



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

|  |                                   |   |
|--|-----------------------------------|---|
| <b>1.Name of the Institution</b>                     |                                   | <b>MAHARANA PRATAP GOVERNMENT<br/>P.G.COLLEGE,CHITTORGARH</b> |
| • Name of the Head of the institution                | <b>Prof. Hamendra Nath Vyas</b>   |   |
| • Designation  | <b>PRINCIPAL</b>                  |   |
| • Does the institution function from its own campus? | <b>Yes</b>                        |   |
| • Phone no./Alternate phone no.                      | <b>01472241041</b>                |   |
| • Mobile no  | <b>9414740195</b>                 |   |
| • Registered e-mail                                  | <b>principalmppg@gmail.com</b>    |   |
| • Alternate e-mail                                   | <b>iqacmppg@gmail.com</b>         |   |
| • Address  | <b>Pratap Nagar, Udaipur Road</b> |   |
| • City/Town  | <b>Chittorgarh</b>                |   |
| • State/UT   | <b>Rajasthan</b>                  |   |
| • Pin Code   | <b>312001</b>                     |   |
| <b>2.Institutional status</b>                        |                                   |   |
| • Affiliated /Constituent                            | <b>Affiliated</b>                 |   |
| • Type of Institution                                | <b>Co-education</b>               |   |
| • Location   | <b>Urban</b>                      |   |
|  |                                   |   |

| • Financial Status   | UGC 2f and 12(B)  |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
|--|---|-------|-----------------------|---------------|-----------------------|---------------|-------------|---------|---|-------|------|------------|------------|---------|---|------|------|------------|------------|
| • Name of the Affiliating University   | Mohanlal Sukhadia University,<br>Udaipur  |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| • Name of the IQAC Coordinator   | Dr. Poonam Sherry   |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| • Phone No.  | 01472241041   |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| • Alternate phone No.  |   |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| • Mobile   | 9461024906  |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| • IQAC e-mail address  | iqacmppg@gmail.com  |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| • Alternate Email address  | psherry57@gmail.com   |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>   | <a href="https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college,_chittorgarh/uploads/doc/AQAR%202021-22.pdf">https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college,_chittorgarh/uploads/doc/AQAR%202021-22.pdf</a>                               |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| <b>4.Whether Academic Calendar prepared during the year?</b>   | <b>Yes</b>  |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| • if yes, whether it is uploaded in the Institutional website Web link:  | <a href="https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college,_chittorgarh/uploads/doc/Academic%20Calander%202022-23.pdf">https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college,_chittorgarh/uploads/doc/Academic%20Calander%202022-23.pdf</a> |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| <b>5.Accreditation Details</b>   |   |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| <table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>72.20</td> <td>2004</td> <td>04/11/2004</td> <td>03/11/2009</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.13</td> <td>2016</td> <td>16/09/2016</td> <td>15/09/2021</td> </tr> </tbody> </table> |   | Cycle | Grade                 | CGPA          | Year of Accreditation | Validity from | Validity to | Cycle 1 | B | 72.20 | 2004 | 04/11/2004 | 03/11/2009 | Cycle 2 | A | 3.13 | 2016 | 16/09/2016 | 15/09/2021 |
| Cycle  | Grade   | CGPA  | Year of Accreditation | Validity from | Validity to           |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| Cycle 1  | B   | 72.20 | 2004                  | 04/11/2004    | 03/11/2009            |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| Cycle 2  | A   | 3.13  | 2016                  | 16/09/2016    | 15/09/2021            |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| <b>6.Date of Establishment of IQAC</b>   | 02/02/2014  |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
| <b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>   |   |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |
|  |   |       |                       |               |                       |               |             |         |   |       |      |            |            |         |   |      |      |            |            |

| Institutional/Department /Faculty  | Scheme | Funding Agency            | Year of award with duration | Amount |
|--|--------|---------------------------|-----------------------------|--------|
| Government of Rajasthan  | Grant  | State Government          | 1 year                      | Nil    |
| <b>8. Whether composition of IQAC as per latest NAAC guidelines</b>  |        | <b>Yes</b>                |                             |        |
| <ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>  |        | <a href="#">View File</a> |                             |        |
| <b>9.No. of IQAC meetings held during the year</b>   |        | <b>03</b>                 |                             |        |
| <ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>   |        | <b>Yes</b>                |                             |        |
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>   |        | No File Uploaded          |                             |        |
| <b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   |        | <b>No</b>                 |                             |        |
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>   |        |                           |                             |        |
| <b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>   |        |                           |                             |        |
| Forwarding of CAS Promotion Forms for the Post of Assistant Professor (Senior Scale), Assistant Professor (Selection Scale), Associate Professors and Professors. Updation of College Website Filling of AQAR's and Preparation for completion regarding SSR Green campus Initiatives IQAC Conference Hall constructed Feedback from various stakeholders was obtained |        |                           |                             |        |
| <b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>   |        |                           |                             |        |
|  |        |                           |                             |        |

