



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1. Name of the Institution

SHRI DHARM CHAND GANDHI JAIN  
GOVERNMENT COLLEGE BEHROR

- Name of the Head of the institution DR. RAJESH KUMAR SHARMA
- Designation PRINCIPAL ( Officiating Principal)
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 01494220046
- Mobile no 9413273248
- Registered e-mail governmentcollegebehror@gmail.com
- Alternate e-mail iqacbehror2021@gmail.com
- Address Shri Dharam Chand Gandhi Jain Government college Behror, Jaguwas Road Behror
- City/Town Behror
- State/UT Rajasthan
- Pin Code 301701

##### 2. Institutional status

- Affiliated /Constituent Affiliated
- Type of Institution Co-education
- Location Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Raj Rishi Bhartrihari Matsya University Alwar Rajasthan**
- Name of the IQAC Coordinator **Dr Rashmi Pareek**
- Phone No. **01494220046**
- Alternate phone No. **9413273248**
- Mobile **9414355834**
- IQAC e-mail address **iqacbehror2021@gmail.com**
- Alternate Email address **governmentcollegebehror@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://hte.rajasthan.gov.in/college/gcbehror>

**4. Whether Academic Calendar prepared during the year?**

**No**

- if yes, whether it is uploaded in the Institutional website Web link:

### **5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.13</b>	<b>2015</b>	<b>15/10/2015</b>	<b>14/11/2020</b>

**6. Date of Establishment of IQAC**

**15/03/2015**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Higher Education Department Jaipur Rajasthan (SDCGJ Govt College Behror)	Salary	State Government of Rajasthan	2021-22	38539709
Higher Education Department Jaipur Rajasthan SDCJG Government College Behror	other expenses	State Government of Rajasthan	2021-22	989012

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

Online feedback of students were collected and analysed

The IQAC has been consistently encouraging teachers towards Research and Publications in reputed and UGC recognized journals

The registration procedure for alumni association has begun and is now in its final stages.

Mentors were appointed and classes were assigned to them. Mentors set up WhatsApp groups to share information on scholarship, exams, cocurricular activities, and links to course videos and notes.

Purchase of office furniture and maintenance work was initiated by the efforts of IQAC

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Implementation of online feedback from students	Google forms were prepared and links were shared for student satisfaction survey
Mentors were allocated	Mentors were appointed and classes were assigned to them. Mentors set up WhatsApp groups to share information on scholarship, exams, cocurricular activities, and links to course videos and notes.
Refresher and FDP programmes	The college has been consistently encouraging teachers towards participation in refresher, orientation and FDP programmes .
Registration of Alumni Association	The registration procedure has begun and is now in its final stages.

**13. Whether the AQAR was placed before statutory body?** **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	SHRI DHARM CHAND GANDHI JAIN GOVERNMENT COLLEGE BEHROR
• Name of the Head of the institution	DR. RAJESH KUMAR SHARMA
• Designation	PRINCIPAL ( Officiating Principal)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01494220046
• Mobile no	9413273248
• Registered e-mail	governmentcollegebehror@gmail.co m
• Alternate e-mail	iqacbehror2021@gmail.com
• Address	Shri Dharam Chand Gandhi Jain Government college Behror, Jaguwas Road Behror
• City/Town	Behror
• State/UT	Rajasthan
• Pin Code	301701
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Raj Rishi Bhartrihari Matsya University Alwar Rajasthan				
• Name of the IQAC Coordinator	Dr Rashmi Pareek				
• Phone No.	01494220046				
• Alternate phone No.	9413273248				
• Mobile	9414355834				
• IQAC e-mail address	iqacbehror2021@gmail.com				
• Alternate Email address	governmentcollegebehror@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://hte.rajasthan.gov.in/college/gcbehror">https://hte.rajasthan.gov.in/college/gcbehror</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.13	2015	15/10/2015	14/11/2020
<b>6.Date of Establishment of IQAC</b>			15/03/2015		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>			



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Mentors were appointed and classes were assigned to them. Mentors set up WhatsApp groups to share information on scholarship, exams, cocurricular activities, and links to course videos and notes.	
Purchase of office furniture and maintenance work was initiated by the efforts of IQAC	
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Registration of Alumni Association	The registration procedure has begun and is now in its final stages.
<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	03/02/2023

**15. Multidisciplinary / interdisciplinary**

Institution offers three programs in UG and one in PG. In Arts program eight courses have been provided in seven different combinations, in science program five courses are present in two combinations and in commerce three courses are available in one combination. According to new Education policy, institution can provide new combinations with the courses available in the institution. The faculty members are highly qualified, competent and expert in their subject. College is affiliated to RRBMU, Alwar. College can run only those courses & programs which are provided by affiliating university.

Anandam program was initiated by directorate college education and implemented by the institution for first year UG students and PG previous students to engage them in community service, environmental education to attain multidisciplinary education. Institution provides opportunity to students through NCC, NSS and Scouts to engage them in social and value-based services and to inculcate good practices to achieve holistic development of the student .

**16. Academic bank of credits (ABC):**

Academic Bank of Credits (ABC) is one of the key initiatives proposed in the National Education Policy (NEP) 2020 in India. The implementation of ABC in the institution is completely dependent on the Rajasthan government. When it is implemented by the government it will be completely followed by the institution. Faculty members are providing study material, notes and upload course videos on their channels for students. Faculties pedagogical approaches are constructivist, inquiry-

based, reflective, collaborative and integrative. Assessments and assignments are used to evaluate the Students learning outcome.

### **17.Skill development:**

Vision of the institution is to provide Knowledge and opportunities to students for their value based and holistic development. Institution provides many opportunities to students to upskill their capacity by participating in different cocurricular activities like quiz, debate, extempore, poster presentation These activities let students to develop leadership, teamwork and time management skills. Programmes like plantation drive ,cleanliness, Road safety drive organised by the institution. National festivals like Independence day, Republic day,Saheed Divas ,Gandhi Jayanti etc are also celebrated in the institution which helps students to inculcate morals values .

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Institution offers various language courses in UG like Hindi and Sanskrit. Faculty is teaching students in bilingual mode in classes as well as course videos are uploaded in both the languages. Conservancy and promotion of languages are the aim of the Institution. All Programmes are organised in Hindi in the institution. This will help students to understand and appreciate the rich cultural heritage of India and will promote a more inclusive and holistic education system.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Institution emphasis on student centred learning. Various measures have implemented for outcome-based education ,it includes use of problem-based learning, providing opportunity for group discussion ,field work, internal assessments with multiple choice questions .This allows to evaluate students' ability to apply their knowledge and skills.Mentors provides support and feedback to students throughout the learning process. This helps to identify areas of improvement and make necessary adjustments to ensure that students are able to achieve the desired learning outcomes.

### **20.Distance education/online education:**

At the time of pandemic institution faced problems in teaching students in online mode. Students were from nearby villages ,with limited access to internet. To overcome this problem, you tube channels were made by teachers and videos of relevant topics mentioned in the syllabus of students were prepared and uploaded on channels for students. WhatsApp groups were also made and assignments were sent. Online classes were organised for students who had internet access, those who were not able to join could access these recorded classes online later.

## Extended Profile

### 1.Programme

1.1 Number of courses offered by the institution across all programs during the year	17
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File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 Number of students during the year	1760
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File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	604
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File Description	Documents
Data Template	<a href="#">View File</a>

2.3 Number of outgoing/ final year students during the year	479
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File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1 Number of full time teachers during the year	22
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	30
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	28 classroom, 04 smart classroom, 01 seminar hall =33
4.2 Total expenditure excluding salary during the year (INR in lakhs)	40.12
4.3 Total number of computers on campus for academic purposes	59

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective delivery in a well-planned process by conducting efficient and regular teaching, learning, and evaluation processes. The institution has adopted student-centered teaching strategies. Students are encouraged to participate in the classroom through group discussions, quizzes, and classroom seminars. The college follows the curriculum designed by Raj Rishi Bhartrihari Matsya University Alwar, Rajasthan. At the commencement of every academic year, college gets an academic calendar, chalks out by Commissionerate of

College Education, Jaipur, Rajasthan. The college sets a proper scheduled time-table by the college time-table committee, under guidance of Principal, of each subject which includes lecture hours. The faculty members are informed by the head of departments regarding time-table and to complete the syllabus within stipulated time. If any faculty member fails to complete his/ her syllabus within the time, he/she has to take extra classes in order to complete his/her syllabus . The institution receives regular circulars, emails and letters form Commissionerate of College Education as well as University. Regarding all upcoming programmes, regular meetings are conducted by the principal to know the progress and implementation of academic, co-curricular, extracurricular, extension and other activities of the college.

