



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1.Name of the Institution

Govt. Birla College, Bhawani  
Mandi, Jhalawar

- Name of the Head of the institution **Dr. Anand Kumar Jain**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **07433222125**
- Mobile no **9887435610**
- Registered e-mail **govtbirlacollege@gmail.com**
- Alternate e-mail **gbc\_bwm@yahoo.in**
- Address **Jhalawar Road, Bhawani Mandi,  
Jhalawar, Rajasthan, Pin - 326502**
- City/Town **Bhawani Mandi**
- State/UT **Rajasthan**
- Pin Code **326502**

##### 2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status UGC 2f and 12(B)
  
- Name of the Affiliating University University of Kota, Kota, Rajasthan
  
- Name of the IQAC Coordinator Dr. Anil Kumar Gupta
  
- Phone No. 8114409710
  
- Alternate phone No. 07433222125
  
- Mobile 8114409710
  
- IQAC e-mail address iqac.gbcb@gmail.com
  
- Alternate Email address govtbirlacollege@gmail.com

**3.Website address (Web link of the AQAR (Previous Academic Year)**

[https://hte.rajasthan.gov.in/dept/dce/university\\_of\\_kota/government\\_birla\\_college\\_bhawani\\_mandi/uploads/doc/AQAR%202019-20.pdf](https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/AQAR%202019-20.pdf)

**4.Whether Academic Calendar prepared during the year?**

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

[https://hte.rajasthan.gov.in/dept/dce/university\\_of\\_kota/government\\_birla\\_college\\_bhawani\\_mandi/uploads/doc/Part%20-%20A%20\(4\).pdf](https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/Part%20-%20A%20(4).pdf)

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	65	2005	28/02/2005	27/02/2010

**6.Date of Establishment of IQAC**

20/08/2013

**7.Provide the list of funds by Central / State Government**

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. Birla College, Bhawani Mandi	NILL	UGC/CSIR/DST /DB T/ICMR/TEQIP/World Bank/CPE of UGC	2020	NILL
Govt. Birla College, Bhawani Mandi	NILL	UGC/CSIR/DST /DB T/ICMR/TEQIP/World Bank/CPE of UGC	2021	NILL

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Support and develop infrastructure for green clean campus and green energy initiative. 2. Provision of high-speed internet to every department. 3. To prepare SSR for NAAC inspection. 4. Organizing the Amrit Festival of Freedom. 5. Preparation of Annual Quality Assurance Report (AQAR) for session - 2020-21.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Support and develop infrastructure for green clean campus and green energy initiative.	In the context of Green Clean Campus and Green Energy Initiative, two gardens have been built in the college campus.
Provision of high-speed internet to every department.	In the context of this, a letter has been written to the BSNL department to increase the internet speed from 4 mbps to 8 mbps.
To prepare SSR for NAAC inspection.	The work of preparing the report of the SSR of the NAAC is going on.
Organizing the Amrit Festival of Freedom.	Various competitions like debate competition, elocution competition and other quiz competitions were organized.
Students satisfaction survey.	Students satisfaction survey was conducted.
Preparation of AQAR for session - 2020-21.	AQAR is being prepared.

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Govt. Birla College, Bhawani Mandi, Jhalawar
• Name of the Head of the institution	Dr. Anand Kumar Jain
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07433222125
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• Name of the Affiliating University	University of Kota, Kota, Rajasthan

• Name of the IQAC Coordinator	Dr. Anil Kumar Gupta				
• Phone No.	8114409710				
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• Mobile	8114409710				
• IQAC e-mail address	iqac.gbcb@gmail.com				
• Alternate Email address	govtbirlacollege@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://hte.rajasthan.gov.in/dep t/dce/university of kota/governm ent birla college bhawani mandi/ uploads/doc/AOAR%202019-20.pdf">https://hte.rajasthan.gov.in/dep t/dce/university of kota/governm ent birla college bhawani mandi/ uploads/doc/AOAR%202019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://hte.rajasthan.gov.in/dep t/dce/university of kota/governm ent birla college bhawani mandi/ uploads/doc/Part%20-%20A%20(4).p df">https://hte.rajasthan.gov.in/dep t/dce/university of kota/governm ent birla college bhawani mandi/ uploads/doc/Part%20-%20A%20(4).p df</a>				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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<b>6.Date of Establishment of IQAC</b>			20/08/2013		
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Govt. Birla College, Bhawani Mandi	NILL	UGC/CSIR/DS T/DB T/ICMR /TEQIP/World Bank/CPE of UGC	2021	NILL
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>		<b>2</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
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Students satisfaction survey.	Students satisfaction survey was conducted.
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**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**



Year	Date of Submission
Yes	31/12/2021

**15.Multidisciplinary / interdisciplinary****16.Academic bank of credits (ABC):****17.Skill development:****18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1 Number of courses offered by the institution across all programs during the year	15
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File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 Number of students during the year	1784
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File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	836
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	557
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	17
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	25
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	101935
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	22
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute is a government, affiliated College and so it follows the Curriculum designed by the Department of Higher Education, Rajasthan and the affiliating University of Kota, Kota. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism:-

Academic calendar:-

1. The college follows the Academic calendar issued by the University and Department of College Education (DCE), Rajasthan and executes it rigorously.
2. The different Departments conducts the meetings to plan the activities of the department and to review the completed syllabus.
3. The Principal monitors the effective implementation of the Calendar through formal meetings with faculty and ministerial staff.
4. The college follows the calendar of examinations issued by the university. Which is pasted on the notice board of the college. Its link is also put on the college webpage.

Time- Table:-

1. Theory and Practical classes are held according to the Time-Table which is prepared prior to the commencement of the academic year by a Time-Table Committee and is displayed on Notice Board & College webpage.
2. The syllabus link of University is also provided to the students.

Student Attendance:- Faculty members take regular attendance of the students. Parents and students are informed if the attendance is less than 75%. Along with this, it is explained to the parent and student that 75% attendance is necessary to appear in the exam.

Notice Board:-

1. Display boards/ notice boards are used to display bulletins, announcement regarding, tests, assignments, lectures etc. Information related to the exam, schedule of the exam and information related to employment is also pasted on the notice board.
2. Each department also has its own notice board, On which all the information related to the curriculum is pasted. Information related to NSS is pasted on the NSS notice board.

Laboratories:-

1. There is optimum utilization of well-equipped laboratories for curriculum delivery of practical.
2. The students maintain the practical records.
3. The equipments present in all the labs are maintained in the stock register.

Teaching Aids:-

1. The faculty uses charts, maps, models and specimens along with chalk and board.
2. Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum.
3. Study materials, notes and question banks are provided in the class.
4. Social sites such as YOUTUBE, Whatsapp etc. are used for effective teaching. ICT based materials are uploaded on the college website.
5. Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.

Computer Lab:- College has Computer Lab which is being used to help students improve computer knowledge. There are 22 computers in the computer lab. Which are used for academic purpose. All computers have been entered in the stock register. All computers are connected to internet.

College library:-

1. College maintains a Library to facilitate the students to access to latest books available in concerned subjects and topics.
2. The books are issued to the students as and when needed by them.
3. The record of the same is maintained in Library and Issue

register

4. At present about 1900 books are available in the college library. Along with this, magazines related to employment news and competition are also available.
5. The question papers of previous years' exams are kept in the library. Apart from this, the syllabus of all the subjects is kept.

Teacher support:-

1. The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject.
2. The college takes initiative and encourages staff to attend workshops organised by the University for effectively implementing the CBCS method of imparting curriculum.
3. New recruits are given orientation regarding teaching methodologies.

Feedback:-

1. The college collects the feedback from the faculty, students and parents.
2. The collected feedback is analysed using different parameters and the performance of the students, faculty and institution is assessed.
3. The advanced learners are encouraged for further progression in career by participating in various co-curricular activities and career oriented programmes organised by the college and outside the college.

Assessments:-

- As per the regulations of the affiliated university, the assessment is in two ways:-
  1. Internal Assessment:- There are internal assessment tests. Three tests are taken by each department in one session. Those evaluations are done by the departments only.
  2. External Assessment :- The external assessment is based on the semester and annual examinations conducted by the university. The link of the time table of the university exam is put on the portal of the college. Apart from this, it is also pasted on the notice board of the college.
- A separate committee is formed to conduct the university

exam without cheating and peacefully. Which maintains discipline along with conducting fearless exams.

Physical Varification:- At the end of each session, usually in the month of April, a committee is formed by the principal for physical verification of each department. The committees submit their report to the principal after physical verification. The report contains details of used and unused items.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university%20of%20kota/government%20birla%20college%20bhawani%20mandi/uploads/doc/1.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university of kota/government birla college bhawani mandi/uploads/doc/1.1.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute is a government, affiliated College and so it follows the Curriculum designed by the Department of Higher Education, Rajasthan and the affiliating University of Kota, Kota. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism.

Academic calendar:-

1. The college follows the Academic calendar issued by the University and Department of College Education (DCE), Rajasthan and executes it rigorously.
2. The different Departments conducts the meetings to plan the activities of the department and to review the completed syllabus.
3. The Principal monitors the effective implementation of the Calendar through formal meetings with faculty and ministerial staff.
4. The college follows the calendar of examinations issued by the university. Which is pasted on the notice board of the college. Its link is also put on the college webpage.

Classes and Lab time-table:-

Time table committee prepares the time table as per the guidelines of affiliating university for the number of credit hours for each subject and the academic calendar prior to the start of the semester. Time-table is uploaded on the college portal and displayed on notice boards of every department.

#### Assessments:-

- As per the regulations of the affiliated university, the assessment is in two ways:-
  1. Internal Assessment:- There are internal assessment tests. Three tests are taken by each department in one session. Those evaluations are done by the departments only.
  2. External Assessment :- The external assessment is based on the semester and annual examinations conducted by the university. The link of the time table of the university exam is put on the portal of the college. Apart from this, it is also pasted on the notice board of the college.
- A separate committee is formed to conduct the university exam without cheating and peacefully. Which maintains discipline along with conducting fearless exams.

Sports:- The college also follows the sports time table issued by the university for sports activities. A committee is formed by the principal to get the sport done as per rules and peacefully.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/**

A. All of the above

## Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.2 - Academic Flexibility

#### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

##### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

##### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

#### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL



File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Actually, the university decides the syllabus and college has to follow it. But in this limitations college do its best for above said issues. Some of the steps taken are below:-

#### 1. Gender :-

1. According to the orders of the Department of College Education, Jaipur, several committees related to gender issues have been constituted by the college. such as - Women's Cell and Girls' Mentoring Cell, Discipline / Inspection Committee, Women's Harassment Redressal Committee, Grievance Redressal Cell, Equal Opportunity and Human Rights Cell, Anti-ragging Committee and Fear-free environment committee. These are involved in prevention, prohibition and redressal of the complaints regarding sexual harassment of women employee and students and conducted awareness campaign.
2. The college campus is secured with CCTV and high level security.
3. The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also. Major gender issues are focused and addressed through the activities like Save girl child campaign, essay and poster etc.

#### 2. Environment:-

1. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. In these camps,

N.S.S. organizes various environment related programs including tree plantation, village cleanliness, eradication of Gajar grass, plastic free drive etc.

2. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns. In this context, as per the orders of the Department of College Education, Jaipur, the Environment Cell has been constituted by the Principal. Various types of environment related activities are conducted in the college on special occasions such as Environment Day, Earth Day and Ozone Day.
3. The Compulsory Subject related to Environment - Environmental Studies has been implemented in Undergraduate Part-I by Kota University, Kota. In addition to this, there is ECOLOGY & PHYTOGEOGRAPHY paper in B.Sc. Part-III and Environmental Chemistry in M.Sc. (Chemistry). In these, the problems and solutions of the environment have been explained. Apart from these, the importance of environment has also been explained.
4. A water harvesting system has also been built in the college to keep the rain water aligned. By which the wasted water is saved.