|   |  |
|---|--|
| Plan of Action  | Achievements/Outcomes  |
| Discussion on the NAAC cycle-3 accreditation  | AQAR's were prepared and submitted,SSR is being worked out                                     |
| Campus beautification   | Plantation was done,regular cleaning is maintained   |
| Promotion of research activities  | Publication as Manuscripts and chapters was achieved in Various Journals,and Books             |
| Enhancing the ICT facilities  | Projectors are used in practical and theory classes for students,computer labs. are maintained |
| <b>13.Whether the AQAR was placed before statutory body?</b>  | Yes  |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>  |  |
| Name  | Date of meeting(s)   |
| College Steering Committee  | 10/08/2023   |
| <b>14.Whether institutional data submitted to AISHE</b>   |  |
| Year  | Date of Submission   |
| Yes   | 27/03/2024   |
| <b>15.Multidisciplinary / interdisciplinary</b>   |  |
| <p>In our institution,various activities are organised for overall development of the students.Students from various streams are included for Nature visits,or environmental visits,to develop their interest in flora ,fauna ,soil or archaeological survey at near by points of the institution. IDEA-i.e.Interdisciplinary Enhancement Activities, were organised for faculty development,and faculties were motivated to share their ideas on current topics.</p> |  |
| <b>16.Academic bank of credits (ABC):</b>   |  |
| Not Applicable ( to be decided by the affiliating university)   |  |
| <b>17.Skill development:</b>  |  |

During the session ,our institution has organised various skill development activities for developing self -employment based skills or startups for the students.

Enterprenuership competetive skill based programme was organised.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institution integrates Indian Knowledge System in teaching in the following manner:

i) Hindi language is given preference over English in the mode of instruction.

ii) Indian culture is promoted and the role of Freedom Fighters, Educationists, Scientists etc. is highlighted. iii) Contribution of Indian Historical Personalities is celebrated through observing commemorative days.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The faculty of the institution is dedicated for overall development of the students.Students are provided with their syllabus related materials,for better scoring in final exams.,other then this they are also motivated for social responsibilities and guided for developing their inner strength through skill development activities.

#### **20.Distance education/online education:**

Students were also benefitted by providing links present on YouTube Channel of subject related topics,prepared by faculty members along with regular class room lectures .Our institution is also centre for IGNOU and VMOU study centres for distance education.

## **Extended Profile**

### **1.Programme**

1.1 31

Number of courses offered by the institution across all programs during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

**2.Student**2.1 **5817**

Number of students during the year

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

2.2 **4600**Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

2.3 **2211**

Number of outgoing/ final year students during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

**3.Academic**3.1 **41**

Number of full time teachers during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

3.2 **78**

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

|  |           |
|--|-----------|
| 1.1  | <b>31</b> |
| Number of courses offered by the institution across all programs during the year |           |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 2. Student

|                                    |             |
|------------------------------------|-------------|
| 2.1                                | <b>5817</b> |
| Number of students during the year |             |

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

|  |             |
|--|-------------|
| 2.2  | <b>4600</b> |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |             |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|   |             |
|---|-------------|
| 2.3   | <b>2211</b> |
| Number of outgoing/ final year students during the year |             |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 3. Academic

|  |           |
|--|-----------|
| 3.1  | <b>41</b> |
| Number of full time teachers during the year |           |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|  |    |
|--|----|
| 3.2  | 78 |
| Number of sanctioned posts during the year |    |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|   |       |
|---|-------|
| <b>4.Institution</b>  |       |
| 4.1   | 41    |
| Total number of Classrooms and Seminar halls                      |       |
| 4.2   | 13.96 |
| Total expenditure excluding salary during the year (INR in lakhs) |       |
| 4.3   | 45    |
| Total number of computers on campus for academic purposes         |       |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The academic calendar is prepared by the Commissionerate of College Education; Government of Rajasthan for all its constituent colleges, the progression of events is done as per the academic calendar and it is strictly adhered to. The month of July is the start of the calendar and it commences with the onset of admissions for the under and post-graduate courses. The calendar bears a detailed framework which is well suited to the needs of an educational institution.

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | Nil                       |



1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college teachers ensure that the curriculum planning and delivery is effective and up to the mark. The teachers prepare handwritten/typed notes which are distributed among the students in the form of softcopies and printouts, the teachers are advised to use technical aids such as Google drive to store their content and share the web-link with the students. The teachers have also uploaded their video-lectures in the college YouTube Channel. Each post-graduate department in the college has set-up a departmental library to help the students. The college teachers also keep in touch with the students through mentoring groups and solve their queries through personal counseling.

