



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	B.B.D. GOVERNMENT COLLEGE, CHIMANPURA (SHAHPURA), JAIPUR
• Name of the Head of the institution	DR. D.K. SINGH
• Designation	OFFICIATING PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8385075728
• Mobile no	9414622987
• Registered e-mail	bbdcollege@rediffmail.com
• Alternate e-mail	collegebbd@gmail.com
• Address	BBD GOVERNMENT COLLEGE CHIMANPURA (SHAHPURA) JAIPUR
• City/Town	SHAHPURA (JAIPUR)
• State/UT	RAJASTHAN
• Pin Code	303103
2.Institutional status	
• Affiliated /Constituent	AFFILIATED COLLEGE
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	UNIVERSITY OF RAJASTHAN, JAIPUR & S K N AGRICULTURE UNIVERSITY JOBNER				
• Name of the IQAC Coordinator	DR. RAJNI MATHUR				
• Phone No.	9461798456				
• Alternate phone No.	9636713780				
• Mobile	9461798456				
• IQAC e-mail address	collegebbd@gmail.com				
• Alternate Email address	bbdcollege@rediffmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/AQAR%20%202020-21.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/FINAL_ACADEMIC_CALENDAR_2021.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	62.1	2004	16/09/2004	15/09/2009
6. Date of Establishment of IQAC			19/10/2004		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	STATE GRANT	STATE GOVERNMENT	2021-22	1655830
INSTITUTIONAL	DEVELOPMENT COMMITTEE FEE, STUDENT FUND ETC.	COLLEGE AND STATE GOVERNMENT	2021-22	410000
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 			View File	
9. No. of IQAC meetings held during the year			06	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 			Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 			No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
<p>1- Channelizing the process of receiving feedback from students via E-mail. 2- Enhancement of various activities for student welfare. 3- Conduction of various programmes for the staff and students of the college on various student centric issues. 4- Electoral Literacy Club (ELC) took initiative by conducting various awareness programmes in Camp organised in the college campus.. 5- Compilation of data for SSR of the institution.</p>				
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year				

Plan of Action	Achievements/Outcomes
<p>Electoral Literacy Club (ELC) took initiative by conducting various awareness programmes in Camp organized in the college campus.</p>	<p>Voter awareness campaign enhanced the participation of under privileged section of society especially transgenders, commercial sex workers, disabled persons, and senior citizens. Quiz competition organized on topic</p>
<p>Online submission of AQAR's for the year 2021-22 on NAAC portal</p>	<p>The AQAR's of the institution for the session 21-22 was prepared and ready to submit by the IQAC on the NAAC portal with the support from the staff of the college.</p>
<p>Eco Friendly Green Initiative</p>	<p>In continuation to the ongoing efforts of the IQAC in the preceding years more than 50 saplings were planted in the central garden area and in the vicinity of RUSA hall and surroundings of the games field. The plantation is taken care of by a helper hired on contract by the college development committee to ensure the safety and growth of the plants. The initiation of the IQAC has borne fruitful results.</p>
<p>Online submission of SSR for the year 2017-18 to 2021-22 on NAAC portal</p>	<p>The SSR of the institution for the session 2017-18 to 21-22 was prepared and ready to submit by the IQAC on the NAAC portal with the support from the staff of the college</p>
<p>Efforts for registration of the college alumni</p>	<p>To facilitate of the IQAC to enhance the institutional functioning in he devotion and commitment aspects, the formation of the student alumni has been initiated. The office bearers for the alumni have been</p>

contacted and major formalities required have been processed. But due to certain limitations of the pandemic and college administration, the registration could not be completed. The IQAC is committed to get the student alumni registered in the successive session at the earliest.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
YES	12/01/2023

15. Multidisciplinary / interdisciplinary

1. Multidisciplinary/ interdisciplinary

The aim of new education policy is to transform education into multidisciplinary learning institutes. Our institution is a government college and all the policies laid down by government of Rajasthan and implemented by Commissionerate, College Education . There are three streams in the college Agriculture, Science and Commerce with 45 faculty members The syllabus based on the UGC guidelines is streamlined by the affiliating university namely the University of Rajasthan.

Subject of Anandam has been introduced in the year 2020 to bring about community engagement and overall happiness index of the pupils studying in the college.

The college is situated in the rural area and rate of literacy is low and agriculture is the main occupation in the area. The

institution aims providing quality higher education to the youth and grooms them as good human beings. Many scholarships are widely propagated so that students from low income family take up higher education rather than dropping out due to paucity of funds.

In view of NEP 2020 the institution is more than ready to promote interdisciplinary approach for students as will be directed by University of Rajasthan and Commissionerate, College education ,Jaipur.

