



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	SHRI DHARM CHAND GANDHI JAIN GOVERNMENT COLLEGE BEHROR
• Name of the Head of the institution	DR. RAJESH KUMAR SHARMA
• Designation	PRINCIPAL ( Officiating Principal)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01494220046
• Mobile no	9413273248
• Registered e-mail	governmentcollegebehror@gmail.com
• Alternate e-mail	iqacbehror2021@gmail.com
• Address	Shri Dharam Chand Gandhi Jain Government college Behror, Jaguwas Road Behror
• City/Town	Behror
• State/UT	Rajasthan
• Pin Code	301701
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Raj Rishi Bhartrihari Matsya University Alwar Rajasthan				
• Name of the IQAC Coordinator	Dr Rashmi Pareek				
• Phone No.	01494220046				
• Alternate phone No.	9413273248				
• Mobile	9414355834				
• IQAC e-mail address	IQACBehror2021@gmail.com				
• Alternate Email address	governmentcollegebehror@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://hte.rajasthan.gov.in/college/gcbehror">https://hte.rajasthan.gov.in/college/gcbehror</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B	2.13	2015	15/10/2015	14/11/2020
<b>6.Date of Establishment of IQAC</b>	05/03/2015				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
HIGHER EDUCATION DEPARTMENT JAIPUR RAJASTHAN (SDCGJ GOVT. COLLEGE BEHROR )	SALARY BUDGET	STATE GOVERNMENT RAJASTHAN	2020-21	37581677
HIGHER EDUCATION DEPARTMENT JAIPUR RAJASTHAN (SDCGJ GOVT. COLLEGE BEHROR )	OFFICE EXPENSES	STATE GOVERNMENT RAJASTHAN	2020-21	37996
HIGHER EDUCATION DEPARTMENT JAIPUR RAJASTHAN (SDCGJ GOVT. COLLEGE BEHROR )	COMPUTERIZATION	STATE GOVERNMENT RAJASTHAN	2020-21	20000
HIGHER EDUCATION DEPARTMENT JAIPUR RAJASTHAN (SDCGJ GOVT. COLLEGE BEHROR )	LABORATORY	STATE GOVERNMENT RAJASTHAN	2020-21	29980
HIGHER EDUCATION DEPARTMENT JAIPUR RAJASTHAN (SDCGJ GOVT. COLLEGE BEHROR )	UNIFORM ALLOWANCE	STATE GOVERNMENT RAJASTHAN	2020-21	1650

HIGHER EDUCATION DEPARTMENT JAIPUR RAJASTHAN (SDCGJ GOVT. COLLEGE BEHROR )	COMMUNICATION EXPENSES	STATE GOVERNMENT RAJASTHAN	2020-21	14998
HIGHER EDUCATION DEPARTMENT JAIPUR RAJASTHAN (SDCGJ GOVT. COLLEGE BEHROR )	NSS	STATE GOVERNMENT RAJASTHAN	2020-21	18000
HIGHER EDUCATION DEPARTMENT JAIPUR RAJASTHAN (SDCGJ GOVT. COLLEGE BEHROR )	RETIREMENT BENEFIT	STATE GOVERNMENT RAJASTHAN	2020-21	2297865

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>	<b>02</b>		
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded		

<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
• If yes, mention the amount	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. All the faculty members were participated in Faculty Development Programme, Workshop, Induction/orientation programmes conducted by Commissionerate of College Education, Jaipur, Rajasthan in online mode.	
2. Promoting cleanliness and environmental awareness through National E-Poster competition in COVID- 19 lockdown period.	
3. Implementation of online feedback from the students.	
4. An initiative of publication of a compiled book on contemporary issues was taken by all the staff members under the title "Samsaamyik Vimarsh".	
5. Effective teaching- learning during lock down, due to pandemic COVID-19, through Google Classroom, you tube videos, text materials and assignments etc by all the faculty members.	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
to promote Green & Clean Campus	regular plantation programme were organised in the college in order to maintain Green & Clean Campus by NSS unites .
To promote Student Centric Programmes	All the departments of the college regularly organized various student centric programmes and academic activities such as special lectures, interactive sessions, classroom seminars etc through You-tube, Google Classroom and other online methods.r
Research & Publication	The college has been consistantly encouraging teachers towards Research and Publications in reputed and UGC recognized journals
Use of ICT based student centric teaching pedagogies by faculty members	Even in the crucial time of pandemic COVID-19 faculty members participated in numerous Webinars, Workshops, Faculty development programmes, Refresher Courses and Orientation/Induction programmes to update and upgrade their teaching skills in online/offline mode as well.

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
Yes	28/02/2022

**15.Multidisciplinary / interdisciplinary****16.Academic bank of credits (ABC):****17.Skill development:****18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1

17

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1

1621

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	720
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	500
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	25
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	31
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	28 classroom, 04 smart classroom, 01 seminar hall =33
Total number of Classrooms and Seminar halls	
4.2	2420489
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	59
Total number of computers on campus for academic purposes	

**Part B**



## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum of the college is framed by the affiliated university to maintain the uniformity amongst all the affiliated colleges. Apart from this, college strictly follows the academic calendar by Commissionerate of College Education, Jaipur, Rajasthan. Implementation of effective curriculum has been ensured through proper infrastructure in terms of laboratories, E-classrooms and a library above twenty five thousand books. This resulted in the skill enhancement and the learning ability of the students. Additional part of the curriculum is development of the soft skills and presentation skills through Language lab. Faculty members ensure the holistic development and learning competencies of the students by conducting special lectures, talks, workshops, classroom seminars, student centric programmes and group discussions etc. Identification of extent of compliance of the curriculum is done by obtaining offline and online feedback from the students and parents and direct / indirect assessments.

During the crucial times of pandemic COVID-19 Commissionerate of College Education added a new subject 'Anandam' for the first year students. Meaning of Anandam is to engage students in the act of goodness like caring, sharing, to give happiness to others and invest time & energy for the betterment of society. Students will have to work for the welfare of the society through assigned tasks, works which they have to complete within time. Aim of this subject is to develop better understanding of social, administrative and leadership skills amongst students. All the faculty members and students understand the importance and value of the subject, specially in the crucial time of pandemic and did a lot of work for the welfare of the society such as mask distribution, green & clean campus, awareness programme, literacy programmes etc

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Due to lockdown all the classes and academic activities were conducted in online mode. Faculty members not only deliver lectures through Google Classroom and You tube channel, students were given assignments and class tests to evaluate their understanding of subjects through their respective whats app groups as internal assessments.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**Elective course system - ten combinations of various subjects in respective programs**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate the cross cutting issues relevant to Environment and sustainability, Human Values and Professional Ethics, the institution has imbibed different types of courses in the curriculum such as Indian Constitution, Professional Ethics and Environmental studies for all UG & PG programmes. The students have undertaken various activities to inculcate these values.

## Gender equality

Gender equality and equal opportunity for all the students (male and female) is the base line of the institutions. Each and every activity and programme of the curriculum provides equal opportunity for the development of the female students and staff. For maintaining the equality among the staff and students Women cell, ICC and anti-ragging cell are active. These committees take utmost care and provide support to girl students. Meetings are held on regular basis. Women cell organizes lectures, activities and workshops on self defense, equity and social awareness.

## Environment and Sustainability:

Environmental awareness is inculcated in the students. Environmental study is the part of curriculum as the compulsory subject for the first year students of under graduate classes.

## Human Values:

A number of activities comprising Human Values have been conducted such as organizing blood donation camps, health check-up camps and conducted awareness programmes regarding sanitization literacy etc. The institution has also organized guest lectures by experts and yoga gurus to inculcate social, moral and ethical values in the students. Human rights are the basic rights enjoyed by all. No violation of human rights takes place in the institution. Professional ethics are taught to students for their holistic developments. All the faculty members are taking keen interest and put their best efforts in the grooming of students to make them responsible citizen. Institution celebrates all the days of national importance such as Independence day, Teacher's day, Republic day, Gandhi jayanti, Voter's awareness programme, Swami Vivekanand jayanti, Science day and world environmental day etc.

## Professional Ethics:

In order to nurture best ethical practices among the students, several courses have been included in the curriculum. Perceptions of students on professional ethics have been enriched by exposing them through different kinds of seminars, workshops, lectures by eminent scholars with a view to imbibe and practice moral values in their profession. Further, workshop on Capacity Building for teaching and non-teaching staff have been organized on periodical basis to enhance the personal as well as professional growth.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

860

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

D. Any 1 of the above

**Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="https://docs.google.com/forms/d/e/1FAIpOLSf-7PbLv-058r0q1-2e28NgKB4wD_tGuhmM2XPO75ZYvkn9Ow/viewform?embedded=true">https://docs.google.com/forms/d/e/1FAIpOLSf-7PbLv-058r0q1-2e28NgKB4wD_tGuhmM2XPO75ZYvkn9Ow/viewform?embedded=true</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows****B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://1drv.ms/x/s!An_kUdA5qYdkhgJvuVkn-1n6y4sp">https://1drv.ms/x/s!An_kUdA5qYdkhgJvuVkn-1n6y4sp</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

860

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

720

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College makes various efforts to assess the learning levels of students starting from admission process. All the faculty members identify the advance learners as well as slow learners in their respective subject through class-room activities such as group discussions, interaction in class and innovative creation in practical assignments. Extension lecturers, counseling sessions and personality development classes are also organized to enhance the student's employability skill. An event was organized by Vedanta foundation to provide career counselling and discussed about various job opportunities available for students. Slow learners are given more attention as- extra classes are organized for solving their subject content problems, teaching strategies are modified as per their needs, assignment and study notes are also provided them by the teachers and extra efforts are made to encourage them to participate in the class, in various competitions and in other activities of the college. Special classes are also conducted for slow learners to teach them in feasible manner with all necessary tools such as models, pictures, animated videos etc. Apart from these, required suggestions are also given to the slow learners to increase their strength and become a good learner in both theoretical as well as practical aspects.

At the time of admission, students are counseled to choose subject rightly by various admission committee members. As most of the students come from the rural background, the faculty tries to facilitate learning at the level of content and comprehension. Students are encouraged to discuss their queries with the faculty members. Faculty members provide personal guidance and motivation to students.

Faculty keeps a close touch with parents through telephonic contact regarding the performance and also provides information to

accelerate the learning process of the ward.

Library of the college provides text books, reference books and other study material to the students and the teachers. For academic growth of slow learners, teachers provide personal books and notes to their students who need extra attention and care. Various scholarships are given by the government such as SC, ST, OBC, MBC, Chief ministers and Devnarayan Scooty and Medhavi Chhatra scholarship etc to encourage the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1621	25

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching learning process is the focus of all policies, plans and activities allied with the dynamics of education. Institution plans and organizes teaching learning and evaluation schedules according to the guidelines provided by the Commissionerate of College Education, Jaipur, Rajasthan.

Students are provided opportunities for academic interactions through group discussions, frequently asked questions and surprise oral tests which help in interactive and collaborative learning.