The teachers also conduct monthly tests to evaluate the performance of the students and their preparedness to face the exams. Students are also advised to prepare an assignment consisting of the solution of question papers of the past four years and get them evaluated by the teachers.

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information     | Nil              |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

B. Any 3 of the above

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | No File Uploaded          |
| Minutes of relevant Academic Council/ BOS meetings      | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded          |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

21

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution adheres to the syllabus (curriculum) designed by the affiliating university (MLS University Udaipur) and the decision for integration of crosscutting issues rests with the university. However the university has included such courses into the curriculum.

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <a href="#">View File</a> |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Programme / Curriculum/ Syllabus of the courses  | No File Uploaded          |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any                                  | No File Uploaded          |
| Institutional Data in Prescribed Format  | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

26

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

B. Any 3 of the above

| File Description  | Documents                 |
|---|---------------------------|
| URL for stakeholder feedback report   | Nil                       |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| URL for feedback report           | Nil                       |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

2328

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1744

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students are categorized as advance and slow learners according to their results, grades, and percentages in the exams. The students which are qualified as advance learners are provided

access to departmental libraries, e-resources, and are personally counselled by their teachers and given career oriented mentoring. The students which qualify as slow learners are mentored to enhance their capabilities and motivated by their teachers. They are provided with short ready-reckoner notes and the old question papers with solutions. They are asked to prepare short assignments and the teachers evaluate them highlighting their shortcomings. They are also mentored by their seniors.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 5817               | 41                 |

| File Description           | Documents        |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teachers are guided to engage the students while delivering lectures to them, the methodologies used for participative and experimental learning include PPT presentations, employing e-resources for teaching including audio-visual media, and mentoring students after the regular class on a personal one-to-one basis as per the need.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information   | Nil              |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has smart classrooms which are enabled with a projector and a display screen. The teachers use the computer lab. situated in the college for preparation of e-lectures and the college also provides the facility for recording of the video lectures. The teachers make use of the facilities available to them and prepare PPT presentations and deliver the notes to the students in soft copy. The college is also having a dedicated YouTube Channel from where the students could access the lectures uploaded by the teachers of the college. The college teachers also circulate the link of the YouTube channel and notes in the soft format in the student mentoring groups in WhatsApp.

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

42

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees               | No File Uploaded          |
| Mentor/mentee ratio  | No File Uploaded          |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

42

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.



The college administration conducts the monthly tests on a regular basis, the result is compiled and subsequently displayed on the notice board, and assignments are also given to the students and their progress is reviewed from time to time. The students belonging to the faculty of science are required to prepare lab. record and it is also a means to evaluate their performance. The students could only appear in the university exams if their attendance is above 75% for the academic session, however, if it is found that a student is lagging behind in attendance, the college administration serves a notice to him/her and he/she is made to submit his/her reply for the same within 15 days from the date of issue of the notice.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students showing weak performance in the internal exams are counseled by the concerned subject teacher and the mentor of the student's group in which the student is a participant. The students who fail to turn up for the exams or remain absent are served notices by the college administration. The students showing continuous weak performance are required to inform their parents about their performance, and matter is raised in the parent teachers meet. The students having less than 75% attendance are served show-cause notices and made to submit their responses.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all programmes are displayed on the college website, and it is also communicated to the teachers and students as well.

| File Description  | Documents   |
|---|---|
| Upload any additional information                       | No File Uploaded  |
| Paste link for Additional information                   | <a href="https://hte.rajasthan.gov.in/dept/dce/mohalal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/2.6.1.PROGRAM%20OUTCOME-2021-22.pdf">https://hte.rajasthan.gov.in/dept/dce/mohalal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/2.6.1.PROGRAM%20OUTCOME-2021-22.pdf</a> |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded  |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution is not empowered to evaluate the attainment of Program Outcomes and Course Outcomes. However the institution could take up the matter relating to the POs and COs in the affiliating University's Board of Studies.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional information | Nil              |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1542

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | Nil                       |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

[https://hte.rajasthan.gov.in/dept/dce/mohanlal\\_sukhadia\\_university/maharana\\_pratap\\_government\\_pg\\_college\\_chittorgarh/uploads/doc/1.4.1\\_compressed.pdf](https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/1.4.1_compressed.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

7

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college encourages diverse innovations in various fields as well as creation and transfer of knowledge: i) the innovations are encouraged at multiple levels viz. learning and teaching methodologies. The students are encouraged for interactive and participative learning. Students are encouraged for field-work activities, sample collection, carbon footprint monitoring, QR coding of plant specimens etc. ii) The research enhancement cell works in the direction of creating new methods for engaging research fellows and transfer of knowledge is done through innovative techniques.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

