



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		BABU SHOBHA RAM GOVERNMENT ARTS COLLEGE
Name of the head of the Institution		Dr. Lavleena Vyas
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01442732336
Mobile no.		9530125142
Registered Email		artscollegealwar@gmail.com
Alternate Email		iqacbsralwar@gmail.com
Address		BABOO SHOBHA RAM GOVERNMENT ARTS COLLEGE, NEAR JAIL CIRCLE
City/Town		ALWAR
State/UT		Rajasthan
Pincode		301001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. S.S.Vaidwan
Phone no/Alternate Phone no.	01442732336
Mobile no.	9413048349
Registered Email	iqacbsralwar@gmail.com
Alternate Email	artscollegealwar@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/dept/dc_e/raj_rishi_bhartrihari_matsya_university_alwar/babu_shobharam_government_arts_college/uploads/doc/aqar-2015-16-.pdf
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.81	2016	22-Feb-2016	21-Feb-2021

6. Date of Establishment of IQAC	01-Jul-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
research	12-Dec-2016 1	45
ICT	03-Jan-2018	85

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L::asset('/', 'public') .'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. $instdata->upload_special_status))}
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2017 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 It has developed critical and analytical approach. It has developed task specific and proactive attitude. 2Suggesting and working out of infrastructural and ICT 3development Programmes for excellence in academics 4Sensitizing students to ecological and environmental issues 5Organizes a college level annual research presentation programme

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
to resolve the shortcomings of NAAC	committees formed to score better next

inspection pointed out in the report	time
To compile data and start preparing for SSR and the AQAR of the College	done
To upgrade toilet facility	new toilets constructed
Curricular and Co-curricular Targets fixed.	Co-curricular activities successfully conducted
Formation of Committees, Allocation of Tasks	Committees targets achieved Tasks accomplished
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	17-Feb-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution is using various MIS and e-gov web applications which college uses for managing and executing the student-specific, government employee-specific and industry-specific services to all the residents of Rajasthan. SSORajasthan, Paymanager, IFMS, PFMS are among the few which are used regularly. Single Sign On Rajasthan Single Sign On is an initiative by the state government which provides various services for students and colleges. SSO provides Admissions, Scholarships, No Objection Certificate for Private Colleges, College Website Management, ELibrary and Sampark (an innovative effort to lodge complaints of the common people and get redressal of problems). Many employee-related activities such as biometric attendance, General Provident Fund, State Insurance, Property Return etc. are managed by this portal. URL: https://sso.rajasthan.gov.in/signin Salary PayManager is the Pay Bill

Preparation System, a common and integrated platform to prepare the pay bills of the employees. It not only provides the facilities for Pay bill Preparation but also Preparation of DA Arrear, Bonus, Arrears and Leave encashment Bills etc. Both employer and employee have access to the data. URL: <http://paymanager2.raj.nic.in/main.aspx>

Integrated Financial Management System (IFMS) and Public Financial Management System (PFMS) IFMS is an umbrella system, of state government, covering all the financial modular systems and their integration. It is used for Demand, Distribution and disbursement of the budget. College is also accessing PFMS for all plan and Centrally Sponsored Scheme (CSS) . It provides integration with core banking solution of banks handling plan funds, integration with State Treasuries and efficient and effective tracking of funds

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college takes pride in imparting quality education and completion of syllabus in time. The college adopts systematic process of curriculum delivery to the students. The college administration has devised a flowchart on the basis of seniority of faculty members to monitor the curriculum system. Senior faculty are appointed as members in order to monitor effective governance of the academic process within the institution. The committee formed to meet this requirement holds meetings regularly to discuss the emergent demand from students as well as the syllabus revised (from time to time) by the affiliating RRBM university. The HOD's of all the departments discuss time-slots and related issues among the department faculty for effective academic delivery. It is the responsibility of the HOD's who ensure that adequate weightage is given to every aspect of the curriculum/syllabus and thereby effective delivery of all faculty members within each department. For providing ICT support for academic delivery, 8 smart rooms have been set up for the 8 PG departments which are used by the teaching faculty, this makes teaching interactive and students enjoy learning. To assess effectiveness of the process, student test/assessment, both subject-wise and class-wise is conducted at the end of every month. After evaluation of the monthly test/assessment, data sheet is prepared at the department level to identify students in need of extra support and attention from the faculties for enhancement of their understanding regarding the curriculum. The assessment sheets are shared with the students and tips are imparted to write a better answer. Such students are given guidance by the faculty members during extra time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography Honors	15
MA	GEOGRAPHY survey field visit	72
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback from the stakeholders mentioned above is collected by the Internal Quality Assurance Cell (IQAC) of the college on the basis of random

