



## Janki Devi Bajaj Government Girls College, Kota



### Self-Study Report Criterion -3

**3.5.1 Number of functional MoUs /linkages with institutions/ industries in India and abroad for Internship On-the- job training, project work, student/faculty exchange and collaborative research during the last five years**

	Content	Page No
2019-20	<ul style="list-style-type: none"> <li>Office Management course under MMYKY scheme in Collaboration of RSLDC</li> </ul>	1-5

2019-20

Office Management course under MMYKY scheme in Collaboration of RSLDC

**Rajasthan Skill & Livelihoods Development Corporation**

EMI Campus, J-8-A, Jhalana Institutional Area, Jaipur 302 004, Tele Fax 0141-5103, 5104

F ( ) RSLDC/Skills/MMYKY/2019-20/ 8483

Date: 30-10-2019

Administrative Sanction

Subject: Revised Administration sanction for allocation of physical targets for Financial Year 2019-20 for PIAs under Mukhyamantri Yuva Kaushal Yojna (MMYKY)

This is in revision of Administration Sanction issued vide No. FORSLDC/Skills/MMYKY/2019-20/7741 dated 16-10-2019. It will prevail over the previous sanction. Course allotment will remain same as earlier.

S. No.	Name of Training Partner	Name of College	District	Total No. of Batch	Allotment Total No. of Candidates
1	ACTTS Infotech	Govt. Girls College, Taranagar	Churu	2	60
2	Advect Skills Pvt. Ltd	Govt. College, Gudha	Jhunjhunu	1	36
3	Agarwal Sales Corporation Kota	Govt. Girls College, Kota	Kota	3	90
4	AL-Hamd Education & Welfare Society	Govt. Girls College, Jaisalmer	Jaisalmer	2	60
5	Amandeep Motors	Govt. College, Gangapurcity	Sawai Madhopur	2	72
6	Amar Automobiles	Govt. College, Phalodi	Jodhpur	2	72
7	Amar Laxmi Sansthan	Govt. Girls College, Udaipur (Meera)	Udaipur	6	216
8	Ambience Kerala Ayurvedic Clinic	Govt. Girls College, Jhalawar	Jhalawar	2	72
9	Ashapura Manneotech Pvt. Ltd.	Govt. Girls College, Chomu	Jaipur	4	144
10	Aura Edugroup	Govt. Girls College, Kherwara	Udaipur	3	108
11	Balaji Computer Educational Center	Govt. College, Nohar	Hanumangarh	2	72
12	Balaji Shikshan Sansthan Samiti	Govt. Girls College, Sindulsahar	Ganganagar	3	108
13	Bansal and Company	Govt. Girls College, Sawal Madhopur	Sawai Madhopur	2	72
14	BHARTIYA BALIKA SHIKSHA AND ANUSANDHAN SANSTHAN	Govt. Girls College, Sikar	Sikar	2	72
15	Bright Career Education and Welfare Society	Govt. College, Mandalgarh	Bhilwara	3	108
16	Career Coaching Sansthan, Churu	Govt. College, Sardarsar	Churu	2	72
17	Career Point	Govt. College, Kota	Kota	2	72
18	Clan Learning	Govt. College, Bilotra	Barmer	2	72
19	Clan Prakash	Govt. College, Rajgarh (Alwar)	Alwar	5	180
20	Classic Heights Hotel LLP	Govt. College, Aburoad	Sirohi	2	72
21	Clat Mentors	Govt. College, Jhunjhunu	Jhunjhunu	2	72
22	CNC infotech Skill Development Pvt. Ltd.	Govt. College, Deedwana	Nagaur	3	108
23	Compucom Foundation	Govt. College, Bharatpur	Bharatpur	3	108
24	Compucom Software Limited	Govt. College, Chittorgarh	Chittorgarh	5	180
25	CPIT Edutech Pvt. Ltd.	Govt. College, Sri Ganganagar	Ganganagar	3	108

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Office  
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- i) Conduct training as per MMYKY guidelines (As amended from time to time) and circulars, office orders and directions issued by RSLDC from time to time.
- ii) Install Aadhar Enabled Biometric Thumb impression machine for recording attendances of staff and trainers on ISMS portal of RSLDC.