The college makes efforts to ensure students' growth and development in a pleasant class-room atmosphere. Students are guided, counselled and corrected to make sure that they are on right track by all



faculty members.

Library facility is provided to all the students as per norms decided by library committee of the college.

Certificates are distributed to the students for the motivation in participating different competitions and perform well in academics.

Extension and guest lecturers are organized through NCC, NSS, ROVERS, for providing added and updated knowledge of the subject and enhancing the learning experiences of the students.

Programs and activities on environment are organized by NCC and NSS to inculcate environmental awareness such as tree plantation, World Water Day celebration etc. camps, Swachh Bharat Abhiyan and Voter's awareness programs are also organized.

The institute tries to instill various personality traits in the students like love and respect for the nation, humanity and democracy with its sincere efforts. In order to equip them with professional skills and to employ them with technological knowledge, teachers use smart class-rooms for teaching. During pandemic online classes through google meet and Zoom platform were organized. Videos were made and uploaded on You tube channels by all the faculty members.

IQAC contributes a lot for the holistic development of the students through the meetings with the faculty members regarding various plans to improve teaching learning process. It also takes feedback from the students, take suggestions from the teachers regarding improvement in the quality of class-rooms, laboratories and library etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools as it enhances the quality of

teaching and makes learning easier than traditional class-room teaching. There are four smart class-rooms in the college premises as a source of teaching utilized for imparting knowledge more effectively and efficiently. PPT's are regularly used by the faculty members to convey knowledge and making teaching sessions more interactive as well as interesting. A well-equipped computer lab and language lab is also available in the college. In the wake of Covid-19 situation, Faculty members developed e-content and e-lectures for the students and used new teaching-learning apps such as- Google Classroom, Zoom Application, Google Meet, WPS Office, YouTube etc. Zoom Application and Google Meet are used for online teaching. Recorded lectures have also uploaded on YouTube for those students who do not have high internet connectivity and can't join live classes. These all tools and resources help the students in completion of their syllabus.

The Mentors formulated Whatsapp groups of students which helps in clearing doubts and sharing new ideas. All the faculty members share e-lectures, study material, Questions in these groups to develop a better understanding of the subjects in students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

183

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

During pandemic period faculty members taught the students in online mode by using google meet, zoom platform and created video content according to their syllabus so that students can have continued learning. These videos were uploaded on You tube which enabled on demand learning opportunity for students. Whatsapp groups of UG and PG classes were created to provide study material and notes to the students. Students were encouraged to clear their doubts over meetings, whatsapp groups and on calls. Assessment of students were done in online classes. In offline mode group discussions, oral tests and presentations were conducted. Performance of the students were evaluated and feedback was given. Feedback session help students to perform better in future. The subjects in which practical exams are part of the curriculum, it is required to submit a practical record that is evaluated and marks were added during the final result of the students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college is affiliated with Raj Rishi Bhartrihari Matsya University (RRBMU), Alwar and it follows an annual examination scheme as per university calendar. College is examination center for all regular, noncollegiate, ex-students and regular students of private colleges in the vicinity. Examination process of the college is completely transparent, time-bound and efficient.

Time table of examination is exhibited on the university website, It is also shared on students Whatsapp groups so that they can generate online Admit cards.

In college different committees were formed for conducting examination. Committee for sitting arrangement do all the needful action for students appearing in the exam. Senior members were assigned duty to collect Question papers and answer sheets from university prior to schedule of exam. Duty allotment committee, allots duty to faculty members according to the strength of the students appearing in the exam. The examination process is observed

by centre superintendent and assistant superintendent. In each room of examination centre two invigilators were appointed for distribution of papers and observation during exam hours. Supervisors were appointed for each room and flying squad vigilantly watch student activities to stop the use of unfair means. After examination, the answer sheets were collected by the invigilators and submitted to the Examination Committee for further process.

Any complaints, regarding question paper like questions out of syllabus, repeat questions in the same paper, improper split of marks, were forwarded to the university by the examination committee through the principal.

During the exams, unfair means case and grievance related to question paper are forward to the university immediately for necessary action. There is a provision for re-evaluation of answer-sheet at the university level. The students can apply for re-evaluation.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

### Response:

The college makes it all efforts to deliver the best of education to its learners. The college is running Under Graduate courses in B.A, B.Sc. and B. Com. along with Post Graduate Course in M.A. (Political Science). The college has 14 departments in total, 8 in humanities and social sciences, 5 in science and 3 in commerce. The college follows the curriculum set by the RRBMU, Alwar.

### Communication to students:

- Dedicated stream wise admission committee members are available to students for discussions and guidance. At the time of

admission, students can seek help from admission committee members and discuss the Program and course outcomes. This helps them in choosing electives and extended activities like NCC, NSS, Scouts etc offered by the college.

- College website <http://hte.rajasthan.gov.in>, explicitly indicate the learning outcomes of the Programs and Courses. These outcomes and objectives are also listed on the University's website, [www.rrbmuniv.nic.in](http://www.rrbmuniv.nic.in), along with the course syllabus.

- Class assessment results are discussed with students to improve performance

- The annual examination results are displayed on the university website to build transparency among students.

Communication to faculty:

- The faculty members discuss the programme outcomes in their respective departments.

- A department wise timetable and teaching plan is made based on the programme objective and outcomes.

- The outcomes for all courses, programmes, and optional papers assist teachers in evaluating the subject content's objectives, as well as identifying students' learning capacity and taking appropriate measures.

- Mentors assist students in achieving better results and encourage them to set higher goals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Response:**

Programme outcome and course outcome was evaluated at college level.

All the faculty members capture the class and subject wise performance of students along with the annual appraisal form. This form is submitted to the head of the institution which is subsequently reviewed by CCE. Post evaluation the rating is finalized for every faculty member.

Every year the detailed statistical analysis report regarding the performance of the students is submitted to CCE by the institution.

Annual function is organized to recognize and distribute prizes to top achievers in academics. Various state government schemes recognizes the meritorious students by providing them scholarships like CM scholarship, Medhavi chaatra yojana, Dev Narayani Scooty Yojana etc.

Institute organizes camps and evaluate the performance of NCC/NSS students. Certificates are given to best Students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

263

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://docs.google.com/forms/d/e/1FAIpQLSf-7PbLv-058r0g1-2e28NgKB4wD\\_tGuhmM2XPO75ZYvkn9Ow/viewform?embedded=true](https://docs.google.com/forms/d/e/1FAIpQLSf-7PbLv-058r0g1-2e28NgKB4wD_tGuhmM2XPO75ZYvkn9Ow/viewform?embedded=true)

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0



File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### Response:

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. In Pandemic teachers guided students on e-platform by organizing Zoom and google meet. They recorded their lectures and also created videos for students which helped them in their studies. A new subject was introduced "Anandam" in which students were directed to do societal work to help others. During this course of work students were able to connect with NGO which help them to build better understanding to handle and resolve social issues in future. In different projects, group of students identified the area in which they have to work and made synopsis of the project. College faculty mentored the students by providing necessary direction. Key step of the project was to make people aware about the issues. Students raised awareness about the cleanliness by organizing rallies and dialog with local people. They worked with NGO (Lions Club Behror) and municipal corporation to build a sustainable mechanism for cleanliness. Student groups also worked on high social impact areas like environmental issues and importance of literacy. As per the directions of CCE students were encouraged to register in Gyan Sudha programme for the preparation of competitive exams.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.google.com/search?q=gyan+sudha+rajasthan+higher+education&amp;rlz=1C1MMCH_enIN934IN934&amp;oq=gyan+sudha+rajasthan+higher+education&amp;aqs=ch, https://youtu.be/4uNoKwUJav8">https://www.google.com/search?q=gyan+sudha+rajasthan+higher+education&amp;rlz=1C1MMCH_enIN934IN934&amp;oq=gyan+sudha+rajasthan+higher+education&amp;aqs=ch, https://youtu.be/4uNoKwUJav8</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

02

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

29

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Response:**

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development and impact in the college. College organizes and participates in various extension activities with a dual objective of not only sensitizing students on different social issues but also contribute to community and strengthen community participation NCC, NSS and Rover units of college take various initiatives like organising camp, Swachh Bharat Abhiyaan, Awareness programme on COVID-19 prevention.

NCC camp was organized at college campus under guidance of Hav. Somveer Singh & Hav. Bittu Dakha from Alwar. In this program, cadets were trained on drill parade, command, arms training, map reading and self defence. They also explained the importance of unity and

discipline to cadets. Cluster Enrolment Camp was also organised in the college for the students .

The awareness programme on health and hygiene, Girl education, literacy and cleanliness are conducted by NSS units. Essay, slogan & poster competition were organized by NSS incharge.

College motivates students to be the part of Rover Scouting to encourage the feeling of 'SERVICE' (SEVA) in them. The aim of Rovers is 'TO DO MY DUTY TO GOD AND MY COUNTRY and TO HELP OTHER PEOPLE'. College has one Rover unit with the 10 Rovers and Ranger unit has also started in the college.

World water day was organized on 22nd March 2021. Several activities were done like quiz competition, water conservation rally to raise awareness, water feeders for birds by NSS students & staff.

World consumer day was celebrated on 15th March 2021, as means of raising awareness about consumer rights among students.

Anandam Day was organized in last week of every month. Students shared their experience of "Joy of giving" with others. Students prepared posters & slogans on raising awareness about various social issues.

To maintain harmony of diversity, social responsibility and awareness, optimistic thinking and positive approach towards life. All the important days are celebrated by the college like Independence Day, Republic Day, Environment Day, Yoga Day, Shaheed diwas, Gandhi Jayanti etc.

These extension activities raised awareness among students about various social issues and developing understanding that each small initiative has an impact on the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

461

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Response:-**

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Institution emphasizes on the formation and enhancement of infrastructure in order to promote a good teaching learning environment. Main focus of the institution is to expand its resources in terms of construction such as class-rooms, furniture, lab equipments, computer, printers, books and other facilities which facilitates teaching learning experience. Construction, renovation and other requirements are fulfilled according to the guidelines of RUSA and UGC. Issues related to the college development are discussed with related committees and afterwards agenda on various development issues put up in the meeting of college development committee. IQAC identifies the infrastructure opportunities which is subsequently evaluated by development committee and purchase committees of the college. in two ways-

1. Creation of new infrastructure
2. Enhancement and Renovation of existing infrastructure.

Some of the initiative taken by the college recently are as follows:-

- Automation of library (partial)- Gayatri library management system
- Well equipped seminar hall with digital podium and digital board.
- Well equipped gymnasium.
- Language lab.
- Computer lab with 35 computers and-02 printers

Details of the facilities available for teaching and learning activities:-

S. No.

Name of the facility

No.

1.

Class Rooms

28

2.

Smart Class Rooms

04

3.

Seminar Hall

01

4.

Library

01

5.

Reading Room

01

6.

Common Room for Girls

01

7.

Administrative Block

07 Rooms

8.

Staff Room



01

9.