For better implementation of curriculum teachers use various teaching methods such as ICT, classroom seminars, group discussion, field work, practical's and projects etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.rrbmuniv.ac.in/syllabus.php">https://www.rrbmuniv.ac.in/syllabus.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

According to the examination schedule of the affiliated university, the college prepare the academic calendar for the internal assessment . College calendar of events is prepared, in line with that of university and that provided by Commissionerate College Education. There is annual pattern in UG and PG. Continuous Internal evaluation of students includes tests, assignments, problem solving ,group discussion, and quiz. Whatsapp groups of every class were formed by the mentor's to monitor the development of the students. Important information related to welfare of students is given by mentors through these whatsapp groups. E- Contents, Video lectures and printed study material were provided to the students .

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data**

**requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has incorporated various course types into the curriculum for all UG and PG programs, such as Indian Constitution, Professional Ethics, and Environmental Studies, to integrate the cross-cutting issues relevant to Environment and Sustainability, Human Values, Gender equality, and Professional Ethics.

**Gender equality**

The foundational principles of the institutions are gender equality and equal opportunity for all students (male and female). For the growth of female students and staff, equal opportunities are provided in every activity and program of the curriculum. For maintaining the equality among the staff and students Women cell, ICC and anti-ragging cell are active. Women cell organizes lectures, activities and work-shops on self defense, equity and social awareness.



**Environment and Sustainability:** Environmental awareness is inculcated in the students. Environmental study is the part of curriculum as the compulsory subject for the first year students of under graduate classes.

**Human Values:**A number of activities comprising Human Values have been conducted such as organizing blood donation camps, health check-up camps and conducted awareness programmes regarding sanitization literacy etc. The institution has also organized guest lectures by experts and yoga gurus to inculcate social, moral and ethical values in the students.

**Professional Ethics:**

In order to nurture best ethical practices among the students, several courses have been included in the curriculum. Perceptions of students on professional ethics have been enriched by exposing them through different kinds of seminars, workshops, lectures by eminent scholars with a view to imbibe and practice moral values in their profession.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://docs.google.com/forms/d/1McBptIOsyB7seECB1117y4HubzFjAoepTitBs3dcXqo/viewanalytics">https://docs.google.com/forms/d/1McBptIOsyB7seECB1117y4HubzFjAoepTitBs3dcXqo/viewanalytics</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://docs.google.com/forms/d/1McBptIOsyB7seECB1117y4HubzFjAoepTitBs3dcXqo/viewanalytics">https://docs.google.com/forms/d/1McBptIOsyB7seECB1117y4HubzFjAoepTitBs3dcXqo/viewanalytics</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

787

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

604

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College makes various efforts to assess the learning levels of students starting from admission process. All the faculty members identify the advance learners as well as slow learners in their respective subject through class-room activities such as group discussions, interaction in class and innovative creation in practical assignments. Extension lecturers, counseling sessions and personality development classes are also organized to enhance the student's employability skill. Slow learners are given more attention as- extra classes are organized for solving their subject content problems, teaching strategies are modified as per their needs, assignment and study notes are also provided them by the teachers and extra efforts are made to encourage them to participate in the class, in various competitions and in other activities of the college. Special classes are also conducted for slow learners to teach them in feasible manner with all necessary tools such as models, pictures, animated videos etc. Apart from these, required suggestions are also given to the slow learners to increase their strength and become a good learner in both theoretical as well as practical aspects. The college maintains a Community Book Bank for the poor students and issues books to the needy students. It also provides free education to various categories students in order to follow Government policy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1760	22

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching learning process is the focus of all policies, plans and activities allied with the dynamics of education. Institution plans and organizes teaching learning and evaluation schedules according to the guidelines provided by the Commissionerate of College Education, Jaipur, Rajasthan.

Students are provided opportunities for academic interactions through group discussions, frequently asked questions and surprise oral tests which help in interactive and collaborative learning.

The college makes efforts to ensure students' growth and development in a pleasant class-room atmosphere. Students are guided, counselled and corrected to make sure that they are on right track by all faculty members.

Library facility is provided to all the students as per norms decided by library committee of the college.

Certificates are distributed to the students for the motivation in participating different competitions and perform well in academics.

Extension and guest lecturers are organized through NCC, NSS, ROVERS, for providing added and updated knowledge of the subject and enhancing the learning experiences of the students.

Programs and activities on environment are organized by NCC, NSS and Scouts to inculcate environmental awareness such as tree plantation, Swachh Bharat Abhiyan .

The institute tries to inculcate various personality traits in the students like love and respect for the nation, humanity and democracy with its sincere efforts. In order to equip them with professional skills and to employ them with technological knowledge, teachers use smart class-rooms for teaching. Videos were made and uploaded on You tube channels by all the faculty members.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools as it enhances the quality of teaching and makes learning easier than traditional class-room teaching. There are four smart class-rooms in the college premises as a source of teaching utilized for imparting knowledge more effectively and efficiently. PPT's are regularly used by the faculty members to convey knowledge and making teaching sessions more interactive as well as interesting. A well-equipped computer lab and language lab is also available in the college. Computer lab makes the students technology friendly and language lab makes teaching learning practices efficacious and gratifying in experience. These platforms provide the students an opportunity to learn various language skills in a virtual environment and enhance the knowledge of ICT. The admission process of the college is also completely online and transparent.

Faculty members developed e-content and e-lectures for the students. Recorded lectures have also uploaded on YouTube to help the students in completion of their syllabus.

The Mentors formulated Whatsapp groups of students which helps in clearing doubts and sharing new ideas. All the faculty members share e-lectures, study material, questions in these groups to develop a better understanding of the subjects in students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

**2.3.3.1 - Number of mentors**

22 1: 80

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution**

**(Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

152

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated with Raj Rishi Bhartrihari Matsya University (RRBMU), Alwar and the assessment of the students have been done only by the annual examinations conducted as per university calendar. The college does not follow any direct process of internal assessment but indirectly the college has its own process to evaluate the students. Group discussions, oral tests and presentations were conducted. Performance of the students were evaluated and feedback was given. Feedback session help students to perform better in future. Whatsapp groups of UG and PG classes were created to provide study material and notes to the students. Students were encouraged to clear their doubts on whatsapp groups and on calls. The subjects in which practical exams are part of the curriculum, it is required to submit a practical record that is evaluated and marks were added during the final result of the students. Faculty members contribute to set the papers of the university examinations has invited as an external examiner in the practical examination of the university. The evaluation process is transparent, time bound and efficient. These all attempts indirectly plays an important role in the internal assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient



The college's examination process is completely transparent, time-bound and efficient. Time table of examination is exhibited on the university website and also shared on students Whatsapp groups to inform them to generate online Admit cards.

In college different committees were formed for conducting examination. Committee for sitting arrangement do all the needful action for students appearing in the exam. Senior members were assigned duty to collect Question papers and answer sheets from university prior to schedule of exam. Duty allotment committee, allots duty to faculty members according to the strength of the students appearing in the exam. The examination process is observed by centre superintendent and assistant superintendent. In each room of examination centre two invigilators were appointed for distribution of papers and observation during exam hours. Supervisors were appointed for each room and flying squad vigilantly watch student activities to stop the use of unfair means. After examination, the answer sheets were collected by the invigilators and submitted to the Examination Committee for further process. Any complaints, regarding question paper were forwarded to the university by the examination committee through the principal.

During the exams, unfair means case and grievance related to question paper are forward to the university immediately for necessary action. There is a provision for re-evaluation of answer-sheet at the university level.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college makes it all efforts to communicate the PO's CO's to its learners.

Communication to Students:

- Dedicated stream wise admission committee members are available to students for discussions and guidance. At the time of admission, students can seek help from admission committee members and discuss the Program and course outcomes. This helps them in choosing electives and extended activities like NCC, NSS, Scouts etc offered by the college.
- College website <http://hte.rajasthan.gov.in>, explicitly indicate the learning outcomes of the Programs and Courses. These outcomes and objectives are also listed on the University's website, [www.rrbmuniv.nic.in](http://www.rrbmuniv.nic.in), along with the course syllabus.
- Class assessment results are discussed with students to improve performance.
- The annual examination results are displayed on the university website to build transparency among students.

