

MINUTES OF THE MEETING

DATE - 14.10.2022

A meeting of the IQAC was held on 14.10.22 in the principal's room, under the chairmanship of the principal Hon. Dr. Sangeeta Suneja.

The following members attended the meeting and contributed with their valuable suggestions and ideas.

S.NO.	NAME	DESIGNATION	SIGN
1.	Dr. SANGEETA SUNEJA	CHAIRPERSON	
2.	Dr. RAGHURAJ PARIHAR	COMMISSIONERATE REPRESENTATIVE	
3.	Dr. SEEMA RATHORE	Co-ORDINATOR	
4.	Dr. KHUSHBOO NIYAL	MEMBER	
5.	Smt. NIDHI GOYAL	"	
6.	Sh. RAHUL VERMA	"	
7.	Dr. S.K. JAIN	(L.C.M.)	
8.	Sh. DEEPAK JAIN	(ALUMNI)	
9.	Sh. L.C. BAHETI	INDUSTRIALIST	

MINUTES OF MEETING

The meeting began with the Co-ordinator Dr. Seema Rathau giving feedback of the previous meeting of the IQAC held on 9.4.22. She read the minutes and apprised the members with activities of the college, students and faculty.

The Co-ordinator informed about the unprecedented Student Council elections for the session 2022-23. The elections were held on 26.08.22 and the results were declared on 27.08.22.

1. Arpit Jain - President
2. Keshav Dixit - V. President
3. Rajat Sharma - Secretary (General)
4. Seema Dixit - Joint Secretary

The Co-ordinator apprised the members that the classes of I, II, and III year are going on in full swing since 1-9-'22. The college faculty and the faculty under the scheme of 'Vidya Sambal' are regularly taking classes.

Also, 'Udaan' Yojana of the State Government is running smoothly in the college in which free distribution of Sanitary Napkins is done to the female students. A seminar under this scheme and on the auspices of 'Women's Cell' on the topic 'WOMEN & PERSONAL HYGIENE' was organised on 19.9.'22 in which Dr. Khushboo Jain gave an enlightening

lecture to the students.

'Nibandh and Nara' and Poster Competition was organised by NSS units in which around twenty (20) students participated.

2nd October - Gandhi Jayanti was celebrated with 'Sarva Dharma Prarthna Sabha' practice sessions held for continuous three days on 29 Sept to 1st Oct 2022, in which more than 125 students participated. NCC, NSS students also visited the stadium for Divisional level activity and participated in the Prarthna Sabha. At the same time 'GANDHI JAYANTI WEEK' is being celebrated in the college.

NCC Induction programme has been completed in the month of October with the registration of I year students completed.

Cadet/aken of NCC Dr. Khushboo Niyanta informed students about the activities of NCC students.

Dr. Khushboo Niyanta informed the members about the Research and Development programmes of the Department of BADM. She participated in Refresher course sponsored by HRDC Aligarh Muslim University, Aligarh, about her chapter in an edited book and also about participation in orientation training of CTOs.

Sh. Rahul Verma informed about his participation in Phd. Course Work at the University of Kota and Sh. Dewraj Meena submitted his Phd registration letter to the IQAC. His registration is dated 19.7.2021.

Sh. Dewraj Meena and Sh. Suresh Meena have joined the Department of ABST on the Date 29.9.2022.

Smt Nidhi Goyal informed the meeting about the year-long plan of NSS activities of the college. The orientation programme held on 14.9.22.

The Co-ordinator talked about NAAC preparation for which SSR (self study Report) is being prepared to be submitted to Commission College Education for review and further suggestions.

The ISDC cell is planning to organise skill development programmes and placement sessions for college students, for which avenues are being explored with companies, institutes and universities.

Moving ahead Dr Raghunaj Parihar, Sh. L.C Baheti suggested about conducting vocational training, reference was made about food processing industry, Kota Doria Industry Village Industries and technical know how of the students could be enhanced. They were concerned about giving self employment to students for which areas could be explored.

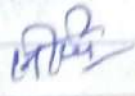

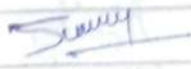
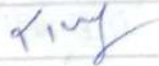
The meeting was concluded with the words of wisdom by the Chairperson / Principal, she also mentioned about college development specially in the field of College Building paint, paint of classrooms, repair of Smart Room, repair of college Auditorium, as it is a must to maintain college building as the first priority for the NAAC VISIT.

The meeting was ~~at~~ concluded on a positive note with thanksgiving by the Co-ordinator followed by Tea.