### 3. Moral Values, Human Values & Professional Ethics:-

1. College celebrates days of National and International importance as Republic day, Independence Day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day, AIDS awareness programs, Voter's awareness program, Road safety Campaign, Blood donation camps etc. These celebrations nurture the moral, ethical and social values in the students.
2. Human Values, Ethics have been explained in Paper - I and II of B.A. Part - I of University of Kota, Kota.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

35

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/1.4.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/1.4.1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**      **D. Feedback collected**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/1.4.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/1.4.1.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1784**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**1387**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- A large number of students with different socio-economic and academic background take admission in various disciplines. The institution assesses the learning levels of the students in two ways at the time of the commencement of the programme. Students enrolled in various disciplines are identified as slow and advanced learners based on their +2 marks and the entry level test conducted by each department.
- Govt. Birla College, Bhawani Mandi, Jhalawar admits students through admission based on Merit list prepared by Department of College, Jaipur. Therefore, the admitted students represent a combination of bright students and average students. To help them to cope up with the new learning environment, a number of measures are taken by the Institute for their betterment.
- Library facility is available to all students and the learners of all categories are permitted to borrow the books from the library for effective preparation and to collect extra references for the content presentation in the Examination.
- Mentor-mentee relationship is followed in our institution. The mentor has to maintain a Students' Record, to keep track of the records of the mentees. This is to help and to identify the slow learners as well as the advanced learners from each batch of each year and every course.
- During the Covid19 pandemic, both slow and advanced learners were taught online. During this, a YouTube channel was created by the college. Videos related to different subjects have been uploaded on this channel. Apart from this, WhatsApp groups were also created by various faculty members. Along with sharing notes related to various topics to students on WhatsApp groups, other information was also shared.
- Rajiv Gandhi E-Content Bank and Gyan Sudha channels have been launched by DCE, Jaipur for the preparation of examination and other competition for all types of students.

Whose link has been uploaded on the webpage of the college as well as the link has been shared with the students.

#### IDENTIFY SLOW AND ADVANCED LEARNERS:-

##### 1. Student Information:-

- Every faculty advisor/mentor maintains a Students' record  
Following records are to be maintained by Class Advisor/mentor of each class:-

(i) Student Information record

(ii) Marks Statement (Internal Assessment and University Exams)

(iii) Records of activities for both types of learners

##### 2. Process to Identify Slow and Advanced Learners:-

- All students of a particular batch are assessed on following parameters:-

1. Problem Solving Skills:- Previous University Exam Score, Class Tests, Attendance and Assignments and tutorial

2. Other parameters: Ability to answer the questions in class and General awareness Attentiveness

#### INITIATIVES FOR ADVANCED AND SLOW LEARNERS:-

##### 1 Advanced Learners:-

- Advanced learners motivate slow learners.
- TSemester toppers and university rank holders are honoured with certificates.
- Encouraging to participate in various symposiums like quiz, poster presentation, Conferences, inter institution competition etc.
- Guiding the students for Competitive Examinations.
- Guiding and encouraging to publish/present research papers in conferences/Journals.

##### 2. Slow Learners:-

- Extra classes conducted for Slow Learners.
- Previous year Question papers and Question Banks for all

subjects are circulated among slow learners.

- Students are given repeated practice on important questions.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.2.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1784	17

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College conduct various student centric activities to improve the quality of teaching-learning. For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods Also, some teachers use power point presentations and computer-based materials.

Some Student centric methods are given below:-

1. **Experiential Learning:-** Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments. Especially, the department of Chemistry, Physics, Botany and Zoology uses this method. Students take interest and learn things via experiential learning.

2. Participative learning:- We always strive to enhance the learning experience of learners in class through various interactive and participatory approaches apart from traditional teaching. These approaches aid in creating a feeling of responsibility in learners and makes learning a process of construction of knowledge. Such as:-

- Annual cultural program - This is organized every year for the students of the college to give a vent to their creativity.
- Students are motivated to attend seminars and take paper presentations in it.
- It is also encouraged to join many MOOC programs such as SWAYAM, NPTEL etc.
- Students who have science subject, interest is created for their practical work.
- Students are also encouraged to give competitions of different types.

3. Problem-solving methods:-

- Departments encourage students to acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics, motivate students to join MOOC courses, participate in various inter-college and intra-college competitions and other competitions such as:
  - Class presentations
  - Debates
  - Participation in Inter college events
  - Free internet access in the library and wifi facilities in campus promotes the habit of self learning and discussion
  - In case of any problem in syllabus and paper to the student, it is explained in easy language by the concerned teacher.
  - Students actively participate in a myriad of academic activities like model preparation, activities of various committees under student union, youth festivals, activities of departmental societies, national organizations like NCC/NSS, Sports activities and other competitions. Institution is on its path to bring overall development of students. These activities not only provide opportunity for participatory learning but also provide experiences.



File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In Govt. Birla College, Bhawani Mandi, the classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high speed wifi connection. The faculty use various ICT enabled tools to enhance the quality of teaching-learning like-

1. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings, Audio system, online sources, to expose the students for advanced knowledge and practical learning.
2. Classrooms are furnished with LCD/OHP/Computers.
3. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of group discussions, assignments, quiz/tests/viva and laboratory work.
4. Projectors- 5 projectors are available in different classrooms/labs.
5. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
6. Printers- They are installed at Labs, HOD Cabins and all prominent places.
7. Photocopier machines - Multifunction printers are available at all prominent places in the institute. There are five photostat machines available in campus.
8. Online Classes through Google Meet.
9. The entire campus of the college is WiFi enabled.
10. During the Covid19 pandemic, both slow and advanced learners were taught online. During this, a YouTube channel was created by the college. Videos related to different subjects have been uploaded on this channel. Apart from this, WhatsApp groups were also created by various faculty members. Along with sharing notes related to various topics to students on WhatsApp groups, other information was also shared.
11. Rajiv Gandhi E-Content Bank and Gyan Sudha channels have been launched by DCE, Jaipur for the preparation of

examination and other competition for all types of students. Whose link has been uploaded on the webpage of the college as well as the link has been shared with the students.

12. 20 computers have been kept in the lab of the college. All the computers are connected through lease line internet.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

61 Years

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- College is affiliated to University of Kota, Kota, and hence, follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The circulars issued by the Department of College Education, Jaipur are also followed by the college.
- At the beginning of the session, admission is done as per the orders of the Department of College Education, Jaipur. Admission is done according to the admission policy issued by the Department of College Education Jaipur. Admission committees are formed by the principal to carry out the

admission work smoothly. These committees do their work effectively. A help desk is formed to help the students in the admission work. Their link is also given on the college web page. The list of admission of the student is also given on the college web page along with pasting it on the college notice board.

- University exam forms are filled online by the students as per the circular of the university. Verification of forms and documents is done in the college. For this work committees are formed by the principal, which helps the students along with verification.
- The university examinations and practical exams are conducted according to the university schedule. Various committees are formed by the principal to get the examination done without duplication, peaceful and disciplined, which perform its functions effectively. Invigilators are requested to acquaint with the following procedures:-
  - Carrying mobile phones or any reading material by the invigilator is strictly prohibited. The invigilator is expected to be vigilant and take frequent rounds in the exam hall. The invigilators should not chit chat with each other as it will distract the students concentration in writing the Examination.
  - Invigilators shall make announcement in the Examination hall that the use of electronic devices by the students shall not be permitted in the Examination hall. In this context, electronic devices include and are not limited to mobile phones, tablet devices, laptops, data storage watches ('smart-watches') with means for inputting or storing information and or capable of transmitting or receiving information.
- It is necessary for the students to have 75% attendance in the class. If it is less than 75%, it is informed to the students and parent. All the faculty members take regular attendance in the attendance register.
- Holidays in the college are done according to the calendar issued by the Department of College Education Jaipur. The link of which is given on the web page of the college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.5.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- University exam forms are filled online by the students as per the circular of the university. Verification of forms and documents is done in the college. For this work committees are formed by the principal, which helps the students along with verification.
- The university examinations and practical exams are conducted according to the university schedule. Various committees are formed by the principal to get the examination done without duplication, peaceful and disciplined, which perform its functions effectively.
- At the college level, an examination committee is constituted, comprising of a senior Faculty member as Center superintendent, other teaching faculty and non teaching staff as members for smooth conduction of examination. The end examination is conducted by university, and the students appear at center allotted by the university. The college follows strictly the guidelines and rules issued by the affiliating university.
- The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason.
- Any grievances related to university question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during exams are addressed to the center superintendent and the same reported to the university immediately through center controller (University representative). University decision or information after resolving the grievances/correction in

question paper is intimated immediately to the students during the examination through the examination committee members.

- Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms. University declared the result of challenge evaluation/scrutiny after completing the process on university website.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university%20of%20kota/government%20birla%20college%20bhawani%20mandi/uploads/doc/2.5.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university of kota/government birla college bhawani mandi/uploads/doc/2.5.2.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to University of Kota, Kota. We offered Under Graduate and Post Graduate and courses under the Faculty of Arts, Commerce and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

- At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects.
- The copies of the syllabi are kept in the department and library. It is distributed beginning the semester/year, and/or write among students. However, the student can download the syllabus from the website of University of Kota, Kota (<https://www.uok.ac.in/Syllabus-2020>).
- A link of university is given to download the syllabus and other respective information in the college webpage <https://hte.rajasthan.gov.in/college/gbbhawanimandi>.
- Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject.
- For under-graduate courses:- (i) Unit test in each month as decided in the syllabus (ii) Black-board presentation (iii) Quizzes or objective questions, if needed. (v) Model preparation (vi) Field/Project work for environment studies
- For post-graduate courses (i) Seminar presentation (ii) Short quizzes or objective questions (iii) Home assignments/tutorials Extension Work (iv) Project work if provided in syllabus. (v) Mid-term test and semester exam.
- Considering the percentage of marks (related to each COs) asked in university exam (external exam) and internal exam, the average weightage percent of each CO was calculated as an average of external/internal exams for further calculation of direct attainment. The examinations and results of University also measure the attainment of CO, PO and PSO.
- Keeping this view in mind, some extra-curricular activities are subject and topic based, e.g., Instant lecture in given topic, Rangoli, Lecture competition, Awareness/celebration day, Hindi-diwasi, Women's day, Constitution day, Voter awareness day, AIDS awareness, Blood checking, Population awareness day, etc. From these practices, a student can optimally express their knowledge and this enhances their confidence.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.6.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.6.2.pdf</a>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year****1489**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.6.3.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.6.3.pdf</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://hte.rajasthan.gov.in/dept/dce/university\\_of\\_kota/government\\_birla\\_college\\_bhawani\\_mandi/uploads/doc/1.4.1.pdf](https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/1.4.1.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>



**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has created an ecosystem for Research and Innovation by recruiting & developing desirable human resource, taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure. The details are as under:-

- The College has created an Innovation & Entrepreneurship Development Cell (IEDC) and Institutional Innovation Council (IIC) for promoting innovation & entrepreneurship activities. Students are encouraged to present their innovation.
- Various types of programs are organized by the cultural and

literary committee of the college on special occasions, on the day and on the birth anniversary, which motivate the students along with making them aware of the heritage and culture of the country.

- Various competitions of the students are informed from time to time by the student counseling committee and placement cell of the college. Along with this, information about employment in various sectors is also given. Employment News paper is also available for the students to give employment related information.
- The Faculty members are encouraged to undergo faculty development programmes (FDPs) and organize and participate in seminars, conferences, and workshops organized in India and abroad. Duty Leave is granted. Non Ph.D. Teaching staff are encouraged to pursue their Ph.D. and required study leave is sanctioned as per UGC norms.
- Various topics of notes and syllabus are also shared through WhatsApp group to the students by the college's video lectures and PDF notes committee. This committee uploads the topics on the YouTube channels of the college. From which students of different streams can take advantage.
- The college promoted participation of students in different co-curricular activities such as cultural rally, extension service, art and craft, NCC seminar presentation, youth festival, group discussion, brain storming , role playing and many more to equip the students and motivate them for all round development of the child.
- N.S.S. conducted various activities in innovative ways ,tree plantation,Swacch Bharat Abhiyan , awareness programmes etc. All these activities are with the help of society.
- Various competitions essay writing, debating ,elocution, booktalk are organized to bring out the hidden potentials of students.
- In the context of innovations and initiatives creation, a series of webinars were organized by the college. In which different types of Connaught speakers gave their views. This series proved to be very useful for the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/3.2.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/3.2.1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.4.2,%203.1.2,%203.3.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.4.2,%203.1.2,%203.3.1.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme Units. Through these units, the college undertakes various extension activities in the neighbourhood community.

- The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Fit India for health, AIDS awareness, Swachhta Abhiyan ,National equality awareness, Voting Awareness, Covid-19 awareness.
- Explained the importance of masks and social distancing by NSS units during the covid-19 pandemic. Simultaneously, masks and sanitizers were distributed by the NSS units. Giloy's plants were also planted in the college. From time to time, awareness campaigns against Kovid-19 were also conducted.
- Tree plantation is done in the monsoon session by the

environmental cell and NSS units of the college to keep the environment clean and pollution free. This program alerts the students to environmental protection.

