



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	SETH MATHURA DAS BINANI GOVERNMENT P.G. COLLEGE
• Name of the Head of the institution	DR.PUSHPA SUKHWAL
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02953234630
• Mobile no	9530470791
• Registered e-mail	govtcollegenathdwara@gmail.com
• Alternate e-mail	nirmalameena30@gmail.com
• Address	National Highway 8, Nathuwas, Nathdwara (Rajsamand)
• City/Town	,Nathdwara
• State/UT	Rajasthan
• Pin Code	313301
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Mohanlal Sukhadia University ,Udaipur
• Name of the IQAC Coordinator	Smt.Nirmala Meena
• Phone No.	02953234630
• Alternate phone No.	9414473195
• Mobile	9414473195
• IQAC e-mail address	naacsmb@gmail.com
• Alternate Email address	govtcollegenathdwara@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://drive.google.com/file/d/1fOsjLwyadN_FGqojZnh-AtRyHtCJCirt/view?usp=sharing
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://docs.google.com/document/d/14180e602FuMuwarhZYBijEUCpg_wrIb0/edit?usp=sharing&oid=104101584137513515026&rtpof=true&sd=true

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	65.55	2005	28/02/2005	27/02/2010
Cycle 2	B	2.04	2015	15/11/2015	14/11/2020

6.Date of Establishment of IQAC

09/09/2006

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020	Nil
Nil	Nil	Nil	2021	Nil

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Motivated faculty members to prepare E-content and upload videos on you tube channel. 2. Motivated faculty members to organize webinars in their respective subjects. 3. Assisted department of Economics in organizing GYAN GANGA Programme. 4. Feedback from stakeholders(students and their parents).</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To make online lectures for students .	E-content bank was created and link were shared with students.	
Feedbacks will be collected from students.	Feedback collected and analyzed.	
Webinars will be organized in different subjects.	Various webinars on different topics were organized.	
13. Whether the AQAR was placed before	No	

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	22/02/2022
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1 24

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1982

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1084

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 681

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 31

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 51

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	24
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1982
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1084
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	681
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	31
File Description	Documents
Data Template	No File Uploaded

3.2	51
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	36
Total number of Classrooms and Seminar halls	
4.2	10.3 (1030320/-)
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	71
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

A well organized and systematic procedure has been devised by the college administration to ensure effective curriculum delivery which forms the crux of the teaching-learning process. The curriculum delivery process is monitored by a three-tier decentralized administrative structure headed by the Principal at the apex level. At the second level, three faculty in-charges from the three streams - Arts, Science and Commerce; based on the principle of seniority are designated by the Principal to monitor the academic process in their respective streams. The department senior most faculty are at the third level in the hierarchical structure. They supervise the curriculum delivery activities and ensure adequate weightage to every aspect of the syllabus within their department. They ensure the smooth conduct of classes in their department in accordance with the instructions issued by the faculty in-charges and that of the affiliating university. The faculty in-charges are the communicating bridge between the Principal and senior most faculty of particular department. They

collect specific emergent requirements and feedbacks of students from the senior most faculty of particular department and communicate the same to the Principal. To maintain uniformity, all decisions at the college level are taken during regular meetings of the Principal with the faculty in-charges in the presence of the senior most faculty of particular department. The faculty in-charges also discuss the emergent needs of the students as well as the amendments/revisions made in the syllabus by the affiliating university and inform the departments about the same. The in-charges also monitor and ensure the distribution of time slots and other related issues in the departments within their respective faculties. ICT enabled smart classrooms are utilized by the faculty members for effective curriculum delivery. Regular and routine assessment procedure of the students in the form of monthly class tests in every department is rigorously followed. Based on the evaluation of the monthly assessments, a data-sheet is prepared in every department for the identification of weak performers. The senior most faculty of particular department ensure the guidance of such performers by allocating extra time.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words) The internal assessment within the college primarily includes term tests, assignments, and group discussions at the department level. The term tests are a routine exercise since a long period of time. These tests are conducted for students at both UG and PG level. Surprise tests are conducted during the class hours for assessing the performance. The pattern, nature and structure of evaluation of the surprise tests are designed by the concerned teaching faculty. It was felt necessary to give assignments and conduct seminars for the students in order to provide a platform for free expression and exchange of ideas. Therefore, such activities were planned for PG students who have attained a higher level of understanding and would therefore benefit from discussions held during the seminars. These activities also help in arousing interest about the concerned subject which is the prime objective behind organizing these