आंतरिक IRAC मीटिंग के मिनट्स

दिनांक 02/06/23

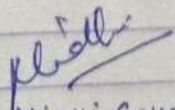
महाविद्यालय के आदेश क्रमांक 2023/110
दिनांक - 31.05.23 के तहत गाठत आंतरिक
IRAC समिति की मीटिंग का आयोजन दिनांक
02.06.23 को किया गया जिसमें निम्न
सदस्य उपस्थित रहे -

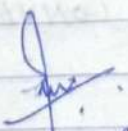
1. सीमती निधि गौवाल, सहा. आचार्य 
2. श्री देवराज शीना, सहा. आचार्य 
3. श्री सुरेश कुमार, सहा. आचार्य 
4. श्री राहुल वर्मा, सहा. आचार्य 

1. दिनांक 31/05/23 को डॉ. सीमा राठौर, सहा. आचार्य,
अंग्रेजी द्वारा आचार्य पद पर पदोन्नति हेतु
(स्वी रु एस) योजना अर्जित) आयुक्तालय के आदेश
क्रमांक 410, दिनांक 23/05/23 के संदर्भ में अपना
आवेदन भय सेलमन के महाविद्यालय को
प्रेषित किया।

2. प्राप्त आवेदन की समिति द्वारा राहन
जांच कर उसमें आवश्यक संशोधन
(नियमानुसार) किए गए।

3. फॉर्म (पदोन्नति हेतु) फॉर्म जाने की स्थिति
में समिति द्वारा आचार्य पद पर पदोन्नति
हेतु आग्रहणा कर रिपोर्ट जमाये महादया को
प्रस्तुत की गई।


Smt. Nidhi Goyal
(CONVENER IRAC.)


Dr. Seema Rath
(Principal)

आंतरिक IQAC मीटिंग के मिनट्स

दिनांक: 9/6/23

महाविद्यालय के आदेश क्रमांक 2023/610
दिनांक 31/05/23 के तहत गठित आ. IQAC समिति
की बैठक का आयोजन दिनांक 10-6-23
को किया गया जिसमें निम्न सदस्य उपस्थित थे-

1. श्रीमती निधि गोयल, सहा. आचार्य *Nidhi*
2. श्री देवरज मीणा, सहा. आचार्य *अमित*
3. श्री राहुल वर्मा, सहा. आचार्य *Ravi*

- 1)
- 2)
- 3)
- 4)

दिनांक 09/06/23 को डॉ. मधुसूदन अग्रवाल, सहा. आचार्य, ABST (रिजार्ड) द्वारा आचार्य पद पर पदोन्नति हेतु (CAS योजनागत), आयुक्तालय के आदेश क्रमांक 410 दिनांक 23/05/23 के संदर्भ में अपना आवेदन मध्य खेलकूद महाविद्यालय को उप्रेषित किया।

उक्त आवेदन की समिति द्वारा गहन जाँच कर उसमें आवश्यक संशोधन किए गए। (नियमानुसार)

पदोन्नति हेतु पात्र पाए जाने की स्थिति में समिति द्वारा आचार्य पद पर पदोन्नति हेतु अभिरक्षा कर रिपोर्ट आचार्य महादया को प्रस्तुत की गई।

Nidhi
SMT. NIDHI GOYAL
(CONVENER IQAC)

Seema
Dr. SEEMA RATHOR
(PRINCIPAL)

आंतरिक IRAC, मिनिट्स

दिनांक: 06-07-23

महाविद्यालय के आदेश क्रमांक 2023/610 दिनांक 31⁰⁵/₂₃ के तहत गठित IRAC (आंतरिक) समिति की बैठक का आयोजन दिनांक 06⁰⁷/₂₃ को किया गया जिसमें निम्न सदस्य उपस्थित रहे -

- 1) श्रीमती निधि गोयल, सहा. आचार्य, IRAC उमारी *Nidhi*
- 2) श्री खरज मीणा, सहा. आचार्य, *Kharij*
- 3) श्री राहुल वर्मा, सहा. आचार्य *Rahul*
- 4) श्री सुरेश मीणा, सहा. आचार्य *Suresh*

दिनांक 28-06-2023 को डॉ० संदीप कुमार, सहायक आचार्य, BADM द्वारा CAS योजना के अंतर्गत सीनियर स्केल पर पदोन्नति हेतु आयुक्त के आदेश क्रमांक 283 के दिनांक 19⁰⁶/₂₃ के तहत अपना आवेदन मध्य सेलगत महाविद्यालय को जमा किया।

उक्त आवेदन की समिति द्वारा गहन जांच कर विकल्प के अनुसार आवश्यक संशोधन किए गए।

करिब वेतनमान हेतु पात्र पाए जाने की स्थिति में समिति द्वारा सहा. आचार्य डॉ० संदीप कुमार हेतु सीनियर स्केल हेतु अनुशंसा कर रिपोर्ट आचार्य महादया को प्रस्तुत की गई।

Nidhi

SMT. NIDHI GOYAL
(Convener IRAC)

Seema
Dr. SEEMA RATHI
(PRINCIPAL)

Government Commerce College, Kota

2022-23

Action Taken Report

IQAC

Internal quality assurance cell worked towards the quality enhancement of the college throughout the year. Following actions have been taken

1. Regular quarterly meetings of IQAC were organized.
2. For cleanliness in campus the letter was written to Nagar Nigam and the staff from Nagar Nigam cooperated to clean the campus.
3. Plantation by NSS and NCC was done in the campus and students were instructed to take care of the plants planted by them.
4. Documentation for AQAR 21-22 was compiled and AQAR was uploaded timely on HEI portal of NAAC.
5. In house green audit was conducted in the campus by green audit committee
6. Documentation for SSR preparation was under progress.
7. Campus placement drives were conducted through online and offline mode.
8. AISHE data was submitted on the portal.
9. Classes were being conducted by both modes online and offline to complete the courses timely.


Nidhi Goyal
IQAC coordinator


Principal