- While giving a lecture on the importance of the teacher on Teacher's Day, the Principal told how the teacher contributes significantly to the society and the country. Also, a pledge was taken to donate eyes on this day. Eye donation can bring light in the dark world of a person, explained about it.
- The Fit India program was organized by the NSS units on August 24, 2020. Along with doing yoga and exercise by the college staff, lectures were also held on the importance of yoga.
- No Mask No Entry Janajagran Pakhwada was made from 2 October to 17 October. Masks and sanitizers were distributed by NSS volunteers. Information was given about Corona.
- Online Q&A Competition, Poster Competition and Essay Competition during Quami Ekta Week from 19 to 25 Nov. 2020.
- The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. In cotext to this, a series of webinars were organized by the college. In which different types of Connaught speakers gave their views. This series proved to be very useful for the students.
- The oath was taken on the occasion of Voter's Day on 25 January 2021. Students were informed about voting rights.
- Seminar organized on International Mother Language Day, Jallianwala bagh divas and Dandi March Day organized on Amrit Mahotsav organized by NSS units.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/3.4.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/3.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

16

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

538

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college has adequate physical and academic facilities required as per University Grant Commission guidelines to run the different programs. The college campus area is 46

Bigha, on which building construction is 16242.636 sq. fts. The college is located at a distance of about 5 kilometers from the main city. The college is surrounded by trees and plants. Piplad Dam is situated behind the college. All these things make the atmosphere of the college beautiful.

- The various departments in Arts, Commerce and Science streams are located. The Classrooms, Laboratories and Seminar Halls are well equipped along with computing system and Internet facility.
- Govt. Birla College, Bhawani Mandi, Jhalawar is keen on the quality of teaching, learning and ensures it through adequate infrastructure and physical facilities.

#### Classrooms:-

- Our institution has sufficient number of well-furnished, well ventilated, power back up, spacious classrooms for conducting theory classes. The size of all the classrooms is 25\*30 square feet. Each classroom can seat around 100 students.
- Cleanliness, light and ventilation facilities are maintained in the classroom.
- Black Boards, White Boards and Green Boards are available in the classrooms.

#### Smart class & ICT Lab with technology enabled learning facility:-

- The College has ICT Classrooms and ICT Lab where the provision of Multimedia learning, Wi-Fi connectivity, projector facility and internet access is given.

#### Seminar Halls:-

- College has one seminar halls to conduct conferences, seminars, workshops and cultural activities for students and faculty members as well. Seminar hall has the capacity of 200 seating and size is 60\*40 square feet. Seminar halls well-furnished, well ventilated and with power back up. They are equipped with LCD Projectors, whiteboards, public addressing system with internet connectivity.

#### Laboratories:-

- All our laboratories are well equipped and well maintained not only for carrying out curriculum oriented lab practical's



work. All the laboratories are established as per UGC and University of Kota, Kota norms.

- Cleanliness, light and ventilation facilities are maintained in laboratories.
- Black Boards, White Boards and Green Boards are available in the laboratories.
- All laboratories are equipped with ICT tools.

**Library:-**

- The College Library, with 25\*30 sq. ft. area, has a collection of 14313 books and new papers, employment news paper and magazines.
- Apart from the main library of the college, a departmental library is also available in all the three PG departments, ABST, Hindi and Chemistry.

**Computing Facilities:-**

- Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff.

- S. No.

Particulars

Available

1

Desktops computers

22

2

Laptops

3

3

Projectors

4

4

**Multifunctional Printers**

5

5

**Printers**

2

6

**Xerox Machines**

2

7

**CCTV Camera**

20

8

**Internet connections (Lease Line & Broad Band)**

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.1.1%20Compressed.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.1.1%20Compressed.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The college has adequate physical and academic facilities required as per University Grant Commission guidelines to run the different programs. The college campus area is 46 Bigha, on which building construction is 16242.636 sq. fts. The college is located at a distance of about 5 kilometers from the main city. The college is surrounded by trees and plants. Piplad Dam is situated behind the college. All these things make the atmosphere of the college beautiful.
- Our college believes in the all-round development of our students. There is a lots of encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly. To support this, the institution has the following facilities which are kept open beyond the working hours for students and staff.

#### Cultural Activities:-

- As cultural activities are an integral part of the study, the students are permitted to participate in various cultural activities inside and outside the campus. It provides personal growth by learning skills, to meet new people and to pass on the cultural traditions.
- The multipurpose Seminar hall is available for cultural activities, Practical sessions of cultural activities such as plays, mimes, folkdance, skit etc. are performed in the multipurpose hall.
- A cultural committee led by a senior faculty looks after the needs and amenities of the Students. The cultural committee looks after all cultural events. Committee organizes a No. of activities and competitions during the academic year. Cultural events are conducted by committee at college level and prize winners are awarded Prizes on Annual Day. These students are given chance to participate in district level competitions.
- Govt. Birla College, Bhawani Mandi organizes various cultural activities like youth festival ,NSS day, Women's day, Fresher day, Dance competition, Mehndi Competition, Rangoli Competition, Salad Competition, Poster, Tear Speech, Debate Competition and other such activities to explore the talented creativity of students. Birthdays and death anniversaries of great personalities are also celebrated. Apart from this, National and International Days are also celebrated.

**Facilities for sports & games:-**

- Sports activities are conducted by the college in every session according to the sports calendar issued by the University of Kota, Kota. For this a committee is constituted by the principal. Which conducts fair activities. The winners are awarded on an annual function.
- College encourages sports activities. A number of players has played district, university, state and even national level games. It provides indoor games as well as outdoor games.
- The indoor sports facilities include multiple number of table to play Table Tennis, multiple number of Carrom Boards, Chess & Badminton.
- It provides a number of outdoor sports facilities such as Cricket, Football, Basket Ball, Volley Ball and Badminton.

**Infrastructure for Yoga:-**

- Yoga practice is a gift of Indian heritage to peaceful global life. It is conducted in Auditorium Hall. Yoga day is celebrated in indoor and open space in the campus.

**Gymnasium:-** Efforts are being made by the college to develop gymnasium facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.1.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.1.2.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.1.3.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The process of automation of the library is in progress. For this software has been purchased under RUSA scheme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-

E. None of the above

### ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

19660

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- There are different digital technological facilities available in the college. There are 1-smart classrooms,

01-digitally equipped conference hall and 04-digitally equipped laboratories available in the college.

- A well-equipped computer lab is also functioning in the college. The students of the college are access to the computer lab. There are 22 computers in computer lab.
- The college building and the library building are facilitated with the Lease Line (Wi-Fi) connectivity. There is a plan to extend the Lease Line (Wi-Fi) connectivity facility. There is open access of Lease Line (Wi-Fi) connectivity to all student and the staff members of the college.
- All the science departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed.
- The different educational sites are shown to the students with the help of digital device.
- Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating: -
  - Computer is formatted in regular basis.
  - College itself formats the computer.
  - Anti-virus is regularly installed in computer.
  - A letter has been written by the principal of the college to get the speed of the leased line from 4mbps to 8mbps.
  - CCTV is installed in college campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.3.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.3.1.pdf</a>

#### 4.3.2 - Number of Computers

22

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

### 4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratory, sports complex, computer, classroom etc in the institute.

#### Classroom management:-

- Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by Water Electricity, Cleaning, Sanitization and Maintenance Committee of the College.
- The class rooms are cleaned on daily basis monitored by institute committee in-charge. Head of the institute, HODs



and Class teachers also monitor the cleanliness and ensure that their cleanliness is maintained in the class rooms.

- The cleanliness of classrooms is ensured by a group of Grade -IV workers and sweepers. After the admission process in every year it is ensured that all the classrooms have adequate desks, benches. The fans and electrical appliances are checked wherever requirements are found the purchase committee are appraised of the requirements. The purchase committee makes the purchases after approval from the Principal.
- All the items present in the class rooms have been systematically maintained in the stock register. The value of each article is also entered in the stock register.

#### Laboratory:-

- As the College has five Science departments, the Laboratory policy forms the core in the working of the institution.
- Locations of laboratory safety and fire extinguishers help to assure protective measures to minimize the casualties.
- General Instructions to students regarding the safe and secure usage while in the laboratory are displayed in each lab.
- Each laboratory has one teacher as lab in-charge, a Lab Assistant and attendant. Lab in-charge is responsible to maintain and upgrade the laboratory with necessary equipments from time to time to cope with change in the syllabus. Dead stock verification (Physical Verification) is carried out to verify working/nonworking/missing equipments etc. Preventive maintenance and performance monitoring is carried out. Every laboratory assistance keeps the record of utilization of equipments, computers and other required material for experiments.

#### Library:-

- Librarian with supporting staff has been appointed to maintain library. They focus on the availability and utilization of instructional material in teaching and learning process.
- At end of the Academic year stock verification is done. Librarian will prepare the report on the same and utilization of books by the students and staff. Procurement of books as per the requirement is initiated through library committee by inviting the requirement of books from various departments this is then processed following the procurement

procedure.

- To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam.
- Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library committee.

#### Sports:-

- Sports committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students at intra and intercollegiate level. For holistic development, students are encouraged to participate in the competitions.
- The sports equipments are issued to the students as per the schedule of the events. If any equipments get faulty sport director submits proposal for maintenance. Preventive maintenance measures are taken in time. Sport director is responsible for keeping the record of utilization of sport Facilities, activities held, awards for the students etc.

#### Computers:-

- The maintenance of computer hardware and software of the institute is carried out by third party experts through annual maintenance contracts (AMCs).
- Initiates the maintenance of the computer hardware and software under their charge. Purchase Committee Issue annual maintenance contract orders for the maintenance of computer hardware and software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.4.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.4.2.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

108

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

File Description	Documents
Link to Institutional website	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/5.1.3.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/5.1.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

#### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

- In 2020-21, the College was mostly run in an online mode due to the pandemic with less presence of students on campus. However, the Representative council was duly constituted and

involvement of students was ensured in various activities.

- Selected students from NSS were called to College for participation in extension activities, in-house tree plantation, etc.
- Students are involved in the editorial committees of the College Magazines, playing an important role in their publication. They are also involved in major decision making under the College Development Council and the IQAC.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/5.3.22.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/5.3.22.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association have not been formed in the session 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision: -**

The vision of Govt. Birla College, Bhawani Mandi, is to provide such education to the students, which is employable. To make aware about the society and the country.

**Mission: -**

- To encourage connectivity between research, technology and employability.
- To impart education based on scientific, moral and value-based foundation to meet the challenges of the technologically advancing global environment.

**Objectives: -**

- To develop creative qualities among students along with academic excellence.
- To motivate teachers to give the best to the students.
- To integrate ICT in the field of education.
- To encourage girl students to pursue higher education.

**Motto: - "Education is not one's right, everyone's right"**

**The governance of the institution is reflective: -**



- The empowered team of the college involves Principal and convener of different committees.
- The principal monitors the mechanism regarding administration and academic process. There are many committees to support the vision and mission of the college.
- The teaching-progress is checked monthly by teaching register.
- Students also participate in the governance of the institution through effective representation through Student Council and other committees.
- Grievances of the students are represented in the appropriate committees and resolved through suitable measures.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.1.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.1.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Govt. Birla College, Bhawani Mandi promotes and practices decentralization in all academic and administrative activities, it has various academic and administrative committees to monitor, plan and execute smooth functioning of the Institute.

**Administrative Decentralization: -**

- Board of Governance comprises of Principal and other Faculty are responsible for planning and policy development, institutional budget, academic and research growth of the institute and other extension activities.
- College Development Committee comprising of representatives of management, principal, students' representatives, HOD representative, faculty, staff members and alumni is formed to deal with development plan of the college regarding academic, administrative and infrastructural growth and to enable college for addition of curricular, co-curricular and extra-curricular activities.

**Academic Decentralization: -**

**Head of the Departments:** - the program coordinator and implements all the rules and regulations of affiliating university/ UGC / DCE, Jaipur within the department.

**Examination In-Charge:** - This includes arrangement of examination time tables for students and staff; creating seating plans for each examination room; briefing candidates, staff and parents; receiving, checking and securely storing confidential examination materials; administering internal assessment etc.

**Administrative officer:** - Supervising day-to-day operations of the administrative department and staff members. Hiring, training, and evaluating employees, taking corrective action when necessary.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.1.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.1.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plans are based on the vision and mission of the institute and it provides directions and helps in decision making to achieve predetermined goals of institute.

1. To improve the result of weak students: -

- Conduct of extra classes, class tests and assignment.
- Pay more attention to the study of weak students.