activities. These activities help in developing expertise among interested students and fast learners also. Tutorials and informal discussions are held for slow learners by giving them small and easy assignments and also motivating them and rewarding them by a token of appreciation for their achievements. This works well for students who are unable to attend to their studies under pressure from the family members who treat their higher education as a secondary pursuit and therefore worthy of negligence. Discussions are a later addition to the practice of internal assessment as an improvisation upon earlier practice of conducting tests alone. With the passage of time, it was realized that an active and participative method would prove more fruitful for achieving our avowed goal of imparting quality education and empowerment of our students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional

ethics. Issues related with environment and sustainability are integrated into courses of Environmental studies, Zoology, Botany, Geography . Courses that teach human values in its curricula are Political science, Commerce, English, Education. Professional ethics are integrated in the courses of English, Commerce . Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Cocurricular and Extracurricular Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year N.S.S. units undertake a host of activities in the nearby vicinity and in the adopted villages. N.S.S. organizes various environment related programs including tree plantation, village cleanliness, cleaning of rivers, plastic free drive, poster competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. World Environment Day, N.S.S. Day, etc are organized in the college every year. The college has taken active participation in Swachh Bharat Summer Internship (SBSI) Abhiyan and Swachhta Pakhwada Programmes started by the government. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., N.C.C.help to inculcate human values among students. National festivals like Independence Day and Republic Day celebration serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities in the college.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

148

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1982	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
868	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
The college admits students from various socio-economic backgrounds. The college conducts every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented at the time of admission to make them aware	

about the course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities, rules and regulations, facilities available etc are also published on the college website . At the beginning of each course teachers assess the learning levels of the students in the class, their knowledge about the course and accordingly special strategy for advanced learners and slow learners are planned. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Opportunity is also given to the students for changing their options if they are not able to cope with the courses they selected. A new course named Aanandam was introduced by university in this session to make students socially active in various fields like plantation of medicinal plants, yoga , cleanliness drive ,adult education drive in their residential areas .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1982	31

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Govt. College Nathdwara always encourage student-centric learning through various methods such as brain storming group discussions, quiz competitions, presentations and project work in participative learning and problem solving methodologies. Regular participative activities viz., group discussions, projects, webinars, extension lectures are organized in the college and the students actively

participate in these activities. Students are given individual projects and class assignments for focusing on self study and to encourage independent learning. Different student support systems are available in the college like Library, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). Students are trained for Basic Life skills such as First Aid, Self Defense, Swach Bharat Summer Internships, and Personal Hygiene and Sanitation. Beyond the classroom, college gives high importance to all-round development of students through extra-curricular, cocurricular activities. The objective of student-centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material. These activities play an integral role in allowing a switch over from absorption of information while learning during academic sessions and creating a safe space to relax, interact, collaborate, think out of the box, nurture their talents and leadership capabilities. To increase the concentration in various activities, the college has framed many committees and clubs including the Cultural Committee, Sports Committee, Career counselling cell and Red ribbon club. Both intra and inter-college sports competitions are organized, where students exhibit talent in variety of games, to foster spirit of togetherness and leadership. In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in various activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different softwares available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. You- Tube, E- mails, Whats App group, Zoom and Google classrooms are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. Syllabus and study materials are

also made available on the college education website and the website of the affiliating university. Feedback are also received from the students and faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**22**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****262.7**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessments and internal practical tests are conducted at appropriate time with respect to calendar of examinations fixed by the College Education Department, Jaipur. Notifications of Internal assessment is displayed on notice boards. The teachers help students in grasping the correct essence of the questions asked, wherever such an inquiry is raised. Google forms were created to take assignments and test online .