#### Communication to Teachers:

- The faculty members discuss the programme outcomes in their respective departments.
- A department wise timetable and teaching plan is made based on the programme objective and outcomes.
- The outcomes for all courses, programmes, and optional papers assist teachers in evaluating the subject content's objectives, as well as identifying students' learning capacity and taking appropriate measures.
- Mentors assist students in achieving better results and encourage them to set higher goals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes are used as an indicator for evaluating the performance and achievements of the students. The students are guided at various levels of learning. the college Innovation and Skill Development Cell, Science Forum and Conference Committee and Student Advisory Cell continuously motivate the students to achieve the learning outcomes. The

college also organizes the camps to evaluate the performance of NCC, NSS and Scouts students. The best students rewarded by the certificates like five rovers of the college has been awarded by the Governor Award to the Honourable Governor Kalraj Mishra.

Various state government schemes recognize the meritorious students by providing them scholarships like CM scholarship, Medhavi chaatra yojana, Dev Narayani Scooty Yojana etc.

All the faculty members capture the class and subject wise performance of students along with the annual appraisal form. This form is submitted to the head of the institution which is subsequently reviewed by CCE. Post evaluation the rating is finalized for every faculty member.

Every year the detailed statistical analysis report regarding the performance of the students is submitted to CCE by the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

411

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://docs.google.com/forms/d/1McBptIOsyB7seECB1117y4HubzFjAoepTitBs3dcXgo/viewanalytics>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has to follow the syllabus and structure for the courses as per the guidelines of the affiliating University so there is not much scope for innovations in the courses or programmes. The faculty members take personal initiatives in publication of research papers. The new areas explored by the faculties by way of research gets percolated to the academic fraternity through lectures, conferences and scholarly discussions. College faculty created youtube videos covering class syllabus, this gave a continued / on demand access of study material to students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.youtube.com/channel/UCPXwb-gC4N8yH1rOtP3388w">https://www.youtube.com/channel/UCPXwb-gC4N8yH1rOtP3388w</a>

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

08

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units and Scouts. Through these units, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation , Shramdan, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, vaccination camp etc. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Ekta daud for health, Save fuel save country programme, Swachhta Abhiyan , National equality awareness. Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Health and Hygiene, Road Safety, Tree Plantation etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

05

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

15

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

400



File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Response:-** The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Institution emphasizes on the formation and enhancement of infrastructure in order to promote a good teaching learning environment. Main focus of the institution is to expand its resources in terms of construction such as class-rooms, furniture, lab equipments, computer, printers, books and other facilities which facilitates teaching learning experience. Construction, renovation and other requirements are fulfilled according to the guidelines of RUSA and UGC. Issues related to the college development are discussed with related committees and afterwards agenda on various development issues put up in the meeting of college development committee. IQAC identifies the infrastructure opportunities which is subsequently evaluated by development committee and purchase committees of the college. in two ways1. Creation of new infrastructure 2. Enhancement and Renovation of existing infrastructure. Some of the initiative taken by the college recently are as follows:- Automation of library (partial)- Gayatri library management system Well equipped seminar hall with digital podium and digital board. Well equipped gymnasium. Language lab. Computer lab with 35 computers and-02 printers Details of the facilities available for teaching and learning activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages students to enhance their interest in sports and cultural events by providing adequate resources and budget. Approximately the college playground is in area of 1,18,000 Sq. feet. and on an average 50-60 students use the playground

every day. College has sports facilities for outdoor games such as Wrestling Kabaddi, Athletics, Cricket etc. For indoor games like Table-tennis, Badminton, Chess and carrom etc. The students of the college participate in inter class and inter college tournaments. Institution provides its play ground for organizing inter college cricket tournaments. The college organizes a sports week every year to encourage students to participate in sports and games. The college has a well equipped Gymnasium. The buildup area is approximately 1500 Sq. feet. The international yoga day on 21 June is celebrated by students at home due to pandemic. Cultural activities are conducted by the college like extempore, poster competition and quiz.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

23.21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software- Gayatri Library Management System Software  
 • Nature of automation (fully or partially)- Partially • Version- 1.05  
 • Year of Automation- 2020

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

39159

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College updates its IT facilities on regular basis. There are four smart class rooms and one seminar hall that are ICT competent and capable to provide e-lectures. Smart class-rooms are maintained and updated frequently by Hi-Tech Audio System Pvt. Ltd. College has high speed Wi-FI access available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

59

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

989012

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers, classrooms etc. The college makes various efforts which are:-Various Committees are formed in the beginning of every academic year in the college to suggest about the maintenance in various sector time to time. Laboratory There are four laboratories in Science and one is in Arts department.

Computer and language lab are common for all the students. In each lab 20-25 students can take practical classes at a time. The institution very well knows the importance of library for the students as well as faculty members. Other issues such as weeding out of old books, schedule of issue and return of books etc. are chalked out and resolved by the library committee. Suggestion box is installed in the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment.

Sports - There is no physical Training Instructor appointed in the college by the state government. One of the faculty member has given the extra charge of sports and games, who looks after the maintenance and activities of sports and games very well. There is a well equipped gymnasium for the students and faculty members in the college. The ICT lab is maintained and monitored by the ICT committee.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1467

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1467

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded



#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

.72 ( 2020-21 )

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72 ( 2020-21 )

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

#### 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

385

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

### 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Cultural activities are conducted by the college. Students participate and perform in various cultural activities. Cultural committee of the college plays a vital role in organizing cultural activities and events such as dancing (group and solo), singing (group and solo) and mono-acting. There are other cultural activities also like poetry recitation, extempore, debate and quizzes. To enhance creative skills amongst the students Cultural Committee and Women Cell arrange poster competition on current topics, Mehandi competition, Rangoli competition and decorative & healthy salad competition etc. In the annual function of the college winners of various programmes and events are facilitated by the prizes and certificates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Nil 0

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year E. <1Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** We have the vision that the students after moving in our campus should be internally enlightened, emotionally sound and practically efficient. The college aims at instilling leadership qualities in its students to make them educationally sound intellectually competent, morally upright, psychologically integrated, physically healthy and socially acceptable to the society and who will champion the cause of justice, truth and peace and who are open to further growth.

**Mission:** College mission is to offer courses to the students for enhancing professionalism, humanism and social responsibility through quality education. To inculcate value of discipline, hard work, team spirit and scientific thinking. The college follows decentralized and participative management in all academic administrative activities, initiatives and decision making by involving all faculty members.

**Governance:** The principal assigns and divides the work to the faculty members. The senior most faculty members are given the charge of accounts and academic sections. The charge of each department is given to the senior faculty members in subject for easy and perfect functioning. The college has formed various committees for development of students and carrying out other works of the college. A convener is appointed for each committee and some members for proper functioning and management. Examination work is also decentralized. Different officers are appointed for different sessions of the examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes the culture of decentralization and participative management. The responsibilities have been well segregated among the faculty members and non-teaching staff. The constitution of various committees and the delegation of authority and responsibilities to the members and Conveners of the various committees ensure a decentralized method of functioning. Various committees are formed for accomplishment of different works in the college. Each committee has a convener and some members to perform

the task. Thus, each member of the college is involved and responsible in accomplishing the given work. The following committees are formed in the starting of the session: 1. IQAC committee 2. RUSA committee 3. Women cell 4. Anti-ragging Committee 5. Sports committee 6. Scholarship Committee 7. College Development Committee 8. Purchase Committee 9. Building and beautification Committee 10. Cultural Committee 11. Library Committee 12. N.S.S. with two units 13. N.C.C. 14. Admission Committee 15. Examination Committee 16. Attendance Committee 17. Timetable and Workload Committee 18. Rovers 19. Students' advisory Committee 20. RTI and Assembly Question Committee 21. Planning Forum

22 Women Anti harrasment and girls mentoring committee

In college CDC (College Development Committee) and IQAC is an ideal example of decentralisation of power and participative management. CDC and IQAC both work under the chairmanship of the Principal. Committee consists of members including the Principal, faculty members, Intellectual citizens, parents, student union representative, Educationist, local MP, local MLA. Accountant is a special invitee member of the CDC. IQAC build strategy at the beginning of the session which is executed with help of CDC for the development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For the growth and development of any institute, it is essential that a methodology or work plan is to be prepared taking into consideration the resources available and utilizing them in a way that would ensure long-term success. The college is a government institute and therefore, it is mandatory to follow the rules, regulations, policies framed by the State Government. IQAC chalkout the plan in the beginning of the session for the students and faculty members. Mentors were allotted to each class. They form WhatsApp groups of students of allotted classes for sharing

information about different activities organised throughout the session ,notices related to admission, scholarships, examination ,assignments, information about internal tests etc. Keeping in mind the guidelines of the State Government for the holistic development of the students, college took various steps through different committees. Various Activities like quiz, extempore, poster making competitions were organised for students by committees like NCC, NSS, Scouts, Planning forum ,Science forum etc. This was completely aligned to our vision of providing quality education along with extracurricular activities for the overall progress of students.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal with the help of senior faculty members run administration smoothly. Overall work of the institution is divided into three sections

Establishment Section

Academic Section

Accounts Section.