2. To create the infrastructure and other facility: -

- Improvement and renovation of class rooms, laboratories and library.
- Beautification camps.

3. To enhance Institute-Industry Interaction: -

- MOUs with industries and other institutes for bilateral practical training and research projects

4. To promote higher studies: -

- Establishment of Ph.D. research Centre..

5. Excelling in teaching learning process: -

- Use modern pedagogies such projectors, smart boards, Laptops and other ICT tools.

6. Constant Internal Quality Assurance System: -

- Develop, maintain and regularly update the document of all the processes involved in the academic and administrative activities and the forms to implement the processes.

7. Ensuring Effective Governance: -

- To provide support for conducting all kinds of activities: - Co-curricular and Extra-curricular.
- To review the awards and scholarships for students based on the performance in co-curricular and Extra-curricular activities etc.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.2.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- Government Birla College, Bhawani Mandi is governed by Rajasthan College Education Department. The policy and plans for assurance and sustenance of quality in higher education devised at Commissionerate of College Education and affiliated university of Kota.
- Functions of Key Administrative Positions: -

**Principal: -**

- Prepare all the agenda items, co-ordinate the conduct of meetings and arrange to follow-up all actions required.
- To provide leadership, guidance, help implementation and monitor all the academic activities in compliance with the affiliated university.

**Committees: -**

- Every committee constituted at college level have the faculty member as an In-charge with two or more faculty members as committee members.

**Head of department: -**

- Department HOD prepares departmental workload syllabus, Allocation of workload in prescribed formats.
- Coordinate with Library committee, Time-Table In-charge, Lab In-charge, Internal Examination In-charge for smooth class activities and midterm exams.

**Recruitment of Faculty/Supporting Staff: -**

- Advertisements are published in the newspapers by RPSC.
- Entrance exam and interviews are conducted by RPSC.

**Promotional Policies: -**

- Every year the principal assesses the teaching performance and non-teaching staff in the form of Annual Confidential Report (ACR) and after giving his remarks he handed over the ACR to the CCE.

**Service Rules:-**

<https://hte.rajasthan.gov.in/dept/dce/uploads/doc/ar70.pdf>

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.2.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.2.2.pdf</a>
Link to Organogram of the institution webpage	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/Organogram.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The insitution has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows:-

Welfare measures for teaching: -

- NPS And SI.
- Maternity Leave.
- Child Care Leave.
- Casual & Medical Leave.
- Privilege Leave (PL).
- Duty Leave is provided for attending University Duties,

Workshops, Orientation courses, Refresher courses, Conferences, and for representing themselves as Resource persons.

- Special Leave: Faculty is provided with special leave upto 15 days is a session for PhD course work, entrance examination and Doctoral Committee meetings.
- Health insurance.
- Wi-Fi facility.
- Computing facility.
- Salary facility.
- Faculty Development Programs.
- Sports and Cultural Meet.
- GPA-???????? ?????????? ?????.
- Rajasthan Government Health Scheme (RGHS).
- TRAVELLING ALLOWANCE.
- Quarentine leave.

Welfare measures for Non-teaching: -

- NPS And SI.
- Maternity Leave.
- Child Care Leave.
- Casual & Medical Leave.
- Privilege Leave (PL).
- Health insurance.
- Wi-Fi facility.
- Computing facility.
- Salary facility.
- Development Programs.
- Sports and Cultural Meet
- GPA-???????? ?????????? ?????.
- Rajasthan Government Health Scheme (RGHS).
- TRAVELLING ALLOWANCE.
- Quarentine leave.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.3.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.3.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The success of any educational institution depends on the quality of its staff- both teaching and non-teaching. Together they play a significant role and are the backbone of the institution. The performance appraisal (PA) is one of the performance tools that is widely used to measure the productivity of academic employees in different contexts.

- As per the direction of UGC and DCE Jaipur, the Institution has a performance appraisal system. Teaching staff and non-teaching staff have to submit filled format for Annual Work Appraisal Report to the Principal. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extra-curricular activities. This format is filled by the employee in a given prescribed proforma, which includes all the above set related to points and sub-points. The format contains 4 main parts: -
  - Part - I - For Reportee Officer
  - Part - II - For Reporting Officer
  - Part - III - For Reviewing Officer
  - Part - IV - For Accepting Officer
- In addition to the annual work appraisal report, self-appraisal proforma is filled by the teaching staff.



- Further, feedback forms are issued to the students for each of the courses attended by them.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.3.5.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.3.5.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external financial audits regularly. External Audit External Audit is conducted by the following agency:- (i) Team of Higher education of Rajasthan - This team of auditors comes occasionally to audit. It is constituted by the Higher Education of Chhattisgarh Government. (ii) Chartered Accountant of the Institute The institution has an auditor, who audits annually all the vouchers and bills of the expenditure. After checking the bills and vouchers, auditing the expenditures, the C.A. generates a certificate for the college. Internal Audit Internal audit is done by checking each bill and vouchers by a team of the college. Every year the Principal constitutes this team, having one member from economics or from commerce. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The principal or senior teacher, who is in charge of the DDO, looks after all the finance related matters. The account officer also helps in this. t receives Government Grants from Rajasthan Government, RUSA and UGC. Apart from these grants, the resource mobilization is mainly through the following: -

##### Mobilization of Funds: -

- Fees collected from the students of both aided and self-financed streams.
- Contribution made by well-wishers and philanthropists.
- Government Scholarships.
- Funds from Non-governmental bodies for extension activities.
- Renting of the College infrastructure for conducting Government Exams and other Exams.

Utilization of Resources: - Govt. Birla College effectively utilizes the funds in the following ways: -

- Disbursal of staff salary
- Infrastructure augmentation such as construction and renovation of classrooms, waste management units, plantation of trees, roads.
- Library resources.
- ICT improvement.
- Software and equipment purchase.
- Sports and cultural events.
- Welfare measures to teaching and non-teaching staff.
- Relief measures during the period of disaster.
- Vikas Samiti: - Urgent Requirements and some emergency needs are fulfilled by funds generated through Vikas Samiti

(College Development Committee).

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.4.3.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives: Strategic planning of key areas and assigning responsibilities -

- All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research.
- Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars. Teachers are also supported and encouraged to participate in examination evaluation processes.
- The college also provides platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc.

Two practices institutionalized as a result of IQAC initiatives are: -

### 1. Use of ICT in teaching learning Process: -

The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories.

### 2. Feedback system: -

Feedback is collected from students, faculty and parents. The institution consolidates the feedback collected for consideration

by the Internal Quality Assurance Cell.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.5.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.5.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC focus on improvement of quality is being done by various methods. For this the institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. Here is some example of it: -

1. Academic review in beginning of the session: -

There are 3 main meeting of academics is organized in a session. First-at the beginning of the session, second- before annual examination and third, at last of the session. In this meeting the internal examination committee, HoDs of the departments, and college faculty meets.

2. QAC prepares a tabulated result analysis.: -

In the formal meeting of IQAC, the review of Examinations Result is done. This is also called the academic audit. Here the Result analysis is prepared and tabulated.

3. Use of ICT in teaching and learning: -

The IQAC motivates the faculty to use the ICT. The teachers give the message, notices and study material to students. For these purposes, many teachers have created WhatsApp group for students.

4. Projector/PPT presentation: -

Some classrooms have projectors and desktop computers. Here, projector is used. Some teacher occasionally takes, but not

regularly their classes through ppt presentation.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.5.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Specific initiatives with respect to key areas are as follows: -

Safety and security: -

- E- Surveillance with high resolution cameras through day and night facility of distributed recording in principal room has been set up in the campus, entry of unwanted element is

monitored through these cameras.

- Students wear ID cards at all times and outsiders are checked by staff.
- Internal Complaints Committee (ICC) interacts regularly with the girl students and resolves the issues addressed by them.
- The college ensures social security through Anti-Ragging Committee and Grievance Redressal Committee.

Common Room: -

- A Common Room with an attached Wash Room is the primary facility required for the girl students to meet to their personal needs.

Counseling: -

- To pursue this avowed objective, the college adopted 'Mentor - Mentee' system as the first step towards confidence building among the students.

Other Measures: -

- As part of NSS activities, free multi-specialty medical camps are organized periodically in neighboring villages, which help transform rural women in building awareness about health, hygiene, importance of child education and provide a launching pad to induct them into vocational skilling.

File Description	Documents
Annual gender sensitization action plan	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/**

**D. Any 1 of the above**

**power efficient equipment**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college: -

**Solid Waste Management: -**

- Dust bins are provided at the corners of each room and corridors to collect solid waste.
- Students are educated to throw solid waste strictly in dustbins.
- The use of plastic carry bags, cups and laminated paper plates are prohibited on the campus.

**Liquid Waste Management: -**

- Conventional macro-scale experiments are replaced by micro-scale experiments in the Chemistry laboratory as a Green Practice to minimize the usage of chemicals and water.
- Any glassware used in the laboratory is rinsed with minimum water and placed in the liquid waste container.

**Waste recycling system: -** There is rain water harvesting system in the college.

**Biomedical Waste Management: -** There is no e-medical waste management system in the college. .

**E-waste management: -** Though not much e-waste is generated in the institution on a daily basis.

**Hazardous chemicals and radioactive waste management: -** The liquid chemical waste coming out of the laboratories is neutralized and disposed safely.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and** E. None of the above



**energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

By celebrating many National and International Days, Events and Festivals the institution aims at bringing tolerance and harmony among the students and staff and other stakeholders. It is to declare that the following photos show the inclusive environment in the institution.

- Priority in admission to socially and economically weaker sections and women. The impact of this inclusive policy is observable from the percentage of admission of students from SC, ST, OBC, MBC and EWS.
- Many students who not only belong to socially disadvantaged communities but also to economically poor background and mainly depend on the government scholarship.
- Special facilities are created for the Divyangjan students. Their mobility is supported with the provision of ramps. During the examination, scribes are arranged for the needy.
- The activities of the NSS and YDC highlight social responsibility and commitment to the underprivileged sections of the society.
- The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party, teacher's day, farewell program, rally, oath, plantation, Youth day, Women's day, Yoga day etc.
- Employees of different religions and castes are working in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Independence Day and Republic Day Celebration: -**

Independence Day and Republic Day are celebrated in the college on August 15 and January 26 every year to remember the day when the Constitution of India came into effect after India gained independence after a very long freedom struggle. On the occasion, Chief Guest Dr. Anil Kumar Gupta of Hoisted National tricolor flag.

**Teacher's Day Celebration:** - Every year 5 September is celebrated as Teacher's Day in the college in memory of the second President Dr. Sarvepalli Radhakrishnan's birth anniversary. .

**Corona Awareness:** - No Mask No Entry fortnight was organized by Sans Units from 2-17 October 2020.

**Gandhi Jayanti and Lal Bahadur Shastri Jayanti:** - Gandhi Jayanti and Lal Bahadur Sashtri Jayanti were organized in the college on 2020.

**Ek Bharat Shrestha Bharat:** - Through this innovative measure, the knowledge of the culture, traditions and practices of different states & UTs will lead to an enhanced understanding and bonding between the states, thereby strengthening the unity and integrity of India.

**Quami Ekta Celebration**

**Community Connect Program**

**Two Days Online Training Course on Ethics and value in life with Excellence in Administration**

**Plantation**

**International Mother Language Day**

**Fit India**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.9.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.9.pdf</a>
Any other relevant information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.9.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.9.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts** A. All of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various National and international commemorative days are observed and celebrated. Speeches by staff and Principal on National festivals- Independence and Republic Day. Other commemorative days such as:-

Teacher's Day Celebration

National Service Scheme Day

Gandhi Jayanti and Lal Bahadur Shastri Jayanti

Quami Ekta Celebration

Constitution Day

AIDS Day

World Human Rights Day

National Youth Day

## Independence Day and Republic Day Celebration

### International Mother Language Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Corona Awareness

**Objectives of the Practice:** -Making people aware of corona during covid-19 pandemic.

**The Context:** -People who were not aware of Corona. People had to be made aware about them only.

**The Practice:** The following things were explained to make people aware of Corona:- Wear a mask, Stay 6 feet away from others, Wash your hands often.

**Evidence of Success:** - All the above things were taken care of by the college. People were also made aware by the NSS candidates.

**Problems Encountered and Resources Required:** - Creating awareness about the corona pandemic was a difficult task.

### 2. Tree Plantation Programme

**Objectives of the Practice:** -To promote awareness of environmental issues among the students, staff and society.

**The Context:** -The main aim of them practice is to impart knowledge, create awareness to nurture.

**The Practice:** - It is the important duty of students to plant more

and more trees.