16.Academic bank of credits (ABC):

Our institution follows the syllabus, course framework and examination system of University of Rajasthan. The agriculture (Hons.) course is affiliated to Sri Karan Singh Agriculture University, Jobner. The institution is making efforts to seamlessly collaborate with autonomous colleges to enhance the horizon of students with respect to academic excellence, research activities and to promote academic entrepreneurship. However academic credits will have to be worked out and accepted at university level.

The teaching faculty is promoted to improvise with the teaching methodology and to enhance the quality of education imparted to the students.

17.Skill development:

Memorandum of Understanding with System InfoTech in Shahpura to cater to skill development and training of students and faculty is in process.

In order to inculcate constitutional values Constitution day, the Ahimsa Divas, Republic Day, Independence Day, Gandhi Jayanti, Ambedkar Jayanti and all other national and international days are celebrated with fervor and enthusiasm. The NSS, Rover/ Ranger and YDC in collaboration with other college committee works to enrich college and community .

Skill development programmes will be initiated looking into their benefits amongst the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The vision of the policy is to link indian culture with teaching learning process as well as to develop knowledge, skills, values , thereby reflecting a truly global citizen.The rich heritage of ancient Indian knowledge inculcate among the students a deep routed

pride in being Indian and a complete realisation of the self.

The teaching methodology adopted by the faculty is bilingual. The students are from the rural background and Hindi is used for their thorough understanding. However additional language English helps them to prepare for future endeavors with focus on outcome based education (OBE).The mission of the institution is to enhance the scientific aptitude in Science students and business aptitude of Commerce degree, knowledge of new techniques in agriculture by students of agriculture stream .

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

OBE is an education system where all the aspects of education are focused on the outcomes of the course. The students choose courses with a certain goal of developing skills or gaining knowledge and the goal has to be completed by end of the course.

There is no specific time limit of learning. The student can learn as per their choice with the able guidance of the faculty members, moderators, and instructors. Emphasis is laid on the choice of the students. The students are free to choose what they would like to study and also the methodology to achieve this. This model allows the student to transfer their credits and switch to another institution that is running the OBE syllabus.This needs re-structuring of the syllabus and assessment procedure so that the students seek new skills.The institution adopts the OBC syllabus which is formulated at the University level.

20.Distance education/online education:

The institution has been conducting online classes through various platforms. To facilitate this, a smart classroom with smart board, smart podium and audio video facilities are available in the college premises for conducting various seminars and webinars. Subjectwise lectures has been uploaded by faculty during Covid period on Whats app for the benefit of students. The classes are thus available online (Rajiv Gandhi Portal,Gyan sudha Portal of HTE site)and offline.The students of the institute are benefitted by these links. The institute conducts various collaborative activities like seminars and workshops in both offline and online mode.

Extended Profile

1.Programme

1.1

10

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1		1489
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.2		631
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3		487
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		45
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		69
Number of sanctioned posts during the year		

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	35
4.2 Total expenditure excluding salary during the year (INR in lakhs)	37.35
4.3 Total number of computers on campus for academic purposes	22

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum framework of the programmes offered at this college is as per the syllabus of University of Rajasthan (Jaipur), which is duly approved by its academic council and course committees. Some of the faculty members of the college being members of BOS, contributed in framing of the syllabus. Examinations are conducted regularly & strictly observing the academic calendars. Processes of admission and filling of examination forms are online, and therefore are duly documented and transparent. To ensure the University curriculum's educational effectiveness, the classroom teaching is monitored by the College Administration and faculty in-charges. The academic calendar is provided by the Commissionerate of college education, which also provides calendars for various co-curricular activities which are strictly followed by the institution. The institute monitors and evaluates the quality of teaching and learning through annual. The examination system is governed by University of Rajasthan (Jaipur). Institute has also provided suggestion box for students, to help them to communicate with the college administration for their day to day problems related to teaching-learning Practical. Target areas and topic-wise summaries are provided to students of PG classes to improve the weakness. Follow-up sessions and parents teacher meetings are platforms to sort out students' grievances.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	0

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has adopted a well developed practice of following the academic calendar specified by the Commissionerate College Education for all the sessions, whereby all curricular, co-curricular and extracurricular activities are distinctively marked. The academic calendar for the session 2021-22 has been uploaded on the college website.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/FINAL_ACADEMIC_CALENDAR_2021.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is an affiliated college and it follows the courses as prescribed by the affiliating university (University of Rajasthan, Jaipur). The institution takes full charge for educating students to cross cutting issues like human values, professional ethics and environmental sustainability.

Environmental Sustainability: As per the University curriculum, UG Part I students have to qualify Environmental Studies & Elementary Computer Applications as compulsory paper. Moreover, B. Sc. Part-III Students of Zoology and Botany conduct practical based on Environmental education. In B. Sc. Part-III there is a paper 'Ecology and Environment'. In M.Sc. (final) Botany Paper VIII is of 'Plant Ecology' and Paper IX is 'Plant Resource Utilization and Conservation'.