Establishment Section keeps the record of postings, transfers and promotions and leave record of college employees.

Academic Section deals with admission, examination, scholarships, results etc. of the students,

Accounts Section deals with the salary, medical, T.A. , D.A. Bills and other financial matters of the college.

Different Committees constituted by the Principal deal with various issues related to the employees and students according to the rules. For teaching ,Class room lectures are conducted using basic and conventional method of disseminating information to the students as per the curriculum. staff adopted the new methods of teaching by using ICT facilities.

various activities were organised for Scout guide, NCC and NSS students. Plantation, cleanliness, awareness programmes and rallies were organised. Camps were organised by NSS and Scout where students provide social service to adopted villages and make villagers aware about the important issues related to environment ,basic hygiene etc.

The services of the employees and officers are governed by the Rajasthan Service Rules. All employees follow General Financial and Accounts Rules of the Rajasthan Government. Principal provide feedback to higher authorities about employees through ACR form. On ACR forms principal comments and send it to higher authority. Faculty members can avail academic, casual, medical and duty leave



File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

It is a government institution therefore all teaching and nonteaching staff is recruited by Government of Rajasthan so they can avail all welfare facilities provided under government rules. The teaching staff participate in national and international conferences by availing academic leave. They are trained in Orientation program and Refresher Courses for their professional development. Faculty members can participate in workshops organized by the Commissionerate of College Education as well as by other departments of the Government of Rajasthan.

There are numerous mechanisms available for the welfare of the staff as per rules of the government of Rajasthan: 1. Gen. Provident Fund 2. State Insurance 3. Group Insurance 4. Privilege leave 5. Half Pay leave/Medical leave 6. Duty leave 7. Academic leave 8. Maternity leave 9. Paternity leave 10. Child Care Leave (for the female professionals whose children are under 18 years )

**11. Faculty Development Programme 12. Payment of T.A. and D.A. 13. Medical Reimbursement**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of teaching and non-teaching staff is evaluated by annual performance appraisal and annual confidence report is written on the basis of self-appraisal to adjudge the performance of the members throughout the session in their related fields.

This report is forwarded to the higher authority, the Commissionerate of College Education. If there is any adverse comment is made by the appraisal authority, a clarification is sought. This adverse comment is expunged if not proved but if charges are proved, the employee can be punished according to the rules. ACR is also provided to the employees, if they are not satisfied with it they can appeal to the higher authority for fair and transparent evaluation of their annual work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution manages its finances according to General Financial and Account Rules (GF&AR) of state government. All the transactions are supported by vouchers duly signed by respective committee members. Income and expenditure are closely monitored by accounts department. Internal and External audits are conducted from time to time. The college has a comprehensive mechanism for both internal and external audit. All the salary bills, T.A., D.A. bills paid and checked by the account section and sent to the treasury. Annual Physical verification of stock is carried out in stores, laboratories, sports and library etc. The college has a purchase committee to identify the college needs and purchase the same through a prescribed procedure framed by the college administration. Cash books, budget check register etc. are maintained as per the government rules. The college fee receipt is credited to the Government Treasury and expenditure is made through state government fund allocation. Funds collected through College Development Committee (CDC) are audited by a registered Chartered Accountant. External financial audit is conducted by the audit team for the college education and AG office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

16550405.34

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute receives funds mainly through Rajasthan State Government, and from central government under the centrally sponsored schemes like RUSA, NSS and UGC. If there is any deficit, it is managed as per Government notifications. College development committee is primarily responsible for mobilization of funds and resources for the college. The committee has on board public representatives, academicians, philanthropists and parents, guardians, student union representative and senior faculty members. Principal is the chairman of the committee with senior faculty as the Secretary, Treasurer and members. There are regular meetings where suggestions are made and invited for resource mobilization. It also gives advisory about development initiatives in the college. Apart from this there are various committees like the purchase committee, library committee, Campus development committee, IQAC which ensure the optimal utilization of funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC contributed for quality assurance strategies in the following ways - Practice 1. Development and Maintenance of infrastructure as an initiative of the IQAC. IQAC ensures all essential facilities for the students whether it is green boards, IT facilities, smart class rooms and e- class rooms, Gym, Seminar Hall.**

**Practice 2. For faculty development, the faculty members are encouraged to participate the various international and national conferences, seminars and present their research papers. During corona pandemic faculty members taught students through online mode and prepared videos on topics mentioned in the syllabus of the students .**

**Practice 3 Conducted SSS and Collected feedback from students through google forms on teaching learning and curriculum aspects .Feedbacks were analysed in the meetings**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Use of technology for learning -teaching has become pleasing than before. The use of IT has revolutionised the whole learning teaching process. Advanced teaching methodology like e- class, smart class, PPT, Youtube access by digital podium are regularly utilized by all faculty members, and the learning evaluation of students are continuously analyzed by feedback mechanism according to IQAC norms. During the pandemic college was not opened for**

students. As the students were mostly from rural background , limited internet facilities were available at their place which was impacting the studies. To resolve this challenge all faculty members created You tube channels and uploaded videos as per the topics mentioned in student's syllabus. So, the content is available for all the students and they can watch these videos as per availability of internet at their place. Shared tips for exam preparation and emphasized on writing or presenting skill in the examination. Now also these videos are useful for the students. Links of videos areshared by the faculty members in whatsapp groups of students made by mentors .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The curriculum is constructed in such a manner that all sensitive issues are taught to pupils in order for them to develop holistically. Topics in political science related to women, the environment, and farmers were part of the course.

The Institute is extremely concerned about the safety, security, and dignity of female students. In the opening session, the institution's head emphasizes that the girls' safety and dignity would not be compromised at any cost. Misbehaviour against the females will not be allowed. An anti-harassment and girls mentoring committee has been formed to investigate any such complaints. Boys and girls are counselled in class on a regular basis. As a result, the environment of campus is really good; girls never feel suffocated. They can freely participate in all the programmes organised in the college. Classes were allotted to mentors to counsel and resolve the issues.

Girls common room has attached toilet and it's situated near NSS and NCC rooms, this provides a safe environment as faculty and staff members are always around this area. Separate girls-toilets are also available for students. All girls' toilets are having a sanitary napkin-wending machine to provide necessary comfort. Government has also started sanitary napkin distribution drive.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1NxuvtOKyhpy9g9I0sB8mdX4iBmaWvUfu/view?usp=share_link">https://drive.google.com/file/d/1NxuvtOKyhpy9g9I0sB8mdX4iBmaWvUfu/view?usp=share_link</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**



File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has two R.O. systems for drinking water. The waste water of R.O. systems is used for watering plant and trees in the College. Students were made aware towards waste management and cleanliness through NSS ,NCC and Scout camps. Competition was conducted like essay, poster, debate etc. for spreading awareness among students .On world environment day NCC students conducted awareness programme in nearby village where they explained the villagers about the need of a clean environment for a healthy existence. Poster competitions were organised by science forum to raise students awareness about the environmental challenges and solutions.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for** B. Any 3 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities**

**D. Any 1 of the above**

(Divyangjan) accessible website, screen-reading software, mechanized equipment

### 5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution organises various activities for the development of the overall personality by harnessing the potentials of its learners. Participation in institutional activities is not-restricted to any specific sector of students from any particular cultural, regional linguistic or communal background. Such activities foster an environment for ethical, cultural and spiritual values. Various occasions are celebrated and a wide-range of activities are organised by the institution. events and camps in the institution are an amalgamation of the cultural-diversity wherein the participants showcase their regional or cultural folk songs, dances and other art-forms and learn about general issues and moral values. Observance of various National and commemorative days also mirrors the harmonious environment prevailing in Institute Students participate with equal vigour in various extension activities and enthusiastically participates in the various activities and rallies, Such activities not only provide recreation but also inculcate the spirit of comradeship and social harmony. During such activities the participants exhibit solidarity to achieve the purpose on-hand. Lectures are organised for the holistic development of the students, to groom them into responsible citizens, living up to the values of humanity and our nation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Being an educational institution we organise various programs and activities to instil the culture of adherence to various constitutional values, rights, duties and responsibilities. Celebration of the National Days and glorifying the noble ideals which inspired our national struggle for freedom by commemorating specific days of great men on various platforms in the institution acquaints the young generation with their ideals and contribution in 'creating' today's India. Various activity of the NSS, NCC and Scout in the Institution instils the moral value and is a sound platform for rendering service, promoting various Government schemes amongst the beneficiaries and the society at large by means of rallies, awakening drives, skits, and other cultural events. Activities of other platforms like: Planning Forum, Science Forum, Women Cell etc also intend to promote harmony and the spirit of common brotherhood amongst all the scholars, transcending religious, linguistic and sectional diversities. To instil the culture of protecting and improvising the natural environment and to have compassion for living creatures the scholars are actively involved in plantation and cleanliness drive.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:f4941b01-b68a-32ba-83f2-bef41f0bea28">https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:f4941b01-b68a-32ba-83f2-bef41f0bea28</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The**