Sports Office

01

10.

NSS Office

02

11.

Rovers Office

01

12.

NCC Office

01

13.

Student's Union Office

01

14

Toilets for Male

8

15.

Toilets for Female

3

16.

Toilets attached with Offices

03

17.

Stage for Cultural Activities

01

18.

Chemistry Lab

01

19.

Physics Lab

01

20.

Botany Lab

01

21.

Zoology Lab

01

22.

Geography Lab

01

23.

Computer and language Lab

01

24.

Gymnasium

01

- 
- 
- 
- Computing and teaching learning equipments:-

S. No.

Name of the facility

No.

1.

Computers

59

2.

Laptop

16

3.

Printers with scanners

16

4.

Xerox Machine

14

5.

**Green Boards**

35

6.

**White Boards**

01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages students to enhance their interest in sports and cultural events by providing adequate resources and budget. Approximately the college playground is in area of 1,18,000 Sq. feet. and on an average 50-60 students use the playground every day. College has sports facilities for outdoor games such as Wrestling, Kabaddi, Athletics, Cricket etc. For indoor games like Table-tennis, Badminton, Chess and carrom etc. There is a provision for providing T.A., D.A. to the players for participation in state and inter college level events as per government norms. Winners are facilitated with medals, shields, awards and certificates.

The students of the college participate in inter class and inter college tournaments.

Institution provides its play ground for organizing inter college cricket tournaments. The college organizes a sports week every year to encourage students to participate in sports and games. Due to pandemic restrictions none of the sports activities were organized.

The college has a well equipped Gymnasium. The buildup area is approximately 1500 Sq. feet.

The international yoga day on 21 June is celebrated by students at home due to pandemic.

Cultural activities are conducted by the college. Students participate and perform in various cultural activities. Cultural committee of the college plays a vital role in organizing cultural activities and events such as dancing (group and solo), singing (group and solo) and mono-acting. There are other cultural activities also like poetry recitation, extempore, debate and quiz. To enhance creative skills amongst the students Cultural Committee and Women Cell arrange poster competition on current topics, Mehandi competition, Rangoli competition and decorative & healthy salad competition etc. In the annual function of the college, winners of various programmes and events are facilitated by the prizes and certificates. Due to pandemic restriction annual fuction and cultural activities were suspended.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

278980

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software- Gayatri Library Management System Software
- Nature of automation (fully or partially)- Partially
- Version- 1.05
- Year of Automation- 2020

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

**journals during the year (INR in Lakhs)****45000**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****80**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

College updates its IT facilities on regular basis. There are four smart class rooms and one seminar hall that are ICT competent and capable to provide e-lectures. Smart class-rooms are maintained and updated frequently by Hi-Tech Audio System Pvt. Ltd. selected faculty members have got training about updation of the e-class rooms. Company representatives make frequent visit to take care these facilities

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers****59**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

278980

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers, classrooms etc. The college makes various efforts which are:-

- Various Committees are formed in the beginning of every academic year in the college to suggest about the maintenance in various



sector time to time.

• The college ensures optimal distribution and utilization of the available finance resources for maintenance and upkeep of different facilities by conducting regular meetings of various committees constituted for this purpose and using the grants received as per the requirements in the interest of learners.

#### Laboratory

§ There are four laboratories in Science faculty and one is in Arts faculty. Computer and language lab are common for all the students.

§ In each lab 20-25 students can take practical classes at a time.

§ Record of lab maintenance accounts is maintained by lab assistant under supervision of concerned faculty member of the departments.

§ There are two lab assistants to maintain all laboratories, who has to maintain the stock registers by physically verifying the items round the session.

§ The calibration, repairing and maintenance of sophisticated lab equipments are done by technicians of related owner enterprises.

#### Library

The institution very well knows the importance of library for the students as well as faculty members.

§ The principal conducts a meeting to allocate the budget of the library with all head of the departments and librarians.

§ The requirement and list of books is taken from the concerned departments. Senior faculty members of All the department involve in the process.

§ The finalized lists of books is duly approved and signed by the principal.

§ To ensure return of books, 'no dues' from the library is mandatory for students before appearing in the examination every year.

§ Other issues such as weeding out of old books, schedule of issue and return of books etc. are chalked out and resolved by the library

committee.

§ Suggestion box is installed in the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment.

Currently librarian position is vacant , a faculty member is given extra charge to manage the library.

### Sports

There is no physical Training Instructor appointed in the college by the state government. One of the faculty member has given the extra charge of sports and games, who looks after the maintenance and activities of sports and games very well.

As the college is situated in rural area so the students are mainly interested in wrestling, kabaddi, cricket, shooting and athletics.

§ There is a well equipped gymnasium for the students and faculty members in the college.

According to international sports parameters the college has several wrestling mats.

### Computers

§ The computer in departments are maintained and looked after by respective departments.

§ The ICT lab is maintained and monitored by the ICT committee. External agencies are called in case of

§ any repair beyond the scope of the system administrator or In-charge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### STUDENT SUPPORT AND PROGRESSION

## 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

248

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

61

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

61

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

61

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College has democratic and work-friendly environment. Students are the backbone of the college. Every year student union election is held in a and transparent manner. Student's representation is made

in various administrative, co-curricular and extracurricular activities. Students are also part of Electoral Literacy Club(ELC). Student's representative is the member of College Development Committee and IQAC (Internal Quality Assurance Cell) to initiate suggestion from student side. In today's world where technological advancement and skill development are essential for personal and national development, the students ought to be technology friendly. The institute provides smart classes, e-classes and wi-fi to the students so that the students can have access to latest updates in the academic and technological world.

The institute has developed a mentor-Mentee, Guru-Shishya Parampara, shishya gets personalized care and guidance. The students are supported in their academic, co-curricular, extra-curricular, career and placement support.

The students are provided e-contents on whatsapp groups some e-lectures are also recorded and uploaded for the students. Co-curricular support is provided through NSS, NCC, Scouts, women's Cell and various other activities conducted in the institution.

Extra-curricular support is given by organizing different skill development classes/lectures for holistic development of the students. The placement cell provides career guidance and free coaching classes are conducted in the campus for various competitive examinations. The institute offers a healthy, gender-equal, ragging-free atmosphere.

Over 80% of all the students are provided financial support by various scholarships, i.e. CM's Medhavi Chhatra scholarship, scholarship for weaker sections, Kalibai scooty yojana.

Pass percentage of the students is always high. In addition to well-equipped library, a community book bank has also been established with the help of donated books. The college has good sports facilities and well-equipped functional gym.

Around 55% students enroll for post graduate classes and 2% of the students for Ph.D. About 40% students participate in competitive exams, most of the girls prefer doing B.Ed. after clearing PTET exam. Boys have preference for armed forces, NCC training and coaching given in the college help them realize their dream.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Alumni Association is not registered ,it is in the process of registration.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.4.2 - Alumni contribution during the year (INR in Lakhs)



File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** We have the vision that the students after moving in our campus should be internally enlightened, emotionally sound and practically efficient. The college aims at instilling leadership qualities in its students to make them educationally sound, intellectually competent, morally upright, psychologically integrated, physically healthy and socially acceptable to the society and who will champion the cause of justice, truth and peace and who are open to further growth.

**Mission:** College mission is to offer courses to the students for enhancing professionalism, humanism and social responsibility through quality education. To inculcate value of discipline, hard work, team spirit and scientific thinking. The college follows decentralized and participative management in all academic administrative activities, initiatives and decision making by involving all faculty members.

**Governance:** The principal assigns and divides the work to the faculty members. The senior most faculty members are given the charge of accounts and academic sections. The charge of each department is given to the senior faculty members in subject for easy and perfect functioning. The college has formed various committees for development of students and carrying out other works of the college. A convener is appointed for each committee and some members for proper functioning and management. Examination work is also decentralized. Different officers are appointed for different sessions of the examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Response: -**

The college promotes the culture of decentralization and participative

management. The responsibilities have been well segregated among the faculty members and non-teaching staff. The constitution of various committees and the delegation of authority and responsibilities to the members and Conveners of the various committees ensure a decentralized method of functioning. Various committees are formed for accomplishment of different works in the college. Each committee has a convener and some members to perform the task. Thus, each member of the college is involved and responsible in accomplishing the given work .

The following committees are formed in the starting of the session:

1. IQAC committee
2. RUSA project monitoring unit
3. Women cell
4. Anti-ragging Committee
5. Sports committee
6. Scholarship Committee
7. College Development Committee
8. Purchase Committee
9. Building and beautification Committee
10. Cultural Committee
11. Library Committee
12. N.S.S. with two units
13. N.C.C.
14. Admission Committee
15. Examination Committee
16. Attendance Committee
17. Timetable and Workload Committee
18. Rovers

19. Students' advisory Committee
20. RTI and Assembly Question Committee
21. Planning Forum

In college CDC (College Development Committee) is an ideal example of decentralisation of power and participative management. CDC works under the chairmanship of the Principal. It consists total 18 members including the Principal, faculty members, Intellectual citizens, parents, student union representative, Educationist, local MP, local MLA . Accountant of the college is a special invitee member of the CDC.

During COVID pandemic, CDC came together and created a safe environment for faculty, staff and students. CDC put the required infrastructure ( Sanitization, masking, social distancing norms) and also played a vital role by raising awareness among staff & students. This helped in building confidence among parents and general public, resulting in higher student turnout to college when government decided to open the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Response -

For the growth and development of any institute, it is essential that a methodology or work plan be prepared taking into consideration the resources available and utilizing them in a way that would ensure long-term success. The college is a government institute and therefore, it is mandatory to follow the rules, regulations, policies framed by the State Government.

Keeping in mind that the guidelines of the State Government and welfare of the students, college took various steps through

different components for the development. During Pandemic all faculty members created video content on YouTube to provide continuous access of study material to students. This was completely aligned to our vision of providing quality education to students. During pandemic, college faculty created videos. This initiative was very well appreciated by the students and parents as it provides continuous quality education despite pandemic constraints.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://youtube.com/channel/UCDrPMjjWy96z2uI1CqK8XRA">https://youtube.com/channel/UCDrPMjjWy96z2uI1CqK8XRA</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Response

The Principal, the head of the institution with the help of some of the senior faculty members run administration smoothly. The internal organizational structure and decision-making processes are mainly done at three levels:

- Establishment Section
- Academic Section
- Accounts Section.

Establishment Section keeps the record of postings, transfers and promotions and leave record of college employees.

Academic Section deals with admission, examination, scholarships, results etc. of the students,

Accounts Section deals with the salary, medical, T.A. , D.A. Bills and other financial matters of the college.

Different Committees constituted by the Principal deal with various issues related to the employees and students according to the rules . Besides, many are recruited on contractual basis via College Development Committee like the Security guards, Gardeners, SafaiKaramcharis, computer operator etc.