Human Values & Professional Ethics:-The Human Rights Cell, NSS, Ranger/Rover Committee of the college organizes various activities emphasizing human values. This includes Celebration of Human Rights Day, Blood Donation Camp, Lectures etc. Rallies are organized in Chimapura village to make the villagers aware of the unhealthy outcome by the use of polythene and plastics. Every year the students also participate in Swachh Bharat Abhiyaan as per the guidelines as Government of India. During this campaign massive cleaning of public places is undertaken. In conjuncture, students are also made aware of the ill effects of tobacco use.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

53

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	0
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	0

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

535

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

450

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Right from the beginning of the session on the basis of the understanding, learning and grasping power of the students, they are identified into two groups:

Slow learners and advanced learners.

The slow learners are taken special care of, the teachers help them by providing notes and Books and also by assessing them personally. After the regular classes such students are dealt with separately and their problems are rectified as per their understanding level. Difficult topics are identified and revised after the completion of the full course. The slow learners prepare chapters at home and then get them assessed by the teacher concerned.

The college library provides extra facility to the advanced learners. On the recommendation of the faculty members the students are allowed to use the reference books. They prepare notes and then get them checked by the learned teachers working on campus. Advanced questions are given to these students which are regularly dealt with the mentors.

File Description	Documents
Paste link for additional information	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college_chimanpura_(shahpura)/uploads/doc/slow%20learner%20F-5%20173%202021-22.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1489	45

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

During the theory as well as practical classes, use of slides, models, charts, museum specimens and other visual aids are in strong practice by the faculty members for proper explanation and demonstration of pertinent topics. The University syllabi are so designed that in Science stream, there is a perfect correlation between the theory taught and the practicals performed. First and foremost, students are divided into groups of 4 or 5. They are then provided with manuals with regard to their experimentation. They study the manuals and perform relevant experiments in laboratories under the supervision of the faculty members. The results so obtained are discussed in the light of latest knowledge.

In Commerce stream, the students are assigned specific topics. They prepare them in groups and then finally discuss them in class with the teachers concerned. Numerical problems too are discussed to make the concepts more clear.

In Agriculture, students are given practical training with regard to crops and livestock. Field work is an additional criteria adopted.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	0

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the College there is one smart class room and one ICT lab. Teachers use these room to deleiver specific lectures requiring power Point Presentation. These rooms are frequently used for the students to allow them to attend webinars ,specific programmes organised by NSS, YDC, entrepreneurship cells. Theses rooms are well equiped with necessary instruments and have many

computer, podium, mike, screen for presentation. These rooms are also used to conduct practicals for Maths and computer paper.

Besides being student centric they are also used video conferencing of various government schemes and webinars/VC/programmes of HTE.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

616

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The procedure of internal assessment is very transparent. The students come into the direct contact of the teachers whereby they are assessed of their shortcomings or extra ordinary capabilities if any. Under the supervision of their respective teachers the students in small groups are expected to answer questions especially designed for them by using the infrastructure of the library and the college as the whole. The shortcomings are dealt with healthily by the faculty thereby strengthening the knowledge and skill of the student.

There is a well developed system of internal examination held every year under the supervision of the internal evaluation committee. Where most of the students participate and their answer books are

evaluated by their teachers

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	0

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, a grievance committee and an unfair means committee is constituted to deal with the examination related grievances of the students. During the university examination, if a candidate is found using unfair means, a case is lodged before the affiliating university whereby the student is given proper opportunity to put up his verdict before the university officials. After a suitable review period the committee decides the penalties which are mandatory to be followed by the concerned student. Whole of the process is completed before the start of the subsequent session

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	0

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College has its webpage on the website by the name B.B.D. Government college, Chimanpura of The Higher and Technical Education which is regularly being updated and all programmes are regularly displayed on website and also communicated to students who have access to webpage and respective what's app groups.

At the end of the academic session, each faculty member is required to submit his/her assessment in Annual Self-Appraisal Report to be reviewed by the head of the institution. This is further forwarded to the Commissionerate of College Education for further evaluation.

Program outcomes, program specific outcomes and course outcomes for

all programs offered by the Institution are started and displayed on website and communicated to teachers and students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	0
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College has its webpage on the website by the name B.B.D. Government college,Chimanpura of The Higher and Technical Education which is regularly being updated and all programmes are regularly displayed on website and also communicated to students who have access to webpage and respective whatsapp groups

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	0

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

407

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt_science_&_commerce_college_chimanpura_(shahpura)/uploads/doc/Pass%20percentage.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt_science_&_commerce_college_chimanpura_\(shahpura\)/uploads/doc/SSS.pdf](http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt_science_&_commerce_college_chimanpura_(shahpura)/uploads/doc/SSS.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	0

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The administration and faculty of the institute always keep trying and make all possible efforts to create an ecosystem for innovations and initiatives for creation and transfer of knowledge.