**Code of Conduct is displayed on the website  
There is a committee to monitor adherence to  
the Code of Conduct Institution organizes  
professional ethics programmes for  
students, teachers, administrators  
and other staff 4. Annual awareness  
programmes on Code of Conduct are  
organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The national festivals i.e. the Independence Day and the Republic Day are celebrated. Celebrations like Voters-day, Sadbhavna-Divas, Rashtriya-Ekta-Divas, Constitution-day etc., are the occasions when the students and staff of the institution take pledge to live-up to the values of our Nation and contribute for its betterment as envisaged in our constitution. Other celebrations which are a regular part of the institutional activity include celebration of the birth and death anniversary of legends in various walks of life like the Youth-Day, Science-day, Sports-day, Teachers'-Day, Earth-Day, Environment-Day, Water-Day are other occasions for reinsuring our kinship with the 'Mother-Nature'

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Grow Trees to Preen our Campus Green.**

**Objectives of the Practice-**The objective of tree plantation is to sensitize the students towards importance of trees. The purpose of tree plantation is to save the endangered environment and to beautify our campus as well as our life. To spread the message 'save trees, save life.

**Context-**to spread the message that planting the trees helps to maintain clear ecofriendly environment reduces pollution and improves the green ambience.

**Evidence of Success-**NCC, NSS, Rangers & Rovers take regular initiatives in order to inculcate in students the importance of clean and lush green environment. Main problem in keeping the campus green as well as planting trees is termite soil.

**Emphasis on the Use of Information and Communication Technology (ICT)**

Use of ICT in academics and administration is way to enhance competencies in teaching, learning and research. Helps students to develop aptitude from descriptive to analytical, from academic to practical and to decide their future career goals better.

College understands the need of the time and prepare students and make them aware and friendly about new technologies to impart education for their holistic development. During pandemic COVID-19, faculty members started using digital platforms such as Zoom, Webex, Google meet etc. to conduct lectures, practical sessions and various other activities.

Many students do not have android phones nor they have computers for practice at home. As the students are coming from the rural background many of them do not have internet connection at home.

File Description	Documents
Best practices in the Institutional website	<b>Nil</b>
Any other relevant information	<a href="https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:dd51e9a6-b589-324a-a1e9-88fa454e2b11">https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:dd51e9a6-b589-324a-a1e9-88fa454e2b11</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College established with the mission to educate the students from rural background, where students are not able to afford the expensive education and girls are not allowed to go at distant places to get education. The college not only impart quality education in academics, it inculcates social values, moral ethics humanity and gender equity in the minds of the students for their holistic development. So in the future they can serve the society with the healthy minds which is need of the hour. . All the faculty members are providing online study material and e-lectures, videos . IT department of our college is enriched with four smart class rooms, one digitally well equipped seminar hall along with digital podium and digital board .It is the Nodal College for all the private colleges in Behror . To instill various graduate traits, humanity and democracy, the college motivates the students to take NCC as it possesses the biggest unit of NCC ( Boysand Girls) in the state. .

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective delivery in a well-planned process by conducting efficient and regular teaching, learning, and evaluation processes. The institution has adopted student-centered teaching strategies. Students are encouraged to participate in the classroom through group discussions, quizzes, and classroom seminars. The college follows the curriculum designed by Raj Rishi Bhartrihari Matsya University Alwar, Rajasthan. At the commencement of every academic year, college gets an academic calendar, chalks out by Commissionerate of College Education, Jaipur, Rajasthan. The college sets a proper scheduled time-table by the college time-table committee, under guidance of Principal, of each subject which includes lecture hours. The faculty members are informed by the head of departments regarding time-table and to complete the syllabus within stipulated time. If any faculty member fails to complete his/ her syllabus within the time, he/she has to take extra classes in order to complete his/her syllabus . The institution receives regular circulars, emails and letters form Commissionerate of College Education as well as University. Regarding all upcoming programmes, regular meetings are conducted by the principal to know the progress and implementation of academic, co-curricular, extracurricular, extension and other activities of the college.

For better implementation of curriculum teachers use various teaching methods such as ICT, classroom seminars, group discussion, field work, practical's and projects etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.rrbmuniv.ac.in/syllabus.php">https://www.rrbmuniv.ac.in/syllabus.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)



According to the examination schedule of the affiliated university, the college prepare the academic calendar for the internal assessment . College calendar of events is prepared, in line with that of university and that provided by Commissionerate College Education. There is annual pattern in UG and PG. Continuous Internal evaluation of students includes tests, assignments, problem solving ,group discussion, and quiz. Whatsapp groups of every class were formed by the mentor's to monitor the development of the students. Important information related to welfare of students is given by mentors through these whatsapp groups. E- Contents, Video lectures and printed study material were provided to the students .

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has incorporated various course types into the curriculum for all UG and PG programs, such as Indian

Constitution, Professional Ethics, and Environmental Studies, to integrate the cross-cutting issues relevant to Environment and Sustainability, Human Values, Gender equality, and Professional Ethics.

#### Gender equality

The foundational principles of the institutions are gender equality and equal opportunity for all students (male and female). For the growth of female students and staff, equal opportunities are provided in every activity and program of the curriculum. For maintaining the equality among the staff and students Women cell, ICC and anti-ragging cell are active. Women cell organizes lectures, activities and work-shops on self defense, equity and social awareness.

**Environment and Sustainability:** Environmental awareness is inculcated in the students. Environmental study is the part of curriculum as the compulsory subject for the first year students of under graduate classes.

**Human Values:** A number of activities comprising Human Values have been conducted such as organizing blood donation camps, health check-up camps and conducted awareness programmes regarding sanitization literacy etc. The institution has also organized guest lectures by experts and yoga gurus to inculcate social, moral and ethical values in the students.

#### Professional Ethics:

In order to nurture best ethical practices among the students, several courses have been included in the curriculum. Perceptions of students on professional ethics have been enriched by exposing them through different kinds of seminars, workshops, lectures by eminent scholars with a view to imbibe and practice moral values in their profession.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

D. Any 1 of the above

**institution from the following stakeholders**  
**Students Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="https://docs.google.com/forms/d/1McBptIOs yB7seECB1117y4Hubz fjAoepTitBs3dcXqo/viewanalytics">https://docs.google.com/forms/d/1McBptIOs yB7seECB1117y4Hubz fjAoepTitBs3dcXqo/viewanalytics</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="https://docs.google.com/forms/d/1McBptIOs yB7seECB1117y4Hubz fjAoepTitBs3dcXqo/viewanalytics">https://docs.google.com/forms/d/1McBptIOs yB7seECB1117y4Hubz fjAoepTitBs3dcXqo/viewanalytics</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**787**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

604

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College makes various efforts to assess the learning levels of students starting from admission process. All the faculty members identify the advance learners as well as slow learners in their respective subject through class-room activities such as group discussions, interaction in class and innovative creation in practical assignments. Extension lecturers, counseling sessions and personality development classes are also organized to enhance the student's employability skill. Slow learners are given more attention as- extra classes are organized for solving their subject content problems, teaching strategies are modified as per their needs, assignment and study notes are also provided them by the teachers and extra efforts are made to encourage them to participate in the class, in various competitions and in other activities of the college. Special classes are also conducted for slow learners to teach them in feasible manner with all necessary tools such as models, pictures, animated videos etc. Apart from these, required suggestions are also given to the slow learners to increase their strength and become a good learner in both theoretical as well as practical aspects. The college maintains a Community Book Bank for the poor students and issues books to the needy students. It also provides free education to various categories students in order to follow Government policy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1760	22

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching learning process is the focus of all policies, plans and activities allied with the dynamics of education. Institution plans and organizes teaching learning and evaluation schedules according to the guidelines provided by the Commissionerate of College Education, Jaipur, Rajasthan.

Students are provided opportunities for academic interactions through group discussions, frequently asked questions and surprise oral tests which help in interactive and collaborative learning.

The college makes efforts to ensure students' growth and development in a pleasant class-room atmosphere. Students are guided, counselled and corrected to make sure that they are on right track by all faculty members.