For achieving the mission, college follows the procedures in various fields

In the beginning of the session a staff council meeting is organized in which after discussion, initiatives were taken for imparting value-based education to the students. The faculty members are assigned to prepare time-table and other activities. Time table committee of the college prepares a general time table at the commencement of the programme. Departments prepare individual subject- wise time table in tune with general time table. All the faculty members follow the time table of their subject during the session.

For teaching ,Class room lectures are conducted using basic and conventional method of disseminating information to the students as per the curriculum. staff adopted the new methods of teaching by using ICT facilities. During the tough time of pandemic teachers showcased their capabilities and created you tube channels of various subjects to provide sufficient study material to students. Online classes and assignments are also provided .Various activities were performed during the session by Scout guide, NCC and NSS students. Plantation programmes and water conservation rallies were organised. Projects were allotted to various group of students on cleanliness and plantation under the Subject Anandam in current year .

To achieve the desired academic results and to update the knowledge, teachers are encouraged to participate in seminars, conferences, workshops and refresher and orientation courses and Induction courses.

The services of the employees and officers are governed by the Rajasthan Service Rules. All employees follow General Financial and Accounts Rules of the Rajasthan Government. Principal provide feedback to higher authorities about employees through ACR form. On ACR forms principal comments and send it to higher authority. Faculty members can avail academic, casual, medical and duty leave whenever required. Non-teaching staff can also avail medical and casual leave.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

### Response:-

It is a government institution therefore all teaching and non-teaching staff is recruited by Government of Rajasthan so they can avail all welfare facilities provided under government rules. The teaching staff participate in national and international conferences by availing academic leave. They are trained in Orientation program and Refresher Courses for their professional development.

- Faculty members can participate in workshops organized by the Commissionerate of College Education as well as by other departments of the Government of Rajasthan.

There are numerous mechanisms available for the welfare of the staff as per rules of the government of Rajasthan:

1. Gen. Provident Fund/ National Pension System (NPS)
2. State Insurance
3. Group Insurance
4. Privilege leave
5. Half Pay leave/Medical leave
6. Duty leave
7. Academic leave
8. Maternity leave
9. Paternity leave
10. Child Care Leave (for the female professionals whose children are under 18 years )
11. Faculty Development Programme
12. Payment of T.A. and D.A.
13. Medical Reimbursement

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14



File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Response: -

The performance of teaching and non-teaching staff is evaluated by annual performance appraisal and annual confidence report is written on the basis of self-appraisal to adjudge the performance of the members throughout the session in their related fields. This report is forwarded to the higher authority, the Commissionerate of College Education. If there is any adverse comment is made by the appraisal authority, a clarification is sought. This adverse comment is expunged if not proved but if charges are proved, the employee can be punished according to the rules. ACR is also provided to the employees, if they are not satisfied with it they can appeal to the higher authority for fair and transparent evaluation of their annual work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

#### Response: -

The institution manages its finances according to General Financial

and Account Rules (GF&AR) of state government. All the transactions are supported by vouchers duly signed by respective committee members. Income and expenditure are closely monitored by accounts department. Internal and External audits are conducted from time to time.

The college has a comprehensive mechanism for both internal and external audit. All the salary bills, T.A., D.A. bills paid and checked by the account section and sent to the treasury. Annual Physical verification of stock is carried out in stores, laboratories, sports and library etc. The college has a purchase committee to identify the college needs and purchase the same through a prescribed procedure framed by the college administration. Cash books, budget check register etc. are maintained as per the government rules. The college fee receipt is credited to the Government Treasury and expenditure is made through state government fund allocation. Funds collected through College Development Committee (CDC) are audited by a registered Chartered Accountant. External financial audit is conducted by the audit team for the college education and AG office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

17476281.38

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Response:-** The funds are utilized as per GF & AR of the State. Either the principal is the DDO or one of the senior members is given the charge of DDO who looks after the financial matters including the salary of the college employees. There is an office of AAO supported by accounts staff who maintain proper ledger with details of the financial support received and utilized under different heads from various agencies. The institute receives funds mainly through Rajasthan State Government, RUSA and College Development Committee (CDC). Transparent accounts and transactions are maintained through various committees. College development committee is primarily responsible for mobilization of funds and resources for the college. The committee has on board public representatives, academicians, philanthropists and parents, guardians, student union representative and senior faculty members. Principal is the chairman of the committee with senior faculty as the Secretary, Treasurer and members. There are regular meetings where suggestions are made and invited for resource mobilization. It also gives advisory about development initiatives in the college. Apart from this there are various committees like the purchase committee, library committee, Campus development committee, IQAC which ensure the optimal utilization of funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Response:-**

IQAC contributed for quality assurance strategies in the following ways -

Practice 1. Physical infrastructure in the college has been developed as an initiative of the IQAC. IQAC ensures all essential facilities for the students whether it is green boards, IT facilities, smart class rooms and e- class rooms, Gym, Seminar Hall.

Practice 2. For faculty development, the faculty members are encouraged to participate the various international and national conferences, seminars and present their research papers. As per the new norms of the UGC all faculty members are required to improve their API particularly in research field. IQAC has inspired to the teaching faculty to write articles and books. During corona pandemic a book entitled "SamsamyikVimarsh" was written and published ,in which most of the faculty members contributed through articles in their area of specialization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Response:-**

Use of IT by all Faculty members has enhanced the efficiency of the teachers. Smart Classroom has enhanced interest of the teachers as well as the students. The teachers can access the internet in the computer laboratory for the preparation of their respective classes. In nutshell, the experience of using technology for learning -teaching has become pleasing than before. The use of IT has revolutionised the whole learning teaching process.

Advanced teaching methodology like e- class, smart class, PPT, Youtube access by digital podium are regularly utilized by all faculty members, and the learning evaluation of students are

continuously analyzed by feedback mechanism according to IQAC norms.

During the pandemic college was not opened for students. Teaching suffered and interaction with students was also a big challenge for the faculty members. As the students were mostly from rural background, limited internet facilities were available at their place which was impacting the studies. To resolve this challenge all faculty members created You tube channels and uploaded videos as per the topics mentioned in student's syllabus. So, the content is available for all the students and they can watch these videos as per availability of internet at their place. Faculty supported students by providing guidance on calls, Zoom meetings and whatsapp groups. Shared tips for exam preparation and emphasized on writing or presenting skill in the examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The curriculum is designed in such a way that all sensitive topics were taught to the students for their Holistic development. In political Science topics related to women ,environment and farmers were included in the pass course.Institute is highly sensitive for the safety, security and dignity of girl-students. In the inaugural session itself, the head of the institution emphasizes that safetydignity of the girls will not be compromised at any cost. Any kind of misbehavior against the girls will not betolerated.

Anti-harassment committee is constituted to take action against any such complaints. Boys and girls are counseled regularly in class rooms also. With the results, atmosphere is very positive in the campus, girls never feel suffocated or targeted.

Girls common room has attached toilet and it's situated near NSS & NCC rooms, this provides a safe environment as faculty and staff members are always around this area. Separate girls-toilets are also available for students. All girls toiletsare having a sanitary napkin-wending machine to provide necessary comfort.

Gender equality and equal opportunity for all the students (male and female) is the base line of the institutions. Each and every activity and programme of the curriculum provides equal opportunity for the development of the female students and staff. For maintaining the equality among the staff and students' Women celland anti-ragging cell are active. NSS units organizes programmes, competitions and awareness rallies to focus on gender equity. In this year an essay competition was organized on "betipadho ,betibachao".

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1WU7Rt1ZE-Z6FifojeJPfAE3EsrYqLEid/view?usp=sharing">https://drive.google.com/file/d/1WU7Rt1ZE-Z6FifojeJPfAE3EsrYqLEid/view?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The College has two R.O. systems for drinking water. The waste water of R.O. systems is used for watering plant and trees in the College. Students were made aware towards waste management and cleanliness through NSS camp. Competition was conducted like essay, poster, debate etc. for spreading awareness among students.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks**

**B. Any 3 of the above**

**and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

**5.**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College promotes inclusive environment through various academic and administrative activities. Student Union Elections are held every year in which students take part without any discrimination of cast, gender, religion, culture and region etc. These elections prepare them to become responsible citizen of India. However, due to

pandemic student elections were not organized in this year. Voter awareness day was organized on 25th Jan 2021, on this occasion all participants took an oath to this occasion. In Sports, NCC, NSS and Rovers students are admitted and encouraged without any discrimination. All faculty members are keenly involved in inculcate and foster values and ethics among the students towards the cultural, linguistic, communal and socio-economic harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes initiatives by organizing various activities to sensitize the students and employee to constitutional obligation: Values, Rights, Duties and Responsibilities of a citizen. Voter awareness day was organized on 25th Jan 2021, on this occasion all participants took an oath to this occasion. Discussion was done on fundamental rights, duties, values and responsibilities as stated in constitution of India. It was appealed to all to remember the struggle of freedom and respect the national flag and national anthem. Our constitution provide for human dignity, equality, social justice, human rights and freedom, rule of law, equity and respect and superiority of constitution in the national life. The whole country is governed on the basis of rights and duties enshrined in the constitution of India.

Every year Republic Day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence Day is also celebrated every year to highlight struggle of freedom and importance of Indian Constitution.

Shaheed diwas was celebrated on 23rd March 2021. On this occasion we payed tributes to martyrs who laid their life in the struggle for India's independence.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/1oPgbJFnEv42XJwZ1ea2x1dE1gY1lLLvi/view?usp=sharing">https://drive.google.com/file/d/1oPgbJFnEv42XJwZ1ea2x1dE1gY1lLLvi/view?usp=sharing</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In 2021, Anandam ( Joy of giving) is new subject added in the curriculum of first year of UG program and PG program. Last working day of every month was celebrated as "Anandam Day". In this program, students captured one activity done every day in their diaries, where they helped anyone. Students also completed a project under guidance of faculty mentor. This program was well appreciated by students, parents & staff.

In 2021, Water day was celebrated on 22nd March 2021. On this occasion, a quiz competition was organised, a water conservation

rally was organised to raise awareness and water feeders for birds were set up by NSS students and staff members.

In 2021, World consumer day was celebrated on 15th March 2021 for raising awareness about consumer rights among students.

Shaheed diwas was celebrated on 23rd March 2021. On this occasion we payed tributes to martyrs who laid their life in the struggle for India's independence.

Disaster management workshop was organised by disaster management team, Alwar. Mock drills were conducted on this occasion. Scout guide, NCC & NSS students were trained on disaster management techniques.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

As the college is equipped with better ICT facilities and the institution is committed to provide better quality teaching and learning. The college promotes faculty development through allowing the faculty members to attend the seminars, workshops, induction programmes and career development programmes etc.

Tireless efforts are made for better green clean plastic free campus continuously. The college has made flawless efforts and provided better infrastructure for promotion and participation in games and sports.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	<a href="https://drive.google.com/file/d/1bvEdLKMiwHy_CRJpPGig59uPeKvam4/view?usp=sharing">https://drive.google.com/file/d/1bvEdLKMiwHy_CRJpPGig59uPeKvam4/view?usp=sharing</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Anandam as a subject was introduced in curriculum in 2020-21 by state government. In this the students have to work for the welfare of society through assigned tasks, works which they have to complete on time. In college all the students of first year UG and M A previous were divided into groups and two or three groups were allotted to each mentor. Mostly the topics chosen by the groups were on cleanliness and on maintaining pollution free green environment by plantation and social alertness.