Our top priority is teaching as college has rural set up ,in every session syllabus is completed well in time with full satisfaction of teachers and students by lectures ,distributing notes ,using proper teaching aids .

To promot research and development teachers are always encouraged to do research, attend and organize webinar/seminar ,research publications, research supervision, besides this students are also promoted to do research,to apply for various scheme of government .

Entrepreneurship Development committee arranges lectures ,workshops

addressed by successful entrepreneurs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	0

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/3.3.1-Research_Page-site.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students are continuously guided for the values, rights, duties and responsibilities of citizens by lectures and work of various committees like Human Rights committees, Women cell, YDC, NSS, Environment Committee. The rallies, various competitions such as essay writing, quiz are organized for this purpose.

Environment Day is celebrated every year and Blood Donation Camp is organized by the NSS with the help of Government, in these students and teachers participate and donate blood for the needy persons.

On 9/01/2022 a play was performed by NSS volunteers to create awareness among the society about the adverse effects of 'Dowry System'. An online state level seminar on 'Swatanta Sangram aur

Hamare Yuva' along with an essay competition on (Samvidhan aur Rasthra Nirman mai Yuvaon ki Bhumika' were organized on 6/12/20 to sensitize the students about their responsibilities and duties towards nation building. Fitness awareness campaign (Fitness ki dose Adha Ghanta Roz and a pledge ceremony for integrity were conducted on 20/10/21. Various activities related with 'Matdata Jagrukta' were conducted in November, 2021.

ELECTORAL Literacy Committee functions throughout the year to create awarnessin students regarding their constitutional duties and Rights.

File Description	Documents
Paste link for additional information	0
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College has adequate infrastructure and physical facilities ,which are as follows:-

Main building:-The main building has Administrative, establishment, accounts & academic section & Chamber of Principal. In Campus on the right side of the Main block is present Smart class room, ICT lab, Room for examinations, Botany and Agriculture faculty. In front of the main block is one seminar hall, library and commerce Faculty, on the right side of the library is staff room, class rooms and Physics, Chemistry and Zoology faculty (upstairs).On the right side of the chemistry are commerce classrooms.

Classrooms:-There are 35 classrooms with sitting capacity of 2000 students, one seminar hall and one lecture theatre, one multipurpose hall, Total ten laboratories, six laboratories in the Science stream as well as four laboratories in Agriculture stream.

ICT & Smart room:-one ICT and one smart/computer room.

Wash rooms:-Total 18 toilets out of which 10 for girls, separate girls common room, 4 water coolers.

Library-The College has a central library & departmental libraries in the Botany , Chemistry and Commerce departments.

All the classrooms and laboratories are well furnished with proper electricity arrangements, the Lecture theatre also has the proper sitting arrangement and audio/video as well as power point presentation systems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Most of the students are from rural background yet do well in sports as well as academics .

-The college has adequate facilities for indoor/outdoor games.

The college has a separate Sports department with an office, indoor and outdoor games facilities and a large running track. A full time Physical education teacher (P.T.I.) is in charge of the all game activities of the college. Students of college regular take part in inter college and higher level game activities and also win awards.

-The college has seminar hall, lecture theatre,one multipurpose hall with audio /video, an open platform in front of huge ground for cultural activities and for indoor games

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has a good infrastructure. There are more than 40000books systematically arranged with a good reading room for students. The library also have a librarian office, separate UGC office as well as Room for UGC grant sanctioned books. The Name of ILMS software is ILMS Library Portal, the library is partially automated with upgraded version, it was automated in 2017. There are various types of automated services provided like stock verification, reference service, current awareness service etc. An automated library can provide better services to students and faculty. The expenditure on purchase of books is 1450000 in last five years. In the year 2021-22 per day usage of library is about 50 students and teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	0

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.1

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a moderate IT infrastructure available for its staff and students. There is one smart classroom & one ICT laboratory in the college which are well equipped with latest IT tools like overhead projector, Wi-Fi, slide projector, smart podium with cameras included, video conference able smart board, cordless microphone, L.E.D. screen, 22 computers, scanner, photocopier, multifunction devices etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

4.3.2 - Number of Computers

22

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.35

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratories are very well equipped and overall purchases are being made by the online portal as per the requirement from various departments. The Labassistants are in- charge of the laboratories which in turn works under the spervision of the Head of the dept. This is a very strong maintenance procedure which is strictly being followed. The students get full advantage of the rich laboratories in their practical classes. Libraries have a good infrastructure. There are more than 40,000 books systematically arranged with a good reading room for students. It is partially automated and is maintained by the librarian along with book lifters, ministerial staff and computer operators. Students are issued books and there is a strong firm line for these activities.