Library facility is provided to all the students as per norms decided by library committee of the college.

Certificates are distributed to the students for the motivation in participating different competitions and perform well in academics.

Extension and guest lecturers are organized through NCC, NSS, ROVERS, for providing added and updated knowledge of the subject and enhancing the learning experiences of the students.

Programs and activities on environment are organized by NCC, NSS and Scouts to inculcate environmental awareness such as tree plantation, Swachh Bharat Abhiyan .

The institute tries to inculcate various personality traits in the students like love and respect for the nation, humanity and

democracy with its sincere efforts. In order to equip them with professional skills and to employ them with technological knowledge, teachers use smart class-rooms for teaching. Videos were made and uploaded on You tube channels by all the faculty members.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools as it enhances the quality of teaching and makes learning easier than traditional class-room teaching. There are four smart class-rooms in the college premises as a source of teaching utilized for imparting knowledge more effectively and efficiently. PPT's are regularly used by the faculty members to convey knowledge and making teaching sessions more interactive as well as interesting. A well-equipped computer lab and language lab is also available in the college. Computer lab makes the students technology friendly and language lab makes teaching learning practices efficacious and gratifying in experience. These platforms provide the students an opportunity to learn various language skills in a virtual environment and enhance the knowledge of ICT. The admission process of the college is also completely online and transparent.

Faculty members developed e-content and e-lectures for the students. Recorded lectures have also uploaded on YouTube to help the students in completion of their syllabus.

The Mentors formulated Whatsapp groups of students which helps in clearing doubts and sharing new ideas. All the faculty members share e-lectures, study material, questions in these groups to develop a better understanding of the subjects in students.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

22 1: 80

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

152

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated with Raj Rishi Bhartrihari Matsya University (RRBMU), Alwar and the assessment of the students have been done only by the annual examinations conducted as per university calendar. The college does not follow any direct process of internal assessment but indirectly the college has its own process to evaluate the students. Group discussions, oral tests and presentations were conducted. Performance of the students were evaluated and feedback was given. Feedback session help students to perform better in future. Whatsapp groups of UG and PG classes were created to provide study material and notes to the students. Students were encouraged to clear their doubts on whatsapp groups and on calls. The subjects in which practical exams are part of the curriculum, it is required to submit a practical record that is evaluated and marks were added during the final result of the students. Faculty members contribute to set the papers of the university examinations has invited as an external examiner in

the practical examination of the university. The evaluation process is transparent, time bound and efficient. These all attempts indirectly plays an important role in the internal assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college's examination process is completely transparent, time-bound and efficient. Time table of examination is exhibited on the university website and also shared on students Whatsapp groups to inform them to generate online Admit cards.

In college different committees were formed for conducting examination. Committee for sitting arrangement do all the needful action for students appearing in the exam. Senior members were assigned duty to collect Question papers and answer sheets from university prior to schedule of exam. Duty allotment committee, allots duty to faculty members according to the strength of the students appearing in the exam. The examination process is observed by centre superintendent and assistant superintendent. In each room of examination centre two invigilators were appointed for distribution of papers and observation during exam hours. Supervisors were appointed for each room and flying squad vigilantly watch student activities to stop the use of unfair means. After examination, the answer sheets were collected by the invigilators and submitted to the Examination Committee for further process. Any complaints, regarding question paper were forwarded to the university by the examination committee through the principal.

During the exams, unfair means case and grievance related to question paper are forward to the university immediately for necessary action. There is a provision for re-evaluation of answer-sheet at the university level.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college makes it all efforts to communicate the PO's CO's to its learners.

### Communication to Students:

- Dedicated stream wise admission committee members are available to students for discussions and guidance. At the time of admission, students can seek help from admission committee members and discuss the Program and course outcomes. This helps them in choosing electives and extended activities like NCC, NSS, Scouts etc offered by the college.
- College website <http://hte.rajasthan.gov.in>, explicitly indicate the learning outcomes of the Programs and Courses. These outcomes and objectives are also listed on the University's website, [www.rrbmuniv.nic.in](http://www.rrbmuniv.nic.in), along with the course syllabus.
- Class assessment results are discussed with students to improve performance.
- The annual examination results are displayed on the university website to build transparency among students.

### Communication to Teachers:

- The faculty members discuss the programme outcomes in their respective departments.
- A department wise timetable and teaching plan is made based on the programme objective and outcomes.
- The outcomes for all courses, programmes, and optional papers assist teachers in evaluating the subject content's objectives, as well as identifying students' learning capacity and taking appropriate measures.
- Mentors assist students in achieving better results and encourage them to set higher goals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes are used as an indicator for evaluating the performance and achievements of the students. The students are guided at various levels of learning. the college Innovation and Skill Development Cell, Science Forum and Conference Committee and Student Advisory Cell continuously motivate the students to achieve the learning outcomes. The college also organizes the camps to evaluate the performance of NCC, NSS and Scouts students. Thebest students rewarded by the certificates like five rovers of the college has been awarded by the Governor Award to theHonourable Governor Kalraj Mishra.

Various state government schemes recognizes the meritorious students by providing them scholarships like CM scholarship, Medhavi chaatra yojana,Dev Narayani Scooty Yojana etc.

All the faculty members capture the class and subject wise performance of students along with the annual appraisal form. This form is submitted to the head of the institution which is subsequently reviewed by CCE. Post evaluation the rating is finalized for every faculty member.

Every year the detailed statistical analysis report regarding the performance of the students is submitted to CCE by the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

411

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/1McBptIOsyB7seECB1117y4HubzfjAoePTitBs3dcXgo/viewanalytics>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has to follow the syllabus and structure for the courses as per the guidelines of the affiliating University so there is not much scope for innovations in the courses or programmes. The faculty members take personal initiatives in publication of research papers. The new areas explored by the faculties by way of research gets percolated to the academic fraternity through lectures, conferences and scholarly discussions. College faculty created youtube videos covering class syllabus, this gave a continued / on demand access of study material to students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.youtube.com/channel/UCPXwb-gC4N8yH1rQtP3388w">https://www.youtube.com/channel/UCPXwb-gC4N8yH1rQtP3388w</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0



File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

08

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the

students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units and Scouts. Through these units, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation , Shramdan, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, vaccination camp etc. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Ekta daud for health, Save fuel save country programme, Swachhta Abhiyan , National equality awareness. Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Health and Hygiene, Road Safety, Tree Plantation etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

15

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

400

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Response:-** The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Institution emphasizes on the formation and enhancement of infrastructure in order to promote a good teaching learning environment. Main focus of the institution is to expand its resources in terms of construction such as class-rooms, furniture, lab equipments, computer, printers, books and other facilities which facilitates teaching learning experience. Construction, renovation and other requirements are fulfilled according to the guidelines of RUSA and UGC. Issues related to the college development are discussed with related committees and afterwards agenda on

various development issues put up in the meeting of college development committee. IQAC identifies the infrastructure opportunities which is subsequently evaluated by development committee and purchase committees of the college. in two ways1. Creation of new infrastructure 2. Enhancement and Renovation of existing infrastructure. Some of the initiative taken by the college recently are as follows:- Automation of library (partial)- Gayatri library management system Well equipped seminar hall with digital podium and digital board. Well equipped gymnasium. Language lab. Computer lab with 35 computers and-02 printers Details of the facilities available for teaching and learning activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages students to enhance their interest in sports and cultural events by providing adequate resources and budget. Approximately the college playground is in area of 1,18,000 Sq. feet. and on an average 50-60 students use the playground every day. College has sports facilities for outdoor games such as Wrestling Kabaddi, Athletics, Cricket etc. For indoor games like Table-tennis, Badminton, Chess and carrom etc. The students of the college participate in inter class and inter college tournaments. Institution provides its play ground for organizing inter college cricket tournaments. The college organizes a sports week every year to encourage students to participate in sports and games. The college has a well equipped Gymnasium. The buildup area is approximately 1500 Sq. feet. The international yoga day on 21 June is celebrated by students at home due to pandemic. Cultural activities are conducted by the college like extempore, poster competition and quiz.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

23.21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software- Gayatri Library Management System Software · Nature of automation (fully or partially)- Partially

• Version- 1.05 • Year of Automation- 2020

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**39159**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**60**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College updates its IT facilities on regular basis. There are four smart class rooms and one seminar hall that are ICT competent and capable to provide e-lectures. Smart class-rooms are maintained and updated frequently by Hi-Tech Audio System Pvt. Ltd. College has high speed Wi-Fi access available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

59

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic



**support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

989012

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers, classrooms etc. The college makes various efforts which are:-Various Committees are formed in the beginning of every academic year in the college to suggest about the maintenance in various sector time to time.