*Souvik*  
24/10/17  
(Souvik Mahanta)  
Managing Director, RSLDC

F( )/RSLDC/Skills/MMYKY/2018-19/8498-615

Date: 24-10-2017

Copy to:-

1. PS to Hon'ble Minister, DSEE
2. PS to Chairman, RSLDC
3. PS to MD, RSLDC
4. GM-I, II, III
5. FA, RSLDC
6. Manager-MMYKY
7. Program Manager, PMCA
8. Vikram Singh Raghav, Scheme Task Leader, MMYKY
9. Manager-MIS (To upload on Website)
10. Respective PIAs (Project Implementation Agencies)
11. Guard File

*Souvik*  
DGM-III, RSLDC & OIC - MMYKY



राजस्थान सरकार  
आयुक्तालय, कालेज शिक्षा, राजस्थान, जयपुर  
Block-4, RKS Sankul, JLN Road, Jaipur- 302015, Rajasthan  
Website: <http://hte.rajasthan.gov.in/dept/dce/> e-mail: [innovation.cceraj@gmail.com](mailto:innovation.cceraj@gmail.com) Ph.: 0141-2706847 (0).

24

### मुख्यमंत्री युवा कौशल योजना 2.0

#### List of Skill Courses

S. No.	Sector Name	Course Names	QP Code	Total Duration (in Hours)
1.	Automotive	Executive Sales and Value Added Services	ASC/Q1012	245
2.	Automotive	Showroom - Customer Relationship Executive	ASC/Q1111	245
3.	BFSI	Skills for Business Correspondence & Facilitation	BSC/Q0301	175
4.	BFSI	Accounts & Tax Assistant	BSC/Q8101	245
5.	BFSI	Stock Market Skills	BSC/Q0601-201	210
6.	BFSI	Skills for Life Insurance Agent	BSC/Q0101	210
7.	Beauty	Hair Styling & Beauty Therapy Skills	BWS/Q0201-101	210
8.	IT/ITes	CRM Skills Voice	SSC/Q2210	245
9.	IT/ITes	Data Entry Skills	SSC/Q2212	245
10.	Management	Office Management Skills	MEP/Q0202-5-7	210
11.	Management	Spoken English & Communication	-	210
12.	Retail	Sales Associate Skills	RAS/Q0104	210
13.	Telecom	Customer Care - Relationship Centre Skills	TEL/Q0101	210
14.	Tourism and Hospitality	Travel Consultant Skills	THC/Q4404	210
15.	Tourism and Hospitality	Skills for Tour Manager	THC/Q4405	210
16.	Media & Entertainment	Digital Photography & Videography Skills	MES/101-102	175

बी. एल. गोयल; RAS  
अतिरिक्त आयुक्त

MMYKY 2019-20

Date: 09-12-2019		COURSE NAME:- OFFICE MANAGEMENT SKILLS		
S.No	Name of candidate	Father Name	Signature of candidate	Remarks
1	Riddhima Jain	Chitranjan Jain	Riddhima Jain	<del>91111940835</del> M.Sc (Mathematics)
2	Ku. Vishakha Sharma	Subodh Ku. Sharma	Vishakha Sharma	8302735140
3	POORVA SHARMA	MR. CHANDRA PRAKASH SHARMA	Poorva Sharma	9785028067
4	POONAM	MR. SURESH KUMAR	Poonam	
5	POONAM VAISHNAV	MR. RAMSWAROOP VAISHNAV	Poonam	8209595025
6	Dim Ple	MR. Buddhi Singh	Dimple	7891431067
7	Anjali Nagar	MR. Anil Chandel Nagar	Anjali	9929972789
8	Taruna Rathor	Mr. Bhanwar Singh	Taruna Rathor	M.Sc. (Maths)
9	SUSHMITA	Mr. Diloop Kumar	Sushmita	M.Sc (Chem)
10	Rupal Yogi	Mr. Ramesh Yogi	Rupal Yogi	
11	Bhushi Nagar	Ms. Chiranjit Nagar	Bhushi	6377933161
12	Sangita Yadav	Mr. Yashraj Yadav	Sangita	6350115882
13	Mamta Meena	Shriawan Lal	Mamta	
14	Ravina Nagar	Surgeshankar Nagar	Ravina	
15	Manisha K. Malav	Mahesh Kumar Malav	Manisha	6367659136
16	Nilesh Shaikh	Mr. Feroz Shaikh	Nilesh	6350244215
17	Komal Gaur	Mr. Daya Kishan Gaur	Komal	8949849927
18	Hegha Jodha	Mr. Prem Singh Jodha	Hegha	9887384401
19	Monika Malav	Mr. Rupchand Malav	Monika Malav	7878728602

	Aachi Santvani	Bhagwan das Santvani	P. S.	520 9828781 M.sc. (Ch.) 95 4955 4423 M.sc (Ch.)
1	Riya Sani	Shiv charan Sani	Riya Sani	
2	Priyanshi Suwalika	Raj Bahadur <i>Santvani</i>	प्रियांशी	9166 244 848
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