survey. Feedback forms (Questionnaire Type) are distributed to the concerned. The questions are exhaustive in the sense that they cover all aspects of the functioning of the institution- academic, campus cleanliness, facilities, co-curricular, extra-curricular, infrastructure, facilities, library and services provided by the institution and other areas of improvement. A feedback report is prepared on the basis of the data collected from various respondents viz. students, parents, teachers, visitors, Alumni, support staff etc. This report summarizes and reflects the opinion of the stakeholders and indicates areas of dissatisfaction. The report is then discussed in detail with the college administration in a meeting chaired by the Principal, takes necessary decision or initiates further action on points of dis-satisfaction received during the feedback. An Action taken report is prepared and implemented by the Principal

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	UNDER GRADUATE DEGREE	2200	7616	2208
MA	ENGLISH	40	117	40
MA	ECONOMICS	40	109	40
MA	GEOGRAPHY	40	311	40
MA	HINDI	40	167	40
MA	SANSKRIT	40	66	35
MA	SOCIOLOGY	40	82	38
MA	HISTORY	40	151	40
MA	POLITICAL SCIENCE	40	205	40

[View Uploaded File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2291	313	103	100	103

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
103	20	12	1	8	1

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring plays a crucial role in boosting the confidence level among students and to inculcate good behavior and a sense of pride in students. Being a co-ed college, our efforts are directed at 'gender equality and empowerment'. We try to provide practical solutions to various problems including emotional issues faced by our students, thus enabling them overcome the depressed mental state and assert their identity. Approximately 33 of our teaching faculty are women who play a crucial role in counseling and are capable of empathizing and providing effective solutions to the girl students. Students feel free to discuss various issues including personal matters and find solutions to various problems concerning their, studies, career growth or opportunities. As such, our teachers are very effective mentors. The operational mechanism for mentoring within the institution basically occurs at two levels- Within the Department i.e., for PG students belonging to a particular department and at the college level which is accessible by any student of the college irrespective of the department he/she belongs to.

At the department level, the faculty members of the department establish a comfortable rapport with their students during the course of routine and regular classroom interaction. The students feel free to discuss their problems with any faculty member. Sometimes, issues are discussed among faculty members in the presence of the mentee in order to find appropriate solutions to the problems faced by her. A register is also maintained by the department faculty where issues discussed and solutions given are noted. Student redressal cell play a crucial role in providing solution to the students and also manage the record of complaints received and the action taken. Besides this NSS, NCC and SCOUTSGUIDES incharge play a very crucial role in shaping the personality, confidence and agility of the students. Though the campus is ragging free, the anti ragging committee looks into the matters related to ragging and takes necessary legal action against the offenders.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5904	103	1:57