Computer labs are readily accessible for students. ICT labs are utilised by PG students for their project works and other computer assisted analogies.

Classrooms are neat, clean and sanitised and fully furnished with smart boards and podium. There are adequate sports facilities. These are being governed by the PTI who promotes students for participating in various activities like Football, Volleyball, Kabaddi and other track related sports. The funds are allocated to various departments as per the policies of the State Government. BOG and PMU are effectively dealing with all the purchase and maintenance aspects of instruments and articles procured under RUSA scheme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

704

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	0
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

NIL

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council is elected every year through fair elections strictly adhering to the rules laid down by lyngdoh committee . The student council consists of a President ,Vice President

,Secretary , Joint secretary and Class representatives directly elected by the students of the college .

The elected student council remains active and organise several activities with great enthusiasm.

The Apex body under the guidance and help of faculty members organises cultural programs and competitions along with the annual function and prize distribution ceremony .

The Apex body also serves as a link between the students and the college administration .The problems of the students brought to the notice of college administration are resolved with the support of student council and various committees of the college .The staff and the students work hand in hand for the welfare of the institution .

The student council assists the administration to develop mechanism to promote conscious

,consistent and catalytic action plan to improve the academic and administrative performance of the institution .However ,due to covid-19 elections could not be conducted in the year 2021-22.

Students are also part of important committees viz Student Advisory committee,IQAC and College beautification and sanitization committee where they participate in management and discussions on important issues and programmes that are proposed throughout the session,thus not only getting opportunity to learn management and organisational skills but also enrich their personality and leadership Qualities.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association is under the process of being registred . Efforts are being made to contact Alumni for their participation in the developement of college.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission: The college is situated in the rural area of Jaipur district. Established in 1977,with the vision of education for everyone and upliftment opf socio economic status.The college being committed to excellence in education provides a scholarly

environment which enables students to make lasting contribution to the advancement of knowledge with a vision of a better future. Science, Commerce and Agriculture streams in college empowers students to fulfill academic and professional passion in life.

To equip students for the role of future leaders of their field, time to time, different seminars, workshops and many other key activities are conducted as per the guidelines of College education and different other schemes, where participation of faculty, staff and students helps to create a better academic environment.

Many committees such as administration, admission, curriculum development, sports etc. hold a major position in college development and all faculty members equally contribute and even hold many other responsibilities for the smoother function of institute to make it a better academic place.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In the institution there is a decentralization of powers. The powers are decentralized by the head of the institution by the constitution of various

committees for the smooth working and cordial atmosphere in the campus. The head of the institution nominates one faculty member as a convener, who holds the meeting with other committee members. In the meeting all pros and cons for the completion of the activity are discussed and responsibilities are distributed amongst the committee members.

The institution is of the view that students must get the opportunity and exposure to learn the management of various

activities. Leadership qualities be also developed amongst them is another major criterion. To achieve the goals, students are nominated in the committees to assist the faculty members. Students work under supervision of faculty members and learn to organize various activities. This also helps to develop working in a group and understand each other.

On the basis of reports submitted by the various committee conveners, head of the institution prepares annual report of the institution. This annual report is read by the head of the institution in annual function.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Administration

The college has its official Whats app group where all routine and urgent information is shared with all the staff members (Teaching Non- Teaching) for timely action. The institution is heading towards paperless system. The entire data of the institute is filled on AISHE portal timely and MHRD has issued a certificate for this.

Finance and Accounts

The entire working of the accounts department is online mode. The Department uses Pay manager, GEMportal, PFMS, IFMS etc. for purchasing and payments done for various heads. The entire scholarship process for the students of the college is working online mode in collaboration with social justice department and MHRD.

Student Admission and Support

The entire admission procedure of the college is transparent being online as per the directions and policy of the state government and college directorate. The fees is collected online. All important information regarding admissions and activities of the college are uploaded on the college website from time to time. Students can register their grievances on SAMPARK Portal where timely redressal of

the grievances is ensured.

Examination

The University examination forms are filled online. Theory and Practical examinations are conducted smoothly as per norms and schedule of the University of Rajasthan, Jaipur.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under The Directorate college education, Rajasthan with Director college education as head. On the top administration is secretary, higher education functions from the secretariat, Rajasthan situated in Jaipur. The faculty of the college consists of non teaching staff and others like office support staff, Librarian, Laboratory assistant, PTI etc., AAO and accountant deals with finance. Besides, many are recruited on contract basis by the Vikas Samiti of college like sweepers, Typist etc.. The Vikas Samiti (College Development Committee) Principal, some faculty members, accountant and others. Teaching faculty consist of associate and assistant professors. They do teaching and carry out other responsibilities through various committees.

