



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	Gauri Devi Government College for Women, Alwar
• Name of the Head of the institution	Dr. Ram Gopal Meena
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0144-2700337
• Mobile no	9414292631
• Registered e-mail	principalgauridevi@gmail.com
• Alternate e-mail	sunita.divy@gmail.com
• Address	Opposite Jai Krishna Club, Alwar
• City/Town	Alwar
• State/UT	Rajasthan
• Pin Code	301001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Raj Rishi Bhartrihari Matsya University, Alwar				
• Name of the IQAC Coordinator	Dr. Sunita Yadav				
• Phone No.	01442700337				
• Alternate phone No.	0				
• Mobile	9785192527				
• IQAC e-mail address	iqacgdcalwar@gmail.com				
• Alternate Email address	principalgauridevi@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://hte.rajasthan.gov.in/college/ggcalwar				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://hte.rajasthan.gov.in/college/ggcalwar				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.39	2016	19/02/2016	18/02/2021
Cycle 1	C++	Nil	2006	03/02/2006	02/02/2011
6.Date of Establishment of IQAC			15/09/2008		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of IQAC	No File Uploaded				

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Computation of API scores of faculty members eligible for promotion as professors under CAS		
Webinar conducted by IQAC on Higher EDUCATION SCENARIO AND ITS PARADIGMS IN THE NEW NORMAL on SEP 23, 2020		
Webinar conducted by IQAC on How To Prepare for NAAC Accreditation		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Promotion of hybrid mode of teaching	Accomplished	
Anandam	Accomplished	
Green Campus Drive	Accomplished	
Special Drive on Awareness of Health, Hygiene and Sanitization	Accomplished	
Promotion of Online Mode of Formative Assessment	Accomplished	
13.Whether the AQAR was placed before statutory body?	No	

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	31/01/2022

Extended Profile

1. Programme

1.1	67
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	5329
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	4377
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1619
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	56
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	74
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	43
4.2 Total expenditure excluding salary during the year (INR in lakhs)	15400961
4.3 Total number of computers on campus for academic purposes	56

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is committed to imparting productive learning experience to its students. The institution has three faculty streams of Arts, Commerce and Science. All the Streams have undergraduate programs. Four subjects -Hindi, Sanskrit, Psychology and Political Science offer P.G courses. Diploma in Library Science

is also offered as part of the curriculum.

There are 56 highly qualified teachers who are selected through a rigorous process of selection by the Rajasthan Public Service Commission.

The academic calendar is provided by the affiliating university and is diligently followed by the institution.

The institution is equipped with 43 classrooms, 16 laboratories, and 08 smart classes. Also, the Institution has 01 video conferencing smart class and 01 CISCO Webex system. The Institution has one fully automated Library that boasts of more than 50000 books and INFLIBNET. Library cards (2 per student) are issued to all the regular students at the college. The students are encouraged to visit the library on daily basis where they are helped by supportive staff.

Classes are held regularly, and each theory period is of one hour and practical of one and a half hours. The Conventional method of teaching is complemented with the latest technology like Smart boards and e-learning which enhances the students' interest towards studies. Since offline teaching was not possible this year, online platforms like YouTube, Blogger, Google Forms, Quizizz etc. and tools like PDF files, PPTs etc. have been used to cater to the distant learning needs of the students during the pandemic.

The institution also focuses on the overall development of the students by conducting co-curricular activities and sports and games tournaments. Debates, quiz competitions, poster competitions and inter-class cultural competitions are a regular feature of the curriculum. Hands-on experience is provided to students in respective subjects through workshops.

To inculcate a sense of duty towards the nation and responsibility to the society among the students NSS Units and NCC Wing play a very significant role. There are three NSS units with 100 students each that keep the students productively engaged in various activities and hold One-Day Camps and Seven-Days Camps.

Similarly, the NCC Wing is headed by a trained CO. The NCC cadets along with participating in their regular activities, join camps held in various states of the country and are selected for participating in Republic Day Parade at New Delhi. In games and sports too, the students participate and are winners at university level, State level, National as well as international level.

The documentation of all the activities that take place in the college is done meticulously by the respective departments. IQAC of the college keeps monitoring this by holding meetings with Heads of all the departments. Documentation is maintained digitally as well as physically. At the end of every academic session the reports of all the committees are submitted to the IQAC by the Heads, In-Charge and Coordinators.

The institution boasts of well-qualified and competent faculty members who are actively engaged in research along with teaching. Eighteen faculty members are supervising research work. They are also writing and editing books on regular basis. Their papers are being published in National and International books and journals. Faculty members are also encouraged to participate in Refresher, Orientation Courses and in Seminars and Conferences.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For examinations the institution adheres to the academic calendar prepared by its affiliating university i.e. RRBM university. Internal evaluation along with formative assessment is an integral part of our teaching, is done from time to time and the results are also shared with the students.

For all other activities, a calendar is provided by the Commissionerate, College Education, Jaipur according to which the Committees plan their respective activities. The academic calendar is prepared well in advance for the upcoming academic session. It is displayed on notice board for reference of the students and staff and also uploaded on college website for the all-time information of the students and stakeholders. The examination committee works on the slots reserved in academic calendar for internal evaluation and prepares and displays the timetable well in advance.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Though the institution does not design its own syllabi, yet through it's members' participation in the BOS it has tried to integrate many socially relevant aspects into the curriculum. All the three disciplines of Arts, Commerce and Science try to make students sensitive towards social and environmental issues. We have a separate paper of Environmental Studies in the first year of our undergraduate course which is compulsory for all students. The papers of compulsory English and Hindi have poems, stories and essays that sensitize our students about gender issues, female foeticide, apartheid, importance of khadi etc. The syllabi of English and Hindi literature have literary pieces about gender issues, dalit issues, poems on the horrors of nuclear bombings etc. Apart from this, we have subjects like Botany, Zoology, Organizational Behaviour (Psychology), Geography, English, Hindi and Sanskrit literatures, Sociology, History, Political Science, GPEM, Home Science etc. that include various topics on gender sensitization, professional ethics, human values and environmental

awareness .

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

22

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

5329

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

3903

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Though the institution does not have any formal framework to assess the learning levels of the students, teachers walk the extra mile to understand the learning styles and speed of their learners and plan their lessons accordingly. Their queries, grievances, suggestions and approach to academics are suggestive of their levels of competence. The mentors identify students' learning levels, interests, abilities and prospects through interactions in class and laboratories, departmental seminars and performance level in class tests.

Weaker students are paid extra attention, and exposure to the use of skills in question. They are also provided extra study materials and books to facilitate their learning. ICT tools are used to the maximum to ensure that weaker students get creatively engaged with their curriculum.

Advanced learners and meritorious students are duly honoured at the Annual Prize Distribution function of the college (that could not be held this year due to the pandemic).

Besides, there was a special program called 'Gyandoot' by the Commissionerate where special online lectures were delivered by our faculty members as extra classes.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/hteCircular/Gyandoot%20College%20Allotment.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5329	56

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution does practice teaching methodology focusing on imparting education through a student centric approach. The faculty members facilitate learning by allowing each individual student to comprehend at their personal level by ensuring their participation and involvement in class activities. This also enables them to grasp and absorb knowledge at their own pace. The classes are made interactive, and innovative thoughts and novel interpretations are encouraged by audio-visual aids. E learning and online mode of sharing information and teaching was used rampantly during this session. Labs in Science faculty and Geography, Psychology, Home Science, GPEM ensure experiential and participative learning for our learners.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. The college is equipped with Audio-visual tools, projectors, computers with LAN connections, E-mitra machine, video conferencing room, 8 smart classrooms, one computer lab and 56 desktops in all. Most of the systems are used for teaching-learning purpose and to make learning a more participative process for our learners. Internet resources, audio-visual aids, PPTs are frequently used to make learning engaging for our students.
2. ICT enabled tools have facilitated the teaching learning process. In the case of the absence of teachers in campus for reasons of trainings or leave, the students still approach the

teachers for teaching-learning and counselling through Whatsapp, youtube and text messaging. Even in the absence of the teacher, they can watch the teacher's videos and other content that has been shared with them.

3. PPT presentations are made by several teachers while teaching.
4. Open access sources like e-PG Pathshala, NPTEL videos and quizzes are used by the teachers.
5. Online quizzes and questionnaires on Quizziz, Quizalize, Padlet and other platforms are shared with students in departments like English.
6. Educational blogs are also maintained by teachers.
7. YouTube channels have been created by faculty members for sharing educational videos with students.
8. A dedicated channel for preparation of competitive exams 'GyanSudha' is maintained by the Commissionerate where our faculty members also contribute videos related to preparation of competitive exams.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

56-74

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

40

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

754

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Write description within 200 words.