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
103	103	0	0	86

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	PASS	YEAR	20/06/2017	19/07/2017
BA	HONOURS	YEAR	20/06/2017	06/07/2017
MA	Nil	YEAR	20/06/2017	20/09/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The internal assessment within the college primarily includes monthly tests, assignments, and group discussions at the department level. The monthly tests are a routine exercise and it also provide an opportunity to the teacher to asses the level of students he is teaching ,so that he make his teaching more interactive and student friendly. These tests are conducted for students at both UG and PG level. Surprise tests are conducted by the concerned teacher during the class hours for assessing the performance. The pattern, nature and structure of evaluation of the surprise tests are designed by the concerned teaching faculty. As a confidence building measure ,it was felt necessary to give assignments and conduct seminar activities for the PG students in order to provide a platform for free expression and exchange of ideas. Therefore, such activities are planned for PG students who have attained a higher level of understanding and would therefore benefit to attain academic excellence from discussions held during the seminars. These activities also help in arousing interest about the concerned subject which is the prime objective behind organizing these activities. These activities help in developing expertise among interested students. Tutorials and informal discussions are held for slow learners by giving them small and easy assignments and also motivating them, rewarding them by a token of appreciation for their achievements. This works well for students who are unable to attend to their studies under pressure from the family members who treat their higher education as a secondary pursuit and therefore worthy of negligence. The departmental seminars and discussions are a later addition to the practice of internal assessment as an improvisation upon earlier practice of conducting tests alone. With the passage of time, it was realized that an active and participative method would prove more fruitful for achieving our avowed goal of imparting quality education and empowerment of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yearly Academic calendar is prepared by the Commissionerate of college education and adhered for conduct of Examination and other activities of NSS,YDC . The internal assessment within the college primarily includes term tests, assignments, and group discussions in the college focus on seminar presentations of students to nurture their presentation skills while providing a platform for expression of thought and ideas. For internal assessments and term tests, functioning of a committee of college faculty ensures the conduct and evaluation of internal tests under the supervision of department in-charges. This practice enables self-assessment of the student while enabling a close interaction between the teacher and the student. Ensuring an effective delivery mechanism, the students are evaluated and informed about their progress by the concerned faculty. The problems faced by the students are freely discussed thus fostering a free interactive environment between the student and the faculty. The teachers are freely accessible by the student. The term tests are held at the end of the term while assignments are given on a monthly basis. The interaction following the assessment gain in frequency depending upon the requirement of the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://hte.rajasthan.gov.in/college/gcaalwar/http-hte-rajasthan-gov-in-college-gcaalwar-cources>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	pass course	1079	990	91.78
Nill	BA	honors	34	34	100
Nill	MA	masters	201	191	95.24
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://hte.rajasthan.gov.in/college/gcaalwar/http-hte-rajasthan-gov-in-college-gcaalwar-studentcorner>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	548	UGC	600000	447500
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	oo	o	Nill	o
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	o	o	o	o	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
ENGLISH	1
GEOGRAPHY	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	8	Nil
National	ECONOMICS	10	Nil
National	POLITICAL SCIENCE	17	Nil
National	SANSKRIT	5	Nil
National	SOCIOLOGY	5	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ECONOMICS	2
SOCIOLOGY	9
POLITICAL SCIENCE	6
GEOGRAPHY	1
ENGLISH	3
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
FEMINIST PERSPECTIVES IN RUTH PRAWAR JHABVALAS TO WHOM SHE WILL	DR. S S VAIDWAN	RUMINATIONS	2017	2108	BSR GOVT. ARTS COLLEGE ALWAR	Nil
DEMOGRAPHIC CHARACTERISTICS OF PALI CITY	DR. ASHISH SHUKLA	INTERNATIONAL JOURNAL FOR CURRENT RESEARCH AND TECHNIQUE	2017	234844	BSR GOVT. ARTS COLLEGE ALWAR	Nil
FACTORS AFFECTING THE DEVELOPMENT OF TRIBAL	DR. ASHISH SHUKLA	GLOBAL	2016	224920	BSR GOVT. ARTS COLLEGE ALWAR	Nil

COMMUNITY IN RAJASTHAN						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nil	Nil	Nil	Nil	Nil	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	11	42	17	0
Resource persons	1	8	16	2
Attended/Seminars/Workshops	24	81	30	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION	NCC	2	30
YOGA DAY	NSS	6	200
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	STATE AWARD	RAJASTHAN GOVT.	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	DISTRICT ADMINISTRATION ALWAR	YOGA DAY	4	300
NSS	MYSORE UNIVERSITY	CAMP	1	2