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Very few grievances related to the examination are received after declaration of results by the University . The errors in their results like marks of the internal assessment, attendance sheets are immediately addressed, corrected and quickly disposed for onward submission to university. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally in University for speedy redressal of the issue. The close and continuous communication is maintained by the College with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; Hard Copy of syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students.No. of Courses offered by college are also uploaded on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a systematic process of collecting and evaluating data on programme and course outcomes, for which the assessment includes the following; Assessment for the course-level is done via continuous oral assessment depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end yearly Examination (written examination /lab examination) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

603

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://drive.google.com/file/d/1H88cXsAhVPrxzHOh4Fnk9DfPZFwi_P0K/view?usp=sharing	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
22	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has an excellent ecosystem for innovations including incubation centre for creation and transfer of knowledge.

There is a Research Promotion Committee comprises of senior faculty members of the college to develop scientific temperament and aptitude for research . The committee enhance research awareness among faculty members and students through organizing seminars, interaction field visit etc. The committee also motivate faculty to join research projects. The committee also make available valuable information regarding journals, funding agencies, reference books, data analysis software. The committee tries to provide an opportunity of interaction with renowned personalities, eminent professors for the orientation of faculty members. Field exposure to students is given through visit to industries, forest sanctuaries , historical places, rural areas to understand research models on real ground and to search new investigation topics.

There is another committee named 'Inter Disciplinary Educational Association (IDEA)' to encourage and promote interdisciplinary teaching and research . This committee weekly organizes an open interactive dialogue session on contemporary issues .

To promote an entrepreneurial mind set, the institution encourage a relationship between industries, private firm, banks, marketing companies and institution. Faculty members regularly interact with above to understand the requirement and challenges through students .Efforts are made to orient the students towards self employment and start-ups. For this, extension lectures were held to guide the students on grabbing awards in different

fields. Students are made aware of the schemes like SHREYAS and encourage to enroll in vocational courses on organic farming, Dairy, horticulture, communication skills, Mass media, Personality Development and many more.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

08

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conduct the extension activities to transform the outlook of the students and inculcate leadership qualities in the youth. These activities help students to become good administrators, good humans with good moral behaviour and responsible citizens. Such citizens help in Nation building.

The NSS units and NCC could not conduct the activities as were planned due to covid-19 pandemic, but some extension activities conducted in the academic year 2020-21. On 13th August 2020, NSS unit started afforestation programme in order to safeguard our environment. On 25th August 2020, economically and medicinally important plants were also distributed among students. Students then planted such plants in their communities.

In the month of September and October, the volunteers of the

college NSS unit disseminated awareness regarding the covid-19 pandemic and initiated "No mask No entry" awareness campaign. They also distributed the masks among the masses to motivate and encourage them for following the Covid protocol. Furthermore, in order to encourage students to do yoga everyday, NSS unit tried to teach yoga online (due to covid situation) on 21st June 2021 (ie. On yoga divas).

On 2nd October, 2020, NCC cadets initiated its 2020-21 session activities with online oath ceremony in which resolution of corona awareness was taken. On 6th October, 2020, under "No mask No entry" awareness campaign, NCC cadets disseminated awareness regarding the covid-19 pandemic through poster making. Various activities like afforestation programme (on 22nd October 2020), yoga session (on 25th January 2021) and celebration of 'Parakram Divas' (on 23rd January 2021) were conducted by NCC during the session.

Anandam programme was also introduced in the 2020-21 session. Anandam programme is entirely an exercise for students to re-establish the habit of sharing happiness and positivity in society. It helped the student to develop empathetic understanding of society. This programme was conducted successfully by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and Strategic Objectives. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. At the beginning of the academic year need-assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments and the Advisory Committee after reviewing course requirements, computer-student ratio, working condition of the existing equipment. The