**Evidence of the Success:** -100 saplings were planted in the college during the session 2020-21.

**Problems Encountered and Resources Required:** -The college faculty and senior students are convincing the junior students like the chain and a greater number of students are coming forward to plant more trees as a part of NSS activities.

File Description	Documents
Best practices in the Institutional website	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.2.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.2.1.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- The Government Birla College is the only government college in Bhawani Mandi. This college is spread over 46 bighas of area. It is in a pollution-free area, which is 5 kilometres from the original town. Due to co-education in this college, both boys and girls come to study from far away villages. This college is surrounded by greenery. Piplya dam is built behind this college. This dam and greenery further enhance the beauty of the college.
- Despite being in the backward area, PG classes are also running in it. Currently PG classes are in Hindi, ABST and chemistry. Presently 1689 students are studying in this college.
- Accordingly moving along with the objectives of NAAC, the college conducted activities on universal values, human values, environmental protection, professional ethics, important days like birth and death anniversary of personalities of national and international importance, days of national importance, etc.
- The college has got 2(F) & 12(B) certificate from UGC.
- Communication with the students, continuous Mentoring helped them to keep themselves strong even during the pandemic.
- To make teaching learning effective the institution has rich

library, video conferencing facility, Smart classroom, Projectors, Internet, Wi- Fi etc.

- The institution provides opportunities to students to enhance their skills, potential ,social responsibilities, sportsman spirit through NCC,NSS ,Sports Cultural activities and career oriented courses.
- Use of ICT by teachers has facilitated a modern learningapproach since the COVID-19 pandemic.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute is a government, affiliated College and so it follows the Curriculum designed by the Department of Higher Education, Rajasthan and the affiliating University of Kota, Kota. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism:-

Academic calendar:-

1. The college follows the Academic calendar issued by the University and Department of College Education (DCE), Rajasthan and executes it rigorously.
2. The different Departments conducts the meetings to plan the activities of the department and to review the completed syllabus.
3. The Principal monitors the effective implementation of the Calendar through formal meetings with faculty and ministerial staff.
4. The college follows the calendar of examinations issued by the university. Which is pasted on the notice board of the college. Its link is also put on the college webpage.

Time- Table:-

1. Theory and Practical classes are held according to the Time-Table which is prepared prior to the commencement of the academic year by a Time-Table Committee and is displayed on Notice Board & College webpage.
2. The syllabus link of University is also provided to the students.

Student Attendance:- Faculty members take regular attendance of the students. Parents and students are informed if the attendance is less than 75%. Along with this, it is explained to the parent and student that 75% attendance is necessary to appear in the exam.

Notice Board:-



1. Display boards/ notice boards are used to display bulletins, announcement regarding, tests, assignments, lectures etc. Information related to the exam, schedule of the exam and information related to employment is also pasted on the notice board.
2. Each department also has its own notice board, On which all the information related to the curriculum is pasted. Information related to NSS is pasted on the NSS notice board.

Laboratories:-

1. There is optimum utilization of well-equipped laboratories for curriculum delivery of practical.
2. The students maintain the practical records.
3. The equipments present in all the labs are maintained in the stock register.

Teaching Aids:-

1. The faculty uses charts, maps, models and specimens along with chalk and board.
2. Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum.
3. Study materials, notes and question banks are provided in the class.
4. Social sites such as YOUTUBE, Whatsapp etc. are used for effective teaching. ICT based materials are uploaded on the college website.
5. Internet, Computer, LCD projectors and other Audio-visual aids are utilized on regular basis.

Computer Lab:- College has Computer Lab which is being used to help students improve computer knowledge. There are 22 computers in the computer lab. Which are used for academic purpose. All computers have been entered in the stock register. All computers are connected to internet.

College library:-

1. College maintains a Library to facilitate the students to access to latest books available in concerned subjects and topics.
2. The books are issued to the students as and when needed by them.
3. The record of the same is maintained in Library and Issue

register

4. At present about 1900 books are available in the college library. Along with this, magazines related to employment news and competition are also available.
5. The question papers of previous years' exams are kept in the library. Apart from this, the syllabus of all the subjects is kept.

Teacher support:-

1. The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject.
2. The college takes initiative and encourages staff to attend workshops organised by the University for effectively implementing the CBCS method of imparting curriculum.
3. New recruits are given orientation regarding teaching methodologies.

Feedback:-

1. The college collects the feedback from the faculty, students and parents.
2. The collected feed back is analysed using different parameters and the performance of the students, faculty and institution is assessed.
3. The advanced learners are encouraged for further progression in career by participating in various co-curricular activities and career oriented programmes organised by the college and outside the college.

Assessments:-

- As per the regulations of the affiliated university, the assessment is in two ways:-
1. Internal Assessment:- There are internal assessment tests. Three tests are taken by each department in one session. Those evaluations are done by the departments only.
  2. External Assessment :- The external assessment is based on the semester and annual examinations conducted by the university. The link of the time table of the university exam is put on the portal of the college. Apart from this, it is also pasted on the notice board of the

college.

- A separate committee is formed to conduct the university exam without cheating and peacefully. Which maintains discipline along with conducting fearless exams.

Physical Varification:- At the end of each session, usually in the month of April, a committee is formed by the principal for physical verification of each department. The committees submit their report to the principal after physical verification. The report contains details of used and unused items.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/1.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/1.1.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute is a government, affiliated College and so it follows the Curriculum designed by the Department of Higher Education, Rajasthan and the affiliating University of Kota, Kota. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism.

Academic calendar:-

1. The college follows the Academic calendar issued by the University and Department of College Education (DCE), Rajasthan and executes it rigorously.
2. The different Departments conducts the meetings to plan the activities of the department and to review the completed syllabus.
3. The Principal monitors the effective implementation of the Calendar through formal meetings with faculty and ministerial staff.
4. The college follows the calendar of examinations issued by the university. Which is pasted on the notice board of

the college. Its link is also put on the college webpage.

#### Classes and Lab time-table:-

Time table committee prepares the time table as per the guidelines of affiliating university for the number of credit hours for each subject and the academic calendar prior to the start of the semester. Time-table is uploaded on the college portal and displayed on notice boards of every department.

#### Assessments:-

- As per the regulations of the affiliated university, the assessment is in two ways:-
  1. Internal Assessment:- There are internal assessment tests. Three tests are taken by each department in one session. Those evaluations are done by the departments only.
  2. External Assessment :- The external assessment is based on the semester and annual examinations conducted by the university. The link of the time table of the university exam is put on the portal of the college. Apart from this, it is also pasted on the notice board of the college.
- A separate committee is formed to conduct the university exam without cheating and peacefully. Which maintains discipline along with conducting fearless exams.

Sports:- The college also follows the sports time table issued by the university for sports activities. A committee is formed by the principal to get the sport done as per rules and peacefully.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to**

**A. All of the above**

**curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Actually, the university decides the syllabus and college has to follow it. But in this limitations college do its best for above said issues. Some of the steps taken are below:-

#### 1. Gender :-

1. According to the orders of the Department of College Education, Jaipur, several committees related to gender issues have been constituted by the college. such as - Women's Cell and Girls' Mentoring Cell, Discipline / Inspection Committee, Women's Harassment Redressal Committee, Grievance Redressal Cell, Equal Opportunity and Human Rights Cell, Anti-ragging Committee and Fear-free environment committee. These are nvolved in prevention, prohibition and redressal of the complaints regarding sexual harassment of women employee and students and conducted awareness campaign.
2. The college campus is secured with CCTV and high level

security.

3. The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also. Major gender issues are focused and addressed through the activities like Save girl child campaign, essay and poster etc.

## 2. Environment:-

1. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. In these camps, N.S.S. organizes various environment related programs including tree plantation, village cleanliness, eradication of Gajar grass, plastic free drive etc.
2. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns. In this context, as per the orders of the Department of College Education, Jaipur, the Environment Cell has been constituted by the Principal. Various types of environment related activities are conducted in the college on special occasions such as Environment Day, Earth Day and Ozone Day.
3. The Compulsory Subject related to Environment - Environmental Studies has been implemented in Undergraduate Part-I by Kota University, Kota. In addition to this, there is ECOLOGY & PHYTOGEOGRAPHY paper in B.Sc. Part-III and Environmental Chemistry in M.Sc. (Chemistry). In these, the problems and solutions of the environment have been explained. Apart from these, the importance of environment has also been explained.
4. A water harvesting system has also been built in the college to keep the rain water aligned. By which the wasted water is saved.

## 3. Moral Values, Human Values & Professional Ethics:-

1. College celebrates days of National and International importance as Republic day, Independence Day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day, AIDS awareness programs, Voter's awareness program, Road safety Campaign, Blood donation camps etc. These celebrations nurture the moral, ethical and social values in the students.

**2. Human Values, Ethics have been explained in Paper - I and II of B.A. Part - I of University of Kota, Kota.**

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**1**

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

**35**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>



<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
URL for stakeholder feedback report	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/1.4.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/1.4.1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>D. Feedback collected</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/1.4.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/1.4.1.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>1784</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1387

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- A large number of students with different socio-economic and academic background take admission in various disciplines. The institution assesses the learning levels of the students in two ways at the time of the commencement of the programme. Students enrolled in various disciplines are identified as slow and advanced learners based on their +2 marks and the entry level test conducted by each department.
- Govt. Birla College, Bhawani Mandi, Jhalawar admits students through admission based on Merit list prepared by Department of College, Jaipur. Therefore, the admitted students represent a combination of bright students and average students. To help them to cope up with the new learning environment, a number of measures are taken by the Institute for their betterment.
- Library facility is available to all students and the learners of all categories are permitted to borrow the books from the library for effective preparation and to collect extra references for the content presentation in the Examination.
- Mentor-mentee relationship is followed in our institution. The mentor has to maintain a Students' Record, to keep track of the records of the mentees. This is to help and to identify the slow learners as well as the advanced learners from each batch of each year and every course.
- During the Covid19 pandemic, both slow and advanced learners were taught online. During this, a YouTube

channel was created by the college. Videos related to different subjects have been uploaded on this channel. Apart from this, WhatsApp groups were also created by various faculty members. Along with sharing notes related to various topics to students on WhatsApp groups, other information was also shared.

- Rajiv Gandhi E-Content Bank and Gyan Sudha channels have been launched by DCE, Jaipur for the preparation of examination and other competition for all types of students. Whose link has been uploaded on the webpage of the college as well as the link has been shared with the students.

#### IDENTIFY SLOW AND ADVANCED LEARNERS:-

##### 1. Student Information:-

- Every faculty advisor/mentor maintains a Students' record  
Following records are to be maintained by Class Advisor/mentor of each class:-

(i) Student Information record

(ii) Marks Statement (Internal Assessment and University Exams)

(iii) Records of activities for both types of learners

##### 2. Process to Identify Slow and Advanced Learners:-

- All students of a particular batch are assessed on following parameters:-

1. Problem Solving Skills:- Previous University Exam Score, Class Tests, Attendance and Assignments and tutorial

2. Other parameters: Ability to answer the questions in class and General awareness Attentiveness

#### INITIATIVES FOR ADVANCED AND SLOW LEARNERS:-

##### 1 Advanced Learners:-

- Advanced learners motivate slow learners.
- TSemester toppers and university rank holders are honoured with certificates.
- Encouraging to participate in various symposiums like

quiz, poster presentation, Conferences, inter institution competition etc.

- Guiding the students for Competitive Examinations.
- Guiding and encouraging to publish/present research papers in conferences/Journals.

## 2. Slow Learners:-

- Extra classes conducted for Slow Learners.
- Previous year Question papers and Question Banks for all subjects are circulated among slow learners.
- Students are given repeated practice on important questions.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.2.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1784	17

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College conduct various student centric activities to improve the quality of teaching-learning. For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods Also, some teachers use power point presentations and computer-based materials.

Some Student centric methods are given below:-

1. **Experiential Learning:-** Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments. Especially, the department of Chemistry, Physics, Botany and Zoology uses this method. Students take interest and learn things via experiential learning.

2. **Participative learning:-** We always strive to enhance the learning experience of learners in class through various interactive and participatory approaches apart from traditional teaching. These approaches aid in creating a feeling of responsibility in learners and makes learning a process of construction of knowledge. Such as:-

- Annual cultural program - This is organized every year for the students of the college to give a vent to their creativity.
- Students are motivated to attend seminars and take paper presentations in it.
- It is also encouraged to join many MOOC programs such as SWAYAM, NPTEL etc.
- Students who have science subject, interest is created for their practical work.
- Students are also encouraged to give competitions of different types.