Service Rules: The college is a government institute and bound to follow policies, rules and regulations framed by state government (RSR)

Recruitment: They are recruited by Rajasthan public Service commission, Ajmer/Rajasthan Staff Selection Board and regular promotions are decided on the basis of recommendation of specific guidelines framed for that by Government of Rajasthan. The Class IV employees are recruited through Employment Exchange. There is a provision of compensatory appointment in place of the demise of a parent depending on Government policy.

File Description	Documents
Paste link for additional information	0
Link to Organogram of the institution webpage	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/ORGANOGRAM.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college implements all wefare schemes of the state government and also has adopted various measures for the welfare of staff members.

1.All members of teaching staff are included in the teaching staff,with a elected body to care the interests of the staff members

.2.In the college premises a number of staff quarters are constructed which are allotted to staff members on demand.

3.A handsome amount is sanctioned to 4th class staff for uniform.

4.Mahila Uttpidan committee takes care the interest of ladies staff.

Besides this college is a part of Government of Rajasthan through Commissionerate College Education. All the policies of Government for the welfare of employees are available to teachers and non teaching staff.

1. General Provident fund (GPF) /New Pension Scheme (NPS)

2. State Insurance (SI)

3. Group Insurance (GI)

4. Rajasthan Pensioner's Medical Fund (RPMF) / RGHS

The superannuated employees of the college are also benefited by Gratuity and Pension by State Government.

5. Medical facilities

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has a well developed system of self appraisal annually. The Annual confidential Report is filled every year by the staff of the college, which is evaluated by the Principal of the college on the basis of performance of the staff member and sent to

the Commissionerate of College Education for final evaluation and then again the person concerned is allowed to see it .In future for the promotions of the concerened staff the ACR is considered .

The Proforma for self-appraisal for teaching and non teaching staff has:-

In the very first step Reportee officer fills a proforma which includes Key result area, Targets, Actual achievements. The reportee also fill any special work carried out.

In the second step Reporting officer evaluate the work of reportee under six headings 1.Output of work, 2.Leadership Qualities, 3.Analytical ability, 4.Managment ability, 5.Decision Making ability , 6. Ability to take initiative

In the third step the reviewing authority The Director/Commissioner' finalises overall rating, then it is conveyed back to reportee as accepting officer.

Teaching Staff only:-

1.Academic qualifications

2.Teaching Experience

3.Teaching proforma of the session

4. Examination results of classes taught

5. Publication details

6.Research Supervision

7.Co-curricular and extra curricular activities

8.Any other contribution

9.Points of satisfaction/dissatisfaction ,suggestion for curriculam,teaching etc.

File Description	Documents
Paste link for additional information	0
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the institution has regulated process of audit. The audit is carried out internally and also by external audit regulatory bodies. The AAO and accountant of the college maintains the details of accounts, audited by the Chartered Accountant hired for that purpose by the college. Every year a audit from the Directorate/State checks and verifies the account. The shortcomings are settled as per the rules and policies. The office of Auditor General (AG), Rajasthan finally audits and submits its report to the State Government. Physical audit is also conducted by the auditing party. The Institution administration follows all State Government rules for the procurement. Presently institution is performing all procurements through online GMS. The accounts related to College Development Committee are audited by Chartered Accountant hired by the college.

The college Administration and accounts cell of the Institution has a perfect mechanism of transparency and abides by the rules for settling off objections under the guidelines of the audit department by making recovery, providing supporting documents and writing off liabilities; debiting from the accounts.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized according to policies and rules of the state. DDO (Principal/Senior Faculty) looks after the financial matters including the salary of the employees of college. Accounts office of the college maintains proper ledger having details of finance received and utilized under different heads from various agencies. The various heads of the funds are:-

State Government: Allocates a specific amount for overall development and maintenance. The state budget and grant is released for salary, TA, Medical, Office work, construction and maintenance, lab grant, Uniform and other facilities, computerization and IT, books & Journals etc.

RUSA and UGC: University Grants Commission has been providing assistance till XII plan period, the Utilization certificate was submitted timely to the office of the UGC. From 2016-17 to 2018-19 RUSA was providing assistance. The funds are distributed and utilized for various purposes like construction, renovation, extension activities etc. Total 3 crore were allocated to the college under various heads. The funds were fully utilized and Utilization certificate was submitted.

College Development Committee (Vikas Samiti): Requirements and emergency needs other than the above heads are fulfilled by the funds given by the Vikas Samiti.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has institutionalized the development of the college through teaching , guidance to students and infrastructure strenghtning .