Time Table committee plans ahead for all requirements regarding the availability of class rooms/labs classrooms, laboratories, furniture and other equipment's. The college ensures optimal utilization of the resources by encouraging innovative teaching learning practices like use of power point presentations, LCD projectors, smart boards etc. Some of the classrooms are equipped with LCD facilities. Seminar hall is also equipped with ICT facilities. For science stream, utilization of infrastructure is ensured through appointment of adequate and well qualified and experienced lab technicians. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra-curricular activities, parent teacher meetings, Training classes etc. College also has big ground for sports. It also has an open large space with the capacity of 1500 students, in the centre of building used for conducting different types of cultural programs. The institution is also used as an examination centre for college internal and external examinations as well as for other universities like Kota open etc. The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching - learning requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In order to ensure a holistic development and an all-rounded personality, the institution utilizes its resources to provide an environment to its students where they are encouraged to pamper in sports and extra-curricular activities. Students are selected through selection trials. They are encouraged to participate in various level of competition including intra college events, inter-university events, National events and international events. Intra-college events are also organized by the college to encourage students to participate. All the Participants are awarded with participation certificates. Yoga Day (ie. 21st June) is celebrated every year, although the college doesn't have an established Yoga Centre. NSS unit tried to teach yoga online (due to covid situation) on 21st June 2021. yoga session was also conducted by NCC on 25th January 2021. The college believes in all-

round development of its students. Students are constantly encouraged to take part in extra-curricular activities, it helps them to spark their interests and cultivate leadership qualities as well as team spirit. Every year the college conducts cultural programs to make this happen but due to covid situation, cultural programme was not organized this year. For conducting different types of cultural programs, College has an open space with a capacity of 1500 students. In college, there is a big library with more than 55000 books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a well-stocked library and a reading room. More than fifty thousand books are there in the library. New books and journals are purchased every year through budget provided by the state government. Newspapers and magazines too are purchased for the students who read them daily. Magazines and newspaper that helps in preparation of competitive exams are also purchased regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)**NIL**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****0**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

A smart class room has been developed by DOIT with all essential equipment like digital podium, LED TV screen projector, Printers, high configuration PCs, cameras and speakers. Besides, the seminar hall has been equipped with a smart interactive board, LCD projector, digital podium, visualizer and an inverter. College is also availing the lease line internet facility from BSNL.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers**71**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.6 (167387/-)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college administration, through regular meetings of college development committee, college advisory committee, staff council and committees constituted to look after specified activities, monitors maintenance and utilization of various facilities developed.

Institutional mechanisms for maintenance and up gradation of the

physical infrastructure, academic and sport facilities, and equipment's are as follows: (i) Building Infrastructure: Being fully government institution, a constant effort is made to provide safe and secure space for equipment's and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the building and physical infrastructure like water facility, power supply and maintenance of campus. All work is done through PFMS (Public Finance Management System) for all the plans. Maintenance of the building is done through PWD. (ii) Laboratory Equipment and machines: Respective departments are responsible for proper utilization and regular upkeep of the laboratory facilities. Every department maintains stock registers for keeping the list of chemicals, glassware, equipment and other instruments used in laboratory. Department maintains consumption register regularly to keep account of the used material and non-functional glassware, miscellaneous items etc. Physical verification of laboratory equipment and machines is carried out to record the functional and non-functional equipment from time to time. The minor faults of laboratory equipment (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary. (iii) Computer and IT infrastructure: Respective department maintains stock register and dead stock register regularly to keep record of the functional and non-functional items. (iv) Maintenance of Library/ Library Materials: Library facilities are being looked after by librarian and library advisory committee. Accession and withdrawal/dead stock registers are regularly maintained to keep the record of updated and dead stock accessions. Contractual staff is appointed for dusting and cleaning the library materials. (v) Sports Equipment: Sports facilities are being provided under the supervision and able guidance of a sports advisory committee. The sports department regularly maintains the stock register for the equipment and materials related to the sports. (vi) Furniture related items: There is a college development and construction committee which looks after the maintenance and minor repair work of the furniture and other physical infrastructure. The committee brings the requirements regarding minor repair work into the notice of the worthy principal and certifies after the work is completed. (vii) The services of electrician, plumber, carpenter and computer engineers are hired as and when the need arises. (viii) Contractual staff is appointed for regular cleaning of classrooms and college premises and for the maintenance of toilets and service areas. (ix) NCC and NSS volunteers also play significant role in keeping college premises clean during their respective activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

230

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to Institutional website	<p style="text-align: center;">Nil</p>
Any additional information	<p style="text-align: center;">View File</p>
Details of capability building and skills enhancement initiatives (Data Template)	<p style="text-align: center;">View File</p>
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
File Description	Documents
Any additional information	<p style="text-align: center;">No File Uploaded</p>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<p style="text-align: center;">View File</p>
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

681

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college students union is the student body that represents the interests of students in the college administration. It is a platform responsible for organizing various student activities.