An annual project was chosen by each group, which was completed in the campus or in the selected area outside the college campus. During the completion of the project students submitted a final report of the project to their mentors along with the photographs of their work. Students participated on Anandam day by displaying charts or PPT of their group projects. On the last Anandam day of the year a competent committee of judges was formed whose members were local social workers, educationists and college Principal. All groups presented their work to entire college on a common forum and best groups and mentors were recognized and awarded. The report of the event was published in newspapers. Two groups made collaboration with Lion's Club Behror for their work. Club supported students by providing plants and other resources for their project. The final report of Anandam scheme was submitted to higher authority by Nodal officer.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum of the college is framed by the affiliated university to maintain the uniformity amongst all the affiliated colleges. Apart from this, college strictly follows the academic calendar by Commissionerate of College Education, Jaipur, Rajasthan. Implementation of effective curriculum has been ensured through proper infrastructure in terms of laboratories, E-classrooms and a library above twenty five thousand books. This resulted in the skill enhancement and the learning ability of the students. Additional part of the curriculum is development of the soft skills and presentation skills through Language lab. Faculty members ensure the holistic development and learning competencies of the students by conducting special lectures, talks, workshops, classroom seminars, student centric programmes and group discussions etc. Identification of extent of compliance of the curriculum is done by obtaining offline and online feedback from the students and parents and direct / indirect assessments.

During the crucial times of pandemic COVID-19 Commissionerate of College Education added a new subject 'Anandam' for the first year students. Meaning of Anandam is to engage students in the act of goodness like caring, sharing, to give happiness to others and invest time & energy for the betterment of society. Students will have to work for the welfare of the society through assigned tasks, works which they have to complete within time. Aim of this subject is to develop better understanding of social, administrative and leadership skills amongst students. All the faculty members and students understand the importance and value of the subject, specially in the crucial time of pandemic and did a lot of work for the welfare of the society such as mask distribution, green & clean campus, awareness programme, literacy programmes etc

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Due to lockdown all the classes and academic activities were conducted in online mode. Faculty members not only deliver lectures through Google Classroom and You tube channel, students were given assignments and class tests to evaluate their understanding of subjects through their respective whats app groups as internal assessments.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

Elective course system - ten combinations of various subjects in respective programs

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate the cross cutting issues relevant to Environment and sustainability, Human Values and Professional Ethics, the institution has imbibed different types of courses in the curriculum such as Indian Constitution, Professional Ethics and Environmental studies for all UG & PG programmes. The students have undertaken various activities to inculcate these



values.

#### Gender equality

Gender equality and equal opportunity for all the students (male and female) is the base line of the institutions. Each and every activity and programme of the curriculum provides equal opportunity for the development of the female students and staff. For maintaining the equality among the staff and students Women cell, ICC and anti-ragging cell are active. These committees take utmost care and provide support to girl students. Meetings are held on regular basis. Women cell organizes lectures, activities and work-shops on self defense, equity and social awareness.

#### Environment and Sustainability:

Environmental awareness is inculcated in the students. Environmental study is the part of curriculum as the compulsory subject for the first year students of under graduate classes.

#### Human Values:

A number of activities comprising Human Values have been conducted such as organizing blood donation camps, health check-up camps and conducted awareness programmes regarding sanitization literacy etc. The institution has also organized guest lectures by experts and yoga gurus to inculcate social, moral and ethical values in the students. Human rights are the basic rights enjoyed by all. No violation of human rights takes place in the institution. Professional ethics are taught to students for their holistic developments. All the faculty members are taking keen interest and put their best efforts in the grooming of students to make them responsible citizen. Institution celebrates all the days of national importance such as Independence day, Teacher's day, Republic day, Gandhi jayanti, Voter's awareness programme, Swami Vivekanand jayanti, Science day and world environmental dayetc.

#### Professional Ethics:

In order to nurture best ethical practices among the students, several courses have been included in the curriculum. Perceptions of students on professional ethics have been enriched by exposing them through different kinds of seminars,workshops,lecturesbyeminentscholarswithaviewtoimbibeandpracticemoralvaluesintheir profession.Further,workshopsonCapacityBuildingforteachingandnon-

teaching staff have been organized on periodical basis to enhance the personal as well as professional growth.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

860

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>D. Any 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
URL for stakeholder feedback report	<a href="https://docs.google.com/forms/d/e/1FAIpQLSf-7PbLv-058r0g1-2e28NgKB4wD_tGuhmM2XP075ZYykn90w/viewform?embedded=true">https://docs.google.com/forms/d/e/1FAIpQLSf-7PbLv-058r0g1-2e28NgKB4wD_tGuhmM2XP075ZYykn90w/viewform?embedded=true</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="https://1drv.ms/x/s!An_kUdA5qYdkhgJvuVkn-1n6y4sp">https://1drv.ms/x/s!An_kUdA5qYdkhgJvuVkn-1n6y4sp</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>860</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of</b>	

supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

720

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College makes various efforts to assess the learning levels of students starting from admission process. All the faculty members identify the advance learners as well as slow learners in their respective subject through class-room activities such as group discussions, interaction in class and innovative creation in practical assignments. Extension lecturers, counseling sessions and personality development classes are also organized to enhance the student's employability skill. An event was organized by Vedanta foundation to provide career counselling and discussed about various job opportunities available for students. Slow learners are given more attention as- extra classes are organized for solving their subject content problems, teaching strategies are modified as per their needs, assignment and study notes are also provided them by the teachers and extra efforts are made to encourage them to participate in the class, in various competitions and in other activities of the college. Special classes are also conducted for slow learners to teach them in feasible manner with all necessary tools such as models, pictures, animated videos etc. Apart from these, required suggestions are also given to the slow learners to increase their strength and become a good learner in both theoretical as well as practical aspects.

At the time of admission, students are counseled to choose subject rightly by various admission committee members. As most of the students come from the rural background, the faculty tries to facilitate learning at the level of content and comprehension. Students are encouraged to discuss their queries with the faculty members. Faculty members provide personal guidance and motivation

to students.

Faculty keeps a close touch with parents through telephonic contact regarding the performance and also provides information to accelerate the learning process of the ward.

Library of the college provides text books, reference books and other study material to the students and the teachers. For academic growth of slow learners, teachers provide personal books and notes to their students who need extra attention and care. Various scholarships are given by the government such as SC, ST, OBC, MBC, Chief ministers and Devnarayan Scooty and Medhavi Chhatra scholarship etc to encourage the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1621	25

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching learning process is the focus of all policies, plans and activities allied with the dynamics of education. Institution plans and organizes teaching learning and evaluation schedules according to the guidelines provided by the Commissionerate of College Education, Jaipur, Rajasthan.

Students are provided opportunities for academic interactions through group discussions, frequently asked questions and

surprise oral tests which help in interactive and collaborative learning.

The college makes efforts to ensure students' growth and development in a pleasant class-room atmosphere. Students are guided, counselled and corrected to make sure that they are on right track by all faculty members.

Library facility is provided to all the students as per norms decided by library committee of the college.

Certificates are distributed to the students for the motivation in participating different competitions and perform well in academics.

Extension and guest lecturers are organized through NCC, NSS, ROVERS, for providing added and updated knowledge of the subject and enhancing the learning experiences of the students.

Programs and activities on environment are organized by NCC and NSS to inculcate environmental awareness such as tree plantation, World Water Day celebration etc. camps, Swachh Bharat Abhiyan and Voter's awareness programs are also organized.

The institute tries to instill various personality traits in the students like love and respect for the nation, humanity and democracy with its sincere efforts. In order to equip them with professional skills and to employ them with technological knowledge, teachers use smart class-rooms for teaching. During pandemic online classes through google meet and Zoom platform were organized. Videos were made and uploaded on You tube channels by all the faculty members.

IQAC contributes a lot for the holistic development of the students through the meetings with the faculty members regarding various plans to improve teaching learning process. It also takes feedback from the students, take suggestions from the teachers regarding improvement in the quality of class-rooms, laboratories and library etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools as it enhances the quality of teaching and makes learning easier than traditional class-room teaching. There are four smart class-rooms in the college premises as a source of teaching utilized for imparting knowledge more effectively and efficiently. PPT's are regularly used by the faculty members to convey knowledge and making teaching sessions more interactive as well as interesting. A well-equipped computer lab and language lab is also available in the college. In the wake of Covid-19 situation, Faculty members developed e-content and e-lectures for the students and used new teaching-learning apps such as- Google Classroom, Zoom Application, Google Meet, WPS Office, YouTube etc. Zoom Application and Google Meet are used for online teaching. Recorded lectures have also uploaded on YouTube for those students who do not have high internet connectivity and can't join live classes. These all tools and resources help the students in completion of their syllabus.

The Mentors formulated Whatsapp groups of students which helps in clearing doubts and sharing new ideas. All the faculty members share e-lectures, study material, Questions in these groups to develop a better understanding of the subjects in students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

<b>23</b>	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

<b>25</b>	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

<b>11</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)



2.4.3.1 - Total experience of full-time teachers	
183	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>During pandemic period faculty members taught the students in online mode by using google meet, zoom platform and created video content according to their syllabus so that students can have continued learning. These videos were uploaded on You tube which enabled on demand learning opportunity for students. Whatsapp groups of UG and PG classes were created to provide study material and notes to the students. Students were encouraged to clear their doubts over meetings, whatsapp groups and on calls. Assessment of students were done in online classes. In offline mode group discussions, oral tests and presentations were conducted. Performance of the students were evaluated and feedback was given. Feedback session help students to perform better in future. The subjects in which practical exams are part of the curriculum, it is required to submit a practical record that is evaluated and marks were added during the final result of the students.</p>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil
2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient	
<p>The college is affiliated with Raj Rishi Bhartrihari Matsya University (RRBMU), Alwar and it follows an annual examination scheme as per university calendar. College is examination center for all regular, noncollegiate, ex-students and regular students</p>	

of private colleges in the vicinity. Examination process of the college is completely transparent, time-bound and efficient.

Time table of examination is exhibited on the university website, It is also shared on students Whatsapp groups so that they can generate online Admit cards.

In college different committees were formed for conducting examination. Committee for sitting arrangement do all the needful action for students appearing in the exam. Senior members were assigned duty to collect Question papers and answer sheets from university prior to schedule of exam. Duty allotment committee, allots duty to faculty members according to the strength of the students appearing in the exam. The examination process is observed by centre superintendent and assistant superintendent. In each room of examination centre two invigilators were appointed for distribution of papers and observation during exam hours. Supervisors were appointed for each room and flying squad vigilantly watch student activities to stop the use of unfair means. After examination, the answer sheets were collected by the invigilators and submitted to the Examination Committee for further process.