Laboratory There are four laboratories in Science and one is in Arts department. Computer and language lab are common for all the students. In each lab 20-25 students can take practical classes at a time. The institution very well knows the importance of library for the students as well as faculty members. Other issues such as weeding out of old books, schedule of issue and return of books etc. are chalked out and resolved by the library committee. Suggestion box is installed in the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment.

Sports - There is no physical Training Instructor appointed in the college by the state government. One of the faculty member has given the extra charge of sports and games, who looks after the maintenance and activities of sports and games very well. There is a well equipped gymnasium for the students and faculty members in the college. The ICT lab is maintained and monitored by the ICT committee.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1467

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1467

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

.72 ( 2020-21 )

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

72 ( 2020-21 )

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

385

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

9

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Cultural activities are conducted by the college. Students participate and perform in various cultural activities. Cultural committee of the college plays a vital role in organizing cultural activities and events such as dancing (group and solo), singing (group and solo) and mono-acting. There are other cultural activities also like poetry recitation, extempore, debate and quizzes. To enhance creative skills amongst the students Cultural Committee and Women Cell arrange poster competition on current topics, Mehandi competition, Rangoli competition and decorative & healthy salad competition etc. In the annual function of the college winners of various programmes and events are facilitated by the prizes and certificates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

13

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Nil 0

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** We have the vision that the students after moving in our campus should be internally enlightened, emotionally sound and practically efficient. The college aims at instilling leadership qualities in its students to make them educationally sound intellectually competent, morally upright, psychologically integrated, physically healthy and socially

acceptable to the society and who will champion the cause of justice, truth and peace and who are open to further growth.

**Mission:** College mission is to offer courses to the students for enhancing professionalism, humanism and social responsibility through quality education. To inculcate value of discipline, hard work, team spirit and scientific thinking. The college follows decentralized and participative management in all academic administrative activities, initiatives and decision making by involving all faculty members.

**Governance:** The principal assigns and divides the work to the faculty members. The senior most faculty members are given the charge of accounts and academic sections. The charge of each department is given to the senior faculty members in subject for easy and perfect functioning. The college has formed various committees for development of students and carrying out other works of the college. A convener is appointed for each committee and some members for proper functioning and management. Examination work is also decentralized. Different officers are appointed for different sessions of the examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes the culture of decentralization and participative management. The responsibilities have been well segregated among the faculty members and non-teaching staff. The constitution of various committees and the delegation of authority and responsibilities to the members and Conveners of the various committees ensure a decentralized method of functioning. Various committees are formed for accomplishment of different works in the college. Each committee has a convener and some members to perform the task. Thus, each member of the college is involved and responsible in accomplishing the given work. The following committees are formed in the starting of the session: 1. IQAC committee 2. RUSA committee 3. Women cell 4. Anti-ragging Committee 5. Sports



committee 6. Scholarship Committee 7. College Development Committee 8. Purchase Committee 9. Building and beautification Committee 10. Cultural Committee 11. Library Committee 12. N.S.S. with two units 13. N.C.C. 14. Admission Committee 15. Examination Committee 16. Attendance Committee 17. Timetable and Workload Committee 18. Rovers 19. Students' advisory Committee 20. RTI and Assembly Question Committee 21. Planning Forum

22 Women Anti harrassment and girls mentoring committee

In college CDC (College Development Committee) and IQAC is an ideal example of decentralisation of power and participative management. CDC and IQAC both work under the chairmanship of the Principal. Committees consists of members including the Principal, faculty members, Intellectual citizens, parents, student union representative, Educationist, local MP, local MLA . Accountant is a special invitee member of the CDC. IQAC build strategy at the beginning of the session which is executed with help of CDC for the development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For the growth and development of any institute, it is essential that a methodology or work plan is to be prepared taking into consideration the resources available and utilizing them in a way that would ensure long-term success. The college is a government institute and therefore, it is mandatory to follow the rules, regulations, policies framed by the State Government. IQAC chalkout the plan in the beginning of the session for the students and faculty members. Mentors were allotted to each class. They form WhatsApp groups of students of allotted classes for sharing information about different activities organised throughout the session ,notices related to admission, scholarships, examination ,assignments, information about internal tests etc. Keeping in mind the guidelines of the

State Government for the holistic development of the students, college took various steps through different committees. Various Activities like quiz, extempore, poster making competitions were organised for students by committees like NCC, NSS, Scouts, Planning forum ,Science forum etc. This was completely aligned to our vision of providing quality education along with extracurricular activities for the overall progress of students.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal with the help of senior faculty members run administration smoothly. Overall work of the institution is divided into three sections

**Establishment Section**

**Academic Section**

**Accounts Section.**

Establishment Section keeps the record of postings, transfers and promotions and leave record of college employees.

Academic Section deals with admission, examination, scholarships, results etc. of the students,

Accounts Section deals with the salary, medical, T.A. , D.A. Bills and other financial matters of the college.

Different Committees constituted by the Principal deal with various issues related to the employees and students according to the rules. For teaching, Class room lectures are conducted using basic and conventional method of disseminating information to the students as per the curriculum. Staff adopted the new methods of teaching by using ICT facilities.

various activities were organised for Scout guide, NCC and NSS students. Plantation, cleanliness, awareness programmes and rallies were organised. Camps were organised by NSS and Scout where students provide social service to adopted villages and make villagers aware about the important issues related to environment, basic hygiene etc.

The services of the employees and officers are governed by the Rajasthan Service Rules. All employees follow General Financial and Accounts Rules of the Rajasthan Government. Principal provide feedback to higher authorities about employees through ACR form. On ACR forms principal comments and send it to higher authority. Faculty members can avail academic, casual, medical and duty leave

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

It is a government institution therefore all teaching and nonteaching staff is recruited by Government of Rajasthan so they can avail all welfare facilities provided under government rules. The teaching staff participate in national and international conferences by availing academic leave. They are trained in Orientation program and Refresher Courses for their professional development. Faculty members can participate in workshops organized by the Commissionerate of College Education as well as by other departments of the Government of Rajasthan.

There are numerous mechanisms available for the welfare of the staff as per rules of the government of Rajasthan: 1. Gen. Provident Fund 2. State Insurance 3. Group Insurance 4. Privilege leave 5. Half Pay leave/Medical leave 6. Duty leave 7. Academic leave 8. Maternity leave 9. Paternity leave 10. Child Care Leave (for the female professionals whose children

are under 18 years ) 11. Faculty Development Programme 12. Payment of T.A. and D.A. 13. Medical Reimbursement

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of teaching and non-teaching staff is evaluated by annual performance appraisal and annual confidence report is written on the basis of self-appraisal to adjudge the

performance of the members throughout the session in their related fields. This report is forwarded to the higher authority, the Commissionerate of College Education. If there is any adverse comment is made by the appraisal authority, a clarification is sought. This adverse comment is expunged if not proved but if charges are proved, the employee can be punished according to the rules. ACR is also provided to the employees, if they are not satisfied with it they can appeal to the higher authority for fair and transparent evaluation of their annual work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution manages its finances according to General Financial and Account Rules (GF&AR) of state government. All the transactions are supported by vouchers duly signed by respective committee members. Income and expenditure are closely monitored by accounts department. Internal and External audits are conducted from time to time. The college has a comprehensive mechanism for both internal and external audit. All the salary bills, T.A., D.A. bills paid and checked by the account section and sent to the treasury. Annual Physical verification of stock is carried out in stores, laboratories, sports and library etc. The college has a purchase committee to identify the college needs and purchase the same through a prescribed procedure framed by the college administration. Cash books, budget check register etc. are maintained as per the government rules. The college fee receipt is credited to the Government Treasury and expenditure is made through state government fund allocation. Funds collected through College Development Committee (CDC) are audited by a registered Chartered Accountant. External financial audit is conducted by the audit team for the college education and AG office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

16550405.34

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute receives funds mainly through Rajasthan State Government, and from central government under the centrally sponsored schemes like RUSA, NSS and UGC. If there is any deficit, it is managed as per Government notifications. College development committee is primarily responsible for mobilization of funds and resources for the college. The committee has on board public representatives, academicians, philanthropists and parents, guardians, student union representative and senior faculty members. Principal is the chairman of the committee with senior faculty as the Secretary, Treasurer and members. There are regular meetings where suggestions are made and invited for resource mobilization. It also gives advisory about development initiatives in the college. Apart from this there are various committees like the purchase committee, library committee, Campus development committee, IQAC which ensure the optimal utilization of funds.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC contributed for quality assurance strategies in the following ways - Practice 1. Development and Maintenance of infrastructures as an initiative of the IQAC. IQAC ensures all essential facilities for the students whether it is green boards, IT facilities, smart class rooms and e- class rooms, Gym, Seminar Hall.**