The institution is affiliated to the RRBM University, Alwar, which has designed its assessment through year-end examination system. Courses of the university are defined highlighting their objectives and significance which enables the students to understand and plan their methods of learning. Those subjects which have practicals as part of their curriculum have both internal and external systems of assessment. For practical subjects students are required to submit a record of the practical assignments completed by them throughout the year. Though the institution does not have any formal or robust internal assessment system yet the faculty members do plan the internal assessment in a way so as to encourage students to work independently and individually, by researching on the given topics.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college is affiliated to Raj Rishi Bhartrihari Matsya University, Alwar and it follows an annual examination scheme as per the University calendar. Any representation regarding question paper, examination related issues and evaluation is forwarded to the University. During the exams, unfair means case and grievance related to question paper are forwarded to the university immediately for necessary action. The examination procedure is completely transparent:

- The time table is displayed on the university website. It is also displayed on the college notice boards.
- Admit cards are generated online.
- The examination process is looked after by Centr Superintendent and Assistant Superintendents.
- The answer sheets are distributed room wise along with question papers and attendance sheets to the invigilators.
- After examination, the answer sheets are collected by the invigilators and submitted to the Examination Committee for further process.
- The attendance sheets are generated online.
- The payment for invigilation duties is done online.
- The question papers are kept in safe custody in the strong

room.

- The answer books are coded.
- The answer books are evaluated fairly in time and results are declared and displayed on the University website.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Gauri Devi Government College for Women, Alwar offers a number of programmes in Science, Humanities and Commerce, each of them with well-defined outcomes. The program outcomes cover a wide range of knowledge, skills, aptitudes and attitudes required for successful careers. The course outcomes of all the courses offered by the college are clearly mentioned in the syllabi of the courses that is displayed on the website of the university. The same is also mentioned on the website of the college and is duly communicated to the students at the beginning of the course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs and COs primarily aim at imparting knowledge and skills which are critical for building students' competence and personality. There is also an emphasis on the holistic development of the students as the learning outcomes focus on imparting values and ethics and enhancing their interpersonal and communication skills. Besides classroom teaching and syllabus, the subject content not covered in the curriculum is also important and all efforts are taken to keep the learners updated with the same. The programme and course outcomes are evaluated and corrective measures are taken:

- The evaluation process involves the analysis of feedback on curriculum, teaching, progression to higher education, skill development programmes, placements and updated curriculum for competitive exams.
- Programme and course outcomes are also discussed and evaluated in the Academic Council and Board of Studies of the university.
- The faculty is also encouraged to update their subject knowledge and keep pace with changing trends in teaching methodology and delivery by pursuing higher studies, participating in faculty development programmes and seminars.
- The programme outcomes and programme specific outcomes are also discussed and evaluated on the basis of student progression to higher education and placement in detail by the IQAC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1733

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://hte.rajasthan.gov.in/college/ggcalwar>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

18

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has an ecosystem that supports creativity and boosts innovative activities in the campus. The Entrepreneurship and Placement Cell of the college organizes lectures, workshops and competitions that focus on developing employability skills of our students. The Cell also creates awareness about job opportunities and market trends. The Skill Development Cell of the college conducts various activities as per the orders received from the Commissionerate of Higher Education, Rajasthan.

A dedicated channel for preparation of competitive exams 'GyanSudha' is maintained by the Commissionerate where our faculty members also contribute videos related to preparation of competitive exams.

- Dissemination of study material through social media: PDF notes, links, books, graphs and other material shared with students through Whatsapp.
- You tube channels as a medium of teaching during Covid-19 pandemic times. A youtube channel of college was created and lectures uploaded on the channel for the viewership of students. Later on, personal youtube channels were created by all teachers to systematize the dissemination of subject-wise curriculum.
- Aims and Objectives:
 - To inculcate the spirit and culture of research amongst faculty and students.
 - To enhance interaction, collaboration and cooperation among researchers for interdisciplinary and multidisciplinary work.
 - To organize research promotion events like conferences, seminars, workshops, invited lectures, webinars.
 - To motivate faculty for doctoral and post-doctoral research.

- To encourage faculty to undertake research projects and publications in humanities, science and technology.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2.5

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during

the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

29

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of NSS adopt a slum area every year and work towards spreading awareness on a number of social issues like gender equality, tree plantation, importance of cleanliness, literacy, yoga etc.

- Plantation drives are carried out on the campus regularly. The plants are maintained and taken care of by the students as well as the faculty members. The Environment committee of the college works tirelessly to create an awareness regarding environmental issues.
- As part of the Swachhha Bharat mission, a number of cleanliness drives were carried out by the NSS units of the college.
- This year has been an exception to this practice because of COVID 19 pandemic. The college was closed for students for a

long period of time. Still when the students finally came to college they worked towards spreading awareness about the use of mask and sanitization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

3004

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Being a fifty-six year old institution, the college has adequate infrastructure to facilitate teaching and learning. The campus sprawling across 7.5 acres with approximately 23646 square meters of construction has 43 classrooms and 14 laboratories of various subjects including English language lab, Botany, Zoology, Physics, Chemistry, Geography, Home Science, GPEM, and Psychology labs. We have one seminar hall, 8 smart classrooms, and one computer lab. We also have separate rooms for NSS, NCC, Students' Union, UGC and IQAC. Total 56 desktops in all, 11 laptops and one tablet help the staff and the students to engage with many online resources that make the whole teaching-learning process more fun and learner-centric. Solar Plant provides the college with ample electricity. Girls Common Room, Sanitary Napkin vending machine, a well equipped girls hostel that can accommodate 186 girls.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a rich tradition of excellence in cultural and sports activities. The cultural committee of the college takes care of all the intra-college and inter-college cultural activities. The three-day college fest 'Nupur' is organized every year that provides

platform to the students to showcase their talent in solo singing, duet singing, group singing, solo dancing, duet dancing, group dancing, classical singing, mono-acting, skit and fancy-dress. The winners of these competitions are sent for inter-college competitions.

To promote talent in games and sports, the college has a basket-ball ground, a volleyball ground, a badminton court, kho-kho ground, table tennis facility. Also, we have a state of the art gymnasium and a yoga centre to promote healthy habits among students. The college has a separate station for all the gears and equipments required for various games. The college also hires a physical training instructor as a guest faculty to train and prepare the students for various sports.

TA, DA is paid to all the students who represent the college at state and national level in sports, cultural and literary events.

Unfortunately, cultural and sports events were badly affected during the session because of COVID -19.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8+1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/college/ggcalwar/IOAC
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in

Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

154.00961

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library of the college is equipped with the following facilities: Library Hall, Librarian's Chamber, Reading Room for students and faculty members, Reference Room, SC ST Book Bank Room, E-Books Room Wi-fi facilities. Total number of books in the library has reached the 54828 mark. 50521 are general books and 4307 are for Book Bank. Regular subscriptions to 25 reading materials including newspapers, (national and regional) in English and Hindi, magazines covering a variety of topics are in place. Reference books are readily available for all the students. Bar code readers have become functional for easy transaction of books. The library is using the software 'Alice for Windows' for this purpose. Apart from this, an important feature of the library is the facility of a Book Bank for students from the weaker sections of society. A special facility with five computers and a dedicated Optical Fiber Internet connection has been developed in the college to provide access to INFLIBNET to each and every student at the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e- E. None of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.20984

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

85

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution regularly updates its IT facilities and Wi-Fi connectivity with its broadband server as we have given AMC to a

vendor so that we can get regular maintenance and check Wi-Fi connectivity and fiber optical maintenance through server. BSNL is the main broadband service in our institution and we have three fiber optical connection and one Lease circuit connection.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/college/ggcalwar/IQAC

4.3.2 - Number of Computers

56

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

154.00961

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college faculty maintains and runs its laboratories with the help of well-trained lab assistants and lab bearers. Renovation and buying of new equipment for labs is done from the funds received from RUSA and from college funds. To impart elementary knowledge of computer, a paper in Computer Application is compulsory for all the first-year students. To facilitate this the college has a computer lab equipped with 11 computers. Guest faculty is hired for teaching. The maintenance of computer systems is ensured through AMC. Cleaning and maintenance of classrooms and college campus is arranged with the help of the cleaning staff of the college who have specific duties assigned to them. The library has 2 book-lifters and dedicated cleaning staff. Maintenance of electricity and water facilities is ensured under the guidance of a committee that takes care of these amenities through AMCs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1462