Any complaints, regarding question paper like questions out of syllabus, repeat questions in the same paper, improper split of marks, were forwarded to the university by the examination committee through the principal.

During the exams, unfair means case and grievance related to question paper are forward to the university immediately for necessary action. There is a provision for re-evaluation of answer-sheet at the university level. The students can apply for re-evaluation.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Response:**

The college makes it all efforts to deliver the best of education to its learners. The college is running Under Graduate courses in B.A, B.Sc. and B. Com. along with Post Graduate Course in M.A. (Political Science). The college has 14 departments in total, 8 in humanities and social sciences, 5 in science and 3 in commerce. The college follows the curriculum set by the RRBMU, Alwar.

**Communication to students:**

- Dedicated stream wise admission committee members are available to students for discussions and guidance. At the time of admission, students can seek help from admission committee members and discuss the Program and course outcomes. This helps them in choosing electives and extended activities like NCC, NSS, Scouts etc offered by the college.
- College website <http://hte.rajasthan.gov.in>, explicitly indicate the learning outcomes of the Programs and Courses. These outcomes and objectives are also listed on the University's website, [www.rrbmuniv.nic.in](http://www.rrbmuniv.nic.in), along with the course syllabus.
- Class assessment results are discussed with students to improve performance
- The annual examination results are displayed on the university website to build transparency among students.

**Communication to faculty:**

- The faculty members discuss the programme outcomes in their respective departments.
- A department wise timetable and teaching plan is made based on the programme objective and outcomes.
- The outcomes for all courses, programmes, and optional papers assist teachers in evaluating the subject content's objectives, as well as identifying students' learning capacity and taking appropriate measures.
- Mentors assist students in achieving better results and

encourage them to set higher goals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Response:**

Programme outcome and course outcome was evaluated at college level. All the faculty members capture the class and subject wise performance of students along with the annual appraisal form. This form is submitted to the head of the institution which is subsequently reviewed by CCE. Post evaluation the rating is finalized for every faculty member.

Every year the detailed statistical analysis report regarding the performance of the students is submitted to CCE by the institution.

Annual function is organized to recognize and distribute prizes to top achievers in academics. Various state government schemes recognizes the meritorious students by providing them scholarships like CM scholarship, Medhavi chaatra yojana, Dev Narayani Scooty Yojana etc.

Institute organizes camps and evaluate the performance of NCC/NSS students. Certificates are given to best Students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

263

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://docs.google.com/forms/d/e/1FAIpQLSf-7PbLv-058r0g1-2e28NgKB4wD\\_tGuhmM2XP075ZYvkn9Ow/viewform?embedded=true](https://docs.google.com/forms/d/e/1FAIpQLSf-7PbLv-058r0g1-2e28NgKB4wD_tGuhmM2XP075ZYvkn9Ow/viewform?embedded=true)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

##### Response:

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. In Pandemic teachers guided students on e-platform by organizing Zoom and google meet. They recorded their lectures and also created videos for students which helped them in their studies. A new subject was introduced "Anandam" in which students were directed to do societal work to help others. During this course of work students were able to connect with NGO which help them to build better understanding to handle and resolve social issues in future. In different projects, group of students identified the area in which they have to work and made synopsis of the project. College faculty mentored the students by providing necessary direction.

Key step of the project was to make people aware about the issues. Students raised awareness about the cleanliness by organizing rallies and dialog with local people. They worked with NGO (Lions Club Behror) and municipal corporation to build a sustainable mechanism for cleanliness. Student groups also worked on high social impact areas like environmental issues and importance of literacy. As per the directions of CCE students were encouraged to register in Gyan Sudha programme for the preparation of competitive exams.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.google.com/search?q=gyan+sudha+rajasthan+higher+education&amp;rlz=1C1MMCH en IN934IN934&amp;oq=gyan+sudha+rajasthan+higher+education&amp;aqs=ch_">https://www.google.com/search?q=gyan+sudha+rajasthan+higher+education&amp;rlz=1C1MMCH en IN934IN934&amp;oq=gyan+sudha+rajasthan+higher+education&amp;aqs=ch_</a> <a href="https://youtu.be/4uNoKwUJav8">https://youtu.be/4uNoKwUJav8</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<b>Nil</b>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

**02**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

**29**

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Response :**



Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development and impact in the college. College organizes and participates in various extension activities with a dual objective of not only sensitizing students on different social issues but also contribute to community and strengthen community participation NCC, NSS and Rover units of college take various initiatives like organising camp, Swachh Bharat Abhiyaan, Awareness programme on COVID-19 prevention.

NCC camp was organized at college campus under guidance of Hav. Somveer Singh & Hav. Bittu Dakha from Alwar. In this program, cadets were trained on drill parade, command, arms training, map reading and self defence. They also explained the importance of unity and discipline to cadets. Cluster Enrolment Camp was also organised in the college for the students .

The awareness programme on health and hygiene, Girl education, literacy and cleanliness are conducted by NSS units. Essay, slogan & poster competition were organized by NSS incharge.

College motivates students to be the part of Rover Scouting to encourage the feeling of 'SERVICE' (SEVA) in them. The aim of Rovers is 'TO DO MY DUTY TO GOD AND MY COUNTRY and TO HELP OTHER PEOPLE'. College has one Rover unit with the 10 Rovers and Ranger unit has also started in the college.

World water day was organized on 22nd March 2021. Several activities were done like quiz competition, water conservation rally to raise awareness, water feeders for birds by NSS students & staff.

World consumer day was celebrated on 15th March 2021, as means of raising awareness about consumer rights among students.

Anandam Day was organized in last week of every month. Students shared their experience of "Joy of giving" with others. Students prepared posters & slogans on raising awareness about various social issues.

To maintain harmony of diversity, social responsibility and awareness, optimistic thinking and positive approach towards life. All the important days are celebrate by the college like Independence Day, Republic Day, Environment Day, Yoga Day, Shaheed diwas, Gandhi Jayanti etc.

These extension activities raised awareness among students about various social issues and developing understanding that each small initiative has an impact on the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

461

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Response:-

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Institution emphasizes on the formation and enhancement of infrastructure in order to promote a good teaching learning environment. Main focus of the institution is to expand its resources in terms of construction such as class-rooms, furniture, lab equipments, computer, printers, books and other facilities which facilitates teaching learning experience. Construction, renovation and other requirements are fulfilled according to the guidelines of RUSA and UGC. Issues related to the college development are discussed with related committees and afterwards agenda on various development issues put up in the meeting of college development committee. IQAC identifies the infrastructure opportunities which is subsequently evaluated by development committee and purchase committees of the college. in two ways-

1. Creation of new infrastructure
2. Enhancement and Renovation of existing infrastructure.

Some of the initiative taken by the college recently are as

follows:-

- Automation of library (partial)- Gayatri library management system
- Well equipped seminar hall with digital podium and digital board.
- Well equipped gymnasium.
- Language lab.
- Computer lab with 35 computers and-02 printers

Details of the facilities available for teaching and learning activities:-

S. No.

Name of the facility

No.

1.

Class Rooms

28

2.

Smart Class Rooms

04

3.

Seminar Hall

01

4.

Library

01

5.

Reading Room

01

6.

Common Room for Girls

01

7.

Administrative Block

07 Rooms

8.

Staff Room

01

9.

Sports Office

01

10.

NSS Office

02

11.

Rovers Office

01

12.

NCC Office

01

13.

Student's Union Office

01

14

Toilets for Male

8

15.

Toilets for Female

3

16.

Toilets attached with Offices

03

17.

Stage for Cultural Activities

01

18.

Chemistry Lab

01

19.

Physics Lab

01

20.

Botany Lab

01

21.

Zoology Lab

01

22.

Geography Lab

01

23.

Computer and language Lab

01

24.

Gymnasium

01

- 
- 
- 

- Computing and teaching learning equipments:-

S. No.

Name of the facility

No.

1.

Computers

59

2.



**Laptop**

16

3.

**Printers with scanners**

16

4.

**Xerox Machine**

14

5.

**Green Boards**

35

6.

**White Boards**

01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages students to enhance their interest in sports and cultural events by providing adequate resources and budget. Approximately the college playground is in area of 1,18,000 Sq. feet. and on an average 50-60 students use the playground every day. College has sports facilities for outdoor games such as Wrestling Kabaddi, Athletics, Cricket etc. For

indoor games like Table-tennis, Badminton, Chess and carrom etc. There is a provision for providing T.A., D.A. to the players for participation in state and inter college level events as per government norms. Winners are facilitated with medals, shields, awards and certificates.

The students of the college participate in inter class and inter college tournaments.

Institution provides its play ground for organizing inter college cricket tournaments. The college organizes a sports week every year to encourage students to participate in sports and games. Due to pandemic restrictions none of the sports activities were organized.

The college has a well equipped Gymnasium. The buildup area is approximately 1500 Sq. feet.

The international yoga day on 21 June is celebrated by students at home due to pandemic.

Cultural activities are conducted by the college. Students participate and perform in various cultural activities. Cultural committee of the college plays a vital role in organizing cultural activities and events such as dancing (group and solo), singing (group and solo) and mono-acting. There are other cultural activities also like poetry recitation, extempore, debate and quiz. To enhance creative skills amongst the students Cultural Committee and Women Cell arrange poster competition on current topics, Mehandi competition, Rangoli competition and decorative & healthy salad competition etc. In the annual function of the college, winners of various programmes and events are facilitated by the prizes and certificates. Due to pandemic restriction annual fuction and cultural activities were suspended.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

278980

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software- Gayatri Library Management System Software
- Nature of automation (fully or partially)- Partially
- Version- 1.05
- Year of Automation- 2020

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>D. Any 1 of the above</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
45000	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
80	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College updates its IT facilities on regular basis. There are four smart class rooms and one seminar hall that are ICT competent and capable to provide e-lectures. Smart class-rooms are maintained and updated frequently by Hi-Tech Audio System Pvt. Ltd. selected faculty members have got training about updation of the e-class rooms. Company representatives make frequent visit to take care these facilities

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

59

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

278980

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers, classrooms etc. The college makes various efforts which are:-

- Various Committees are formed in the beginning of every academic year in the college to suggest about the maintenance in various sector time to time.
- The college ensures optimal distribution and utilization of the available finance resources for maintenance and upkeep of different facilities by conducting regular meetings of various committees constituted for this purpose and using the grants received as per the requirements in the interest of learners.

#### Laboratory

§ There are four laboratories in Science faculty and one is in Arts faculty. Computer and language lab are common for all the students.

§ In each lab 20-25 students can take practical classes at a time.

§ Record of lab maintenance accounts is maintained by lab

assistant under supervision of concerned faculty member of the departments.

§ There are two lab assistants to maintain all laboratories, who has to maintain the stock registers by physically verifying the items round the session.

§ The calibration, repairing and maintenance of sophisticated lab equipments are done by technicians of related owner enterprises.

## Library

The institution very well knows the importance of library for the students as well as faculty members.