NSS	BSR COLLEGE	DISASTER MANAGEMENT	4	200
NSS	BSR COLLEGE	PLANTATION	10	450
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	Nil	Nil	Nil	Nil	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nil	Nil	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3516000	3000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar Halls	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ALICE	Fully	6.0.20	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	34560	5228033	2100	367598	36660	5595631
e-Books	48104	14499487	466	551397	48570	15050884
e-Books	0	0	0	0	0	0
Journals	36	25000	1	1000	37	26000
e-Journals	0	0	0	0	0	0
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	78	2	3	3	3	4	8	5	0
Added	0	0	0	0	0	0	0	0	0
Total	78	2	3	3	3	4	8	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

2000000

2000000

1500000

1500000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well-organized and decentralized mechanism of maintenance of physical, academic, and support facilities through different Committees. Student Fund Advisory Committee Management of student fund collected is under the purview of Principal, assisted and advised by Students Funds Finance Committee. This Committee frame rules, define the power of expenditure to be exercised by the various committees and deal with matters related to the proper utilization of funds as per the state government directions. College Development Committee College Development Committee comprises of Principal (Chairperson), MP and MLA, Chairperson of Municipal Council, Assistant Director- College Education, Senior Faculty member (Secretary), Two eminent academicians, Two parents, One Member Nominee (Nominated by Principal from existing faculties). CDC conducts a minimum of 3 meetings in academic session to discuss and prioritize demands laid by various departments. It generates and manages extra funds from government and non- government agencies in favour of college for infrastructure and academic maintenance. Purchase Committee For maintaining the transparency in the procurement process, a purchase committee comprising of Principal, two/three senior faculty members, store in charge and accounts personnel exists. Demands for all infrastructure requirements with the approximate budget are laid by the departmental heads or committee in-charges. Every purchase strictly follows GFAR rules. Building Committee and Maintenance committee-- Building Committee makes necessary arrangements for adding new academic infrastructure and care of the maintenance of the building in the college as per the need of the institute. This committee liaison with the PWD or other agencies as notified by the state government for civil work. Committee verifies the civil work carried out by contractors. Maintenance committee takes care of any ad-hoc maintenance on the part of electricity, plumbing, instruments office makes the arrangements according to the demands raised by the departments and as per the direction of the maintenance committee. Garden /Environment committee- Garden Committee, a group of dedicated teachers,with the help of NSS/NCC cadets build and maintain the gardens . The committee develops a yearly plan and outlines its expectations for the college. Committee also helps in preparing the green audit report. Library Committee-- managed by librarian supported by the the library committee strategically sketch/draft the smooth functioning of the library for maximum utilization of the library. Departmental In-charge with a consultation with the faculties provides a list of books to library committee for purchase. IT/computer Committee look after the maintenance of the IT infrastructure and the usage policies. Website coordinator ensures the updating of the college web portal. The UGC committee looks after the matters related to UGC and JRF ,SRF.Cleanliness Committee-- Cleanliness Committee takes care of the cleaning of campus area as well as classrooms and labs, conducts programmes with the collaboration of government and non-government organizations. The committee supervises the rainwater harvesting and water conservation and management. Sports -The post of the Director physical education is vacant. Sports Committee comprising of faculty members supervises the management and execution of sports and the Physical Education-related activities, including the procurement and maintenance of equipment.