3. **Problem-solving methods:-**

- Departments encourage students to acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics, motivate students to join MOOC courses, participate in various inter-college and intra-college competitions and other competitions such as:
  - Class presentations
  - Debates
  - Participation in Inter college events
  - Free internet access in the library and wifi facilities in campus promotes the habit of self learning and discussion
  - In case of any problem in syllabus and paper to the student, it is explained in easy language by the concerned teacher.

- Students actively participate in a myriad of academic activities like model preparation, activities of various committees under student union, youth festivals, activities of departmental societies, national organizations like NCC/NSS, Sports activities and other competitions. Institution is on its path to bring overall development of students. These activities not only provide opportunity for participatory learning but also provide experiences.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In Govt. Birla College, Bhawani Mandi, the classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high speed wifi connection. The faculty use various ICT enabled tools to enhance the quality of teaching-learning like-

1. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings, Audio system, online sources, to expose the students for advanced knowledge and practical learning.
2. Classrooms are furnished with LCD/OHP/Computers.
3. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of group discussions, assignments, quiz/tests/viva and laboratory work.
4. Projectors- 5 projectors are available in different classrooms/labs.
5. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
6. Printers- They are installed at Labs, HOD Cabins and all prominent places.

7. Photocopier machines - Multifunction printers are available at all prominent places in the institute. There are five photostat machines available in campus.
8. Online Classes through Google Meet.
9. The entire campus of the college is WiFi enabled.
10. During the Covid19 pandemic, both slow and advanced learners were taught online. During this, a YouTube channel was created by the college. Videos related to different subjects have been uploaded on this channel. Apart from this, WhatsApp groups were also created by various faculty members. Along with sharing notes related to various topics to students on WhatsApp groups, other information was also shared.
11. Rajiv Gandhi E-Content Bank and Gyan Sudha channels have been launched by DCE, Jaipur for the preparation of examination and other competition for all types of students. Whose link has been uploaded on the webpage of the college as well as the link has been shared with the students.
12. 20 computers have been kept in the lab of the college. All the computers are connected through lease line internet.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers



61 Years	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

  

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- College is affiliated to University of Kota, Kota, and hence, follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The circulars issued by the Department of College Education, Jaipur are also followed by the college.
- At the beginning of the session, admission is done as per the orders of the Department of College Education, Jaipur. Admission is done according to the admission policy issued by the Department of College Education Jaipur. Admission committees are formed by the principal to carry out the admission work smoothly. These committees do their work effectively. A help desk is formed to help the students in the admission work. Their link is also given on the college web page. The list of admission of the student is also given on the college web page along with pasting it on the college notice board.
- University exam forms are filled online by the students as per the circular of the university. Verification of forms and documents is done in the college. For this work committees are formed by the principal, which helps the students along with verification.
- The university examinations and practical exams are conducted according to the university schedule. Various committees are formed by the principal to get the examination done without duplication, peaceful and disciplined, which perform its functions effectively. Invigilators are requested to acquaint with the following procedures:-
  - Carrying mobile phones or any reading material by the invigilator is strictly prohibited. The invigilator is expected to be vigilant and take

frequent rounds in the exam hall. The invigilators should not chit chat with each other as it will distract the students concentration in writing the Examination.

- Invigilators shall make announcement in the Examination hall that the use of electronic devices by the students shall not be permitted in the Examination hall. In this context, electronic devices include and are not limited to mobile phones, tablet devices, laptops, data storage watches ('smart-watches') with means for inputting or storing information and or capable of transmitting or receiving information.
- It is necessary for the students to have 75% attendance in the class. If it is less than 75%, it is informed to the students and parent. All the faculty members take regular attendance in the attendance register.
- Holidays in the college are done according to the calendar issued by the Department of College Education Jaipur. The link of which is given on the web page of the college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university%20of%20kota/government%20birla%20college%20bhawani%20mandi/uploads/doc/2.5.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university of kota/government birla college bhawani mandi/uploads/doc/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- University exam forms are filled online by the students as per the circular of the university. Verification of forms and documents is done in the college. For this work committees are formed by the principal, which helps the students along with verification.
- The university examinations and practical exams are conducted according to the university schedule. Various committees are formed by the principal to get the examination done without duplication, peaceful and disciplined, which perform its functions effectively.
- At the college level, an examination committee is constituted, comprising of a senior Faculty member as Center superintendent, other teaching faculty and non

teaching staff as members for smooth conduction of examination. The end examination is conducted by university, and the students appear at center allotted by the university. The college follows strictly the guidelines and rules issued by the affiliating university.

- The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason.
- Any grievances related to university question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during exams are addressed to the center superintendent and the same reported to the university immediately through center controller (University representative). University decision or information after resolving the grievances/correction in question paper is intimated immediately to the students during the examination through the examination committee members.
- Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms. University declared the result of challenge evaluation/scrutiny after completing the process on university website.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.5.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.5.2.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to University of Kota, Kota. We offered Under Graduate and Post Graduate and courses under the Faculty of Arts, Commerce and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

- At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects.
- The copies of the syllabi are kept in the department and library. It is distributed beginning the semester/year, and/or write among students. However, the student can download the syllabus from the website of University of Kota, Kota (<https://www.uok.ac.in/Syllabus-2020>).
- A link of university is given to download the syllabus and other respective information in the college webpage <https://hte.rajasthan.gov.in/college/gbbhawanimandi>.
- Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject.
- For under-graduate courses:- (i) Unit test in each month as decided in the syllabus (ii) Black-board presentation (iii) Quizzes or objective questions, if needed. (v) Model preparation (vi) Field/Project work for environment

**studies**

- For post-graduate courses (i) Seminar presentation (ii) Short quizzes or objective questions (iii) Home assignments/tutorials Extension Work (iv) Project work if provided in syllabus. (v) Mid-term test and semester exam.
- Considering the percentage of marks (related to each COs) asked in university exam (external exam) and internal exam, the average weightage percent of each CO was calculated as an average of external/internal exams for further calculation of direct attainment. The examinations and results of University also measure the attainment of CO, PO and PSO.
- Keeping this view in mind, some extra-curricular activities are subject and topic based, e.g., Instant lecture in given topic, Rangoli, Lecture competition, Awareness/celebration day, Hindi-diwās, Women's day, Constitution day, Voter awareness day, AIDS awareness, Blood checking, Population awareness day, etc. From these practices, a student can optimally express their knowledge and this enhances their confidence.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.6.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.6.2.pdf</a>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

1489

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.6.3.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.6.3.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://hte.rajasthan.gov.in/dept/dce/university\\_of\\_kota/government\\_birla\\_college\\_bhawani\\_mandi/uploads/doc/1.4.1.pdf](https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/1.4.1.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

1	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.2 - Innovation Ecosystem</b>	
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge	
<p>The institute has created an ecosystem for Research and Innovation by recruiting &amp; developing desirable human resource, taking initiative for creation &amp; dissemination of knowledge and establishing state of the art infrastructure. The details are as under:-</p> <ul style="list-style-type: none"> <li>• The College has created an Innovation &amp; Entrepreneurship Development Cell (IEDC) and Institutional Innovation Council (IIC) for promoting innovation &amp; entrepreneurship activities. Students are encouraged to present their innovation.</li> <li>• Various types of programs are organized by the cultural and literary committee of the college on special occasions, on the day and on the birth anniversary, which</li> </ul>	

motivate the students along with making them aware of the heritage and culture of the country.

- Various competitions of the students are informed from time to time by the student counseling committee and placement cell of the college. Along with this, information about employment in various sectors is also given. Employment News paper is also available for the students to give employment related information.
- The Faculty members are encouraged to undergo faculty development programmes (FDPs) and organize and participate in seminars, conferences, and workshops organized in India and abroad. Duty Leave is granted. Non Ph.D. Teaching staff are encouraged to pursue their Ph.D. and required study leave is sanctioned as per UGC norms.
- Various topics of notes and syllabus are also shared through WhatsApp group to the students by the college's video lectures and PDF notes committee. This committee uploads the topics on the YouTube channels of the college. From which students of different streams can take advantage.
- The college promoted participation of students in different co-curricular activities such as cultural rally, extension service, art and craft, NCC seminar presentation, youth festival, group discussion, brain storming , role playing and many more to equip the students and motivate them for all round development of the child.
- N.S.S. conducted various activities in innovative ways ,tree plantation,Swacch Bharat Abhiyan , awareness programmes etc. All these activities are with the help of society.
- Various competitions essay writing, debating ,elocution, booktalk are organized to bring out the hidden potentials of students.
- In the context of innovations and initiatives creation, a series of webinars were organized by the college. In which different types of Connaught speakers gave their views. This series proved to be very useful for the students.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/3.2.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/3.2.1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.4.2,%203.1.2,%203.3.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/2.4.2,%203.1.2,%203.3.1.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme Units. Through these units, the college undertakes various extension activities in the neighbourhood community.

- The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Fit India for health, AIDS awareness, Swachhta Abhiyan, National equality awareness, Voting Awareness, Covid-19 awareness.

- Explained the importance of masks and social distancing by NSS units during the covid-19 pandemic. Simultaneously, masks and sanitizers were distributed by the NSS units. Giloy's plants were also planted in the college. From time to time, awareness campaigns against Kovid-19 were also conducted.
- Tree plantation is done in the monsoon session by the environmental cell and NSS units of the college to keep the environment clean and pollution free. This program alerts the students to environmental protection.
- While giving a lecture on the importance of the teacher on Teacher's Day, the Principal told how the teacher contributes significantly to the society and the country. Also, a pledge was taken to donate eyes on this day. Eye donation can bring light in the dark world of a person, explained about it.
- The Fit India program was organized by the NSS units on August 24, 2020. Along with doing yoga and exercise by the college staff, lectures were also held on the importance of yoga.
- No Mask No Entry Janajagran Pakhwada was made from 2 October to 17 October. Masks and sanitizers were distributed by NSS volunteers. Information was given about Corona.
- Online Q&A Competition, Poster Competition and Essay Competition during Quami Ekta Week from 19 to 25 Nov. 2020.
- The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. In cotext to this, a series of webinars were organized by the college. In which different types of Connaught speakers gave their views. This series proved to be very useful for the students.
- The oath was taken on the occasion of Voter's Day on 25 January 2021. Students were informed about voting rights.
- Seminar organized on International Mother Language Day, Jallianwala bagh divas and Dandi March Day organized on Amrit Mahotsav organized by NSS units.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/3.4.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/3.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

538

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college has adequate physical and academic facilities required as per University Grant Commission guidelines to run the different programs. The college campus area is 46 Bigha, on which building construction is 16242.636 sq. fts. The college is located at a distance of about 5 kilometers from the main city. The college is surrounded by trees and plants. Piplad Dam is situated behind the college. All these things make the atmosphere of the college beautiful.
- The various departments in Arts, Commerce and Science streams are located. The Classrooms, Laboratories and Seminar Halls are well equipped along with computing system and Internet facility.
- Govt. Birla College, Bhawani Mandi, Jhalawar is keen on the quality of teaching, learning and ensures it through adequate infrastructure and physical facilities.

#### Classrooms:-

- Our institution has sufficient number of well-furnished, well ventilated, power back up, spacious classrooms for conducting theory classes. The size of all the classrooms is 25\*30 square feet. Each classroom can seat around 100 students.
- Cleanliness, light and ventilation facilities are maintained in the classroom.
- Black Boards, White Boards and Green Boards are available in the classrooms.

Smart class & ICT Lab with technology enabled learning facility:-

- The College has ICT Classrooms and ICT Lab where the provision of Multimedia learning, Wi-Fi connectivity, projector facility and internet access is given.

Seminar Halls:-

- College has one seminar halls to conduct conferences, seminars, workshops and cultural activities for students and faculty members as well. Seminar hall has the capacity of 200 seating and size is 60\*40 square feet. Seminar halls well-furnished, well ventilated and with power back up. They are equipped with LCD Projectors, whiteboards, public addressing system with internet connectivity.

Laboratories:-

- All our laboratories are well equipped and well maintained not only for carrying out curriculum oriented lab practical's work. All the laboratories are established as per UGC and University of Kota, Kota norms.
- Cleanliness, light and ventilation facilities are maintained in laboratories.
- Black Boards, White Boards and Green Boards are available in the laboratories.
- All laboratories are equipped with ICT tools.