The administrative body consists of president, vice president, general secretary, joint secretary and class representatives .The principal and Union advisory committee from the teaching faculty provide guidance to the student leaders of student union. All the student office bearers and representatives are elected by the students through a democratic and transparent process.

The student representatives are also members of the college committees. This enables the participation of the student's community in taking major decisions concerning the curricular and co-curricular activities of the college.The student representatives act as bridge between principal and students. The student representatives put the grievances of students(if any) to the principal, who orders the convener of Respective committee to handle that in a nice way. Most of teachers try to convey their message to other students via these representatives so that they learn leadership skills besides excelling in academics.Thus students Union promotes mutual contact, a democratic outlook and a spirit of oneness among the students of the college. They are representatives to the college authorities on matters concerning common interest of the students.Every year, election is conducted for the appointment of students to student representative bodies. But, in this session, due to covid-19 pandemic,election was not conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of the college was registered on April, 2016 with the registration number 01/RAJASMND/2016-17. The alumini association has a bank account in the state bank of bank of Bikaner and Jaipur. The amount in the account is rupees 47061.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to create ambient environment to the

students which is conducive for gaining knowledge and for the overall development of character and personality, with the aim to inspire students to gain qualitative knowledge and be successful in life. Apart from providing quality education, the college also aims to enable the students to imbibe moral values and etiquettes. An ambience conducive to qualitative higher education along with an all-round physical and intellectual development including ethical values is being provided. Though more than fifty percent of the students belong to SC/ST and OBC category, efforts are directed at the upliftment of the socially weaker sections of the Indian society by raising consciousness among them and empowering them. Empowerment of women students and raising consciousness about economic self-sufficiency is also being taken care of. Independent and self-reliant individual personalities will lead to an overall development of the state and in turn the nation as a whole.

The mission of the college is (i) To impart quality education for all round development of students. (ii) To develop community sense through extension work. (iii) To foster interest in research and inquiry. (iv) To inculcate moral values and leadership qualities among students. (v) To promote peace and harmony for better work. This is being translated through effective governance. (vi) To empower women students. (vii) To uplift the socially weaker sections of the Indian society.

The college management is headed by the Principal and is involved in coordinating the functions of the college to its logical end. Various committees comprising members of teaching and non-teaching faculty are involved in curricular and co-curricular affairs and administrative functions of the institution. The heads of the departments / subjects are authorised to monitor the routine functions at the departmental level. The administration encourages them and supports them at all levels. The decision taken by them are given due cognizance by the Principal. The leadership qualities and decision making ability are nurtured in heads of Departments. An environment of equity and democracy is setup to conduct affairs in smooth and satisfactory manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

The Higher education department gives sufficient freedom to the Principal, who is the academic head of the institution to function in order to fulfill the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and co-curricular activities to be conducted in the course of the academic year. The list of committees is circulated among all faculty members at the beginning of the year. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the teaching and non-teaching staff. In these meetings, various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the various departments. The participative decision-making ensures total participation of all the people concerned.

The office administration of the College is headed by the Office superintendent (OS) under whom there are Senior clerks, Junior clerks and other Class IV Staff. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions.