IQAC has taken a number of initiatives:-

1. Teaching & Guidance

-Free coaching classes

-Student feedback analysis

- Regular meetings with staff to enhance the prevailing facilities in the institution

-Focus on "EK BHARAT SHRESHTHA BHARAT"

- E-lectures recorded & uploaded on college Youtube channel by all faculty members for the benefit of st7udents during Pandemic time.

2. Infrastructure Enhancement

- Construction of Toilets

- Renovation of Sports Ground

- Procurement of Laboratory Equipments and Books

- Inculcation of ethical values in students

-Renovation of staff room ,administrative block,laboratories and conference hall

-Enhancing water resources

-Green campus

-Tobacco free campus

-regular meetings of IQAC with staff

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its work at regular intervals through IQAC. The suggestions given by the IQAC have been excuted at all levels for making teaching effective, student support, involvement of students in in teacing, learning and co-cirricular activities. The following measures are taken to review teaching-learning process and learning outcomes:-

The Feedback Process:- The feedback is obtained through Email and Whatsapp group of the students.

The acedmic Clander: The clander given by the directorate is followed for term tests & seminars(post graduate courses). This helps in identifying the learning abilities of the students

ICT Facilities:- The two ICT enabled room are used by the teachers time to time to enhance the access to knowledge.

The students Advisory Group (Whatsapp):- The students advisory group connect the students to teachers and various other academic activities during the session.

Efforts to make Classroom more student-centric: The efforts are continuously made to make atmosphere of mutual trust and respect inside the classrooms. The Emphasis is also kept on to make students interactive. In last two years these efforts are also being made by online recorded classes.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the **B. Any 3 of the above**

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	0
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is promoted through a number of measures like lectures in YDC, activities of women cell, Human rights cell and Committees for Women related issues every year. In the Year 21-22 all the events are being organized according to the calendar issued by the Commissionerate College Education. Our Country is celebrating "AZADI KA AMRIT MAHOTSAV" under which a number of programmes are being organized:-

-Every Monday is celebrated as 'Corona Jagrukta Abhiyan' and every Friday as 'Swachata abhiyan'

-On 15 Sept 2021 Debate was organized with the participation of students and teachers on the topic 'Samajik Samrasta mai Jawahar Lal Nehru ka yogdan'

-2 October 2021 was celebrated as Amhisa Diwas

-Practice of Yoga on 26 Oct 2021

-Soch ki azadi on 28 October 2021

Dhumrapan Nishedh Jagrukta and pledge to honesty on 22 Nov2021

-Matdaan Jagrukta Abhiyan on 29 Nov 2021

File Description	Documents
Annual gender sensitization action plan	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/GENDER%20SENSATIZATION%20PLAN.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/GENDER%20SENSATIZATION%20PLAN.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Management of the various types of degradable and non-degradable waste

The college has a well-developed system of waste management; this includes regular practice of waste disposal and development of unique mechanism for waste management to fulfill the social responsibility of the institute towards environment protection.

-There is a proper arrangement and maintenance of dustbins in the

whole college premises for the disposal and clearance of solid & liquid waste.

-Old Newspapers, files, assignments etc. are disposed of and given to external agencies for recycling.

-NSS units of the College are continuously working for the cleanliness of the campus. This includes cleaning of the campus along with collection of the garbage and solid waste regularly specifically during the annual camps.

-In college there is no biomedical waste.

-E waste generated mainly through computers is collected and disposed of according to rules.

-College is in the process of establishing artificial water recycling system .There is proper water harvesting system constructed from the grants of the RUSA. Besides this in the college there is a large catchment area full of natural vegetation which contributes to the natural recycling of the rain water specifically.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards

B. Any 3 of the above

and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The programme 'Anandam' is running in the session 2021-22 with the spirit of "Joy of Giving". The object is to connect the students with society.

In the College by following the guidelines of the Anandam the knowledge about anandam was provided to students. This is followed by celebration of Anandam day every month in which an atmosphere of social awakening was created by popular speech, programmes and lectures.

Webinars/seminars were also conducted on social issues. Competition on poster, slogan and logo were also organized for students.

The students of first year of graduate and post graduate were required to prepare project on social issues like cleanliness, corona awareness, waste disposal, primary health care etc., the students prepared the synopsis and carried out and participated the work throughout the year and submitted the projects for evaluation.

They also prepared the diaries in which they gave the description of the 'good work done by them on daily basis'.

In the year 2021-22 a number of programmes were organized under ANANDAM.

A communal harmony rally was organized besides this in the same year Renewable energy day and Right to Education day was celebrated.