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1462

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The pandemic has adversely affected students' representation in administration as student Union elections could not be held for the session. However, barring this year as an exception, the College Students Union takes care of the interests of students in college administration in managing various activities. It consists of a President, Vice President, General Secretary, Joint Secretary and Class Representatives. All the office bearers are elected by the students through a democratic process. Students union elections are held every year. The president of Students Union is a member of various committees. Also, the General Secretary and various secretaries are members of related committees. Also, under normal circumstances, the student representatives help in celebrating national festivals i.e. Independence Day, Republic Day, and in organizing cultural, literary, sports activities. The student representatives work voluntarily during the admission process to help the newcomers. They also play vital role in many social awareness campaigns . Thus, Student's Union promotes mutual contact, a democratic outlook and a spirit of oneness among the students. They represent matters concerning common interests of the students to the college authorities. We hope that during the coming session the participation of student representatives will improve campus

life for our students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration of college Alumni Association is under progress and we are hopeful that in the coming session the institution will reap benefits of the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission of imparting quality education to the students so as to develop them into rationally, critically thinking citizens of the country. Also, the vision is to make our students skilled enough to be employable and independent. The governance of the institution is in tandem with the vision and mission as well. The mission is to impart quality education to all irrespective of caste, creed, religion, socioeconomic status primarily with the purpose to uplift the society. The institution is constantly striving towards maintaining excellent academic standards by introducing innovative and effective learning-teaching methods with the changing times. The motive is to educate students into becoming learned and responsible citizens. The institution is aware of its responsibility towards fostering scientific skills, critical thinking skills and academic excellence into students who are primarily from rural areas. It is ensured that the atmosphere in the campus is learner friendly, so that learning becomes a joyful activity. The vision of the institution is to empower the students through quality education and to inculcate in them the confidence to overcome global challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Being a government institution, there is no management body in the college. Management and administration of the college is executed both by the Commissionerate of Higher Education and the institution. The decisions of the government regarding academics, finance and developmental activities are communicated to the institution through

the Commissionerate. The institution then forms various committees to effectively implement the decisions of the government. The highest decision-making body is the staff council which consists of all the faculty members. All important policy and operational matters are discussed and decided by the staff council. Under the leadership of the Principal of the College, all faculty members shoulder various administrative responsibilities and contribute towards smooth functioning of academic, establishment, and accounts sections. The heads/ in-charge of various departments act so by virtue of their seniority and are responsible for the functional activities of the departments. The performance of every employee, teaching or non-teaching, is appraised by the Principal and reviewed by the competent authority on annual basis. Regular meetings of the Mahavidyalaya Vikas Samiti (Development committee) are held to facilitate the decision-making regarding various financial and developmental activities. Also, regular meetings of the IQAC are arranged to ensure the maintenance of academic quality of the institution. 1. Decentralization of responsibilities is ensured by formation of academic and co-curricular committees. Following are some examples of academic committees - PG Association, Language Club, NCC, NSS, Sports and Games committee etc. 2. Administrative responsibilities are also equitably distributed. For example, Development Council, Hostel Committee, Sexual Harassment and Grievances Redressal Committee, Canteen Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The institution's administration comprises the Principal, convenors of different committees, all the faculty members, non-teaching staff and supporting staff, IQAC Committee, Students' Union Alumni, etc.
- The principle of the institution monitors the administrative and academic activities and ensures proper functioning of the policies, rules, and action plans of the institution.
- A number of committees are constituted to carry out the vision and mission in its true spirit. These include the NCC, NSS, Skill and Development, Career Counseling, Library, Examination, Sports, Cultural, Literary activities, Anti-

ragging, Hostal, College-magazine, UGC, RUSA, Scholarship, Scooty distribution, Grievance Redressal Committee etc.

- All these committees perform their duties and take up different activities during the academic session.
- For academic performances and strategies, meetings with HODs are held at regular intervals.
- The decisions related finance and expenditure are taken by the Principal in consultation with AAO.
- The Development Committee deals with the proposition and implementation of various works for the development of infrastructure and maintenance of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution works according to the policies decided by the Commissionerate of College Education, Rajasthan. Principal heads the institution and the senior members of the faculty are given charges of the Establishment section, Accounts section, and Academic section. Various committees are constituted for smooth functioning of different activities.

As the post of PTI is presently lying vacant, a Committee looks after all the sports activities. Also, a retired PTI has been hired as guest faculty to ensure proper training for our students. Few clerical staff members, computer operators and sweepers are hired on temporary basis as some posts are vacant. The College Development Committee takes care of these appointments.

Appointment of permanent faculty members is done through a rigorous process of selection by the Rajasthan Public Service Commission. Rajasthan Service Rules are applicable to all the permanent members. However, selection of Guest Faculty and other support staff is managed at the level of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://hte.rajasthan.gov.in/college/ggcalwar/IQAC
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching and Non-Teaching Staff:

- Canteen facility
- RO systems for pure drinking water .
- Medical bill reimbursement
- Pension
- GPF/NPS and SI are compulsory deductions.
- Annual 'Group Insurance' is also deducted.
- The superannuated employees are benefitted from the Rajasthan Pensioner's Medical Fund.
- Computer training
- The Rajasthan Service rules read in concurrence with pay commission recommendation of UGC provide respectable and satisfactory salary and job inducements.

Leave for teaching staff:

- P.L. 15 privilege leave earned after completion of calendar year
- HPL 20 half pay leave after completion of the year can be commuted on medical grounds.
- CL 15 in one academic session
- Special CL 15 in a session for seminars, conferences and academic purpose

Leave for non-teaching staff:

- PL 15 advance credited two times in a year
- HPL same as teaching staff
- CL 15 in a calendar year

Leave for female staff:

- Maternity leave, two times in service period for 180 days
- Child care leave, 730 days in whole service period
- Leave for male staff: Paternity leave twice in the whole service period

For Students

- Girls Hostel,
- Canteen
- Health check-ups
- Sanitary pad vending machine
- Sexual Harassment Redressal Cell
- Anti-Ragging Cell
- Various Government scholarships
- Girls Common Room.
- Compulsory Insurance cover
- Book bank

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

18

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of teaching and non-teaching staff is appraised by the Principal and reviewed by the Commissioner on annual basis. The records are maintained by the Commissionerate to be reviewed by DPC at the time of promotions. The proforma for self-appraisal for teaching and nonteaching comprises of the following:

For teaching and non-teaching staff:

- At the first step, wherein the reportee classifies the work undertaken under "Key result area", "Targets" and "Actual achievements".
- At the second step the 'Reporting Officer' judges and rates the work carried out by the reportee under six criteria (i) Output of work (ii) Leadership qualities (iii) Analytical ability (iv) Management ability (v) Decision making ability (vi) Ability to take initiative.
- The 'Reviewing' authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the reportee.

The teachers have to fill one more proforma which comprises of individual details of:

1. Academic qualifications
2. Teaching experience
3. Information of classes taken, subjects/papers taught, aids and

tools used, tutorials, seminars, fieldwork undertaken, sessionals.

4. Examination results

5. Publication details

6. Research Supervision

7. Co-curricular and extra-curricular activities

8. Other contribution

9. Points of satisfaction/dissatisfaction and suggestions pertaining to Curriculum, teaching, examination, student service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For all the expenditures and purchases, an established procedure is followed as per the rules and procedures mentioned in the GF AR of the State of Rajasthan. Government of Rajasthan appoints a permanent Assistant Accounts Officer for routine accounting work. Internal audit is done as and when required by the Store in-charge appointed by principal from faculty members. The in-charge takes up audit tasks such as checking bills, verifying bills from the store, verifying whether the correct bill amount has been entered in the cash-book. Thereafter the bills are countersigned by DDO of the institute. External audit (physical and Financial) is done by the Director, Directorate of Inspection, Government of Rajasthan and AG Office of Central Government which also does financial audit. Audit of MVS accounts are conducted by a certified chartered accountant and its annual report is forwarded to CCE, Jaipur. Similarly, clearance of certain bills of expenditure requires an external audit by Chartered accountants mainly in case of grants sanctioned by MHRD bodies, Central Govt. or the State Govt. All Major and Minor Research Project holders have to submit a Chartered Accountant audit certificate in form of utilization certificate for the final

settlement of accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)****NIL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- State Government allocates a specific amount to Govt. Colleges. The committee constituted for college developmental purpose puts forth the requirements before the Principal. The state budget and grants are released for salary, TA, medical, office work, construction and maintenance, lab grant, books and journals, etc. The proposals for maintenance are also submitted to CCE and College Development Committee.
- Payment of fellowships and scholarships of UGC, ICSSR, and CSIR etc. is through PFMS. The payment of various Scholarships is online, executed through the SSO module.
- UGC provided assistance till 2017 under the XII Plan Period. These funds were disbursed by the planning board for instrumentation maintenance facility, competence building initiatives, educational innovations, extension activities, minor research projects, TRF. The UC was submitted timely.
- RUSA: Fund amounting to Rs 2 crore was allocated to the college under three major heads-new construction, renovation and equipment. UC has been submitted. Governing and Monitoring

bodies- Board of Governors and Project Monitoring Unit monitor the progress.