https://hte.rajasthan.gov.in/dept/dce/raj_rishi_bhartrihari_matsya_university_alwar/babu_shobharam_governmen_t_arts_ciollege/uploads/doc/Organogram-%20BSR.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	Nil	Nil
Financial Support from Other Sources			
a) National	CM ,DEVNARAYAN SCOOTY ,MINORITY	2782	16815000
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
LANGUAGE LAB	Nil	340	DEPARTMENT OF ENGLISH
YDC	Nil	140	YDC of college
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	YDC	140	140	5	5
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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	higher education				
2017	5314	B A	COLLEGE	BSR COLLEGE,	M A
2017	590	M A	VARIOUS DEPARTMENTS OF COLLEGE	DIFFEREBT UNIVERSITIES	Ph.D and B. Ed
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	10
Civil Services	19
Any Other	65
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
cultural program	college	100
sports/games	college /state/university level	150
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college student's union is student body that represents the interests of students in college administration. It is a platform responsible for organizing various student activities. The administrative body consists of president, vice president, general secretary, joint secretary, class representatives. The principal along with staff advisor provide guidance to the student leaders of student union. All the student office bearers and representatives are elected by the students through secret ballot, a democratic and transparent process. The student representatives are also members of the college committees such as cultural committee, disciplinary committee, IQAC. This enables the participation of the students community in taking major decisions concerning the curricular and co-curricular activities of the college. The students union organizes many noteworthy events throughout the year such as cultural, literary, sports. Some of the important events which are each year at the credit of Students Union are Annual cultural function, Freshers day celebration, inaugural and oath taking of the new executive body, Independence day, Vivekanand Jayanti, Matdan Diwas, Teachers Day, Hindi Diwas, Republic Day, Basant Panchami celebration. Every year executive body welcomes freshers. Student's grievances are discussed with

college administration. During admissions they establish help desk in front of the main gate. They also play a vital role in green initiative programs. They act as volunteers during examination time at the time of deposition of examination form deposition. Besides Students Union every department has an active student association consisting of President, Vice President, Secretary, Treasurer nominated on merit basis. The union is monitored by the student advisory board comprising of faculty members who are responsible for the smooth conduct of the association meetings and events. The student union is inaugurated every academic year with a guest lecture by an eminent personality at a grand function organized by the students. Various co-curricular activities organized by each association include guest lectures by experts, farewell party, seminars, extension lectures, field visits and competitions like essay, slogan, poster making, Rangoli making, quiz competition in all the 10 departments (including post graduate courses) and cartography (map making) especially in geography, shlok smaran, in Sanskrit and mandana. Thus students Union promote mutual contact, a democratic outlook and a spirit of oneness among the students of the college. The students union representation the college on various political platforms and present memorandum to the authorities on matters concerning common interest of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

College has a well established and functional alumni since 2009. Its objectives were to contribute to the overall development and prosperity of the college, to establish mutual communication between the regular students and the alumnus of the esteemed college. It also aimed at enhancing and encouraging the academic activities, organizing meetings, conferences, discussions and alumni members are invited in cultural programs.

5.4.2 – No. of enrolled Alumni:

20

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

(1)Core Meeting- (2)Executive Meeting- (3)General Body Meeting

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1-Adopt guidelines of the Affiliating University and Directorate. The IQAC encourages faculty to engage in innovative teaching and learning, make more frequent use of the smart classrooms and internet to keep abreast of latest developments. College has undergone a thorough facelift and beautification. Computers and computer labs have been updated. There has been massive furnishing and repair of offices and premises. Premises and grounds and parking lots have been made more attractive. Supply lines of water and electricity have been renovated. The overall impact is the increased interest of all the stakeholders in the institution and hence the development of better and more effective academic and activity environment. 2- Inspire and assist faculty to upgrade knowledge, apply for TRF and obtain Ph.D., apply for PDRF and Major and Minor research Projects. Also to attend other useful courses and lectures

organized in college and elsewhere. Through formation of Committees, Division of work through conveners time to time as per specific and general needs. Geography and Sociology students are taken on Industrial Visits. Some other students are also allowed to join the visit. YDC also conducts industry tours. Sociology dept. conducted a tour to Saras milk dairy plant