The Administration is always open to discussion with the teaching and non-teaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional strategic planning is governed by UGC guidelines and policies as directed by the Department of College Education, Rajasthan, Jaipur. A number of committees are formed for addressing development of infrastructure, enhancement of institutional quality, research activities, faculty development, cultural enrichment, etc. There exist Board of Governance and

Project Monitoring Committee for execution of RUSA schemes. Boys' Fund Committee, college Development Council, Students' Union Advisory Committee, etc are involved in planning and development execution. The Institution has a perspective plan. The aspects considered for inclusion are; 1. Quality enhancement and improved teaching-learning environment. 2. Enhancement of student support systems. 3. Improved student success rate. 4. The teacher to be more of a facilitator and mentor than just a full time tutor. 5. To establish a research facilities and to nurture and develop research culture among the students and staff. 6. Life skills will be an integral part in curriculum development and delivery. 7. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers expectations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Higher Education Department, Jaipur, Rajasthan, which has the responsibility to take care of all the colleges in the Rajasthan. However, the administration of the College is the responsibility of the Principal, who is directly accountable to the Department of Higher education. The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from conveners', teaching and non-teaching staff. The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for co-curricular activities are formed at the beginning of the session and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees [Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc.] are also formed at the beginning of the session, for the smooth conduct of all administrative activities according to requirements of academic bodies and government rules. These committees are headed by senior

faculty to guide the function.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being the Govt. college, Government of Rajasthan offers the following welfare schemes for all its employees. Summer and winter vacation to both teaching and non-teaching staff. The order is issued by the higher education department, which is strictly followed by the college. The government has provided Group Insurance scheme to the Staff (Teaching and Non -Teaching) of the College. This helps the staff at the times of need. Maternity (180 days) and paternity (15 days) leave. Provident fund for the employees of the college. Medical Insurance facility for the employees of the college. Casual leave of 15 days for the employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects

the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestion/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The APR's are sought at every step of up gradation / next promotion.

Performance Appraisal for non teaching faculty The appointment is made through the Government of Rajasthan and after joining the department as per service rules Departmental Promotion Committee (DPC) is being conducted after every 3 years. The principal concerned is being asked to give report (Annual Progress Report of last 3 years) where in the general performance, conduct, handwriting and character is being evaluated and appraised. The complaint of their involvement in any unpleasant activity, if any, is also being reflected

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

No Internal as well as external financial audits carried out in year 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF & AR of the State. Either the principal is the DDO or one of the seniormembers is given the charge of DDO who looks after the financial matters including the salary of thecollege employees. There is an office of AAO supported by accounts staff who maintain properledger with details of the financial support received and utilized under different heads from various agencies. The funds are received under the following schemes/heads: State Government: allocates a specific amount to Govt. Colleges for overall development andmaintenance. The committee constituted for college developmental purpose puts forth thedemand and requirements before the principal. The state budget and grants are released forsalary, TA, medical, office work, construction and maintenance, lab grant, books and journals, etc.This is disbursed as per allocated heads. The proposals for requirements related to maintenance arealso submitted to CCE, College Development Committee, UGC and sometimes also to the Alumniassociation for their engagement and contribution.

State Government Scholarships: Payment of fellowships and

scholarships of UGC, ICSSR, and CSIR etc. is through PFMS. The payment of various Scholarships is online and executed through the SSO module. UGC and RUSA: UGC has been providing assistance till 2017 under the XII Plan Period. These funds were disbursed by the planning board of the college for various purposes viz instrumentation maintenance facility, competence building initiatives in college, cultural activities, educational innovations, fieldwork/study tours, extension activities etc. Governing and Monitoring bodies Board of Governors (BOG) and Project Monitoring Unit (PMU) monitor the progress of projects initiated by RUSA. Vikas Samiti: Requirements and emergency needs other than these are fulfilled by funds generated through Vikas Samiti (College Development Committee). Research: The College being a Government organization has to depend on various funding agencies like UGC, DST, DBT, CSIR, ICSSR etc for financial support to pursue research activities. MP and MLA: The funds generated through MP and MLA schemes are also utilized as per requirements suggested by stakeholders. Alumni: The Alumni also contribute in cash and kind as and when required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under: All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research. Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars. Teachers are also supported and encouraged to participate in examination evaluation processes. The IQAC also provides guidelines, internet access and verification processes for the students to get the post-Matric scholarships.. The college also provides platform for the students to participate in Intra-College and Inter-college level debates, competitions, seminars etc. Several skill enhancement ability courses have been introduced for various subjects and students are free to choose any one as

pertheir will in the respective stream.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structureand methodologies of operations and learning outcomes at periodic intervals. Some of activites of IQAC in this regard are:
 1.Students feedback on faculty, teaching learning process andevaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted asper the following norms: a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation sothat actual picture is ascertained. b. After evaluating the feedback from students, the teacher if evaluated with low performance isinstructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage. 2. Academic monitoring: The academic monitoring committee conductsregular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis.