1

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information                                     | No File Uploaded          |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

29

| File Description   | Documents                 |
|--|---------------------------|
| URL to the research page on HEI website  | Nil                       |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

28

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are undertaken primarily by the N.C.C., N.S.S., Rovering and Ranger units of the college, the volunteers belonging to these units reach out to the neighbourhood community for social service which includes visiting children living in an orphanage and spending a day with them, collection of funds from the community for social service initiatives, creating awareness in the society on various issues inc. saving the girl child, maintenance of health and hygiene, environmental protection, joy of giving etc.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of awards for extension activities in last 5 year (Data Template) | <a href="#">View File</a> |
| e-copy of the award letters  | No File Uploaded          |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

15

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

244

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

02

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of related Document   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of Collaborative activities with institutions/industries for research, Faculty | <a href="#">View File</a> |

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. However it is worthwhile to mention that there lies a discrepancy relating to the number of students enrolled and the physical infrastructure available, it is noteworthy that the Central & State Governments have provided funding under the RUSA 2.0 scheme and there is some enhancement in the infrastructure facilities inc. no. of classrooms, smart classrooms, toilets, labs etc. In some cases a grant is also released by the institution from the college development committee for enhancement of facilities. The institution regularly communicates and informs the higher office about all the issues



and looks forward to receive and utilise more funds from the government for the betterment of the institution.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The facilities for cultural activities include: a) a centrestage located with the main college building serves as the main venue for holding cultural and literary events, functions etc. b) a separate building which serves as an auditorium cum seminar hall (MAHARANA PRATAP AUDITORIUM) is also used for holding events, meets etc. c) a newly constructed seminar hall (funded by RUSA 2.0) is being prepared for holding various events, it will include airconditioning and interactive panel display with elegant furniture etc. The facilities for sports, games etc. include: a) the facilities for indoor games include: two badminton courts, a table tennis facility. b) the facilities for outdoor games include: two basketball courts, one kabaddi court, one volleyballcourt, one lawn tennis court, a cricket playground, a racing track, and space for various athletic events. c) the college has a in-house gymnasium facility for the students.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Paste link for additional information   | Nil                       |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a> |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.53892

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is partially automated and the process for its full automation is underway. The software and other relevant items have been provided by the Government of Rajasthan.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional Information | Nil              |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

C. Any 2 of the above

| books Databases Remote access toe-resources   |                           |
|---|---------------------------|
| File Description  | Documents                 |
| Upload any additional information   | No File Uploaded          |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)   | <a href="#">View File</a> |
| <b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>  |                           |
| <b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>   |                           |
| 0.77973   |                           |
| File Description  | Documents                 |
| Any additional information  | No File Uploaded          |
| Audited statements of accounts  | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)  | <a href="#">View File</a> |
| <b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>                          |                           |
| <b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>   |                           |
| 60  |                           |
| File Description  | Documents                 |
| Any additional information  | No File Uploaded          |
| Details of library usage by teachers and students   | No File Uploaded          |
| <b>4.3 - IT Infrastructure</b>  |                           |
| 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi  |                           |
| The institution has a decicated lease line connection for internet with a capacity of 10 Mbps. The WiFi is enabled through the DES-1016A to connect the computers and devices to the network. |                           |

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

**4.3.2 - Number of Computers**

**42**

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded          |
| List of Computers                 | <a href="#">View File</a> |

**4.3.3 - Bandwidth of internet connection in the Institution**

**D. 10 - 5MBPS**

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**100.25869**

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts  | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college boasts of a robust and decentralised system for administration and governance: the committees are formed in the beginning of the academic session and they are entrusted with the responsibility of carrying out functions pertaining to maintenance of physical, academic, and support facilities. The committees are empowered to arrive at decision-making in the roles/tasks assigned to them. In a few committees the parents of wards, external nominees (People's representatives, Government Officials, businessmen, Industrialists, etc.) academicians and student representatives are also given adequate representation to facilitate decentralised decision-making. The college administration has done everything on its part to keep the library well equipped and properly maintained. Notwithstanding the fact that the post of Librarian has been lying vacant since the past few years. A senior faculty member who has the calibre for doing arduous job of handling the books and is having an orientation towards books and learning is entrusted with the responsibility of being the convener of the library committee. In view of the shortage of manpower, hired employees on work charge basis are doing the rest of the manual work in the library. Similarly, a faculty member who is interested in the arena of sports and being a sportsman in his own right is handling the sports committee in absence of a physical education.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

801

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

D. 1 of the above

| File Description  | Documents                 |
|---|---------------------------|
| Link to Institutional website   | Nil                       |
| Any additional information  | No File Uploaded          |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a> |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

| File Description   | Documents        |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded |

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

54

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | No File Uploaded          |
| Upload any additional information                            | No File Uploaded          |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

125

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

04

| File Description   | Documents                 |
|--|---------------------------|
| Upload supporting data for the same  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <a href="#">View File</a> |

**5.3 - Student Participation and Activities**



### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

34

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

### 5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Each year a student council is formed at the post graduate level in all the concerned faculties (humanities, commerce and science). Only meritorious students are selected /nominated in key positions. The in-charges of the respective faculties mentor these councils. Various activities viz. literary, cultural and sports are conducted by these councils. A separate Students' Union is formed through elections wherein four student representatives are directly elected through secret ballot polling process. The Student Union not only represents the students but also redresses their grievances by pleading their cases before the honorable chair and other concerned committees. It has been provided with adequate representation in various committees.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

66

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association of the college has been registered .

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Maharana Pratap Government College Chittorgarh is a state-run educational institution it works under the aegis of the Department of College Education, Government of Rajasthan, and it is affiliated to Mohanlal Sukhadia University Udaipur. The structure of the governance of this institution is diverse and entirely based upon the framework of rules and regulations formulated by the provincial government through legislation. The college is headed by the principal who assumes his/her office after obtaining the departmental promotion. He/she is the highest authority in the college having all the administrative and financial powers deemed as necessary for running the office. He delegates his powers both financial and administrative to various committees headed or supervised by senior colleagues for decentralised and effective decision-making.

Therefore, Maharana Pratap Government College Chittorgarh is having a diverse, robust and decentralised system of governance which is well suited to its needs, the college administration takes pains to make it student friendly and introduces innovative practices from time to time to make it more compatible and contemporary. The not only provides qualitative knowledge but also aims to incorporate values and ethics while learning.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has both internal and external audit mechanism. Internal audit is done on a regular basis by the Internal Audit Committee formed of the faculty members of the college, the members of the faculty of Commerce and Economics are preferred for carrying out the duties and functions relating to internal audit and verifying the vouchers. The committee takes up audit task such as checking bills and their sanctions, verifying bills from the store, verifying whether correct bill amount has been entered in cash-book and totals, reconciliation from bank statements and physical verification of the assets or goods being bought. Bills are countersigned by DDO of institute and cash transactions are

discouraged. Only NEFT, RTGS and crossed cheques (not-negotiable) are used. Computerized system of accounting is preferred for the major bank accounts operated by the institution. Simultaneously GF & AR (General Finance and Accounting Rules), Purchasing and procurement rules are crossed checked for the required compliance. External audit (physical and Financial) is done by the Director, Directorate of Inspection, Government of Rajasthan and AG Office of Central and State Government.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic/ perspective plan is effectively deployed .

| File Description                                       | Documents        |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information                  | Nil              |
| Upload any additional information                      | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is a governmental body which is under the supervision of the Commissionerate of College Education, which is a constituent body of the Ministry of Higher Education, Government of Rajasthan. The policies, administrative setup, appointment and service rules, procedures etc. are framed by the higher office. The organogram of the same is uploaded and displayed on the institutional webpage.

| File Description                              | Documents        |
|---|------------------|
| Paste link for additional information         | Nil              |
| Link to Organogram of the institution webpage | Nil              |
| Upload any additional information             | No File Uploaded |

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document  | No File Uploaded          |
| Screen shots of user inter faces   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a> |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The formal/official system for the appraisal of performance of faculty members is based on the official annual report submitted by the Principal of the college to the higher office. The report is known as 'ACR' (annual confidential report), a proforma of the same is handed over to each of the faculty member and he/she is required to fill the information in relevant columns and thereafter, the Principal puts the comments using his discretion and minute observation and forwards the same to the higher office. In case the faculty member's performance is below average by the Principal, he/she is served a show-cause notice by the higher office. The unofficial system of appraisal of the teaching staff includes feedback from various stakeholders.

The formal/official system for appraisal of the Laboratory Assistant is done in the similar manner, however, the only difference includes that the appraisal form is first reviewed by

the In-charge/HOD of the department and thereafter it is submitted before the Principal. Afterwards it is forwarded to the higher office. The appraisal of the performance of the ministerial staff/office employees is done by the Principal, and it is afterwards forwarded to the higher office.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Appraisal system for teaching:**The official system for the appraisal of performance of faculty members is based on the annual report submitted by the College Principal to the higher office. The report is known as 'ACR' (Annual Confidential Report), the

government has discontinued manual filling up of the ACR from 2023, now it is being submitted through an online mechanism. In case the faculty member's performance is below average by the Principal, he/she is served a show-cause notice by the higher office. The unofficial system of appraisal of the teaching staff includes feedback from various stakeholders.