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Absolutely fair conduction of examinations as per University norms, College adopts all measures for smooth conduction of all kinds of examination, Adopt guidelines of the Affiliating University
Library, ICT and Physical Infrastructure / Instrumentation	Inspire and assist faculty to upgrade knowledge, apply for TRF and obtain Ph.D., apply for PDRF and Major and Minor research Projects. Also to attend other useful courses and lectures organized in college and elsewhere
Research and Development	Library equipped with more computers, a strong Wi-Fi and FTTH line in the college, efforts for establishing an e-classroom. A big hall costing 12, 79, 0000/-
Examination and Evaluation	Through formation of Committees, Division of work through conveners time to time as per specific and general needs, the faculty and non teaching staff actively perform the allotted work.
Teaching and Learning	Geography and Sociology students are taken on Industrial Visits. Some other students are also allowed to join the visit. YDC also conducts industry tours. Sociology dept. conducted a tour to Saras milk dairy plant
Curriculum Development	As per state government and affiliating University Norms
Admission of Students	teachers participated in curriculum development and planning activities of the affiliating University, RRBMU as members of Board of Studies, Committee of Courses, Exam Panel members for various subjects,
Industry Interaction / Collaboration	Experiential, participative learning and problem solving methodologies are adopted through practical demonstrations, field visits, industrial tours especially in

geography . PG Associations of Departments provide students exposure to become event managers, program organizers and participants.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	Department of Information Technology and Communication, Govt. Of Rajasthan http://scholarship.rajasthan.gov.in Admissions are completely online and a number of scholarships like CM scholarship, Social Justice and Welfare Scholarship, Minority, Scooty for meritorious girls and for MBC girls too are disbursed to students online
Planning and Development	Rajrishi Bhratrihari Matsya University, Alwar , the affiliating university executes and manages the data by Student and College Portal. The student portal provides access to enrolment and examination forms, Hall ticket and Mark sheets.
Administration	Institutional strategic planning is governed by UGC guidelines and policies as directed by the Department of College Education, Rajasthan, Jaipur. A number of committees are formed for addressing development of infrastructure, enhancement of institutional quality, research activities, faculty development, cultural enrichment, etc.
Finance and Accounts	PayManager is the Pay Bill Preparation System, an integrated platform to prepare the pay bills of employees. IFMS is an umbrella system, of state government, covering all financial-modular systems and their integration. It is used for Demand, Distribution and disbursement of the budget. College is also accessing PFMS for all plan and Centrally Sponsored Scheme specially RUSA. The Rajasthan State Public Procurement Portal (SPPP) of Government of Rajasthan is used to publish Bidding documents, amendments, clarifications. Besides SPPP College is also a member of GEM a self-sustaining and user-friendly portal for making procurement by Government officers
Student Admission and Support	Regular administration work is enrouted through http://hte,rajasthan.gov.in/dce.egov@gmail.com . Rajasthan Single Sign On is an initiative by the state

government which provides various services for students and colleges. SSO provides Admissions, Scholarships, No Objection Certificate for Private Colleges, College Website Management, E- Library and Sampark (an innovative effort to lodge complaints of the common people and get redressal of problems). Many employee-related activities such as biometric attendance, General Provident Fund, Sate Insurance, Property Return etc. are managed by this portal. URL: <https://sso.rajasthan.gov.in/signin>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	0	0	0	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	0	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
WORKSHOP	1	11/04/2016	15/04/2016	5
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
103	103	41	41

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

As per the schemes, rules and regulations of Government of Rajasthan and UGC	As per the schemes, rules and regulations of Government of Rajasthan	As per the schemes, rules and regulations of Government of Rajasthan, Central Government and UGC
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has both internal and external audit mechanism. Internal audit is done as and when required throughout the year by the Internal Audit Committee formed by the faculty members of the college. The committee takes up audit tasks such as checking bills, verifying bills from the store, verifying whether the correct bill amount has been entered in cash-book. Thereafter the bills are countersigned by DDO, Drawing and Disbursing Officer of the institute. External audit (physical and Financial) is done by the Director, Directorate of Inspection, Government of Rajasthan and AG Office of Central Government which also does financial audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
0	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC	Yes	PRINCIPAL
Administrative	No	Nill	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

there is no parent teacher association in college but parents are invited in fests and cultural program . one parent is made member in IQAC

6.5.3 – Development programmes for support staff (at least three)

AS per the rules and regulations of government of rajasthan

6.5.4 – Post Accreditation initiative(s) (mention at least three)

