

# COMMISSIONERATE COLLEGE EDUCATION RAJASTHAN, JAIPUR

(Performa for Assessment Criteria and Methodology for College Teachers,

As per UGC Regulations 2018)

(For promotion under CAS for Professor)

Assessment Period from ..... to .....

## PART A : GENERAL INFORMATION AND ACADEMIC DETAILS

1	Name (In Block Letters):	
2	Father's /Mother's /Husband's name:	
3	Date of Birth	
4	Subject (Department):	
5	Current Designation & Grade Pay:	
6	Mobile No.:	
	Email:	

7	Details of last CAS Promotions: Pay Band -IV (L-13A)			
	Scale	Order No. with date	Date of Promotion(dd/mm/yy)	Annexure No.
	Associate Professor Pay Band -IV (L-13A)			
8	Post PG Qualifications(In relevant Subject)			
	Degree	University	Date of Award	Annexure No.
	M. Phil.			
	Ph. D.			
	Other (Please mention)			

I declare that information provided by me is true to the best of my knowledge and documentary evidence for each information will be produced as and when required

Signature of Applicant with Date

9	Details of <b>Extraordinary leaves (EOL)</b> if availed during the assessment period.						
	From	To	Total No of Days		Purpose of EOL	Sanction Order No. & Date	Annexure No.
10	Details of Teacher Research Fellowship/Post- Doctoral Fellowship/ Deputation at Non – Teaching department related with assessment period. (if applicable)						
	University/ Department/ Institute	Post held	Nature of work performed	From	To	Order No. with date	Annexure No.
11	Have you filed IPR of this year :						Annexure No.
12	Child declaration						Annexure No.

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## PART-B

### APPENDIX II, TABLE 1

(Assessment Criteria and Methodology for College Teachers. As per UGC Regulations 2018,)

**1. TEACHING: (Classes taught includes sessions on tutorials, lab and other teaching related activities)**

Academic Year	Date	TEACHING			Grading by IQAC	*Encl No.
		Total Classes Assigned	Number of Classes Taught	Teaching= (Number of Classes Taught / Total Classes Assigned) X 100%		
Year 1						
Year 2						
Year 3						

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**2. INVOLVEMENT IN THE TEACHER- STUDENTS RELATED ACTIVITIES / RESEARCH ACTIVITIES:**

Academic Year	<b>Activity</b> (a. Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. b. Examination and evaluation duties assigned by the Department/ School / university or attending the examination paper evaluation. c. Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. d. Organising seminars/ conferences/ workshops, other Department/ School /university activities. e. Evidence of actively involved in guiding Ph.D students. f. Conducting minor or major research project sponsored by national or international agencies. g. At least one single or joint publication in peer reviewed or UGC list of Journals.	Details of Work Done	Total No. of Activities Done	Grading by the IQAC	Annexure
Year 1					

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Year 2					
Year 3					

\* Should be claimed by the applicant with supporting documents..

**Note: Number of activities can be within or across the broad categories of activities. Refer Part B, Activity 2.**

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PART-C (only for Professor)

**Table 2**

**Methodology for University and College Teachers for calculating Academic/Research Score**

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.)

**1. Research Papers published**

Peer-Reviewed or UGC Listed Journals (Impact Factor to be determined as per Thomson Reuters List)

S.No.	Title with Page Nos./ Year of Publication	Name of Journal	Peer reviewed/ UGC listed.	Impact Factor, if any (as per Thomson Reuters List)	First/ Principal/ Corresponding / Two authors/ Joint- Authors( more than two author)	Total Academic/Research Score (total value of publication as per table 2)	Annexure No.

