which are available on YouTube.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Experiential participative learning and problem solving methodologies are adopted through practical demonstrations field visits, Many teachers have been using ICT tools as aids in their regular teaching. Student feedback was taken and analyzed by IQAC and improvements were made regarding teaching and learning. Extra classes were being organized for slow learners to bring them at par.
Human Resource Management	There were 13 full time teachers against 21 sanctioned posts in 2019-20.
Research and Development	Out of 10 only 01 faculty member is working as Ph.D. supervisor from the affiliating university. Total 07 Ph. D.

	scholars working under his supervision.
Examination and Evaluation	Much of exam related work is online Absentee statement for each exam is uploaded on exam portal of the university after an hour of commencement of exam. Internal assessment done by the institute includes term tests. The students are informed about their performance student assignments. Internal exams and seminars are integral part of curriculum in UG science Departments. Other UG Departments regularly conduct seminars to make students learn way of expression and share their ideas. Exam related grievances of students forwarded by the college administration are redressed by the university. The students can view their checked answer scripts under RTI Act, 2004.
Library, ICT and Physical Infrastructure / Instrumentation	The Girls college has a large spacious library. Currently library stocks 12178 books including text-books and reference books. Expenditure for purchase of books for 2018-19 was Rs. 9750. The IT infrastructure has been augmented with E-lectern facility in 1 room. CCTV Cameras are installed in campus.
Admission of Students	Admission of students Student admissions, both UG and PG, are completely online according to the rules and regulations of admission policy issued by Commissioner, College Education, Jaipur, Rajasthan. Admission related information is available on the Departmental website -hte.rajasthan.gov.in Seats are reserved for SC, ST, OBC, MBC, EWS as per quota decided by state Government. Committees for UG and PG are formed for online admission. In 2018-19, 327 students were admitted against 388 sanctioned seats at entry level.
Curriculum Development	In the year 2018-19, 4 out of 14 faculty members is in COC of MLSU, Udaipur and one member also in the examiner panel of MDS, Univ. Ajmer, MLSU Udaipur, Guru Govind tribal University, Banswara. Kota Open University Kota.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Institutional strategic planning is governed by UGC guidelines and policies

as directed by the Department of College Education, Rajasthan, Jaipur. A number of committees are formed for addressing development of infrastructure, enhancement of institutional quality, research activities, faculty development, cultural enrichment, etc. There exist Board of Governance and Project Monitoring Committee for execution of RUSA schemes. Boys' Fund Committee, college Development Council, Students' Union Advisory Committee etc are involved in planning and development execution. Budget planning is asked by state government in the beginning of financial year using IFMS modules.

<https://www.ugc.in/>
<http://hte.rajasthan.gov.in>
<https://ifms.raj.nic.in.aspx>
<https://pfms.nic.in>

Administration

Regular administration work is enrouted through <http://hte,rajasthan.gov.in/> Rajasthan Single Sign On is an initiative by the state government which provides various services for students and colleges. SSO provides Admissions, Scholarships, No Objection Certificate for Private Colleges, College Website Management, E-Library and Sampark (an innovative effort to lodge complaints of the common people and get redressal of problems). Many employee-related activities such as biometric attendance, General Provident Fund, Sate Insurance, Property Return etc. are managed by this portal.

URL:<https://sso.rajasthan.gov.in/signin>

Planning and Development

Institutional strategic planning is governed by UGC guidelines and policies as directed by the Department of College Education, Rajasthan, Jaipur. A number of committees are formed for addressing development of infrastructure, enhancement of institutional quality, research activities, faculty development, cultural enrichment, etc. There exist Board of Governance and Project Monitoring Committee for execution of RUSA schemes. Boys' Fund Committee, college Development Council, Students' Union Advisory Committee etc are involved in planning and development execution. Budget planning is asked by state government in the

	beginning of financial year using IFMS modules. https://www.ugc.in http://hte.rajasthan.gov.in https://ifms.raj.nic.in https://pfms.nic.in
Examination	Mohanlal Sukhadia University, Udaipur, the affiliating university also executes and manages the data by Student and College Portal. The student portal provides access to enrollment and examination forms, Hall ticket and Mark sheets. College Portal allows the college to complete all the examination related activities like verification of enrolled students and examination forms uploading the examination attendance and marks. External practical marks and Internal exam marks for theory and practicals under CBCS in PG Science Departments-Botany, Chemistry, Zoology are uploaded online by internal examiners. https://student.mlsuportal.in/ (student portal)
Student Admission and Support	Admissions- DoIT, Government of Rajasthan Student Support - Department of Information Technology and Communication, Govt. Of Rajasthan http://scholarship.rajasthan.gov.in Admissions are completely online and a number of scholarships like CM scholarship, Social Justice and Welfare Scholarship, Scooty for meritorious girls and for MBC girls too are disbursed to students online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

No Data Entered/Not Applicable !!!

