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### **DLQAC Meeting Minutes**

DLQAC meeting of Kota division was organized by **Janki Devi Bajaj Government Girls College, Kota on 15<sup>th</sup> April 2023 at 11.30 AM by online mode (Google Meet)**. Dr Sanjay Bhargava, Convener DLQAC and Principal presided over the meeting.

Principals and IQAC coordinators from different colleges of Kota division joined the meeting. All the colleges of the districts were informed to join for gaining the knowledge about the SSS and NAAC documentation.

Dr Shuchita Jain, Member Secretary, welcomed all and explained the objective of the meeting and also the agenda regarding new SOP and SSS methodology introduced by NAAC recently.

Dr Sanjay Bhargava, in his welcome speech said that continuous efforts done by the team of the institution will always be fruitful and he congratulated Government College, Kota and Government College, Bundi for securing A and B++ grade respectively, in the revised accreditation framework. He also added that IQA of Janki Devi Bajaj Government Girls College, Kota has been approved by NAAC and the countdown for SSR uploading has been started. He asked IQAC coordinators, faculty members and mentors to ensure the correctness of email ids and mobile numbers provided by students to qualify SSS( Student Satisfaction Survey), because new methodology of OTP based survey has been introduced from 14<sup>th</sup> April 2023.

Dr Shuchita Jain also mentioned that NAAC accreditation of four colleges Government College, Jhalawar, Government College Baran, Government Commerce College, Kota including ours is due and hence training session by Dr Dilip Rathore, Assistant Professor, Government College, Bundi is organized to know the procedure to be followed for filing of documents as well as uploading SSR on NAAC, HEI Portal. The objective of the meeting and training was to promote the thought for regular record keeping and updating data for NAAC purpose in all colleges of Kota division.

Dr Dilip Rathore, explained in detail the procedure for documentation in soft and hard copies and asked to keep the updated records so that they are readily available at the time of DVV and PTV. He also suggested to update website regularly and upload all the activity reports and SSR documents of each criterion required for NAAC process, in sequence so that no problem arises at the time of DVV.

Dr Shruti Gupta, Joint Director, RUSA reiterated that for achieving good grade, every member of the institution should be aware about the process and should maintain all records which are required for AQAR and SSR, rather it should be a regular practice of proper record

keeping ,which will always pay to the institute. She appreciated the continuity in efforts, done by the DLQAC, Kota Division regarding NAAC accreditation process.

Dr Phoolsingh Gurjar, Principal Govt College Jhalawar, shared information about the status of SSR and data collection for AQAR 2022-23. Dr D.N. Prasad, told that after receiving the evaluated SSR, IIQA may be filed and preparation for the same is going on. Government Girls college Jhalwar and Government College Bhawanimandi are unable to proceed due to lack of staff.

Dr PC Upadhyaya, Govt College, Bundi attended the meeting and said that new colleges have insufficient infrastructure and paucity of staff may be taken care by CCE. The posting of librarian and physical instructor is important which is pending and long awaited in many colleges.

Dr Arun Kumar, Government college Kota told that, the data collection for AQAR 2022-23 is under progress and looking to new SSS methodology, record of contact numbers of all students will be maintained. He asked to fill the spreadsheet of NAAC properly. He also congratulated Dr Dilip Rathore, for good delivery on NAAC process, preparation of SSR and the new methodology of SSS.

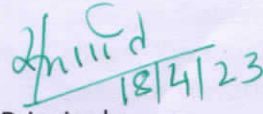
Dr Seema Chauhan, Govt Commerce College, Kota shared the information about submission of SSR to CCE for evaluation since 28<sup>th</sup> January 23 and waiting for the comments. Dr Shruti Gupta assured that she will take up the matter and resolve the same.

Dr K M Meena shared the status of SSR submission of Government Girls College Baran and Government College Baran. Government Girls College Baran has submitted SSR to SLQAC for evaluation and Government College Baran will submit SSR to SLQAC till 20<sup>th</sup> April 2023. He also told about paucity of staff at Government College, Kelwara.

Dr Raghuraj Parihar congratulated for this initiative of training on NAAC process and asked all the colleges to be prepared for the same.

Dr Shuchita Jain asked all IQAC coordinators of District Nodal colleges to send the information regarding all colleges of the district by email for further reporting.

The meeting was concluded with the vote of thanks.

  
Principal  
Janki Devi Bajaj Government Girls College  
जा.दे.ब.राजकीय कन्या महाविद्यालय,  
Kota कोटा