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<b>TOTAL ⇒</b>							

**2. Publications (Other than Research Papers)**

**(a) Books/Chapters in Edited Book, Authored/Published**

S.No.	Title of the Book/ Chapter in Edited Book (No. of Pages & Year of Publication)	Publisher (National/ International)	ISBN No.	No. of Co- Authors/ Co- Editors	Whether You are the Main Author/ Editor	Total Academic/ Research Score	Annexure
<b>TOTAL ⇒</b>							

**(b) Translation Works in Indian and Foreign Languages by Qualified Faculties**

S.No.	Title of Book/Chapter/ Research Paper (No. of Pages & Year of Publication)	Editor & Publisher	ISSN/ ISBN  No.	No. of Co- Translators	Book/ Chapter/ Research Paper	Total Academic/ Research Score	Annexure
<b>TOTAL ⇒</b>							

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### 3. Creation of ICT Mediated Teaching Learning Pedagogy and Content and Development of New and Innovative Courses and Curricula

#### (a) Development of Innovative Pedagogy

S.No.	Details of New Pedagogy	Pedagogy Designed for Which Class	Assessed and Accredited by Which Institute/Organization	Total Academic/ Research Score	Annexure
<b>TOTAL ⇒</b>					

#### (b) Design of New Curricula and Courses

S.No.	Title of New Curricula/ Course	Designed for Which Class	Assessed and Accredited by Which Institute/Organization	Total Academic/ Research Score	Annexure
<b>TOTAL ⇒</b>					

#### (C) MOOCs

##### i) Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)

Sl. No.	Name of MOOCs Course	No. of Quadrants/Credits	Duration of Course	No. of module/lecture taken	Organizing Institute	Total Academic/ Research Score	Annexure
<b>TOTAL</b>							

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**ii) MOOCs (developed in 4 quadrant) per module/lecture**

Sl. No.	Name of MOOCs Course	No. of Quadrants/Credits	Duration of Course	No. of module/lecture taken	Organizing Institute	Total Academic/ Research Score	Annexure
<b>TOTAL</b>							

**iii) Content writer/subject matter expert for each module of MOOCs (at least one quadrant)**

Sl. No.	Name of MOOCs Course	No. of Quadrants/Credits	Duration of Course	No. of module/lecture taken	Organizing Institute	Total Academic/ Research Score	Annexure
<b>TOTAL</b>							

**iv) Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit)**

Sl. No.	Name of MOOCs Course	No. of Quadrants/Credits	Duration of Course	No. of module/lecture taken	Organizing Institute	Total Academic/ Research Score	Annexure
<b>TOTAL</b>							

**(d) E-CONTENT**

**i) Development of e-Content in 4 quadrants for a complete course/e-book**

Sl. No.	Name of the Module	No. of Quadrants/Credits	Duration of Course	No. of module/lecture taken	Organizing Institute	Total Academic/ Research Score	Annexure
<b>TOTAL</b>							

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**ii) e-Content (developed in 4 quadrants) per module**

Sl. No.	Name of the Module	No. of Quadrants/Credits	Duration of Course	No. of module/lecture taken	Organizing Institute	Total Academic/ Research Score	Annexure
<b>TOTAL</b>							

**iii) Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)**

Sl. No.	Name of the Module	No. of Quadrants/Credits	Duration of Course	No. of module/lecture taken	Organizing Institute	Total Academic/ Research Score	Annexure
<b>TOTAL</b>							

**iv) Editor of e-content for complete course/ paper /e-book**

Sl. No.	Name of the Module	No. of Quadrants/Credits	Duration of Course	No. of module/lecture taken	Organizing Institute	Total Academic/ Research Score	Annexure
<b>TOTAL</b>							

**4. Research and Consultancy**

**(a) Research Guidance**

Level	Number Enrolled	Thesis Submitted	Degree Awarded	Total Academic/ Research Score	Annexure
Ph.D.					
*M.Phil./ PG Dissertation					
<b>TOTAL ⇒</b>					

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**(b) Research Projects Completed**

S.No.	Title of the Project	Sponsoring Agency	Period	Grant Amount		Total Academic/ Research Score	Annexure
				More than 10 Lakhs	Less than 10 Lakhs		
<b>TOTAL ⇒</b>							

**(c) Research Projects Ongoing**

S.No.	Title of the Project	Sponsoring Agency	Period	Grant Amount		Total Academic/ Research Score	Annexure
				10 Lakhs or More	Less than 10 Lakhs		
<b>TOTAL ⇒</b>							

**(d) Consultancy**

S.No.	Type of Consultancy	Agency/Institute to Which Consultancy is Given	Period	Grant Amount (Lakhs)	Total Academic/ Research Score	Annexure
<b>TOTAL ⇒</b>						

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**5. Patents, Policy Documents and Awards/Fellowships**