- Requirements other than these are fulfilled by funds generated through College Development Committee.
- The College depends on various funding agencies like UGC, CSIR, ICSSR etc for financial support for research activities.
- MP and MLA schemes' funds are also utilized as per requirements suggested by stakeholders

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes by reviewing the teaching learning processes on a regular basis. It also ensured that new hybrid mode consisting of online as well as classroom teaching, is devised in such a way that it's outcomes are productive and not cumbersome for the students. It facilitated various departments of the institution in organizing national and international webinars on a variety of topics including 'Role of Youth in Constitution and Nation Building' on 15th December, 2020 and Higher Education Scenario and its Paradigms in the New Normal' on 22nd September 2020. The IQAC commenced this program by taking the initiative itself and organized the first webinar itself. It then assisted and facilitated the Department of Political Science, Sanskrit, Science to organize national and international webinars. The Department of Hindi organized the first International e-conference of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities

- The curriculum is constantly reviewed, revised, and updated. Members of BOS play a significant role in deciding the curriculum.
- Two compulsory subjects Computer Science and Environmental Studies expose the learners to the latest technology and generate awareness for social and environmental issues.
- Performance of students is adjudged after every academic session .
- Besides creating an atmosphere of mutual trust and respect inside the classroom, the emphasis is laid on interactive sessions and community activities.
- Extra-curricular activities are a regular feature and are conducted by Youth Development Centre (YDC), Women Cell, NSS, NCC etc.
- The academic calendar is followed by the departments for monthly/ quarterly tests and seminars. The seminars conducted by the Post Graduate departments exhibit research aptitude and fields of specialization.
- Optimal use is made of the ICT facilities. Smart classrooms, interactive eboards, slide projectors, computers, and internet connectivity has facilitated the learning process.
- Learning outcomes are displayed on the college website.
- The college is an affiliated one but it has defined course/program and /program specific outcomes for student support in the selection of electives and with reference to their abilities and goals.
- The Career Counseling Cell and Admission committees of the college provide academic, personal, psycho-social guidance and counseling to the students. Prospective students seeking admission are also extended counseling related to the election of subjects.
- There is a good central library with reference books, besides departmental libraries which initiate the learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the

D. Any 1 of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Gender sensitization activities that include the following aspects:
 - Women's rights
 - Human rights
 - Gender justice
 - Gender equality
 - Gender sensitization workshops
 - Campaigns against female feticide.
 - Others - Entrance Exam Counseling, Orientation Programmes for Students
 - Medical Counseling, Career Counseling.
- common room for girls with Sanitary pad vending machine.

. Safety and Security

- 24x7 surveillance through CCTVs.
- Installation of steel railings on the first floor parapet.
- Rotational duty by all faculty members for discipline and security.
- The discipline committee
- Night Patrols by the appointed security guard.
- Ragging free campus.
- Awareness campaigns on women's safety and gender sensitivity through street plays (Nukkad Natak), rallies and camps by NSS

and NCC student volunteers, and women cell.

. Counseling

- Formal and informal avenues for counseling for academic and other issues/problems.
- Grievance Redressal Committee for staff and students
- Yoga, self-defence and counseling for stress management in Women Cell.

. Other measures of Gender Sensitization include -

Curriculum and Coursework which address gender issues.

Besides, to ensures girl students' safety boys or any outsiders are not allowed within the college campus before 3 pm. Female police personnels are deputed on sensitive days like Students Union elections and College Cultural fest.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1a-MHuJBqSvsqUrMbbcqT8HPcJSW-g_3Xj4IaDr5IS0/edit?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

- Waste bins are placed in the campus at various places.
- Collected solid waste is handed over to the municipal council for further processing.
- The NSS units frequently organize cleanliness drive in the campus for collection of garbage and solid waste.

Liquid Waste Management

- Liquid waste generated from the washrooms is disposed regularly by the Sewage Disposal Tankers.
- Raw water (waste water of water points in college) is taken from a separate pipeline for watering the trees and plants in the campus.

E-Waste Management:

- E-waste is sold to scrap merchants for further processing through auction.

Waste recycling system

- The fallen and dried leaves, flowers and twigs are handed over to nature in the form of a compost pit where it decomposes and turns into manure used for gardening.
- Old newspapers, old files, old home assignments etc. are given for recycling to external agencies.
- Collected solid waste is handed over to the municipal council for further processing.

Though we have Chemistry labs but they cater to the needs of only undergraduate students. The labs do not produce any hazardous chemical waste, biomedical waste and radioactive materials.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen

B. Any 3 of the above

5.

reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The college caters to the academic needs of girl students coming from diverse socioeconomic and cultural backgrounds.
- Celebration of national festivals and days of national and international importance promote a sense of harmony towards the diversities of our country.

- Also, regular cultural programs of Spic Macay present a glimpse of the diversity of our country and sensitize our students towards the same.
- Various scholarships takes care of the economic support that girl students need to continue their educational journey.
- Language club of the college organizes activities in all three languages - English, Hindi and Sanskrit.
- Under Aanandam, a large number of initiatives were taken up to help community deal with Covid-19 pandemic. College faculty members as well as student volunteers carried out their responsibility effectively on personal as well as official level.
- A large number of initiatives were taken up to help community deal with Covid pandemic. College faculty members as well as student volunteers carried out their responsibility effectively.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Student orientation is organized for freshers to make them aware about the facilities as well as the Campus Code of Conduct.
- Students Union elections prepare the students to become responsible citizens of the country.
- Celebration of Voters' day sensitizes the learners and the staff members about the importance of their role as voters.
- Activities of Human Rights Club and Voters Club include taking oaths on becoming responsible citizens and awareness lectures and campaigns towards understanding the rights and duties of citizens.
- The college instils the values of patriotism by celebrating the significant days and festivals in the college enthusiastically. There is a flag hoisting ceremony followed by cultural events and speeches by staff and students.

Independence Day, Republic Day and Gandhi Jayanti are celebrated with fervor.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **4. Annual awareness programmes on Code of Conduct are organized** **D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates all the national festivals and commemorative days with the active participation of its students.

The College organizes activities focusing on civic responsibilities, social awareness and value-based educations. It organizes and celebrates various days of importance as these are occasions to

educate the students on issues of concern and reinforce the achievements of humanity.

To build a nation of youth who are noble in their attitude and morally responsible, the College organizes national festivals and birth/death anniversaries in memory of those nobles who have devoted themselves to the cause of the Nation and can be inspirational as ideals to the coming generations are also celebrated with great zeal.

Right from Independence Day and Republic day to Human Rights Day, Girl Child Day, Yoga Day, International Women's Day, National Unity Day, International Science Day-our students celebrate and ponder over the significance of these days. Birth/death anniversaries of Mahatma Gandhi, Netaji Subhash Chandra Bose, Swami Vivekananda, Pt. Nehru are celebrated with enthusiasm.

Activities organized:

- Lectures, meetings
- Quiz, poster, and other competitions
- Awareness camps/talks
- Distributing published materials to students

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice - Community Book Bank

This practice aims at providing better academic opportunity to the financially/socially weak students by providing them quality books collected by the staff and students. The staff and students of the college came together to collect 4307

updated, useful books from the community. These books enabled the institution to create a Community Book Bank for the benefit of all the students irrespective of their social or economic background. In addition to this facility the library of the college has a special section dedicated to books for SC/ST students of the college. Only students belonging to the weaker section of society are allowed to get these books issued for academic purpose

2. The college is proud of its energy saving practices. Besides producing approximately 2500 units of clean electricity every month by our solar panels, total 98 LED lights were installed across the campus. One LED light saves 68.16 units of electricity per session. 98 LED lights have saved us 6679.68 units of electricity in total during the session.
3. Besides, installation of E-Mitra Kiosk has contributed greatly to the convenience of our students.
4. installation of steel railings on the first floor parapet wall has ensured better safety of our students.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	https://docs.google.com/document/d/1Us08oKl6Qsd486DIM8gGGVoT4-9lyirdb9v7T1mIhp0/edit?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The year 2020-21 has been a tough one for the entire world in general and for the education sector in particular. Switching from offline mode to the online one was an uphill task for the faculty members. Yet to maintain the educational standards of the college and keeping in mind the welfare of our students, the faculty members left no stone unturned in their efforts to learn the know-how of online teaching methods.

All the faculty members created WhatsApp groups of their respective classes to share educational videos that they would post on their YouTube channels.

