



7.1.4 Institutional efforts in providing an inclusive environment

To be disciplined in the life of the learner, it is necessary to be disciplined. Many dedicated principals and dignified teachers have maintained the unbroken reputation of this college with tireless efforts.

Code of Conduct for Teaching Staff

- **Seek to make professional growth continuous through study and research**
- **Express healthy opinion by participation at professional meetings,**
- **Respect the rights and dignity of the student in expressing his/her opinion;**
- **Deal justly and impartially with students regardless of their religion, caste, gender, political, economic, social and physical characteristics;**
- **Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs**
- **Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;**
- **Inculcate among students, scientific temper, spirit of inquiry and ideals of democracy, patriotism, social justice, environmental protection and peace**
- **Communication with parents, colleagues and visitors in appropriate manner.**
- **Co-operate and assist in carrying out the functions relating to the educational responsibilities of the college assisting in appraising applications for admission, advising and counselling students as well as assisting the conduct college examinations, including supervision, invigilation and evaluation**
- **Participate in extension, co-curricular and extra-curricular activities, including the community service**



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Code of ethics for students

Every student will faithfully follow the following points in practice: -

- Behave with mutual courtesy and respect.
- Maintain peace and discipline in the class.
- Take special care of the maintenance of chairs and tables.
Do not take furniture out of rooms. Remember any wear and tear is a wear and tear of your own property.
- Calling a student out of the classroom during lecture hours or entering or leaving the classroom without permission is a violation of the Code of Conduct.
- Don't make noise by gathering in your free time. Make good use of your free time by reading magazines in the library.
- Participate enthusiastically in seminars in college and play the role of a good listener
- Entry is prohibited in the Principal's room or office without permission. Stand peacefully in the office while depositing fees etc. Stealing books from the library, keeping them here and there, tearing pages, or keeping them in the wrong place for your selfish motives is condemnable and indecent.
- Do not make the walls of the college dirty by writing advertisements and slogans.
- Consumption of intoxicants, tobacco-containing substances, and ragging in the college is a punishable offense.
- Treat teachers and college staff with courtesy.
- Attend your scheduled classes regularly and on time.

Code of conduct for Non-Teaching Staff

Must report to duty on time and remain present during college hours.

- Follow self-discipline, honesty and integrity.
- Take utmost care and maintain secrecy pertaining to official documents and must not divulge, alter, forge them.
- Must take prior permission before availing any leave.
- Must respect and maintain hierarchy in administration.