**(a) Patents**

S. No.	Title and Type of Patent	Patenting Agency & Patent Registration Number	International/ National	Period	Total Academic/ Research Score	Annexure
<b>TOTAL ⇒</b>						

**(b) Policy Document (Submitted to an International Body/Organization Like UNO/ UNESCO/ WB/ IMF etc. or Central Government or State Government)**

S. No.	Title of the Document	Body to Which Submitted	International/ National/State	Period	Total Academic/ Research Score	Annexure
<b>TOTAL ⇒</b>						

**(c) Awards/Fellowships**

S. No.	Name of the Award/ Fellowship	Sponsoring Agency	International/ National	Period	Total Academic/ Research Score	Annexure
<b>TOTAL ⇒</b>						

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**6. Invited Lectures/Resource Person/Paper Presentation in Seminars/Conferences/Full Paper in Conference Proceedings (Paper Presented in Seminars/Conferences and also Published as Full Paper in Conference Proceedings will be Counted Only Once)**

S. No.	Title of Lecture/ Academic Session	Title of Conference/ Seminar/Training etc.	Organized by	Whether International (Abroad)/ International (Within Country)/ National/ State/University	Total Academic/ Research Score	Annexure
<b>TOTAL ⇒</b>						

**I certify that the information provided above are correct as per records available with the College and / or documents enclosed along with the duly filled Assessment Criteria and Methodology Performa.**

Signature of the faculty  
 Designation:  
 Place:  
 Date:

Note:

1. Candidate should provide documentary evidences for claim of impact factor, ISBN/ISSN number etc. All the documents must be indexed and numbered.
2. All the Pages are to be duly checked and signed by the candidate.

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## SUMMARY OF SCORES (for Professor)

S. No.	Activity			
Table I		Year 1	Year 2	Year 3
	Activity-1			
	Activity-2			
	*Overall Grading on the Basis of Activity-1 and Activity-2			

### Combined Academic/Research Score from Activity 3

Table II	Categories	1	2(a)	2(b)	3(a)	3(b)	3(c)	3(d)	4(a)	4(b)	4(c)	4(d)	5(a)	5(b)	5(c)	6	TOTAL
	Academic/Research Score (claimed by applicant)																
	Academic/Research` Score (Verified and fill by IQAC)																

This is to certify that on the basis of the Government of Rajasthan, Department of Personnel Notification No. F.1(6)DOP/A-II/84 dated 14/10/2022, We the members of IQAC as enlisted below have checked and verified the Grading/ Academic/Research Score awarded above.

NAME OF ASSIST / ASSO. /PROFESSOR	SUBJECT	SIGNATURE	NAME OF ASSIST / ASSO./ PROFESSOR	SUBJECT	SIGNATURE

On the basis of office record information filled above is correct and verified. It is also certified that a copy of this application including all annexures is kept in applicants personal file from page no..... to.....

Signature of Principal With seal & date

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कार्मिक विभाग की विज्ञप्ति क्रमांक एफ. 7 (1) डी.ओ.पी.क-2/95  
दिनांक 20-06-2001 के क्रम में अधिकारीद्वारा दी जाने वाली घोषणा

मैं		पद		कार्यालय		दिनांक:
को एतद्घोषणा करता हूँ कि:-						
1. दिनांक 31.05.2002 तक मेरे बच्चों (पुत्र एवं पुत्री) की संख्या ..... थी।						
क्र. सं.	नाम			जन्मतिथि		
1						
2						
3						
4						
2. दिनांक 01 जून, 2002 को एवं इसके पश्चात मेरे बच्चों की संख्या में वृद्धि नहीं हुई है। या दिनांक 01 जून, 2002 को एवं इसके पश्चात मेरे बच्चों की संख्या में वृद्धि हुई है एवं वर्तमान में बच्चों (पुत्र एवं पुत्री) की संख्या ----- है।						
क्र. सं.	नाम			जन्मतिथि		
1						
2						
3						
4						
दिनांक:	हस्ताक्षर					
नाम:	पद:			विभाग:		

मेरे समक्ष हस्ताक्षर किये।

(कार्यालयाध्यक्ष के हस्ताक्षर मय मोहर एवं दिनांक)

नोट : जो लागू नहीं हो, वह काट दें।

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