The faculty created more than 3300 videos. It was made sure that the whole syllabus is covered in those video lectures.

Along with them, online and offline assessments were shared and PDF documents of notes of the ongoing chapters were also shared.

Online tools like Quizizz, Padlet, Google Forms, Quizalize, Nearpod etc were freely used for assessments.

Also, some faculty members created blogs to provide notes to students. The faculty made sure that students get all the study material and their study is not adversely affected due to the pandemic. Rajeev Gandhi E-Content Bank was created to provide all the videos in one place. The link to the same is:

<https://www.youtube.com/channel/UCatFbLQ3KTuu31Clq4JO3mg>

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is committed to imparting productive learning experience to its students. The institution has three faculty streams of Arts, Commerce and Science. All the Streams have undergraduate programs. Four subjects -Hindi, Sanskrit, Psychology and Political Science offer P.G courses. Diploma in Library Science is also offered as part of the curriculum.

There are 56 highly qualified teachers who are selected through a rigorous process of selection by the Rajasthan Public Service Commission.

The academic calendar is provided by the affiliating university and is diligently followed by the institution.

The institution is equipped with 43classrooms, 16 laboratories, and 08 smart classes. Also, the Institution has 01 video conferencing smart class and 01 CISCO Webex system. The Institution has one fully automated Library that boasts of more than 50000 books and INFLIBNET. Library cards (2 per student) are issued to all the regular students at the college. The students are encouraged to visit the library on daily basis where they are helped by supportive staff.

Classes are held regularly, and each theory period is of one hour and practical of one and a half hours. The Conventional method of teaching is complemented with the latest technology like Smart boards and e-learning which enhances the students' interest towards studies. Since offline teaching was not possible this year, online platforms like YouTube, Blogger, Google Forms, Quizizz etc. and tools like PDF files, PPTs etc. have been used to cater to the distant learning needs of the students during the pandemic.

The institution also focuses on the overall development of the students by conducting co-curricular activities and sports and games tournaments. Debates, quiz competitions, poster competitions and inter-class cultural competitions are a regular feature of the curriculum. Hands-on experience is provided to

students in respective subjects through workshops.

To inculcate a sense of duty towards the nation and responsibility to the society among the students NSS Units and NCC Wing play a very significant role. There are three NSS units with 100 students each that keep the students productively engaged in various activities and hold One-Day Camps and Seven-Days Camps.

Similarly, the NCC Wing is headed by a trained CO. The NCC cadets along with participating in their regular activities, join camps held in various states of the country and are selected for participating in Republic Day Parade at New Delhi. In games and sports too, the students participate and are winners at university level, State level, National as well as international level.

The documentation of all the activities that take place in the college is done meticulously by the respective departments. IQAC of the college keeps monitoring this by holding meetings with Heads of all the departments. Documentation is maintained digitally as well as physically. At the end of every academic session the reports of all the committees are submitted to the IQAC by the Heads, In-Charge and Coordinators.

The institution boasts of well-qualified and competent faculty members who are actively engaged in research along with teaching. Eighteen faculty members are supervising research work. They are also writing and editing books on regular basis. Their papers are being published in National and International books and journals. Faculty members are also encouraged to participate in Refresher, Orientation Courses and in Seminars and Conferences.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For examinations the institution adheres to the academic calendar prepared by its affiliating university i.e. RRBM university. Internal evaluation along with formative assessment is an

integral part of our teaching, is done from time to time and the results are also shared with the students.

For all other activities, a calendar is provided by the Commissionerate, College Education, Jaipur according to which the Committees plan their respective activities. The academic calendar is prepared well in advance for the upcoming academic session. It is displayed on notice board for reference of the students and staff and also uploaded on college website for the all-time information of the students and stakeholders. The examination committee works on the slots reserved in academic calendar for internal evaluation and prepares and displays the timetable well in advance.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Though the institution does not design its own syllabi, yet through it's members' participation in the BOS it has tried to integrate many socially relevant aspects into the curriculum. All the three disciplines of Arts, Commerce and Science try to make

students sensitive towards social and environmental issues. We have a separate paper of Environmental Studies in the first year of our undergraduate course which is compulsory for all students. The papers of compulsory English and Hindi have poems, stories and essays that sensitize our students about gender issues, female foeticide, apartheid, importance of khadi etc. The syllabi of English and Hindi literature have literary pieces about gender issues, dalit issues, poems on the horrors of nuclear bombings etc. Apart from this, we have subjects like Botany, Zoology, Organizational Behaviour (Psychology), Geography, English, Hindi and Sanskrit literatures, Sociology, History, Political Science, GPEM, Home Science etc. that include various topics on gender sensitization, professional ethics, human values and environmental awareness.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships	
22	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	E. None of the above
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	E. Feedback not collected
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	

5329	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
3903	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Though the institution does not have any formal framework to assess the learning levels of the students, teachers walk the extra mile to understand the learning styles and speed of their learners and plan their lessons accordingly. Their queries, grievances, suggestions and approach to academics are suggestive of their levels of competence. The mentors identify students' learning levels, interests, abilities and prospects through interactions in class and laboratories, departmental seminars and performance level in class tests.</p> <p>Weaker students are paid extra attention, and exposure to the use of skills in question. They are also provided extra study materials and books to facilitate their learning. ICT tools are used to the maximum to ensure that weaker students get creatively engaged with their curriculum.</p> <p>Advanced learners and meritorious students are duly honoured at the Annual Prize Distribution function of the college (that could not be held this year due to the pandemic).</p>	

Besides, there was a special program called 'Gyandoot' by the Commissionerate where special online lectures were delivered by our faculty members as extra classes.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/hteCircular/Gyandoot%20College%20Allottment.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5329	56

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution does practice teaching methodology focusing on imparting education through a student centric approach. The faculty members facilitate learning by allowing each individual student to comprehend at their personal level by ensuring their participation and involvement in class activities. This also enables them to grasp and absorb knowledge at their own pace. The classes are made interactive, and innovative thoughts and novel interpretations are encouraged by audio-visual aids. E learning and online mode of sharing information and teaching was used rampantly during this session. Labs in Science faculty and Geography, Psychology, Home Science, GPEM ensure experiential and participative learning for our learners.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. The college is equipped with Audio-visual tools, projectors, computers with LAN connections, E-mitra machine, video conferencing room, 8 smart classrooms, one computer lab and 56 desktops in all. Most of the systems are used for teaching-learning purpose and to make learning a more participative process for our learners. Internet resources, audio-visual aids, PPTs are frequently used to make learning engaging for our students.
2. ICT enabled tools have facilitated the teaching learning process. In the case of the absence of teachers in campus for reasons of trainings or leave, the students still approach the teachers for teaching-learning and counselling through Whatsapp, youtube and text messaging. Even in the absence of the teacher, they can watch the teacher's videos and other content that has been shared with them.
3. PPT presentations are made by several teachers while teaching.
4. Open access sources like e-PG Pathshala, NPTEL videos and quizzes are used by the teachers.
5. Online quizzes and questionnaires on Quizziz, Quizalize, Padlet and other platforms are shared with students in departments like English.
6. Educational blogs are also maintained by teachers.
7. YouTube channels have been created by faculty members for sharing educational videos with students.
8. A dedicated channel for preparation of competitive exams 'GyanSudha' is maintained by the Commissionerate where our faculty members also contribute videos related to preparation of competitive exams.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

56-74

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

40

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

754

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution is affiliated to the RRBM University, Alwar, which has designed its assessment through year-end examination system. Courses of the university are defined highlighting their objectives and significance which enables the students to understand and plan their methods of learning. Those subjects which have practicals as part of their curriculum have both internal and external systems of assessment. For practical subjects students are required to submit a record of the practical assignments completed by them throughout the year. Though the institution does not have any formal or robust internal assessment system yet the faculty members do plan the internal assessment in a way so as to encourage students to work independently and individually, by researching on the given topics.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college is affiliated to Raj Rishi Bhartrihari Matsya University, Alwar and it follows an annual examination scheme as per the University calendar. Any representation regarding question paper, examination related issues and evaluation is

forwarded to the University. During the exams, unfair means case and grievance related to question paper are forwarded to the university immediately for necessary action. The examination procedure is completely transparent:

- The time table is displayed on the university website. It is also displayed on the college notice boards.
- Admit cards are generated online.
- The examination process is looked after by Centr Superintendent and Assistant Superintendents.
- The answer sheets are distributed room wise along with question papers and attendance sheets to the invigilators.
- After examination, the answer sheets are collected by the invigilators and submitted to the Examination Committee for further process.
- The attendance sheets are generated online.
- The payment for invigilation duties is done online.
- The question papers are kept in safe custody in the strong room.
- The answer books are coded.
- The answer books are evaluated fairly in time and results are declared and displayed on the University website.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Gauri Devi Government College for Women, Alwar offers a number of programmes in Science, Humanities and Commerce, each of them with well-defined outcomes. The program outcomes cover a wide range of knowledge, skills, aptitudes and attitudes required for successful careers. The course outcomes of all the courses offered by the college are clearly mentioned in the syllabi of the courses that is displayed on the website of the university. The same is also mentioned on the website of the college and is duly communicated to the students at the beginning of the course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs and COs primarily aim at imparting knowledge and skills which are critical for building students' competence and personality. There is also an emphasis on the holistic development of the students as the learning outcomes focus on imparting values and ethics and enhancing their interpersonal and communication skills. Besides classroom teaching and syllabus, the subject content not covered in the curriculum is also important and all efforts are taken to keep the learners updated with the same. The programme and course outcomes are evaluated and corrective measures are taken:

- The evaluation process involves the analysis of feedback on curriculum, teaching, progression to higher education, skill development programmes, placements and updated curriculum for competitive exams.
- Programme and course outcomes are also discussed and evaluated in the Academic Council and Board of Studies of the university.
- The faculty is also encouraged to update their subject knowledge and keep pace with changing trends in teaching methodology and delivery by pursuing higher studies, participating in faculty development programmes and seminars.
- The programme outcomes and programme specific outcomes are also discussed and evaluated on the basis of student progression to higher education and placement in detail by the IQAC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

1733

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://hte.rajasthan.gov.in/college/ggcalwar>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has an ecosystem that supports creativity and boosts innovative activities in the campus. The Entrepreneurship and Placement Cell of the college organizes lectures, workshops and competitions that focus on developing employability skills of our students. The Cell also creates awareness about job opportunities and market trends. The Skill Development Cell of the college conducts various activities as per the orders received from the Commissionerate of Higher Education, Rajasthan.

A dedicated channel for preparation of competitive exams 'GyanSudha' is maintained by the Commissionerate where our faculty members also contribute videos related to preparation of competitive exams.

- Dissemination of study material through social media: PDF notes, links, books, graphs and other material shared with students through Whatsapp.
- You tube channels as a medium of teaching during Covid-19 pandemic times. A youtube channel of college was created and lectures uploaded on the channel for the viewership of students. Later on, personal youtube channels were created by all teachers to systematize the dissemination of subject-wise curriculum.
- Aims and Objectives:
 - To inculcate the spirit and culture of research amongst faculty and students.
 - To enhance interaction, collaboration and cooperation among researchers for interdisciplinary and multidisciplinary work.
 - To organize research promotion events like conferences, seminars, workshops, invited lectures, webinars.
 - To motivate faculty for doctoral and post-doctoral research.
 - To encourage faculty to undertake research projects and publications in humanities, science and technology.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards	
3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
2.5	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
8	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
29	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of NSS adopt a slum area every year and work towards spreading awareness on a number of social issues like gender equality, tree plantation, importance of cleanliness, literacy, yoga etc.

- Plantation drives are carried out on the campus regularly. The plants are maintained and taken care of by the students as well as the faculty members. The Environment committee of the college works tirelessly to create an awareness regarding environmental issues.
- As part of the Swachhha Bharat mission, a number of cleanliness drives were carried out by the NSS units of the college.
- This year has been an exception to this practice because of COVID 19 pandemic. The college was closed for students for a long period of time. Still when the students finally came to college they worked towards spreading awareness about the use of mask and sanitization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3004

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Being a fifty-six year old institution, the college has adequate infrastructure to facilitate teaching and learning. The campus sprawling across 7.5 acres with approximately 23646 square meters of construction has 43 classrooms and 14 laboratories of various subjects including English language lab, Botany, Zoology, Physics, Chemistry, Geography, Home Science, GPEM, and Psychology labs. We have one seminar hall, 8 smart classrooms, and one computer lab. We also have separate rooms for NSS, NCC, Students' Union, UGC and IQAC. Total 56 desktops in all, 11 laptops and one tablet help the staff and the students to engage with many online resources that make the whole teaching-learning process more fun and learner-centric. Solar Plant provides the college with ample

electricity. Girls Common Room, Sanitary Napkin vending machine, a well equipped girls hostel that can accommodate 186 girls.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a rich tradition of excellence in cultural and sports activities. The cultural committee of the college takes care of all the intra-college and inter-college cultural activities. The three-day college fest 'Nupur' is organized every year that provides platform to the students to showcase their talent in solo singing, duet singing, group singing, solo dancing, duet dancing, group dancing, classical singing, mono-acting, skit and fancy-dress. The winners of these competitions are sent for inter-college competitions.

To promote talent in games and sports, the college has a basket-ball ground, a volleyball ground, a badminton court, kho-kho ground, table tennis facility. Also, we have a state of the art gymnasium and a yoga centre to promote healthy habits among students. The college has a separate station for all the gears and equipments required for various games. The college also hires a physical training instructor as a guest faculty to train and prepare the students for various sports.

TA, DA is paid to all the students who represent the college at state and national level in sports, cultural and literary events.

Unfortunately, cultural and sports events were badly affected during the session because of COVID -19.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

8+1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/college/ggcalwar/IOAC
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

154.00961

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of the college is equipped with the following facilities: Library Hall, Librarian's Chamber, Reading Room for students and faculty members, Reference Room, SC ST Book Bank Room, E-Books Room Wi-fi facilities. Total number of books in the library has reached the 54828 mark. 50521 are general books and 4307 are for Book Bank. Regular subscriptions to 25 reading materials including newspapers, (national and regional) in English and Hindi, magazines covering a variety of topics are in place. Reference books are readily available for all the students. Bar

code readers have become functional for easy transaction of books. The library is using the software 'Alice for Windows' for this purpose. Apart from this, an important feature of the library is the facility of a Book Bank for students from the weaker sections of society . A special facility with five computers and a dedicated Optical Fiber Internet connection has been developed in the college to provide access to INFLIBNET to each and every student at the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.20984

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

85

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution regularly updates its IT facilities and Wi-Fi connectivity with its broadband server as we have given AMC to a vendor so that we can get regular maintenance and check Wi-Fi connectivity and fiber optical maintenance through server. BSNL is the main broadband service in our institution and we have three fiber optical connection and one Lease circuit connection.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/college/ggcalwar/IQAC

4.3.2 - Number of Computers

56

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

154.00961

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college faculty maintains and runs its laboratories with the help of well-trained lab assistants and lab bearers. Renovation and buying of new equipment for labs is done from the funds received from RUSA and from college funds. To impart elementary knowledge of computer, a paper in Computer Application is compulsory for all the first-year students. To facilitate this the college has a computer lab equipped with 11 computers. Guest faculty is hired for teaching. The maintenance of computer systems is ensured through AMC. Cleaning and maintenance of classrooms and college campus is arranged with the help of the cleaning staff of the college who have specific duties assigned to them. The library has 2 book-lifters and dedicated cleaning staff. Maintenance of electricity and water facilities is ensured under the guidance of a committee that takes care of these amenities through AMCs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
1462	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
1462	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The pandemic has adversely affected students' representation in administration as student Union elections could not be held for the session. However, barring this year as an exception, the

College Students Union takes care of the interests of students in college administration in managing various activities. It consists of a President, Vice President, General Secretary, Joint Secretary and Class Representatives. All the office bearers are elected by the students through a democratic process. Students union elections are held every year. The president of Students Union is a member of various committees. Also, the General Secretary and various secretaries are members of related committees. Also, under normal circumstances, the student representatives help in celebrating national festivals i.e. Independence Day, Republic Day, and in organizing cultural, literary, sports activities. The student representatives work voluntarily during the admission process to help the newcomers. They also play vital role in many social awareness campaigns . Thus, Student's Union promotes mutual contact, a democratic outlook and a spirit of oneness among the students. They represent matters concerning common interests of the students to the college authorities. We hope that during the coming session the participation of student representatives will improve campus life for our students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration of college Alumni Association is under progress and we are hopeful that in the coming session the institution will reap benefits of the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission of imparting quality education to the students so as to develop them into rationally, critically thinking citizens of the country. Also, the vision is to make our students skilled enough to be employable and

independent. The governance of the institution is in tandem with the vision and mission as well. The mission is to impart quality education to all irrespective of caste, creed, religion, socioeconomic status primarily with the purpose to uplift the society. The institution is constantly striving towards maintaining excellent academic standards by introducing innovative and effective learning-teaching methods with the changing times. The motive is to educate students into becoming learned and responsible citizens. The institution is aware of its responsibility towards fostering scientific skills, critical thinking skills and academic excellence into students who are primarily from rural areas. It is ensured that the atmosphere in the campus is learner friendly, so that learning becomes a joyful activity. The vision of the institution is to empower the students through quality education and to inculcate in them the confidence to overcome global challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Being a government institution, there is no management body in the college. Management and administration of the college is executed both by the Commissionerate of Higher Education and the institution. The decisions of the government regarding academics, finance and developmental activities are communicated to the institution through the Commissionerate. The institution then forms various committees to effectively implement the decisions of the government. The highest decision-making body is the staff council which consists of all the faculty members. All important policy and operational matters are discussed and decided by the staff council. Under the leadership of the Principal of the College, all faculty members shoulder various administrative responsibilities and contribute towards smooth functioning of academic, establishment, and accounts sections. The heads/ in-charge of various departments act so by virtue of their seniority and are responsible for the functional activities of the departments. The performance of every employee, teaching or non-teaching, is appraised by the Principal and reviewed by the competent authority on annual basis. Regular meetings of the