IQAC aims to 1-check the dropout rates, to attain better results, and also emphasizes on girls' education. 2-IQAC is contributing towards learning and teaching. A decrease in dropout rates and increase in average attendance substantiates the fact that teaching has become effective. 3- IQAC promotes and inspire extracurricular activities which attract students to the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	RESEARCH MEET	10/08/2016	10/08/2016	10/08/2016	45
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health and Hygiene	22/10/2016	22/10/2016	112	4
LEGAL AID	15/11/2016	15/11/2016	130	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
LED lamps installed in campus. planting and saving trees for a green campus encouraging students to plant and protect trees at home and around their dwelling

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	Nil
Rest Rooms	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
prospectus	15/06/2016	the admission policy

and prospectus is displayed on notice board and copies given to admission committee

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
ULLAS	15/12/2016	16/12/2016	300
DANCE	17/12/2016	17/12/2016	500
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

LED Lights installed in campus water harvesting system installed planting trees to make campus green and protect environment. Compost pit to convert garbage into compost. inspire students to plant and protect trees .

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

IQAC aims to check the dropout rates, to attain better results, and also emphasizes on girls' education. IQAC is contributing towards learning and teaching. A decrease in dropout rates and increase in average attendance substantiates the fact that teaching has become effective. IQAC promotes and inspire extracurricular activities which attract students to the college. College conducts Interdisciplinary Research Scholars' meet. The volume of girls has also gradually increased over the years. • Encourages faculty members to attend State, National and International Conferences, Seminars, Symposia workshops etc. within India and abroad • Motivates and offers technical and procedural support to the faculty members in applying for Major and Minor research projects of UGC, ICSSR, Ministry of Environment, etc. • Encourages faculty members to upgrade their research qualification by facilitating them in obtaining TRF for M. Phil and Ph. D programmes and to obtain PDRA for post doctoral research. • Makes efforts in the direction of guiding and supporting various departments of the college to organizing International, National, State and the local level conferences and other research related programmes. • Organizes a college level annual research presentation programme in which Ongoing research projects not only of the students but also of the faculty are presented before the interdisciplinary experts and audience for critical evaluation of quality, nature and usefulness of the ongoing project

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://hte.rajasthan.gov.in/college/gcaalwar/vision-and-mission>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

? Implementation of reservation policy as per government rules. Seats reserved for the students of these category. ? Financial assistance to the above mentioned sections of society in the form of concessions in admission fee. ? Scholarships /stipends and free books are provided to the socially backward and weaker sections and differently abled students. ? Faculty members are encouraged to put more efforts and take extra classes and provide notes to make them capable to compete with other students. ? Free Course remedial classes are conducted by teachers. ? Different quiz and programmes are organized to prepare

the weaker section students for competitive exams. ? Student Mentoring and Counselling by expert and sensitive faculty ? Guidance is provided to these students to go for higher studies and other jobs. Students to participate in various competitions /National/International: Along with academics students are encouraged to participate and involve in literary and cultural activities at college, state, national level. Subject societies, associations, clubs, cells and forums cater to student's divergent taste. The college invites experts to improve the performance of the students in the field of their interests so that they can excel in local, zonal, state and national level. Medical assistance to students: Under the aegis of NSS and NCC college students are made aware about health and good living habits. The college provides insurance cover to students without charging premium. Skill development programs: To inculcate good habits and groom the students for better jobs the college provides skill and personality development course viz. spoken English, personality development, computer skills at a meagre fee of Rs. 150/ only.

Provide the weblink of the institution

<https://hte.rajasthan.gov.in/college/gcaalwar>

8.Future Plans of Actions for Next Academic Year

BSR Government Arts College, Alwar is committed to the uplift of the poor , marginalized sections of the Indian society. This objective is attained through concerted efforts aimed at the holistic development of students in particular so as to enable them to become participants and contributors with the mainstream society. We are committed to providing quality education to the learners from the region. While preserving the enduring values of its mission of providing quality education to the students through Inclusive Excellence, the institution has lived up to its reputation of excellence in teaching and research. Ensuring student participation in community service, proficiency in communication and analytical skills, nurturing critical thinking, developing soft skills as well as a sense of moral and social responsibility .