3. Remedial Classes: The teachers conduct remedial classes andrevision for the students wherever needed. 4. Syllabus Monitoring: The worthy principal (chairman IQAC) keepsvigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribedsyllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

D. Any 1 of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as:

1.Safety and Security

The Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society.

The sensitivity towards the girl students at this institute is carried as follows:

1.Safety and security - Women cell is led by a senior, confident and caring female teaching member. It is

a good and healthy sign of academic work place that no pronounced complaint has been lodged by any girl student. Various moral lectures and activities conducted from time to time, by scholars

play a pivotal role in controlling any type of deviant behaviour.

Counselling: A good result of one to one talk, questioning, discussing comes to surface, demystifying the doubts in mental horizon of girl students.

There is no report of ragging in the campus .

Common Room: The college has a common room with attached toilets are present. First aid facility

is provided at hand if required. The college provides basic medical aid,necessary for girl students free of cost.

In this year due to pandemic not much activities were carried out as there was no permission of physical presence of students most of the time.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1JnPe2JUzNm8Cx9zZmJCU9_DnOm6t9vLh/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management- For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure.

Liquid waste - All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero percent leakage of waste water is ensured.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

C. Any 2 of the above

5. Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socio economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day also promote tolerance and harmony. Institute follow code of ethics as stated in our constitution that is- equality to all and no discrimination on any basis and it has to be followed by each one irrespective of their cultural, regional, linguistic, communal, socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are sensitized about the constitutional obligations: values, rights, duties and responsibilities of citizens. Various activities are conducted by NCC and NSS to make students aware of their duties and rights. Voter awareness program is also taken in hand by college in association with district administration so as to make students responsible citizens. NCC girl wing and NSS volunteers in this pandemic time took responsibility to make people aware of corona and how to remain

safe and secure in this time. NO MASK,NO ENTRY was followed by students in college campus.This was carried out by them in their respective residing areas also and made people understand its need so to remain safe and healthy.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1_3mB4XwdCxIwdlm2N4JxAseBF1VRlkcg/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/17febVZ6ceFFwIKYSS09Cs_bEe2XfkR_H/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute celebrates national commemorative days like NCC Day, Republic Day and Independence day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice:1

Context: The year 2020-21 was the year when the mobility was almost stopped due to corona pandemic imposing a lot of challenges to the society as well as the higher education department. Due to corona pandemic, offline mode of teaching was not possible due to lockdown and various norms of practice of restricted mobility as directed by the government time to time.

Objective: The objective was to reach to the students even in remote areas and impart education to the students even at their home during this phase of corona pandemic.

Practice: During this phase the faculty members of this college took initiative for online mode of teaching. Various methods were adopted by the faculty members to learn video making for teaching purpose. Almost all the faculty members of the college came forward to impart online teaching to the students. For this, different mentors were allotted the responsibility of preparing what's app groups of the students. Through these groups, the videos and E content of all the subjects were sent to benefit the students.