**Practice 2. For faculty development, the faculty members are encouraged to participate the various international and national conferences, seminars and present their research papers. During corona pandemic faculty members taught students through online mode and prepared videos on topics mentioned in the syllabus of the students .**

**Practice 3 Conducted SSS and Collected feedback from students through google forms on teaching learning and curriculum aspects .Feedbacks were analysed in the meetings**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Use of technology for learning -teaching has become pleasing than before. The use of IT has revolutionised the whole learning teaching process. Advanced teaching methodology like e- class, smart class, PPT, Youtube access by digital podium are regularly utilized by all faculty members, and the learning evaluation of students are continuously analyzed by feedback**

mechanism according to IQAC norms. During the pandemic college was not opened for students. As the students were mostly from rural background , limited internet facilities were available at their place which was impacting the studies. To resolve this challenge all faculty members created You tube channels and uploaded videos as per the topics mentioned in student's syllabus. So, the content is available for all the students and they can watch these videos as per availability of internet at their place. Shared tips for exam preparation and emphasized on writing or presenting skill in the examination. Now also these videos are useful for the students. Links of videos are shared by the faculty members in whatsapp groups of students made by mentors .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The curriculum is constructed in such a manner that all sensitive issues are taught to pupils in order for them to develop holistically. Topics in political science related to women, the environment, and farmers were part of the course.

The Institute is extremely concerned about the safety, security, and dignity of female students. In the opening session, the institution's head emphasizes that the girls' safety and dignity would not be compromised at any cost. Misbehaviour against the females will not be allowed. An anti-harassment and girls mentoring committee has been formed to investigate any such complaints. Boys and girls are counselled in class on a regular basis. As a result, the environment of campus is really good; girls never feel suffocated. They can freely participate in all the programmes organised in the college. Classes were allotted to mentors to counsel and resolve the issues.

Girls common room has attached toilet and it's situated near NSS and NCC rooms, this provides a safe environment as faculty and staff members are always around this area. Separate girls-toilets are also available for students. All girls' toilets are having a sanitary napkin-wending machine to provide necessary comfort. Government has also started sanitary napkin distribution drive.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1NxuvtOKy_hpy9g9I0sB8mdX4iBmaWvUfu/view?usp=share_link">https://drive.google.com/file/d/1NxuvtOKy_hpy9g9I0sB8mdX4iBmaWvUfu/view?usp=share_link</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation

D. Any 1 of the above

Use of LED bulbs/ power efficient equipment	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>The College has two R.O. systems for drinking water. The waste water of R.O. systems is used for watering plant and trees in the College. Students were made aware towards waste management and cleanliness through NSS ,NCC and Scout camps. Competition was conducted like essay, poster, debate etc. for spreading awareness among students .On world environment day NCC students conducted awareness programme in nearby village where they explained the villagers about the need of a clean environment for a healthy existence. Poster competitions were organised by science forum to raise students awareness about the environmental challenges and solutions.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>
<p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b></p>	B. Any 3 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built</b>	<b>D. Any 1 of the above</b>

**environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution organises various activities for the development of the overall personality by harnessing the potentials of its learners. Participation in institutional activities is not-restricted to any specific sector of students from any particular cultural, regional linguistic or communal background. Such activities foster an environment for ethical, cultural and spiritual values. Various occasions are celebrated and a wide-range of activities are organised by the institution. events and camps in the institution are an amalgamation of the cultural-diversity wherein the participants showcase their regional or cultural folk songs, dances and other art-forms and learn about general issues and moral values. Observance of various National and commemorative days also mirrors the harmonious environment prevailing in Institute Students participate with equal vigour in various extension activities and enthusiastically participate in the various activities and rallies, Such activities not only provide recreation but also inculcate the spirit of comradeship and

social harmony. During such activities the participants exhibit solidarity to achieve the purpose on-hand. Lectures are organised for the holistic development of the students, to groom them into responsible citizens, living up to the values of humanity and our nation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Being an educational institution we organise various programs and activities to instil the culture of adherence to various constitutional values, rights, duties and responsibilities. Celebration of the National Days and glorifying the noble ideals which inspired our national struggle for freedom by commemorating specific days of great men on various platforms in the institution acquaints the young generation with their ideals and contribution in 'creating' today's India. Various activity of the NSS, NCC and Scout in the Institution instils the moral value and is a sound platform for rendering service, promoting various Government schemes amongst the beneficiaries and the society at large by means of rallies, awakening drives, skits, and other cultural events. Activities of other platforms like: Planning Forum, Science Forum, Women Cell etc also intend to promote harmony and the spirit of common brotherhood amongst all the scholars, transcending religious, linguistic and sectional diversities. To instil the culture of protecting and improvising the natural environment and to have compassion for living creatures the scholars are actively involved in plantation and cleanliness drive.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:f4941b01-b68a-32ba-83f2-bef41f0bea28">https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:f4941b01-b68a-32ba-83f2-bef41f0bea28</a>
Any other relevant information	Nil

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></p> <p><b>4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The national festivals i.e. the Independence Day and the Republic Day are celebrated. Celebrations like Voters-day, Sadbhavna-Divas, Rashtriya-Ekta-Divas, Constitution-day etc., are the occasions when the students and staff of the institution take pledge to live-up to the values of our Nation and contribute for its betterment as envisaged in our constitution. Other celebrations which are a regular part of the institutional activity include celebration of the birth and death anniversary of legends in various walks of life like the Youth-Day, Science-day, Sports-day, Teachers'-Day, Earth-Day, Environment-Day, Water-Day are other occasions for reinsuring our kinship with the 'Mother-Nature'



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Grow Trees to Preen our Campus Green.**

**Objectives of the Practice-**The objective of tree plantation is to sensitize the students towards importance of trees. The purpose of tree plantation is to save the endangered environment and to beautify our campus as well as our life. To spread the message 'save trees, save life.

**Context-**to spread the message that planting the trees helps to maintain clear ecofriendly environment reduces pollution and improves the green ambience.

**Evidence of Success-**NCC, NSS, Rangers & Rovers take regular initiatives in order to inculcate in students the importance of clean and lush green environment. Main problem in keeping the campus green as well as planting trees is termite soil.

**Emphasis on the Use of Information and Communication Technology (ICT)**

Use of ICT in academics and administration is way to enhance competencies in teaching, learning and research. Helps studentsto develop aptitude from descriptive to analytical, from academic to practical and to decide their future career goals better.

College understands the need of the time and prepare students and make them aware and friendly about new technologies to impart education for their holistic development. Duringpandemic COVID-19, faculty members started using digital platforms such as Zoom, Webex, Google meet etc. to conduct lectures, practical

sessions and various other activities.

Many students do not have android phones nor they have computers for practice at home. As the students are coming from the rural background many of them do not have internet connection at home.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	<a href="https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:dd51e9a6-b589-324a-ale9-88fa454e2b11">https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:dd51e9a6-b589-324a-ale9-88fa454e2b11</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College established with the mission to educate the students from rural background, where students are not able to afford the expensive education and girls are not allowed to go at distant places to get education. The college not only impart quality education in academics, it inculcates social values, moral ethics humanity and gender equity in the minds of the students for their holistic development. So in the future they can serve the society with the healthy minds which is need of the hour. . All the faculty members are providing online study material and e- lectures, videos . IT department of our college is enriched with four smart class rooms, one digitally well equipped seminar hall along with digital podium and digital board .It is the Nodal College for all the private colleges in Behror . To instill various graduate traits, humanity and democracy, the college motivates the students to take NCC as it possesses the biggest unit of NCC ( Boysand Girls) in the state. .

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The best practices of the institution are key indicators of its conviction to promote the best quality of academic, ethical and social values among its students. The college envisions setting up high standards of academics where excellence is achieved through hard work, dedication and intelligence . 1. To Provide ethical and value- based education . 2.To nurture a sustainable educational environment, building intellectual and constructive mind, to impart qualitative affordable and accessible education. 3.To build up intellectual , imaginative and liberated mind . 4. To impart high quality affordable knowledge to meet the global challenges. 5.To instil the dignity of labour in the students . 6.To create essential facilities for the students to cope up with new challenges . 7.To impart advanced and digitalized facilities . 8. To provide the facility of indoor and outdoor games . 9. To empower the students for sharpening and harnessing their individual talents for betterment of the society and themselves .