Mahavidyalaya Vikas Samiti (Development committee) are held to facilitate the decision-making regarding various financial and developmental activities. Also, regular meetings of the IQAC are arranged to ensure the maintenance of academic quality of the institution. 1. Decentralization of responsibilities is ensured by formation of academic and co-curricular committees. Following are some examples of academic committees - PG Association, Language Club, NCC, NSS, Sports and Games committee etc. 2. Administrative responsibilities are also equitably distributed. For example, Development Council, Hostel Committee, Sexual Harassment and Grievances Redressal Committee, Canteen Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The institution's administration comprises the Principal, convenors of different committees, all the faculty members, non-teaching staff and supporting staff, IQAC Committee, Students' Union Alumni, etc.
- The principle of the institution monitors the administrative and academic activities and ensures proper functioning of the policies, rules, and action plans of the institution.
- A number of committees are constituted to carry out the vision and mission in its true spirit. These include the NCC, NSS, Skill and Development, Career Counseling, Library, Examination, Sports, Cultural, Literary activities, Anti-ragging, Hostal, College-magazine, UGC, RUSA, Scholarship, Scooty distribution, Grievance Redressal Committee etc.
- All these committees perform their duties and take up different activities during the academic session.
- For academic performances and strategies, meetings with HODs are held at regular intervals.
- The decisions related finance and expenditure are taken by the Principal in consultation with AAO.
- The Development Committee deals with the proposition and implementation of various works for the development of infrastructure and maintenance of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution works according to the policies decided by the Commissionerate of College Education, Rajasthan. Principal heads the institution and the senior members of the faculty are given charges of the Establishment section, Accounts section, and Academic section. Various committees are constituted for smooth functioning of different activities.

As the post of PTI is presently lying vacant, a Committee looks after all the sports activities. Also, a retired PTI has been hired as guest faculty to ensure proper training for our students. Few clerical staff members, computer operators and sweepers are hired on temporary basis as some posts are vacant. The College Development Committee takes care of these appointments.

Appointment of permanent faculty members is done through a rigorous process of selection by the Rajasthan Public Service Commission. Rajasthan Service Rules are applicable to all the permanent members. However, selection of Guest Faculty and other support staff is managed at the level of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://hte.rajasthan.gov.in/college/ggcalwar/IQAC
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching and Non-Teaching Staff:

- Canteen facility
- RO systems for pure drinking water .
- Medical bill reimbursement
- Pension
- GPF/NPS and SI are compulsory deductions.
- Annual 'Group Insurance' is also deducted.
- The superannuated employees are benefitted from the Rajasthan Pensioner's Medical Fund.
- Computer training
- The Rajasthan Service rules read in concurrence with pay commission recommendation of UGC provide respectable and satisfactory salary and job inducements.

Leave for teaching staff:

- P.L. 15 privilege leave earned after completion of calendar year
- HPL 20 half pay leave after completion of the year can be commuted on medical grounds.
- CL 15 in one academic session
- Special CL 15 in a session for seminars, conferences and academic purpose

Leave for non-teaching staff:

- PL 15 advance credited two times in a year

- HPL same as teaching staff
- CL 15 in a calendar year

Leave for female staff:

- Maternity leave, two times in service period for 180 days
- Child care leave, 730 days in whole service period
- Leave for male staff: Paternity leave twice in the whole service period

For Students

- Girls Hostel,
- Canteen
- Health check-ups
- Sanitary pad vending machine
- Sexual Harassment Redressal Cell
- Anti-Ragging Cell
- Various Government scholarships
- Girls Common Room.
- Compulsory Insurance cover
- Book bank

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

18

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of teaching and non-teaching staff is appraised by the Principal and reviewed by the Commissioner on annual basis. The records are maintained by the Commissionerate to be reviewed by DPC at the time of promotions. The proforma for self-appraisal for teaching and nonteaching comprises of the following:

For teaching and non-teaching staff:

- At the first step, wherein the reportee classifies the work undertaken under "Key result area", "Targets" and "Actual achievements".
- At the second step the 'Reporting Officer' judges and rates the work carried out by the reportee under six criteria (i) Output of work (ii) Leadership qualities (iii) Analytical ability (iv) Management ability (v) Decision making ability (vi) Ability to take initiative.
- The 'Reviewing' authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the reportee.

The teachers have to fill one more proforma which comprises of individual details of:

1. Academic qualifications
2. Teaching experience

3. Information of classes taken, subjects/papers taught, aids and tools used, tutorials, seminars, fieldwork undertaken, sessionals.

4. Examination results

5. Publication details

6. Research Supervision

7. Co-curricular and extra-curricular activities

8. Other contribution

9. Points of satisfaction/dissatisfaction and suggestions pertaining to Curriculum, teaching, examination, student service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For all the expenditures and purchases, an established procedure is followed as per the rules and procedures mentioned in the GF AR of the State of Rajasthan. Government of Rajasthan appoints a permanent Assistant Accounts Officer for routine accounting work. Internal audit is done as and when required by the Store in-charge appointed by principal from faculty members. The in-charge takes up audit tasks such as checking bills, verifying bills from the store, verifying whether the correct bill amount has been entered in the cash-book. Thereafter the bills are countersigned by DDO of the institute. External audit (physical and Financial) is done by the Director, Directorate of Inspection, Government of Rajasthan and AG Office of Central Government which also does financial audit. Audit of MVS accounts are conducted by a certified chartered accountant and its annual report is forwarded to CCE, Jaipur. Similarly, clearance of certain bills of expenditure requires an external audit by Chartered accountants mainly in case of grants sanctioned by MHRD bodies, Central Govt. or the State Govt. All Major and Minor Research Project holders

have to submit a Chartered Accountant audit certificate in form of utilization certificate for the final settlement of accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- State Government allocates a specific amount to Govt. Colleges. The committee constituted for college developmental purpose puts forth the requirements before the Principal. The state budget and grants are released for salary, TA, medical, office work, construction and maintenance, lab grant, books and journals, etc. The proposals for maintenance are also submitted to CCE and College Development Committee.
- Payment of fellowships and scholarships of UGC, ICSSR, and CSIR etc. is through PFMS. The payment of various Scholarships is online, executed through the SSO module.
- UGC provided assistance till 2017 under the XII Plan Period. These funds were disbursed by the planning board for instrumentation maintenance facility, competence building initiatives, educational innovations, extension activities, minor research projects, TRF. The UC was submitted timely.