§ The principal conducts a meeting to allocate the budget of the library with all head of the departments and librarians.

§ The requirement and list of books is taken from the concerned departments. Senior faculty members of All the department involve in the process.

§ The finalized lists of books is duly approved and signed by the principal.

§ To ensure return of books, 'no dues' from the library is mandatory for students before appearing in the examination every year.

§ Other issues such as weeding out of old books, schedule of issue and return of books etc. are chalked out and resolved by the library committee.

§ Suggestion box is installed in the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment.

Currently librarian position is vacant , a faculty member is given extra charge to manage the library.

## Sports

There is no physical Training Instructor appointed in the college by the state government. One of the faculty member has given the

extra charge of sports and games, who looks after the maintenance and activities of sports and games very well.

As the college is situated in rural area so the students are mainly interested in wrestling, kabaddi, cricket, shooting and athletics.

§ There is a well equipped gymnasium for the students and faculty members in the college.

According to international sports parameters the college has several wrestling mats.

### Computers

§ The computer in departments are maintained and looked after by respective departments.

§ The ICT lab is maintained and monitored by the ICT committee. External agencies are called in case of

§ any repair beyond the scope of the system administrator or In-charge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

248



File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

61

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

61

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

02	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>
<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
61	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>
<b>5.3 - Student Participation and Activities</b>	

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

College has democratic and work-friendly environment. Students are the backbone of the college. Every year student union election is held in a and transparent manner. Student's representation is made in various administrative, co-curricular and extracurricular activities. Students are also part of Electoral Literacy Club(ELC). Student's representative is the member of College Development Committee and IQAC (Internal Quality Assurance Cell) to initiate suggestion from student side. In today's world where technological advancement and skill development are essential for personal and national development, the students ought to be technology friendly. The institute provides smart classes, e-classes and wi-fi to the students so that the students can have access to latest updates in the academic and technological world.

The institute has developed a mentor-Mentee, Guru-Shishya Parampara, shishya gets personalized care and guidance. The students are supported in their academic, co-curricular, extra-curricular, career and placement support.

The students are provided e-contents on whatsapp groups some e-

lectures are also recorded and uploaded for the students. Co-curricular support is provided through NSS, NCC, Scouts, women's Cell and various other activities conducted in the institution.

Extra-curricular support is given by organizing different skill development classes/lectures for holistic development of the students. The placement cell provides career guidance and free coaching classes are conducted in the campus for various competitive examinations. The institute offers a healthy, gender-equal, ragging-free atmosphere.

Over 80% of all the students are provided financial support by various scholarships, i.e. CM's Medhavi Chhatra scholarship, scholarship for weaker sections, Kalibai scooty yojana.

Pass percentage of the students is always high. In addition to well-equipped library, a community book bank has also been established with the help of donated books. The college has good sports facilities and well-equipped functional gym.

Around 55% students enroll for post graduate classes and 2% of the students for Ph.D. About 40% students participate in competitive exams, most of the girls prefer doing B.Ed. after clearing PTET exam. Boys have preference for armed forces, NCC training and coaching given in the college help them realize their dream.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Alumni Association is not registered ,it is in the process of registration.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision: We have the vision that the students after moving in our campus should be internally enlightened, emotionally sound and practically efficient. The college aims at instilling leadership qualities in its students to make them educationally sound, intellectually competent, morally upright, psychologically**

integrated, physically healthy and socially acceptable to the society and who will champion the cause of justice, truth and peace and who are open to further growth.

**Mission:** College mission is to offer courses to the students for enhancing professionalism, humanism and social responsibility through quality education. To inculcate value of discipline, hard work, team spirit and scientific thinking. The college follows decentralized and participative management in all academic administrative activities, initiatives and decision making by involving all faculty members.

**Governance:** The principal assigns and divides the work to the faculty members. The senior most faculty members are given the charge of accounts and academic sections. The charge of each department is given to the senior faculty members in subject for easy and perfect functioning. The college has formed various committees for development of students and carrying out other works of the college. A convener is appointed for each committee and some members for proper functioning and management. Examination work is also decentralized. Different officers are appointed for different sessions of the examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Response: -**

The college promotes the culture of decentralization and participative

management. The responsibilities have been well segregated among the faculty members and non-teaching staff. The constitution of various committees and the delegation of authority and responsibilities to the members and Conveners of the various committees ensure a decentralized method of functioning. Various committees are formed for accomplishment of different works in

the college. Each committee has a convener and some members to perform the task. Thus, each member of the college is involved and responsible in accomplishing the given work .

The following committees are formed in the starting of the session:

1. IQAC committee
2. RUSA project monitoring unit
3. Women cell
4. Anti-ragging Committee
5. Sports committee
6. Scholarship Committee
7. College Development Committee
8. Purchase Committee
9. Building and beautification Committee
10. Cultural Committee
11. Library Committee
12. N.S.S. with two units
13. N.C.C.
14. Admission Committee
15. Examination Committee
16. Attendance Committee
17. Timetable and Workload Committee
18. Rovers
19. Students' advisory Committee
20. RTI and Assembly Question Committee
21. Planning Forum

In college CDC (College Development Committee) is an ideal example of decentralisation of power and participative management. CDC works under the chairmanship of the Principal. It consists total 18 members including the Principal, faculty members, Intellectual citizens, parents, student union representative, Educationist, local MP, local MLA . Accountant of the college is a special invitee member of the CDC.

During COVID pandemic, CDC came together and created a safe environment for faculty, staff and students. CDC put the required infrastructure ( Sanitization, masking, social distancing norms) and also played a vital role by raising awareness among staff & students. This helped in building confidence among parents and general public, resulting in higher student turnout to college



when government decided to open the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Response -**

For the growth and development of any institute, it is essential that a methodology or work plan be prepared taking into consideration the resources available and utilizing them in a way that would ensure long-term success. The college is a government institute and therefore, it is mandatory to follow the rules, regulations, policies framed by the State Government.

Keeping in mind that the guidelines of the State Government and welfare of the students, college took various steps through different components for the development. During Pandemic all faculty members created video content on YouTube to provide continuous access of study material to students. This was completely aligned to our vision of providing quality education to students. During pandemic, college faculty created videos. This initiative was very well appreciated by the students and parents as it provides continuous quality education despite pandemic constraints.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://youtube.com/channel/UCDrPMjjWy96z2uIlCgK8XRA">https://youtube.com/channel/UCDrPMjjWy96z2uIlCgK8XRA</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

### Response

The Principal, the head of the institution with the help of some of the senior faculty members run administration smoothly. The internal organizational structure and decision-making processes are mainly done at three levels:

- Establishment Section
- Academic Section
- Accounts Section.

Establishment Section keeps the record of postings, transfers and promotions and leave record of college employees.

Academic Section deals with admission, examination, scholarships, results etc. of the students,

Accounts Section deals with the salary, medical, T.A. , D.A. Bills and other financial matters of the college.

Different Committees constituted by the Principal deal with various issues related to the employees and students according to the rules . Besides, many are recruited on contractual basis via College Development Committee like the Security guards, Gardeners, SafaiKaramcharis, computer operator etc.

For achieving the mission, college follows the procedures in various fields

In the beginning of the session a staff council meeting is organized in which after discussion, initiatives were taken for imparting value-based education to the students. The faculty members are assigned to prepare time-table and other activities. Time table committee of the college prepares a general time table at the commencement of the programme. Departments prepare individual subject- wise time table in tune with general time table. All the faculty members follow the time table of their subject during the session.

For teaching ,Class room lectures are conducted using basic and conventional method of disseminating information to the students as per the curriculum. staff adopted the new methods of teaching by using ICT facilities. During the tough time of pandemic

teachers showcased their capabilities and created you tube channels of various subjects to provide sufficient study material to students. Online classes and assignments are also provided .Various activities were performed during the session by Scout guide, NCC and NSS students. Plantation programmes and water conservation rallies were organised. Projects were allotted to various group of students on cleanliness and plantation under the Subject Anandam in current year .

To achieve the desired academic results and to update the knowledge, teachers are encouraged to participate in seminars, conferences, workshops and refresher and orientation courses and Induction courses.

The services of the employees and officers are governed by the Rajasthan Service Rules. All employees follow General Financial and Accounts Rules of the Rajasthan Government. Principal provide feedback to higher authorities about employees through ACR form. On ACR forms principal comments and send it to higher authority. Faculty members can avail academic, casual, medical and duty leave whenever required. Non-teaching staff can also avail medical and casual leave.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Response:-

It is a government institution therefore all teaching and non-teaching staff is recruited by Government of Rajasthan so they can avail all welfare facilities provided under government rules. The teaching staff participate in national and international conferences by availing academic leave. They are trained in Orientation program and Refresher Courses for their professional development.

- Faculty members can participate in workshops organized by the Commissionerate of College Education as well as by other departments of the Government of Rajasthan.

There are numerous mechanisms available for the welfare of the staff as per rules of the government of Rajasthan:

1. Gen. Provident Fund/ National Pension System (NPS)
2. State Insurance
3. Group Insurance
4. Privilege leave
5. Half Pay leave/Medical leave
6. Duty leave
7. Academic leave

8. Maternity leave

9. Paternity leave

10. Child Care Leave (for the female professionals whose children are under 18 years )

11. Faculty Development Programme

12. Payment of T.A. and D.A.

13. Medical Reimbursement

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**14**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Response :-**

The performance of teaching and non-teaching staff is evaluated by annual performance appraisal and annual confidence report is

written on the basis of self-appraisal to adjudge the performance of the members throughout the session in their related fields. This report is forwarded to the higher authority, the Commissionerate of College Education. If there is any adverse comment is made by the appraisal authority, a clarification is sought. This adverse comment is expunged if not proved but if charges are proved, the employee can be punished according to the rules. ACR is also provided to the employees, if they are not satisfied with it they can appeal to the higher authority for fair and transparent evaluation of their annual work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Response:-**

The institution manages its finances according to General Financial and Account Rules (GF&AR) of state government. All the transaction are supported by vouchers duly signed by respective committee-members. Income and expenditure are closely monitored by accounts department. Internal and External audits are conducted from time to time.

