

MEASURES TAKEN BY INSTITUTE TO SLOW LEARNER & ADVANCE LEARNER

College ensure timely completion of course .Even in this disturbing time of corona pandemic teachers prepared video lectures and the same were uploaded on college YouTube channel. The college adopts systematic process of curriculum delivery to the students. The college administration has devised a flowchart on the basis of seniority of faculty members to monitor the curriculum system. Senior faculty are appointed as members in order to monitor effective governance of the academic process within the institution. The committee formed to meet this requirement holds meetings regularly to discuss the emergent demand from students as well as the syllabus revised(from time to time) by the affiliating RRBM university. The HOD's of all the departments discuss time-slots and related issues among the department faculty for effective academic delivery. It is the responsibility of the HOD's who ensure that adequate weightage is given to every aspect of the curriculum/syllabus and thereby effective delivery of all faculty members within each department. For providing ICT support for academic delivery, 8 smart rooms have been set up for the 8 PG departments which are used by the teaching faculty, this makes teaching interactive and students enjoy learning. To assess effectiveness of the process, student test/ assessment, both subject-wise and class-wise is conducted at the end of every month. After evaluation of the monthly test/assessment, data sheet is prepared at the department level to identify students in need of extra support and attention from the faculties for enhancement of their understanding regarding the curriculum. The assessment sheets are shared with the students and tips are imparted to write a better answer .Such students are given guidance by the faculty members during extra time. The faculty members also mentors of different classes. They interact with the students and resolve the problems. The prescribed syllabus of the affiliating RRBM University, Alwar is taught according to the timetable allotted. The internal assessment within the college primarily includes monthly tests, assignments, and group discussions at the department level. The monthly tests are a routine exercise and it also provide an opportunity to the teacher to asses, the level of students he is teaching ,so that he make his teaching more interactive and student friendly. These tests are conducted for students at both UG and PG level. Surprise tests are conducted by the concerned teacher during the class hours for assessing the performance. The pattern, nature and structure of evaluation of the surprise tests are designed by the concerned teaching faculty. As a confidence building measure ,it was felt necessary to give assignments and conduct research paper reading/seminar activities for the PG students in order to provide a platform for free expression and exchange of ideas. Therefore, such activities are planned for PG students who have attained a higher level of understanding and would therefore benefit to attain academic excellence from discussions held during the seminars. These activities also help in arousing interest about the concerned subject which is the prime objective behind organizing these activities. These activities help in developing spoken and writing expertise among students. Tutorials and informal discussions are held for slow learners by giving them small and easy assignments and also motivating them, rewarding them by a token of appreciation for their achievements. This works well for students who are unable to attend to their studies under pressure from the family members and those, who treat their higher education as a secondary pursuit and therefore worthy of negligence. The departmental seminars and discussions are a later addition to the practice of internal assessment as an improvisation upon earlier practice of conducting tests alone. With the passage of time, it was realized that an active and participatory method would prove more fruitful to achieve the goal of imparting quality education and empowerment of students. This also help to understand the mental and learning ability of the student.