Appraisal System for non- teaching staff: The official system for appraisal of the Laboratory Assistant and ministerial staff/office employees is done in the similar manner (filing of the ACR); afterwards it is forwarded to the higher office. The appraisal system for the non-teaching staff is also carried out through an online mechanism.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has both internal as well as external audit mechanism. Internal audit is done on a regular basis by the Internal Audit Committee formed of the faculty members belonging to the college. It takes up audit tasks such as checking invoices and their sanctions, verifying invoices from the collegestorkeeper, verifying whether correct invoice amount has been entered in cash-book and checking totals, reconciliation from bank statements and physical verification of the assets bought. Payment bills are countersigned by DDO of the institute and cash transactions are discouraged. Only NEFT, RTGS and crossed cheques are used. Computerized system of accounting is preferred for the major bank accounts. Simultaneously GF & AR, Purchasing and procurement rules are crossed checked for the required compliance. External audit (physical and Financial) is done by the Director, Directorate of Inspection, Government of Rajasthan and AG Office of Central Government. The account of the College development Committee is audited through a practicing chartered accountant.



| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Any additional information  | No File Uploaded          |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute is a governmental body therefore the state government sanctions the budget each year which is categorized under various accounting heads and sub heads. The allotted budget is disbursed through IFMS an automated digital mechanism for budget allocation and its subsequent expenditure under the pre-sanctioned accounting heads and sub heads. The college administration makes sure that the allocated budget is utilized properly and within the time frame, the instances of the lapse of budget are rare and almost negligible. The major accounting heads under the budget include Salary, Travel Allowance, Medical Allowance, Laboratory grant, Repair and Maintenance, Office Expenses, Liveries, Library Grant etc. The college committees are allocated budget for maintenance of facilities and they are also helped by the purchase committee of the college in case the buying requires limited or open tenders.

The vendors for infrastructural construction works are hired by the governmental agencies inc. Public Works Department, Municipal Council, etc. and the funds are transferred in-toto by the college

administration to the agency, the agency subsequently floats the tender for the same, and there is utter transparency and complete abidance of the rules and procedures in the whole process.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institute is a governmental body therefore the state government grants the budget each year which is categorized under various heads and sub heads that include salary, travel allowance, grant for library and laboratory etc. The fee deposited by the students is augmented in Boy's Fund, which is regulated by the Government. A separate College Development Committee (CDC) which is a semi-autonomous body is a major source for funding of the various developmental activities in the college. The CDC receives majority of its funding from the development fee charged from the non-collegiate students and in some cases from donations received from stakeholders as well.

The college's faculties form the executive body of the CDC which formulates the proposals to be tabled in the general body meeting of the CDC; the members of the IQAC including the Director are well represented in the CDC.

The IQAC and other relevant committees make sure that the utilization of resources is proper and well-maintained in the best interest of the institution.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college IQAC had a challenging time during the Covid-19 pandemic in order to maintain the quality standards of the institute. The primary focus during the 2021-22 academic sessions was to ensure that adequate safety measures should be undertaken in the institute to tackle the post-traumatic menace of the pandemic. It was also essential that the curriculum/syllabi should be completed, and it was not possible to adhere to the normal teaching-learning mode only. The college IQAC suggested the creation of mentor guided WhatsApp groups for the benefit of the students. The groups ensured that the teaching is conducted through online and as well as offline mode viz. holding of classes using video-conference applications, uploading of the prerecorded teaching videos on YouTube channel, dissemination of notes in pdf etc. The IQAC also proposed buying of recording instruments, purchased subscription of video conferencing applications, setting up of a recording studio, the IQAC submitted various proposals for infrastructural development inc. setting up of a new computer lab., conference room etc.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Paste web link of Annual reports of Institution                                    | Nil                       |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a> |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Maharana Pratap Government College has taken several measures for gender equity and creating gender awareness to prevent incidents of violation in such matters. The entire exercise started with the making of an annual gender sensitization plan in 2021-22.

During the year 2022-23 the institution adopted a series of measures to ensure promotion of gender equity in the institution. The issue was given maximum priority by the head of the institution.

The IQAC took the initiative of conducting a gender audit by forming a special committee. The gender audit focused on highlighting various aspects of the gender-related issues, to ascertain the level of awareness among students about gender roles, the awareness about the laws which are meant to redress gender specific violations, cyber-crimes related with gender, collection of data and statistics to show the progress in these matters.