Library:-

- The College Library, with 25\*30 sq. ft. area, has a collection of 14313 books and new papers, employment news paper and magazines.
- Apart from the main library of the college, a departmental library is also available in all the three PG departments, ABST, Hindi and Chemistry.

Computing Facilities:-

- Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff.

- S. No.

Particulars

Available

1

Desktops computers

22

2

Laptops

3

3

Projectors

4

4

Multifunctional Printers

5

5

Printers

2

6

Xerox Machines

2

7

CCTV Camera



20

8

Internet connections (Lease Line &amp; Broad Band)

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.1.1%20Compressed.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.1.1%20Compressed.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The college has adequate physical and academic facilities required as per University Grant Commission guidelines to run the different programs. The college campus area is 46 Bigha, on which building construction is 16242.636 sq. fts. The college is located at a distance of about 5 kilometers from the main city. The college is surrounded by trees and plants. Piplad Dam is situated behind the college. All these things make the atmosphere of the college beautiful.
- Our college believes in the all-round development of our students. There is a lots of encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly. To support this, the institution has the following facilities which are kept open beyond the working hours for students and staff.

Cultural Activities:-

- As cultural activities are an integral part of the study, the students are permitted to participate in various cultural activities inside and outside the campus. It provides personal growth by learning skills, to meet new

people and to pass on the cultural traditions.

- The multipurpose Seminar hall is available for cultural activities, Practical sessions of cultural activities such as plays, mimes, folkdance, skit etc. are performed in the multipurpose hall.
- A cultural committee led by a senior faculty looks after the needs and amenities of the Students. The cultural committee looks after all cultural events. Committee organizes a No. of activities and competitions during the academic year. Cultural events are conducted by committee at college level and prize winners are awarded Prizes on Annual Day. These students are given chance to participate in district level competitions.
- Govt. Birla College, Bhawani Mandi organizes various cultural activities like youth festival ,NSS day, Women's day, Fresher day, Dance competition, Mehndi Competition, Rangoli Competition, Salad Competition, Poster, Tear Speech, Debate Competition and other such activities to explore the talented creativity of students. Birthdays and death anniversaries of great personalities are also celebrated. Apart from this, National and International Days are also celebrated.

#### Facilities for sports & games:-

- Sports activities are conducted by the college in every session according to the sports calendar issued by the University of Kota, Kota. For this a committee is constituted by the principal. Which conducts fair activities. The winners are awarded on an annual function.
- College encourages sports activities. A number of players has played district, university, state and even national level games. It provides indoor games as well as outdoor games.
- The indoor sports facilities include multiple number of table to play Table Tennis, multiple number of Carrom Boards, Chess & Badminton.
- It provides a number of outdoor sports facilities such as Cricket, Football, Basket Ball, Volley Ball and Badminton.

#### Infrastructure for Yoga:-

- Yoga practice is a gift of Indian heritage to peaceful global life. It is conducted in Auditorium Hall. Yoga day

is celebrated in indoor and open space in the campus.

**Gymnasium:-** Efforts are being made by the college to develop gymnasium facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.1.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.1.2.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.1.3.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The process of automation of the library is in progress. For this software has been purchased under RUSA scheme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

19660

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- There are different digital technological facilities available in the college. There are 1-smart classrooms, 01-digitally equipped conference hall and 04-digitally equipped laboratories available in the college.
- A well-equipped computer lab is also functioning in the college. The students of the college are access to the computer lab. There are 22 computers in computer lab.
- The college building and the library building are facilitated with the Lease Line (Wi-Fi) connectivity. There is a plan to extend the Lease Line (Wi-Fi) connectivity facility. There is open access of Lease Line (Wi-Fi) connectivity to all student and the staff members of the college.
- All the science departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed.
- The different educational sites are shown to the students with the help of digital device.
- Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities.

Following are some basic facilities for updating: -

- Computer is formatted in regular basis.
- College itself formats the computer.
- Anti-virus is regularly installed in computer.
- A letter has been written by the principal of the college to get the speed of the leased line from 4mbps to 8mbps.
- CCTV is installed in college campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university%20of%20kota/government%20birla%20college%20bhawani%20mandi/uploads/doc/4.3.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university of kota/government birla college bhawani mandi/uploads/doc/4.3.1.pdf</a>

#### 4.3.2 - Number of Computers

22

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratory, sports complex, computer, classroom etc in the institute.

#### Classroom management:-

- Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by Water Electricity, Cleaning, Sanitization and Maintenance Committee of the College.
- The class rooms are cleaned on daily basis monitored by institute committee in-charge. Head of the institute, HODs and Class teachers also monitor the cleanliness and ensure that them cleanliness is maintained in the class rooms.
- The cleanliness of classrooms is ensured by a group of Grade -IV workers and sweepers. After the admission process in every year it is ensured that all the classrooms have adequate desks, benches. The fans and electrical appliances are checked wherever requirements are found the purchase committee are appraised of the requirements. The purchase committee makes the purchases after approval from the Principal.
- All the items present in the class rooms have been systematically maintained in the stock register. The value of each article is also entered in the stock register.

#### Laboratory:-

- As the College has five Science departments, the Laboratory policy forms the core in the working of the institution.
- Locations of laboratory safety and fire extinguishers help to assure protective measures to minimize the causalities.
- General Instructions to students regarding the safe and secure usage while in the laboratory are displayed in each lab.
- Each laboratory has one teacher as lab in-charge, a Lab Assistant and attendant. Lab in-charge is responsible to maintain and upgrade the laboratory with necessary equipments from time to time to cope with change in the syllabus. Dead stock verification (Physical Verification) is carried out to verify working/nonworking/missing equipments etc. Preventive maintenance and performance monitoring is carried out. Every laboratory assistance keeps the record of utilization of equipments, computers and other required material for experiments.

#### Library:-

- Librarian with supporting staff has been appointed to maintain library. They focus on the availability and utilization of instructional material in teaching and learning process.
- At end of the Academic year stock verification is done. Librarian will prepare the report on the same and utilization of books by the students and staff. Procurement of books as per the requirement is initiated through library committee by inviting the requirement of books from various departments this is then processed following the procurement procedure.
- To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam.
- Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library committee.

#### Sports:-

- Sports committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students at intra and intercollegiate level. For holistic development, students are encouraged to participate in



the competitions.

- The sports equipments are issued to the students as per the schedule of the events. If any equipments get faulty sport director submits proposal for maintenance. Preventive maintenance measures are taken in time. Sport director is responsible for keeping the record of utilization of sport Facilities, activities held, awards for the students etc.

#### Computers:-

- The maintenance of computer hardware and software of the institute is carried out by third party experts through annual maintenance contracts (AMCs).
- Initiates the maintenance of the computer hardware and software under their charge. Purchase Committee Issue annual maintenance contract orders for the maintenance of computer hardware and software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.4.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/4.4.2.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

108

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

File Description	Documents
Link to Institutional website	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/5.1.3.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/5.1.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

**government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

- In 2020-21, the College was mostly run in an online mode due to the pandemic with less presence of students on

campus. However, the Representative council was duly constituted and involvement of students was ensured in various activities.

- Selected students from NSS were called to College for participation in extension activities, in-house tree plantation, etc.
- Students are involved in the editorial committees of the College Magazines, playing an important role in their publication. They are also involved in major decision making under the College Development Council and the IQAC.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/5.3.22.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/5.3.22.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association have not been formed in the session 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>
<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p><b>Vision: -</b></p> <p>The vision of Govt. Birla College, Bhawani Mandi, is to provide such education to the students, which is employable. To make aware about the society and the country.</p> <p><b>Mission: -</b></p> <ul style="list-style-type: none"> <li>• To encourage connectivity between research, technology and employability.</li> <li>• To impart education based on scientific, moral and value-based foundation to meet the challenges of the technologically advancing global environment.</li> </ul> <p><b>Objectives: -</b></p> <ul style="list-style-type: none"> <li>• To develop creative qualities among students along with academic excellence.</li> <li>• To motivate teachers to give the best to the students.</li> <li>• To integrate ICT in the field of education.</li> <li>• To encourage girl students to pursue higher education.</li> </ul> <p><b>Motto: - "Education is not one's right, everyone's right"</b></p> <p><b>The governance of the institution is reflective: -</b></p>	

- The empowered team of the college involves Principal and convener of different committees.
- The principal monitors the mechanism regarding administration and academic process. There are many committees to support the vision and mission of the college.
- The teaching-progress is checked monthly by teaching register.
- Students also participate in the governance of the institution through effective representation through Student Council and other committees.
- Grievances of the students are represented in the appropriate committees and resolved through suitable measures.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.1.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.1.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Govt. Birla College, Bhawani Mandi promotes and practices decentralization in all academic and administrative activities, it has various academic and administrative committees to monitor, plan and execute smooth functioning of the Institute.

**Administrative Decentralization: -**

- Board of Governance comprises of Principal and other Faculty are responsible for planning and policy development, institutional budget, academic and research growth of the institute and other extension activities.
- College Development Committee comprising of representatives of management, principal, students' representatives, HOD representative, faculty, staff members and alumni is formed to deal with development plan of the college regarding academic, administrative and infrastructural growth and to enable college for addition of curricular, co-curricular and extra-curricular activities.



**Academic Decentralization: -**

**Head of the Departments: -** the program coordinator and implements all the rules and regulations of affiliating university/ UGC / DCE, Jaipur within the department.

**Examination In-Charge: -** This includes arrangement of examination time tables for students and staff; creating seating plans for each examination room; briefing candidates, staff and parents; receiving, checking and securely storing confidential examination materials; administering internal assessment etc.

**Administrative officer: -** Supervising day-to-day operations of the administrative department and staff members. Hiring, training, and evaluating employees, taking corrective action when necessary.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.1.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.1.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plans are based on the vision and mission of the institute and it provides directions and helps in decision making to achieve predetermined goals of institute.

1. To improve the result of weak students: -

- Conduct of extra classes, class tests and assignment.
- Pay more attention to the study of weak students.

2. To create the infrastructure and other facility: -

- Improvement and renovation of class rooms, laboratories and library.
- Beautification camps.

3. To enhance Institute-Industry Interaction: -

- MOUs with industries and other institutes for bilateral practical training and research projects

4. To promote higher studies: -

- Establishment of Ph.D. research Centre..

5. Excelling in teaching learning process: -

- Use modern pedagogies such projectors, smart boards, Laptops and other ICT tools.

6. Constant Internal Quality Assurance System: -

- Develop, maintain and regularly update the document of all the processes involved in the academic and administrative activities and the forms to implement the processes.

7. Ensuring Effective Governance: -

- To provide support for conducting all kinds of activities: - Co-curricular and Extra-curricular.
- To review the awards and scholarships for students based on the performance in co-curricular and Extra-curricular activities etc.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.2.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- Government Birla College, Bhawani Mandi is governed by Rajasthan College Education Department. The policy and plans for assurance and sustenance of quality in higher education devised at Commissionerate of College Education and affiliated university of Kota.

• **Functions of Key Administrative Positions: -**

**Principal: -**

- Prepare all the agenda items, co-ordinate the conduct of meetings and arrange to follow-up all actions required.
- To provide leadership, guidance, help implementation and monitor all the academic activities in compliance with the affiliated university.

**Committees: -**

- Every committee constituted at college level have the faculty member as an In-charge with two or more faculty members as committee members.

**Head of department: -**

- Department HOD prepares departmental workload syllabus, Allocation of workload in prescribed formats.
- Coordinate with Library committee, Time-Table In-charge, Lab In-charge, Internal Examination In-charge for smooth class activities and midterm exams.

**Recruitment of Faculty/Supporting Staff: -**

- Advertisements are published in the newspapers by RPSC.
- Entrance exam and interviews are conducted by RPSC.

**Promotional Policies: -**

- Every year the principal assesses the teaching performance and non-teaching staff in the form of Annual Confidential Report (ACR) and after giving his remarks he handed over the ACR to the CCE.

**Service Rules:-**

<https://hte.rajasthan.gov.in/dept/dce/uploads/doc/ar70.pdf>

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.2.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.2.2.pdf</a>
Link to Organogram of the institution webpage	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/Organogram.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The insitution has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows:-

Welfare measures for teaching: -

- NPS And SI.
- Maternity Leave.
- Child Care Leave.
- Casual & Medical Leave.
- Privilege Leave (PL).
- Duty Leave is provided for attending University Duties,

Workshops, Orientation courses, Refresher courses, Conferences, and for representing themselves as Resource persons.

