

## Meeting Minutes

Dated July 23, 2020

Meeting of IQAC was held today in staff room at 3:00 pm. It was chaired by Principal Dr. Kamal Kant Sharma and following members of the committee attended this meeting.

1. Dr. Kamal Kant Sharma - Principal and Chairperson
2. Dr. Anupama Saha - member
3. Dr. Hemlata - member
4. Dr Seema Varshney - member
5. Dr. G. V. Mishra - member
6. Dr. Gayatri Prasad - member
7. Dr. Khemraj Choudhary - member
8. Dr. Ajay Sharma - member Secretary
9. Mr. Maroof Hussain - Expert member

Due to the Covid-19 situation the meeting was conducted with all the safety measures like mask, sanitizations and social distancing etc. Meeting was started with the welcome of attending members by Dr Ajay Sharma.

1. The college was kept close due to corona epidemic and the college building was taken over by district administration for establishing quarantine center during March to May 2020. So, a lot of cleaning and maintenance work was needed in the main campus building. So, it was decided to execute the cleaning of entire campus, class-rooms and library. Toilets drinking water facility and other amenities also needed maintenance as the building was being used as quarantine center.
2. As the lockdown and restrictions owing to Covid-19 affected the working of the staff and faculty members of college, so it was planned that infrastructure development plans has to be kept on hold.
3. ~~Students are~~ Students <sup>are</sup> not allowed in the campus to attend the classes. So it was decided to strengthen the online teaching process. It was decided that all the teachers would be asked to engage the students as per the timetable. To provide the students the lessons properly you tube lectures would be recorded and its link would be provided to them.



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4. It was also decided that the students volunteers of NSS and NCC would contribute in spreading awareness towards the prevention and Control of Covid disease. They will also carry out the responsibilities related to ELC etc.

Keeping in view the prevailing situation the meeting was kept short and no major decision were taken. The meeting ended with the vote of thanks by member secretary.



*Handwritten signatures and notes:*  
- *गणेश*  
- *प्रमुख शिक्षक*  
- *2021*  
- *2021*  
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**PRINCIPAL  
GOVERNMENT COLLEGE  
SIROHI**

## Minutes of the IQAC meeting

Dated Dec. 18, 2020

Meeting of IQAC members was presided by Dr. Anupama Saha, In-charge Principal of the college at 2:30 pm in the staff room. This meeting was attended by following members of the committee-

1. Dr. Anupama Saha - Principal and Chairperson
2. Dr. Hemlata - member
3. Dr Seema Varshney - member
4. Dr. G. V. Mishra - member
5. Dr. Gayatri Prasad - member - *GPD*
6. Dr. Khemraj Choudhary - member
7. Dr. Ajay Sharma - member Secretary
8. Mr. Marof Hussain - External Expert

All safety measures pertaining to Covid was taken while organizing the meeting. Attending members and chair was welcomed first by Dr. Ajay Sharma, member secretary. Main points of the deliberations are as follows-

1. Due to the Covid restrictions students are still not coming to the college in full strength. So the online teaching was decided to be conducted for this entire session. It was also noted that many students are living in remote villages and do not have the access of internet, or they have a data limit, so they are not able to attend the class on module like google class or even google meet. So main focus of the online mode of teaching would be recording and uploading of YouTube lectures. If possible, classes may be conducted on google meet also.
2. Amidst the restriction the activities of NSS and NCC would be advised to be conducted using online platforms and maintaining social distancing etc.
3. It was also decided that the faculty members should be persuaded for their academic enrichment through more publications as the outside activities are currently limited due to Covid restrictions.
4. It was suggested by the members that the subject departments may try to work out research collaborations and support with other renowned institutions.

*Handwritten signatures and initials:*  
- *Dr. Anupama Saha*  
- *Dr. Ajay Sharma*  
- *Mr. Marof Hussain*  
- *GPD*  
- *Sharma*  
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- *Sharma*

5. Automation system of library was suggested to be completed, with the access of all the book volumes in library.
6. Footfall in library should be enhanced and faculty members should be asked to use more online resources using K-list log in of the library.
7. Proposal should be prepared to open few more postgraduate departments.
8. Sports kits and gadgets are getting old and unusable, so some grants for its purchase of should be sought from some Alumni or MLA/ MP fund.