The gender audit committee submitted a detailed report before the IQAC which highlighted many issues and conducted a sample survey within the college campus to find out the level of awareness among the students on gender-related issues along with an analysis and supporting data and statistics.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | <a href="https://hte.rajasthan.gov.in/dept/dce/mohalal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/annual-sen-plan2020-21.pdf">https://hte.rajasthan.gov.in/dept/dce/mohalal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/annual-sen-plan2020-21.pdf</a> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil   |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | No File Uploaded |
| Any other relevant information | No File Uploaded |

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college administration in collaboration with the city municipal council has put in place efficacious measures to contain the menace of non-degradable plastic waste. The waste is first segregated and then disposed off with the help of municipal council. The bio-waste generated in the premises is utilized for organic manure production. The other kinds of metallic, plastic waste are utilized for making artifacts and, other useful and decorative articles.

- The solid waste is segregated and the waste that could be used for recycling purposes is used accordingly, the residual waste is disposed off.
- The liquid waste (non-hazardous) generated from the laboratories is dumped in the soak pits.
- The institution produces no biomedical , as well hazardous

**chemical and radioactive waste.**

| File Description  | Documents        |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities  | No File Uploaded |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information                    | No File Uploaded |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities                       | <a href="#">View File</a> |
| Various policy documents / decisions circulated for implementation | No File Uploaded          |
| Any other relevant documents                                       | No File Uploaded          |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| <b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>  | <b>B. Any 3 of the above</b> |           |   |                  |  |                  |   |                  |                                |                  |  |
|---|------------------------------|-----------|---|------------------|--|------------------|---|------------------|--------------------------------|------------------|--|
| <table border="1"> <thead> <tr> <th data-bbox="86 441 539 506">File Description</th> <th data-bbox="539 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 539 645">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 506 1436 645">No File Uploaded</td> </tr> <tr> <td data-bbox="86 645 539 748">Certification by the auditing agency</td> <td data-bbox="539 645 1436 748">No File Uploaded</td> </tr> <tr> <td data-bbox="86 748 539 851">Certificates of the awards received</td> <td data-bbox="539 748 1436 851">No File Uploaded</td> </tr> <tr> <td data-bbox="86 851 539 916">Any other relevant information</td> <td data-bbox="539 851 1436 916">No File Uploaded</td> </tr> </tbody> </table>   | File Description             | Documents | Reports on environment and energy audits submitted by the auditing agency | No File Uploaded | Certification by the auditing agency                                     | No File Uploaded | Certificates of the awards received                           | No File Uploaded | Any other relevant information | No File Uploaded |  |
| File Description  | Documents                    |           |   |                  |  |                  |   |                  |                                |                  |  |
| Reports on environment and energy audits submitted by the auditing agency   | No File Uploaded             |           |   |                  |  |                  |   |                  |                                |                  |  |
| Certification by the auditing agency  | No File Uploaded             |           |   |                  |  |                  |   |                  |                                |                  |  |
| Certificates of the awards received   | No File Uploaded             |           |   |                  |  |                  |   |                  |                                |                  |  |
| Any other relevant information  | No File Uploaded             |           |   |                  |  |                  |   |                  |                                |                  |  |
| <b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>   | <b>B. Any 3 of the above</b> |           |   |                  |  |                  |   |                  |                                |                  |  |
| <table border="1"> <thead> <tr> <th data-bbox="86 1471 539 1536">File Description</th> <th data-bbox="539 1471 1436 1536">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1536 539 1639">Geo tagged photographs / videos of the facilities</td> <td data-bbox="539 1536 1436 1639">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1639 539 1778">Policy documents and information brochures on the support to be provided</td> <td data-bbox="539 1639 1436 1778">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1778 539 1881">Details of the Software procured for providing the assistance</td> <td data-bbox="539 1778 1436 1881">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1881 539 1946">Any other relevant information</td> <td data-bbox="539 1881 1436 1946">No File Uploaded</td> </tr> </tbody> </table> | File Description             | Documents | Geo tagged photographs / videos of the facilities                         | No File Uploaded | Policy documents and information brochures on the support to be provided | No File Uploaded | Details of the Software procured for providing the assistance | No File Uploaded | Any other relevant information | No File Uploaded |  |
| File Description  | Documents                    |           |   |                  |  |                  |   |                  |                                |                  |  |
| Geo tagged photographs / videos of the facilities   | No File Uploaded             |           |   |                  |  |                  |   |                  |                                |                  |  |
| Policy documents and information brochures on the support to be provided  | No File Uploaded             |           |   |                  |  |                  |   |                  |                                |                  |  |
| Details of the Software procured for providing the assistance   | No File Uploaded             |           |   |                  |  |                  |   |                  |                                |                  |  |
| Any other relevant information  | No File Uploaded             |           |   |                  |  |                  |   |                  |                                |                  |  |
| <b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other</b>  |                              |           |   |                  |  |                  |   |                  |                                |                  |  |

diversities (within 200 words).