- RUSA: Fund amounting to Rs 2 crore was allocated to the college under three major heads-new construction, renovation and equipment. UC has been submitted. Governing and Monitoring bodies- Board of Governors and Project Monitoring Unit monitor the progress.
- Requirements other than these are fulfilled by funds generated through College Development Committee.
- The College depends on various funding agencies like UGC, CSIR, ICSSR etc for financial support for research activities.
- MP and MLA schemes' funds are also utilized as per requirements suggested by stakeholders

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes by reviewing the teaching learning processes on a regular basis. It also ensured that new hybrid mode consisting of online as well as classroom teaching, is devised in such a way that it's outcomes are productive and not cumbersome for the students. It facilitated various departments of the institution in organizing national and international webinars on a variety of topics including 'Role of Youth in Constitution and Nation Building' on 15th December, 2020 and Higher Education Scenario and its Paradigms in the New Normal' on 22nd September 2020. The IQAC commenced this program by taking the initiative itself and organized the first webinar itself. It then assisted and facilitated the Department of Political Science, Sanskrit, Science to organize national and international webinars. The Department of Hindi organized the first International e-conference of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The curriculum is constantly reviewed, revised, and updated. Members of BOS play a significant role in deciding the curriculum.
- Two compulsory subjects Computer Science and Environmental Studies expose the learners to the latest technology and generate awareness for social and environmental issues.
- Performance of students is adjudged after every academic session .
- Besides creating an atmosphere of mutual trust and respect inside the classroom, the emphasis is laid on interactive sessions and community activities.
- Extra-curricular activities are a regular feature and are conducted by Youth Development Centre (YDC), Women Cell, NSS, NCC etc.
- The academic calendar is followed by the departments for monthly/ quarterly tests and seminars. The seminars conducted by the Post Graduate departments exhibit research aptitude and fields of specialization.
- Optimal use is made of the ICT facilities. Smart classrooms, interactive eboards, slide projectors, computers, and internet connectivity has facilitated the learning process.
- Learning outcomes are displayed on the college website.
- The college is an affiliated one but it has defined course/program and /program specific outcomes for student support in the selection of electives and with reference to their abilities and goals.
- The Career Counseling Cell and Admission committees of the college provide academic, personal, psycho-social guidance and counseling to the students. Prospective students seeking admission are also extended counseling related to the election of subjects.
- There is a good central library with reference books, besides departmental libraries which initiate the learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Gender sensitization activities that include the following aspects: • Women's rights • Human rights • Gender justice • Gender equality • Gender sensitization workshops • Campaigns against female feticide. • Others - Entrance Exam Counseling, Orientation Programmes for Students • Medical Counseling, Career Counseling.
- common room for girls with Sanitary pad vending machine.

. Safety and Security

- 24x7 surveillance through CCTVs.
- Installation of steel railings on the first floor parapet.
- Rotational duty by all faculty members for discipline and security.
- The discipline committee
- Night Patrols by the appointed security guard.
- Ragging free campus.
- Awareness campaigns on women's safety and gender sensitivity through street plays (Nukkad Natak), rallies and camps by NSS and NCC student volunteers, and women cell.

. Counseling

- Formal and informal avenues for counseling for academic and other issues/problems.
- Grievance Redressal Committee for staff and students
- Yoga, self-defence and counseling for stress management in Women Cell.

. Other measures of Gender Sensitization include -

Curriculum and Coursework which address gender issues.

Besides, to ensures girl students' safety boys or any outsiders are not allowed within the college campus before 3 pm. Female police personnels are deputed on sensitive days like Students Union elections and College Cultural fest.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1a-MHuJ BgSvsVgUrMbbcgT8HPcJSW-q_3Xj4IaDr5IS0/edit?usp=sharing

7.1.2 - The Institution has facilities for

A. 4 or All of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

- Waste bins are placed in the campus at various places.
- Collected solid waste is handed over to the municipal council for further processing.
- The NSS units frequently organize cleanliness drive in the campus for collection of garbage and solid waste.

Liquid Waste Management

- Liquid waste generated from the washrooms is disposed regularly by the Sewage Disposal Tankers.
- Raw water (waste water of water points in college) is taken from a separate pipeline for watering the trees and plants in the campus.

E-Waste Management:

- E-waste is sold to scrap merchants for further processing through auction.

Waste recycling system

- The fallen and dried leaves, flowers and twigs are handed over to nature in the form of a compost pit where it decomposes and turns into manure used for gardening.
- Old newspapers, old files, old home assignments etc. are given for recycling to external agencies.
- Collected solid waste is handed over to the municipal council for further processing.

Though we have Chemistry labs but they cater to the needs of only undergraduate students. The labs do not produce any hazardous chemical waste, biomedical waste and radioactive materials.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The college caters to the academic needs of girl students coming from diverse socioeconomic and cultural backgrounds.
- Celebration of national festivals and days of national and international importance promote a sense of harmony towards the diversities of our country.
- Also, regular cultural programs of Spic Macay present a glimpse of the diversity of our country and sensitize our students towards the same.
- Various scholarships takes care of the economic support that girl students need to continue their educational journey.
- Language club of the college organizes activities in all three languages - English, Hindi and Sanskrit.
- Under Aanandam, a large number of initiatives were taken up to help community deal with Covid-19 pandemic. College faculty members as well as student volunteers carried out their responsibility effectively on personal as well as official level.
- A large number of initiatives were taken up to help community deal with Covid pandemic. College faculty members as well as student volunteers carried out their responsibility effectively.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Student orientation is organized for freshers to make them aware about the facilities as well as the Campus Code of Conduct.
- Students Union elections prepare the students to become responsible citizens of the country.
- Celebration of Voters' day sensitizes the learners and the staff members about the importance of their role as voters.

- Activities of Human Rights Club and Voters Club include taking oaths on becoming responsible citizens and awareness lectures and campaigns towards understanding the rights and duties of citizens.
- The college instils the values of patriotism by celebrating the significant days and festivals in the college enthusiastically. There is a flag hoisting ceremony followed by cultural events and speeches by staff and students. Independence Day, Republic Day and Gandhi Jayanti are celebrated with fervor.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates all the national festivals and commemorative days with the active participation of its students.

The College organizes activities focusing on civic responsibilities, social awareness and value-based educations. It organizes and celebrates various days of importance as these are occasions to educate the students on issues of concern and reinforce the achievements of humanity.

To build a nation of youth who are noble in their attitude and morally responsible, the College organizes national festivals and birth/death anniversaries in memory of those nobles who have devoted themselves to the cause of the Nation and can be inspirational as ideals to the coming generations are also celebrated with great zeal.

Right from Independence Day and Republic day to Human Rights Day, Girl Child Day, Yoga Day, International Women's Day, National Unity Day, International Science Day-our students celebrate and ponder over the significance of these days. Birth/death anniversaries of Mahatma Gandhi, Netaji Subhash Chandra Bose, Swami Vivekananda, Pt. Nehru are celebrated with enthusiasm.

Activities organized:

- Lectures, meetings
- Quiz, poster, and other competitions
- Awareness camps/talks
- Distributing published materials to students

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice - Community Book Bank

This practice aims at providing better academic opportunity to the financially/socially weak students by providing them quality books collected by the staff and students. The staff and students of the college came together to collect 4307 updated, useful books from the community. These books enabled the institution to create a Community Book Bank for the benefit of all the students irrespective of their social or economic background. In addition to this facility the library of the college has a special section dedicated to books for SC/ST students of the college. Only students belonging to the weaker section of society are allowed to get these books issued for academic purpose

2. The college is proud of its energy saving practices. Besides producing approximately 2500 units of clean electricity every month by our solar panels, total 98 LED lights were installed across the campus. One LED light saves 68.16 units of electricity per session. 98 LED lights have saved us 6679.68 units of electricity in total during the session.
3. Besides, installation of E-Mitra Kiosk has contributed greatly to the convenience of our students.
4. installation of steel railings on the first floor parapet wall has ensured better safety of our students.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	https://docs.google.com/document/d/1Us08oK16Qsd486DIM8gGGVoT4-9lyirdb9v7T1mIhp0/edit?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The year 2020-21 has been a tough one for the entire world in general and for the education sector in particular. Switching from offline mode to the online one was an uphill task for the faculty members. Yet to maintain the educational standards of the college and keeping in mind the welfare of our students, the faculty members left no stone unturned in their efforts to learn the know-how of online teaching methods.

All the faculty members created WhatsApp groups of their respective classes to share educational videos that they would post on their YouTube channels.

The faculty created more than 3300 videos. It was made sure that the whole syllabus is covered in those video lectures.

Along with them, online and offline assessments were shared and PDF documents of notes of the ongoing chapters were also shared.

Online tools like Quizizz, Padlet, Google Forms, Quizalize, Nearpod etc were freely used for assessments.

Also, some faculty members created blogs to provide notes to students. The faculty made sure that students get all the study material and their study is not adversely affected due to the pandemic. Rajeev Gandhi E-Content Bank was created to provide all the videos in one place. The link to the same is:

<https://www.youtube.com/channel/UCatFbLQ3KTuu31Clq4JO3mg>

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action for the Academic Year 2021-22

1. Revive regular offline teaching in the campus after a long pandemic period as per the directions of the state government.
2. Boost research activities in the college by motivating staff and research scholars for good quality publications.
3. Motivate the students to actively take part in sports and inter college games
4. Finalize the Self Study Report of NAAC for submission and applying IIQA on the NAAC portal so that the third cycle of NAAC accreditation can be completed.
5. A new borewell for continuous water supply
6. Replacement of the Central Electricity Distribution Panel by an automatic one.
7. Completion of new rooms under construction near the Geography department.
8. Botanical garden
9. Several repair works in different parts of the campus- for eg. Interlocking tile flooring, electricity fitting and verandah repairs, toilet for non-teaching staff etc.
10. Renovation of hostel building.
11. Formation of the Alumni Association.