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program	1	02/01/2019	29/01/2019	28
Orientation Program	2	07/02/2019	06/03/2019	28

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	14	9	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
staff club of faculty members exist which celebrates , festivals , organizes farewell for retiring faculty members , welcomes new members transferred form other places to our institute to the club . gifts from staff club are presented to the faculty members on their retirement/ wedding/ wedding for their children	R O system for pure drinking water is available. Gifts from staff club are presented to the non-teaching staff members on their retirement/ wedding/ wedding for their children	Hostel and girls common room facilities are available . Sanitary pad vending machine installed in the college. Counselling and mentoring of students done by a separate sell in the college. Internal complaint committee exist for dealing with complaints.A number of scholarships are provided by the government like CM scholarship, scooty for meritorious MBC girls, Post metric scholarship.Feedback has been taken from students survey by IQAC regarding various issues.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has both internal and external audit mechanism. Internal audit is done as and when required by the internal audit committee by the faculty members of the college. The committee takes up audit task such as checking bills verifying bills from the store, verifying cashbooks, there after the bills are countersigned by DDO of the institute. External audit (Physical and Financial) done by the director , Directorate of inspection , Govt. of Rajasthan.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NA
View File		

6.4.3 – Total corpus fund generated

1641014

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Smart Classrooms have been established 2. CCTV cameras are installed in campus. 3. Pratiyogita Dakshta Programme was launched.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Pratiyogita Dakshta Programme was launched	19/01/2019	24/01/2019	23/02/2019	140
2019	E- Content prepared and uploaded by faculty as directed by College education Department, Jaipur	25/03/2019	25/03/2019	30/03/2019	14

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture was organised under the theme on Female Health Aayurveda	19/11/2018	19/11/2018	52	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plantation of 25 saplings by students and teachers under various banners like NSS, YDC and students houses. Awareness about water conservation among society through rallies by NSS. Essay competition was organised by YDC on different methods of water conservation.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nil	08/10/2018	1	Extension Lecture under YDC	E-Learning	55
2018	1	Nil	19/11/2018	1	Extension Lecture under YDC	Female Healty and Aayurveda	60
2019	1	Nil	16/01/2019	1	Extension Lecture under YDC	Carrier Counselling	65

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Essay Competition	02/10/2018	02/10/2018	22
Poster Making Competition	11/10/2018	11/10/2018	17
Patra vaachan	10/12/2018	10/12/2018	15
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college provides smoke/ tobacco free environment to the students. Maintenance of college garden with the help of municipal council. Development of botanical garden to to get plant for practical purposes for science students. Replacement of tube lights with LEDs. Reuse by repair different resources of college like furniture and water tanks and investor batteries. Polythene free campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Students of this institution come to college in uniform. It gives them a sense of discipline, decorum , honor and identity. Students are also imparted life skills through various motivational lectures they are inspired to confront various hardships challenges and difficulties which they may encounter in future. Students are taught to emulate the plant cactus. As the cacti grow in harsh and tough environment and they are able to survive and bloom. Similarly in uphill situation of life students must face the challenges with great determination, patience and tranquility of mind. Adopting online process: in admission procedure, in enrollment and examination procedure, in scholarship procedure, in administration and account procedures. Major positive impacts of these are: transparency in work, work doing on time, reach direct benefits to the beneficiary etc. Very good relationship between teacher and students so that girls generally discuss not only educational problems but also their social, emotional, financial problems. faculty members try to resolve their problems as best as they can. Constantly good university exams results is also a big achievement of this institution. Even students got selected for summer training programs under various schemes of government. College provides examination center for not only university exams but various competitive exams like- PTET, RAS, BSTC, SSC etc. The college campus is located in good approachable locality with good infra structure and garden. There is separate building for library contains thousands of books for all faculties. Hostel facility is also available for girls. Indoors and outdoors play grounds motivates girls to play different games. Lush green garden with benches and canteen facility is also available. Transparency is there in Student union election held every year as per state govt. and commiserate. Many different programs and activities also held under the banner of different committees. All the faculty members play active role in their allotted work. Financial support in terms of post metric scholarships for SC , ST and OBC. Minorities students under state and central government schemes direct transferred to the student accounts in vary transparent manner as well as scooty distribution to the deserving students under state government schemes. One NSS unit working actively through out the year. It organises one day camp, rallies, social responsibilities and 7 day camp in the end of session.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/government_girls_college_chittorgarh/uploads/doc/Best Practices in my Institution.pdf](http://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/government_girls_college_chittorgarh/uploads/doc/Best_Practices_in_my_Institution.pdf)

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The aim of college is to provide inclusive education for inculcating human values among students so that they can enlighten themselves and they can enrich themselves with wisdom, courage, temperance. The college strives to lead people from darkness to light through the community work performed by students. Efforts. are being made to uphold the values of democracy, liberty and equality.

Provide the weblink of the institution

<https://hte.rajasthan.gov.in/college/ggcchittorgarh>

8.Future Plans of Actions for Next Academic Year

The internal quality assurance cell of the college decided to speed up the activities and process of NAAC Cycle III accreditation which will be proposed in year 2022. As there is acute shortage of teaching staff, we are planning to fill up the vacant post by constantly pursuing the matter at the administrative level. We are strongly hopeful that the shortage would be overcome in the near future. Our college can able to utilize large land of the campus for constructing academic and administrative block separately so that we can resolve different problems of the college like- Inadequate infrastructure, shortage of classrooms/ laboratories/ staff rooms/ seminar hall etc, In college campus there is no alternate source of water supply except tube-well for watering of plants there is no underground tank facility. We are also facing power cut problem frequently. To overcome this problematic situation we are planning to move towards renewable energy source by establishing solar panels. With the help of fund of RUSA (2.0 Crores) we can resolve some of the above mentioned problems. Feedback from students, Teachers Alumni would be sort out for betterment in the coming year 2020-21.