The college has a comprehensive mechanism for both internal and external audit. All the salary bills, T.A., D.A. bills paid and checked by the account section and send to the treasury. Annual Physical verification of stock is carried out in stores, laboratories, sports and library etc. The college has a purchase committee to indentify the college needs and purchase the same through a prescribed procedure framed by the college administration. Cash books, budget check register etc. are maintained as per the government rules. The college fee receipt is credited to the Government Treasury and expenditure is made through state government fund allocation. Funds collected through College Development Committee (CDC) are audited by a registered Chartered Accountant. External financial audit is conducted by the audit team for the college education and AG office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

17476281.38

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Response:-** The funds are utilized as per GF & AR of the State. Either the principal is the DDO or one of the senior members is given the charge of DDO who looks after the financial matters including the salary of the college employees. There is an office of AAO supported by accounts staff who maintain proper ledger with details of the financial support received and utilized under different heads from various agencies. The institute receives funds mainly through Rajasthan State Government, RUSA and College Development Committee (CDC). Transparent accounts and transactions are maintained through various committees. College development committee is primarily responsible for mobilization of funds and resources for the college. The committee has on board public representatives, academicians, philanthropists and parents, guardians, student union representative and senior faculty members. Principal is the chairman of the committee with senior faculty as the Secretary, Treasurer and members. There are regular meetings where suggestions are made and invited for



resource mobilization. It also gives advisory about development initiatives in the college. Apart from this there are various committees like the purchase committee, library committee, Campus development committee, IQAC which ensure the optimal utilization of funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Response:-

**IQAC contributed for quality assurance strategies in the following ways -**

**Practice 1.** Physical infrastructure in the college has been developed as an initiative of the IQAC. IQAC ensures all essential facilities for the students whether it is green boards, IT facilities, smart class rooms and e- class rooms, Gym, Seminar Hall.

**Practice 2.** For faculty development, the faculty members are encouraged to participate the various international and national conferences, seminars and present their research papers. As per the new norms of the UGC all faculty members are required to improve their API particularly in research field. IQAC has inspired to the teaching faculty to write articles and books. During corona pandemic a book entitled "SamsamyikVimarsh" was written and published ,in which most of the faculty members contributed through articles in their area of specialization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Response:-**

Use of IT by all Faculty members has enhanced the efficiency of the teachers. Smart Classroom has enhanced interest of the teachers as well as the students. The teachers can access the internet in the computer laboratory for the preparation of their respective classes. In nutshell, the experience of using technology for learning -teaching has become pleasing than before. The use of IT has revolutionised the whole learning teaching process.

Advanced teaching methodology like e- class, smart class, PPT, Youtube access by digital podium are regularly utilized by all faculty members, and the learning evaluation of students are continuously analyzed by feedback mechanism according to IQAC norms.

During the pandemic college was not opened for students. Teaching suffered and interaction with students was also a big challenge for the faculty members. As the students were mostly from rural background , limited internet facilities were available at their place which was impacting the studies. To resolve this challenge all faculty members created You tube channels and uploaded videos as per the topics mentioned in student's syllabus. So, the content is available for all the students and they can watch these videos as per availability of internet at their place. Faculty supported students by providing guidance on calls, Zoom meetings and whatsapp groups. Shared tips for exam preparation and emphasized on writing or presenting skill in the examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);**

D. Any 1 of the above

**Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The curriculum is designed in such a way that all sensitive topics were taught to the students for their Holistic development. In political Science topics related to women ,environment and farmers were included in the pass course. Institute is highly sensitive for the safety, security and dignity of girl-students. In the inaugural session itself, the head of the institution emphasizes that safetydignity of the girls will not be compromised at any cost. Any kind of misbehavior against the girls will not betolerated.

Anti-harassment committee is constituted to take action against any such complaints. Boys and girls are counseled regularly in class rooms also. With the results, atmosphere is very positive in the campus, girls never feel suffocated or targeted.

Girls common room has attached toilet and it's situated near NSS & NCC rooms, this provides a safe environment as faculty and staff members are always around this area. Separate girls-toilets are also available for students. All girls toiletsare having a sanitary napkin-wending machine to provide necessary comfort.

Gender equality and equal opportunity for all the students (male and female) is the base line of the institutions. Each and every activity and programme of the curriculum provides equal opportunity for the development of the female students and staff. For maintaining the equality among the staff and students' Women cell and anti-ragging cell are active. NSS units organizes programmes, competitions and awareness rallies to focus on gender equity. In this year an essay competition was organized on "betipadho ,betibachao".

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1WU7Rt1ZE-Z6FIfojeJPfAE3EsrYqLEid/view?usp=sharing">https://drive.google.com/file/d/1WU7Rt1ZE-Z6FIfojeJPfAE3EsrYqLEid/view?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has two R.O. systems for drinking water. The waste water of R.O. systems is used for watering plant and trees in the College. Students were made aware towards waste management and cleanliness through NSS camp. Competition was conducted like

essay, poster, debate etc. for spreading awareness among students.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>										
<table border="1"> <thead> <tr> <th data-bbox="102 441 537 506">File Description</th> <th data-bbox="547 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 506 537 647">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="547 506 1436 647" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 647 537 748">Certification by the auditing agency</td> <td data-bbox="547 647 1436 748" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 748 537 851">Certificates of the awards received</td> <td data-bbox="547 748 1436 851" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 851 537 916">Any other relevant information</td> <td data-bbox="547 851 1436 916" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>	Certification by the auditing agency	<b>No File Uploaded</b>	Certificates of the awards received	<b>No File Uploaded</b>	Any other relevant information	<a href="#">View File</a>	<b>D. Any 1 of the above</b>
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>										
Certification by the auditing agency	<b>No File Uploaded</b>										
Certificates of the awards received	<b>No File Uploaded</b>										
Any other relevant information	<a href="#">View File</a>										
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>D. Any 1 of the above</b>										
<table border="1"> <thead> <tr> <th data-bbox="102 1471 537 1536">File Description</th> <th data-bbox="547 1471 1436 1536">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1536 537 1639">Geo tagged photographs / videos of the facilities</td> <td data-bbox="547 1536 1436 1639" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 1639 537 1780">Policy documents and information brochures on the support to be provided</td> <td data-bbox="547 1639 1436 1780" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 1780 537 1921">Details of the Software procured for providing the assistance</td> <td data-bbox="547 1780 1436 1921" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 1921 537 1986">Any other relevant information</td> <td data-bbox="547 1921 1436 1986" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	<a href="#">View File</a>	Policy documents and information brochures on the support to be provided	<b>No File Uploaded</b>	Details of the Software procured for providing the assistance	<b>No File Uploaded</b>	Any other relevant information	<b>No File Uploaded</b>	
File Description	Documents										
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>										
Policy documents and information brochures on the support to be provided	<b>No File Uploaded</b>										
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>										
Any other relevant information	<b>No File Uploaded</b>										
<b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,</b>											

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College promotes inclusive environment through various academic and administrative activities. Student Union Elections are held every year in which students take part without any discrimination of cast, gender, religion, culture and region etc. These elections prepare them to become responsible citizen of India. However, due to pandemic student elections were not organized in this year. Voter awareness day was organized on 25th Jan 2021, on this occasion all participants took an oath to this occasion. In Sports, NCC, NSS and Rovers students are admitted and encouraged without any discrimination. All faculty members are keenly involved in inculcate and foster values and ethics among the students towards the cultural, linguistic, communal and socio-economic harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes initiatives by organizing various activities to sensitize the students and employee to constitutional obligation: Values, Rights, Duties and Responsibilities of a citizen. Voter awareness day was organized on 25th Jan 2021, on this occasion all participants took an oath to this occasion. Discussion was done on fundamental rights, duties, values and responsibilities as stated in constitution of India. It was appealed to all to remember the struggle of freedom and respect the national flag and national anthem. Our constitution provide for human dignity, equality, social justice, human rights and freedom, rule of law, equity and respect and superiority of constitution in the national life. The whole country is governed on the basis of rights and duties enshrined in the constitution of India.

Every year Republic Day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence Day is also celebrated every year to highlight

struggle of freedom and importance of Indian Constitution.

Shaheed diwas was celebrated on 23rd March 2021. On this occasion we payed tributes to martyrs who laid their life in the struggle for India's independence.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/1oPgbJFnEv42XJwZ1ea2x1dE1gY1l1LLvi/view?usp=sharing">https://drive.google.com/file/d/1oPgbJFnEv42XJwZ1ea2x1dE1gY1l1LLvi/view?usp=sharing</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In 2021, Anandam ( Joy of giving) is new subject added in the curriculum of first year of UG program and PG program. Last



working day of every month was celebrated as "Anandam Day". In this program, students captured one activity done every day in their diaries, where they helped anyone. Students also completed a project under guidance of faculty mentor. This program was well appreciated by students, parents & staff.

In 2021, Water day was celebrated on 22nd March 2021. On this occasion, a quiz competition was organised, a water conservation rally was organised to raise awareness and water feeders for birds were set up by NSS students and staff members.

In 2021, World consumer day was celebrated on 15th March 2021 for raising awareness about consumer rights among students.

Shaheed diwas was celebrated on 23rd March 2021. On this occasion we payed tributes to martyrs who laid their life in the struggle for India's independence.

Disaster management workshop was organised by disaster management team, Alwar. Mock drills were conducted on this occasion. Scout guide, NCC & NSS students were trained on disaster management techniques.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

As the college is equipped with better ICT facilities and the

institution is committed to provide better quality teaching and learning. The college promotes faculty development through allowing the faculty members to attend the seminars, workshops, induction programmes and career development programmes etc.

Tireless efforts are made for better green clean plastic free campus continuously. The college has made flawless efforts and provided better infrastructure for promotion and participation in games and sports.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	<a href="https://drive.google.com/file/d/1bvVEdLKMi_wH-y_CRJpPGig59uPeKvam4/view?usp=sharing">https://drive.google.com/file/d/1bvVEdLKMi_wH-y_CRJpPGig59uPeKvam4/view?usp=sharing</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Anandam as a subject was introduced in curriculum in 2020-21 by state government. In this the students have to work for the welfare of society through assigned tasks, works which they have to complete on time. In college all the students of first year UG and M A previous were divided into groups and two or three groups were allotted to each mentor. Mostly the topics chosen by the groups were on cleanliness and on maintaining pollution free green environment by plantation and social alertness.

An annual project was chosen by each group, which was completed in the campus or in the selected area outside the college campus. During the completion of the project students submitted a final report of the project to their mentors along with the photographs of their work. Students participated on Anandam day by displaying charts or PPT of their group projects. On the last Anandam day of the year a competent committee of judges was formed whose members were local social workers, educationists and college Principal. All groups presented their work to entire college on a common forum and best groups and mentors were recognized and awarded. The report of the event was published in newspapers. Two groups made collaboration with lion's club Behror

for their work. Club supported students by providing plants and other resources for their project. The final report of Aanandam scheme was submitted to higher authority by Nodal officer.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### FUTURE PERSPECTIVE PLAN FOR NEXT UPCOMING SESSION

The best practices of the institution are key indicators of its conviction to promote the best quality of academic, ethical and social values among its students. The college envisions setting up high standards of academics where excellence is achieved through hard work, dedication and intelligence .

1. To Provide ethical and value- based education .
- 2.To nurture a sustainable educational environment, building intellectual and constructive mind, to impart qualitative affordable and accessible education.
- 3.To build up intellectual , imaginative and liberated mind .
4. To impart high quality affordable knowledge to meet the global challenges.
- 5.To instil the dignity of labour in the students .
- 6.To create essential facilities for the students to cope up with new challenges .
- 7.To impart advanced and digitalized facilities .
8. To provide the facility of indoor and outdoor games .
9. To empower the students for sharpening and harnessing their individual talents for betterment of the society and themselves .