The Commissionerate of College Education launched various channels to benefit online training and teaching for their regular courses as well as for various competitive examinations. The Gyan-Sudha Success Sathi Channel is an endeavor of the Department of Higher Education, Govt. of Rajasthan launched in 2020. The channel contains knowledge a learner needs to learn for academic and professional development. One can view videos on career development, youth motivation and career guidance and helps in

preparing for competitive examinations. It gives us immense pleasure in sharing that the faculty members of the SMB College contributed many videos in such a well-recognised and popular channels. (Please refer to Annexure 1)

The Gyan-Doot Channel is an endeavor of the Department of Higher Education, Govt. of Rajasthan launched in 2021 to provide online live classes on you tube for under graduate and post graduate students. It gives us immense pleasure in sharing that the faculty members of the drawing department of the SMB College contributed many videos in it. (Please refer to Annexure 2)

Rajiv Gandhi E Content also needs a mention here as it contains the videos on various subjects prepared by the faculty members of our college for the ready reference of the students. (Please refer to Annexure 3)

Outcome: Thousands of the students got benefitted from the videos in their studies as well as in preparing for various competitive examinations as is obvious from the number of viewersof the videos.

Problems: It was not easy for the faculty members to shift to online mode of teaching all of a sudden as many of them were not comfortable while working on computers. Lack of systematic training in video making and editing also added to the problems. But they all took initiative to overcome all these hurdles and came up with useful videos for the benefit of the students.

One challenge was to reach to all the students. About 40 per cent of the students were having no mobile phones with proper internet connectivity. The students were, however, asked to help each other to overcome this problem.

Requirements: There is a need to impart proper training in video making and editing. The Commissionerate of College Education, however arranged various such training sessions to benefit the faculty members time to time.

Best Practice-2

During this phase of 2020-21, the Department of College Education, Rajasthan, Jaipur along with various Universities took initiative of starting a new course Anandam to create positivity as well as awareness about social responsibilities among youth. The Anandam Course has been started as a compulsory course for the Graduation

First Year and Post-Graduation Previous Year students. In the college, total 744 students got enrolled for the Anandam Course. These students were allotted under the mentorship of 34 faculty members vide various office orders. Various activities under Anandam were organised as per the directions of the Sukhadia University, Udaipur and the Directorate College Education, Jaipur. With a mix of online and offline guidance by the mentors, the youth of the college very enthusiastically undertook various acts of goodness and various social projects like writing Anandam by stones on the college gate to create awareness, Anandam Day Celebration, organising Yoga Classes for little children, arranging parinde for birds, teaching little children during lockdown, awareness generation on corona and Poster Making, distribution of goods for prevention of corona, taking care of animals, Elderly care during Corona, undertaking art and cultural activities under Anandam, cleaning college campus, cleaning temples, plantation and liaisoning with the local schools and organising sessions on environment protection, water conservation, plantation etc. for the school going students. (Please refer to Annexure 4.)

It was not possible to include all the activities undertaken enthusiastically by the students under Anandam. But it seems as if the youth has taken a step forward for wellbeing of the society through this course of Anandam.

File Description	Documents
Best practices in the Institutional website	https://hte.rajasthan.gov.in/college/gcnat_hdwara
Any other relevant information	https://drive.google.com/drive/folders/1DkBsXy2S78aa5R8mNRGsCoSVDe-e0NoS?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Context: The year 2020-21 was the year when the mobility was almost stopped due to corona pandemic imposing a lot of challenges to the society as well as the higher education department. Due to corona pandemic, offline mode of teaching was not possible due to lockdown and various norms of practice of restricted mobility as directed by the government time to time.

During this phase the faculty members of this college took initiative for online mode of teaching. Various methods were adopted by the faculty members to learn video making for teaching purpose. Almost all the faculty members of the college came forward to impart online teaching to the students. For this, different mentors were allotted the responsibility of preparing what's app groups of the students. Through these groups, the videos and E content of all the subjects were sent to benefit the students.

Rajiv Gandhi E Content contains the videos on various subjects prepared by the faculty members of our college for the ready reference of the students.

Outcome: Thousands of the students got benefitted from the videos in their studies as well as in preparing for various competitive examinations .

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college proposes following future plan for the year 2021-22

Covid vaccination to all the students, faculty members and employees of the college.

To resume various sports activities which came to halt during pandemic so to make students active and healthy.

To make cricket pitch in college ground so students can play cricket and take part in University Cricket League.

To send proposal to open PG in Geography subject as many students demand for it.

Development of car parking for staff and students.

To Organise workshop for Drawing Students ,educational tour for Zoology, Geography PG students.

To organize webinars on various topics by different departments.