The college administration has taken effective measures to create an inclusive environment in the college. Several activities and events are organized each year to mark the commemorative days related to the spirit national integration. Besides celebrating the Republic and Independence Days several other commemorative days of vital national importance are celebrated. The birth anniversaries of national leaders like Mahatma Gandhi, Sardar Patel, and B.R. Ambedkar etc. are celebrated with gaiety and patriotic fervor. The birth anniversary of Sardar Patel is being celebrated as National Integration Day and the spirit of the day is marked with taking an oath for national integration with an added emphasis towards rising above the factional divisive forces viz. regionalism, linguistic barriers, sectarianism etc.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The birth anniversary of B.R. Ambedkar is celebrated as 'Equality Day' and he is also considered as the maker of Indian Constitution hence on the eve of his anniversary the students and faculties of the college take an oath of abidance and fulfilling the duties and obligations of the Indian Constitution with purity and devotion. A dedicated constitutional club committee is constituted in the college for the aforesaid purpose. The entrance of the college main building a banner imprinted with preamble of the Indian constitution is displayed for public. During the oath taking ceremony the preamble is read out by the head of the institution before a gathering of the students and members of the faculty.

A voters 'Electoral Club' is also functional in the college. Under this club a systematic voter's education and electoral participation (SVEEP) program is carried out as per the instructions of the Election Commission of India. The club also celebrates National Voters' Day on Jan 25 every year in



collaboration with the district administration.

| File Description   | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil       |
| Any other relevant information   | Nil       |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Maharana Pratap Government College Chittorgarh ensures celebration of all the national and international commemorative days and events with fervor and gaiety. The college students belonging to the agencies like the NSS, NCC etc. have participated in the national Republic Day Celebrations.

The college administration encourages the faculties and

departments to celebrate the days associated with their renowned personalities like scientists, litterateurs, statesman, etc. The calendar of events celebration is drafted at the level of the Commissionerate of College Education each year and sent to the constituent colleges for necessary action. The college administration ensures strict abidance of the events calendar and the reports and photographs relating to it are dispatched to the higher office.

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- **Recycling of solid waste (plastic, metal etc.):**

The IQAC advised the college administration to develop the idea relating to the solid waste recycling; it was deemed as necessary because the solid waste inc. plastic, worn out metals, scrape etc. is considered as an environmental hazard and needs quick and effective disposal. It was further suggested that an agency involving students i.e. NSS could be accorded the task for its speedy and time-bound implementation. It is noteworthy to mention that the college has four functioning NSS units having one hundred students in each of the units. The IQAC assured all help relating to official sanctions and other budgetary provisions.

- **Establishment of Pink (Study) Corner:**

The IQAC felt the need for having an exclusive study corner dedicated to girl students; the initiative would feature in the institutional best practice for the session 2021-22. The IQAC advised that the agency who would pursue this task for the benefit

of the students would be N.S.S. and the collection of the funds for this purpose (crowd-funding) would done during the seven-days residential camp of the NSS. The 'Pink (Study) Corner' will function as a separate entity and not be a part of the college library.

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | <a href="https://hte.rajasthan.gov.in/dept/dce/mohalal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/two%20best%20inst.%2022-23.pdf">https://hte.rajasthan.gov.in/dept/dce/mohalal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/two%20best%20inst.%2022-23.pdf</a> |
| Any other relevant information              | Nil   |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The motto of Maharana Pratap Government College is 'vidhya dadati vinayam' though it is only a part of the full Sanskrit Shloka but it summarizes the whole meaning of the shloka in one line The English translation of the complete shloka is 'Knowledge gives humility to a man i.e., one becomes humble, it is through modesty one attains merit, through merit one attains wealth, through wealth one attains dharma, through dharma one attains happiness'. The one area distinctive to its priority and thrust in which the institution could be considered as creating a new benchmark is 'character building of its students'.

The Maharana Pratap Government College strives to inculcate core Indian values :humility and character building among students. It is an old Indian adage that 'if character is lost everything is lost'. So, the students are made to realize the implications of character dilution or loss of the same. It was observed that character preservation save building is the biggest challenge faced by the younger generation now-a-days, the new age technology consisting of high-end devices gadgets with social-media platforms; undoubtedly they are making the human life easier but not without a paying price i.e. dilution of character or its subsequent erosion.

| File Description                             | Documents        |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information               | No File Uploaded |

### 7.3.2 - Plan of action for the next academic year

The college administration envisages the following plan of action for the next academic year:

- i) To improve the standards of teaching using innovative methods like technology based involvement in teaching.
- ii) Create an eco-friendly environment and green campus initiative.
- iii) To secure funds from the agencies for infrastructural development of the college.
- iv) To use renewable sources of energy and improve the hygiene standards of the campus.