The meeting was concluded with the thanks by member secretary.

આચાર્યશ્રી  
ગુજરાત  
સરકાર  
જાણકારી  
કચેરી

કચેરી  
(Principal)  
PRINCIPAL  
GOVERNMENT COLLEGE  
SIROHI

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## Minutes of the IQAC meeting

Dated March 24, 2021

IQAC committee meeting was held today at 3:30 pm in Principal Chamber. It was chaired by Dr. Anupama Saha as the In-Charge Principal.

1. Dr. Anupama Saha - Principal and Chairperson
2. Dr. Hemlata - member
3. Dr Seema Varshney - member
4. Dr. G. V. Mishra - member
5. Dr. Gayatri Prasad - member — GPM
6. Dr. Khemraj Choudhary - member
7. Dr. Ajay Sharma - member Secretary
8. Mr. Maarof Hussain - External expert and Member Nagar Parishad, Sirohi

Meeting started with the welcome greeting by the Member secretary. After discussing the minutes of the two meetings held earlier few deliberations related to the preparation of next cycle of NAAC accreditation were made in the meeting.

1. The NAAC accreditation of the college has expired in last year. The drafting of new SSR for cycle 3 of NAAC accreditation has been prepared by the members of steering committee. It was decided the SSR draft should be sent to the SLQAC (State level quality assurance cell under SPD-RUSA). So, that it may be evaluated by an expert and the SSR may be modified according to the feedback of designated expert.
2. It was also decided that once the assessment report from the expert is received, the drafting committee will do its work on war footing. Members of Committee would be assigned with the drafting and completion of the different criterions of SSR.
3. The Dr. G. V. Mishra would prepare criteria 1, 2 and 6. Criteria 3 would be done by Dr. Dr. Seema Varshney. Dr. Hemlata will complete the criteria 4 and Dr Ajay Sharma would finish the work of criteria 5. Dr. Navneet Kumar Verma would redraft the criteria 7 and he shall also read the entire draft with Dr. Anupama Saha madam. Collecting and compiling of supporting document is a big job. So each criteria in-charge will collect and compile the supporting documentation. For this each faculty members, who are in charges of various committees would be directed by Principal mam to co-operate with the drafting committee members and help on proving the needed documents.

Principal  
Dr. Anupama Saha  
Secretary  
Dr. Ajay Sharma  
Dr. Hemlata  
Dr. Seema Varshney  
Dr. G. V. Mishra  
Mr. Maarof Hussain





# GOVERNMENT COLLEGE, SIROHI (RAJASTHAN)

NAAC "B++" Grade Accredited College

(Affiliated to M. L. Sukhadia University, Udaipur, Rajasthan)

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## ACTION TAKEN REPORT

On

### Decisions taken in IQAC meetings 2020-21

S. No.	Decisions taken in meetings	Action Taken
1.	Cleaning and maintenance work in campus after lockdown period	All the rooms were cleaned and sanitized after getting the building back from district administration
2.	Online teaching	Executed as per decision using YouTube, google class and google meet like platforms by faculty members.
3.	Spreading the awareness regarding Covid by student volunteers of NSS and NCC .	Commendable work was done by our student under leadership of their mentors/ officer / programme in-charges
4.	Faculty members to be persuaded for academic enrichment	Book chapters and papers published by faculty members
5.	Research collaborations with other institutions	Research collaboration signed with Dept of Chemistry, Manipal University, Jaipur
6.	Completion of automation in library	Done
7.	Proposal to open more PG Departments	Proposal being persuaded through appropriate channel
8.	Seeking fund for purchase of new sports kit	Efforts are being made
9.	Optimize the use of library	Footfall and log in on N-list enhanced
10.	Draft of SSR to be sent to SLQAC	Draft was sent to SLQAC, which forwarded it to the external expert. Later online meeting with expert Dr. K. K. Sharma was conducted, who gave a lot of feedbacks and suggestion to improve the quality of report.
11.	Revision of SSR	It was duly revised for submission
12.	Campus beautification	New garden was developed in Main campus and full time gardener appointed.



*Jasneet*  
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