- Special Leave: Faculty is provided with special leave upto 15 days is a session for PhD course work, entrance examination and Doctoral Committee meetings.
- Health insurance.
- Wi-Fi facility.
- Computing facility.
- Salary facility.
- Faculty Development Programs.
- Sports and Cultural Meet.
- GPA-???????? ?????????? ????.
- Rajasthan Government Health Scheme (RGHS).
- TRAVELLING ALLOWANCE.
- Quarentine leave.

Welfare measures for Non-teaching: -

- NPS And SI.
- Maternity Leave.
- Child Care Leave.
- Casual & Medical Leave.
- Privilege Leave (PL).
- Health insurance.
- Wi-Fi facility.
- Computing facility.
- Salary facility.
- Development Programs.
- Sports and Cultural Meet
- GPA-???????? ?????????? ????.
- Rajasthan Government Health Scheme (RGHS).
- TRAVELLING ALLOWANCE.
- Quarentine leave.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.3.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.3.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the**

year	
8	
File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>
6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff	
<p>The success of any educational institution depends on the quality of its staff- both teaching and non-teaching. Together they play a significant role and are the backbone of the institution. The performance appraisal (PA) is one of the performance tools that is widely used to measure the productivity of academic employees in different contexts.</p> <ul style="list-style-type: none"> <li>• As per the direction of UGC and DCE Jaipur, the Institution has a performance appraisal system. Teaching staff and non-teaching staff have to submit filled format for Annual Work Appraisal Report to the Principal. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extra-curricular activities. This format is filled by the employee in a given prescribed proforma, which includes all the above set related to points and sub-points. The format contains 4 main parts: - <ul style="list-style-type: none"> <li>◦ Part - I - For Reportee Officer</li> <li>◦ Part - II - For Reporting Officer</li> <li>◦ Part - III - For Reviewing Officer</li> <li>◦ Part - IV - For Accepting Officer</li> </ul> </li> </ul>	

- In addition to the annual work appraisal report, self-appraisal proforma is filled by the teaching staff.
- Further, feedback forms are issued to the students for each of the courses attended by them.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.3.5.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.3.5.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external financial audits regularly. External Audit External Audit is conducted by the following agency:- (i) Team of Higher education of Rajasthan - This team of auditors comes occasionally to audit. It is constituted by the Higher Education of Chhattisgarh Government. (ii) Chartered Accountant of the Institute The institution has an auditor, who audits annually all the vouchers and bills of the expenditure. After checking the bills and vouchers, auditing the expenditures, the C.A. generates a certificate for the college. Internal Audit Internal audit is done by checking each bill and vouchers by a team of the college. Every year the Principal constitutes this team, having one member from economics or from commerce. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers



## during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The principal or senior teacher, who is in charge of the DDO, looks after all the finance related matters. The account officer also helps in this. It receives Government Grants from Rajasthan Government, RUSA and UGC. Apart from these grants, the resource mobilization is mainly through the following: -

## Mobilization of Funds: -

- Fees collected from the students of both aided and self-financed streams.
- Contribution made by well-wishers and philanthropists.
- Government Scholarships.
- Funds from Non-governmental bodies for extension activities.
- Renting of the College infrastructure for conducting Government Exams and other Exams.

Utilization of Resources: - Govt. Birla College effectively utilizes the funds in the following ways: -

- Disbursal of staff salary
- Infrastructure augmentation such as construction and renovation of classrooms, waste management units, plantation of trees, roads.
- Library resources.
- ICT improvement.
- Software and equipment purchase.

- Sports and cultural events.
- Welfare measures to teaching and non-teaching staff.
- Relief measures during the period of disaster.
- Vikas Samiti: - Urgent Requirements and some emergency needs are fulfilled by funds generated through Vikas Samiti (College Development Committee).

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.4.3.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives: Strategic planning of key areas and assigning responsibilities -

- All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research.
- Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars. Teachers are also supported and encouraged to participate in examination evaluation processes.
- The college also provides platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc.

Two practices institutionalized as a result of IQAC initiatives are: -

1. Use of ICT in teaching learning Process: -

The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize

these tools in classroom teaching and laboratories.

## 2. Feedback system: -

Feedback is collected from students, faculty and parents. The institution consolidates the feedback collected for consideration by the Internal Quality Assurance Cell.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.5.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.5.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC focus on improvement of quality is being done by various methods. For this the institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. Here is some example of it: -

### 1. Academic review in beginning of the session: -

There are 3 main meeting of academics is organized in a session. First-at the beginning of the session, second- before annual examination and third, at last of the session. In this meeting the internal examination committee, HoDs of the departments, and college faculty meets.

### 2. QAC prepares a tabulated result analysis.: -

In the formal meeting of IQAC, the review of Examinations Result is done. This is also called the academic audit. Here the Result analysis is prepared and tabulated.

### 3. Use of ICT in teaching and learning: -

The IQAC motivates the faculty to use the ICT. The teachers give the message, notices and study material to students. For

these purposes, many teachers have created WhatsApp group for students.

#### 4. Projector/PPT presentation: -

Some classrooms have projectors and desktop computers. Here, projector is used. Some teacher occasionally takes, but not regularly their classes through ppt presentation.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.5.2.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Specific initiatives with respect to key areas are as follows:

-

Safety and security: -

- E- Surveillance with high resolution cameras through day and night facility of distributed recording in principal room has been set up in the campus, entry of unwanted element is monitored through these cameras.
- Students wear ID cards at all times and outsiders are checked by staff.
- Internal Complaints Committee (ICC) interacts regularly with the girl students and resolves the issues addressed by them.
- The college ensures social security through Anti-Ragging Committee and Grievance Redressal Committee.

Common Room: -

- A Common Room with an attached Wash Room is the primary facility required for the girl students to meet to their personal needs.

Counseling: -

- To pursue this avowed objective, the college adopted 'Mentor - Mentee' system as the first step towards confidence building among the students.

Other Measures: -

- As part of NSS activities, free multi-specialty medical camps are organized periodically in neighboring villages, which help transform rural women in building awareness about health, hygiene, importance of child education and provide a launching pad to induct them into vocational skilling.

File Description	Documents
Annual gender sensitization action plan	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.1.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>D. Any 1 of the above</b>
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File Description	Documents
Geo tagged Photographs	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college: -**

**Solid Waste Management: -**

- Dust bins are provided at the corners of each room and corridors to collect solid waste.
- Students are educated to throw solid waste strictly in dustbins.
- The use of plastic carry bags, cups and laminated paper plates are prohibited on the campus.

**Liquid Waste Management: -**

- Conventional macro-scale experiments are replaced by micro-scale experiments in the Chemistry laboratory as a Green Practice to minimize the usage of chemicals and water.
- Any glassware used in the laboratory is rinsed with minimum water and placed in the liquid waste container.

**Waste recycling system:** - There is rain water harvesting system in the college.

**Biomedical Waste Management:** - There is no e-medical waste management system in the college. .

**E-waste management:** - Though not much e-waste is generated in the institution on a daily basis.

**Hazardous chemicals and radioactive waste management:** - The liquid chemical waste coming out of the laboratories is neutralized and disposed safely.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for**

C. Any 2 of the above



persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

By celebrating many National and International Days, Events and Festivals the institution aims at bringing tolerance and harmony among the students and staff and other stakeholders. It is to declare that the following photos show the inclusive environment in the institution.

- Priority in admission to socially and economically weaker sections and women. The impact of this inclusive policy is observable from the percentage of admission of students from SC, ST, OBC, MBC and EWS.
- Many students who not only belong to socially disadvantaged communities but also to economically poor background and mainly depend on the government scholarship.
- Special facilities are created for the Divyangjan students. Their mobility is supported with the provision of ramps. During the examination, scribes are arranged for the needy.
- The activities of the NSS and YDC highlight social responsibility and commitment to the underprivileged sections of the society.
- The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day,

Fresher Party, teacher's day, farewell program, rally, oath, plantation, Youth day, Women's day, Yoga day etc.

- Employees of different religions and castes are working in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Independence Day and Republic Day Celebration: -**

Independence Day and Republic Day are celebrated in the college on August 15 and January 26 every year to remember the day when the Constitution of India came into effect after India gained independence after a very long freedom struggle. On the occasion, Chief Guest Dr. Anil Kumar Gupta of Hoisted National tricolor flag.

**Teacher's Day Celebration: -** Every year 5 September is celebrated as Teacher's Day in the college in memory of the second President Dr. Sarvepalli Radhakrishnan's birth anniversary. .

**Corona Awareness: -** No Mask No Entry fortnight was organized by Sans Units from 2-17 October 2020.

**Gandhi Jayanti and Lal Bahadur Shastri Jayanti: -** Gandhi Jayanti and Lal Bahadur Sashtri Jayanti were organized in the college on 2020.

**Ek Bharat Shrestha Bharat: -** Through this innovative measure, the knowledge of the culture, traditions and practices of different states & UTs will lead to an enhanced understanding and bonding between the states, thereby strengthening the unity and integrity of India.

**Quami Ekta Celebration**

**Community Connect Program**

Two Days Online Training Course on Ethics and value in life with Excellence in Administration

Plantation

International Mother Language Day

Fit India

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.9.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.9.pdf</a>
Any other relevant information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.9.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.1.9.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various National and international commemorative days are observed and celebrated. Speeches by staff and Principal on National festivals- Independence and Republic Day. Other commemorative days such as:-

Teacher's Day Celebration

National Service Scheme Day

Gandhi Jayanti and Lal Bahadur Shastri Jayanti

Quami Ekta Celebration

Constitution Day

AIDS Day

World Human Rights Day

National Youth Day

Independence Day and Republic Day Celebration

International Mother Language Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Corona Awareness

**Objectives of the Practice:** -Making people aware of corona during covid-19 pandemic.

**The Context:** -People who were not aware of Corona. People had to be made aware about them only.

**The Practice:** The following things were explained to make people aware of Corona:- Wear a mask, Stay 6 feet away from others, Wash your hands often.

**Evidence of Success:** - All the above things were taken care of by the college. People were also made aware by the NSS candidates.

**Problems Encountered and Resources Required:** - Creating awareness about the corona pandemic was a difficult task.

### 2. Tree Plantation Programme

**Objectives of the Practice:** -To promote awareness of environmental issues among the students, staff and society.

**The Context:** -The main aim of them practice is to impart knowledge, create awareness to nurture.

**The Practice:** - It is the important duty of students to plant more and more trees.

**Evidence of the Success:** -100 saplings were planted in the

college during the session 2020-21.

**Problems Encountered and Resources Required:** -The college faculty and senior students are convincing the junior students like the chain and a greater number of students are coming forward to plant more trees as a part of NSS activities.

File Description	Documents
Best practices in the Institutional website	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.2.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_birla_college_bhawani_mandi/uploads/doc/7.2.1.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- The Government Birla College is the only government college in Bhawani Mandi. This college is spread over 46 bighas of area. It is in a pollution-free area, which is 5 kilometres from the original town. Due to co-education in this college, both boys and girls come to study from far away villages. This college is surrounded by greenery. Piplya dam is built behind this college. This dam and greenery further enhance the beauty of the college.
- Despite being in the backward area, PG classes are also running in it. Currently PG classes are in Hindi, ABST and chemistry. Presently 1689 students are studying in this college.
- Accordingly moving along with the objectives of NAAC, the college conducted activities on universal values, human values, environmental protection, professional ethics, important days like birth and death anniversary of personalities of national and international importance, days of national importance, etc.
- The college has got 2(F) & 12(B) certificate from UGC.
- Communication with the students, continuous Mentoring helped them to keep themselves strong even during the pandemic.
- To make teaching learning effective the institution has rich library, video conferencing facility, Smart

classroom, Projectors, Internet, Wi- Fi etc.

- The institution provides opportunities to students to enhance their skills, potential ,social responsibilities, sportsman spirit through NCC,NSS ,Sports Cultural activities and career oriented courses.
- Use of ICT by teachers has facilitated a modern learning approach since the COVID-19 pandemic.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Introduction of some more PG courses.
2. Get the track made for running.
3. Making a stand for the vehicle.
4. Develop lawns.
5. Develop Botanical Gardens.
6. Managing an e-library
7. Construct walls around the college.
8. Setting up the IGNOU centre.
9. Get the canteen built.
10. To arrange free books for poor students.
11. Implementing certificate course.
12. Applying for 2nd cycle of NAAC.
13. Attempt to improve research work.
14. To get green, energy and environment audits conducted by certified agency.
15. Organizing webinars and e-conferences, carry out extension

activities for blood donation through Staff, NSS and partnering NGOs.