A number of programmes were organised by the EK BHARAT SHRESTH BHARAT committee to promote regional harmony and to know about the Assam andstate of Rajasthan.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Country is celebrating "AZADI KA AMRIT MAHOTSAV".A number of program are being organized:-

-Every Monday is celebrated as 'Corona Jagrukta Abhiyan'and every Friday as 'Swachata abhiyan'

-On 15 Sept 2021 Debate was organized with the participation of students and teachers on the topic 'Samajik Samrasta mai Jawahar Lal Nehru ka yogdan'

-2 October 2021was celebrated as Amhisa Diwas

-Practice of Yoga on 26 Oct 2021

-Soch ki azadi on 28 October 2021

Dhumrapan Nishedh Jagrukta and pledge to honesty on 22 Nov2021

-Matdaan Jagrukta Abhiyan on 29 Nov 2021

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/Annual%20Report%202021-22.pdf
Any other relevant information	<u>0</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **B. Any 3 of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Country is celebrating "AZADI KA AMRIT MAHOTSAV". A number of program are being organized:-

-Every Monday is celebrated as 'Corona Jagrukta Abhiyan' and every Friday as 'Swachata abhiyan'

-On 15 Sept 2021 Debate was organized with the participation of students and teachers on the topic 'Samajik Samrasta mai Jawahar Lal Nehru ka yogdan'

-2 October 2021 was celebrated as Amhisa Diwas

-Practice of Yoga on 26 Oct 2021

-Soch ki azadi on 28 October 2021

Dhumrapan Nishedh Jagrukta and pledge to honesty on 22 Nov 2021

-Matdaan Jagrukta Abhiyan on 29 Nov 2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

TITLE OF PRACTICE: INSTRUCTIONAL MANAGEMENT (COMMUNICATION)

During the covid-19 pandemic students could not attend college on a regular basis. Establishing and maintaining a connection with students was of utmost necessity. In order to develop efficient communication with students WhatsApp group were prepared the students were motivated to enroll by using a number of a smartphone Students were asked to check the group daily to gather information regarding various aspects viz; any activity virtual or physical, their expected participation, the course content, the notices and circulars of their interest etc. the faculty was also promoted to develop E-mail as a tool for paperless communication with the office and principal and vice versa. A WhatsApp group for faculty and staff was also developed to decipher important information. 2- TITLE OF PRACTICE: DIGITALIZATION CONTEXT THAT REQUIRED THE INITIATION OF THE PRACTICE The official work in the institute of higher education when carried out manually consumed more time and energy of the employees. With embracing digitalization office management has become flawless. THE PRACTICE: The college promoted digitalization in almost all the official work from admission of students in college, their merit generation and section allocations, salaries of staff, scholarships, grievance redressal and even examinations.

File Description	Documents
Best practices in the Institutional website	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/2021-22%20best%20practices%20.pdf
Any other relevant information	0

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We have been committed to the protection of biodiversity for a long time. In order to continue our endeavor to improve our environment and conserve our ecosystem numerous steps have been taken, creating a healthy and pollution free environment in the campus. The continuous program of providing food (dana) to the peacocks resulted in an enchanting flock of peacocks in the campus. Peacocks strolling with their glorious feathers, taking royal strides like a prince boasting his shining armor or basking under the settling rays of the Sun is a sight which is often seen in the premise, mesmerizing one and all. In continuation with our efforts to enrich the biodiversity a large pond of 11 feet diameter ' Tarun Sarovar ' was dug with the help of NSS volunteers to provide for water. Numerous earthen bird feeders are also placed at adequate places so that birds survive during the intense summer heat. Efforts were made to educate students towards keeping their environment clean by initiating a cleanliness drive from college premises, to their homes and community as a whole. Webinars on health and hygiene and motivating to stay tough during the pandemic. The movement to improve the green cover in the campus and continuously working towards keeping the plants and trees alive during the intense hot summer with very scarce water was difficult but could be achieved to some extent.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum framework of the programmes offered at this college is as per the syllabus of University of Rajasthan (Jaipur), which is duly approved by its academic council and course committees. Some of the faculty members of the college being members of BOS, contributed in framing of the syllabus. Examinations are conducted regularly & strictly observing the academic calendars. Processes of admission and filling of examination forms are online, and therefore are duly documented and transparent. To ensure the University curriculum's educational effectiveness, the classroom teaching is monitored by the College Administration and faculty in-charges. The academic calendar is provided by the Commissionerate of college education, which also provides calendars for various co-curricular activities which are strictly followed by the institution. The institute monitors and evaluates the quality of teaching and learning through annual. The examination system is governed by University of Rajasthan (Jaipur). Institute has also provided suggestion box for students, to help them to communicate with the college administration for their day to day problems related to teaching -learning Practical. Target areas and topic-wise summaries are provided to students of PG classes to improve the weakness. Follow-up sessions and parents teacher meetings are platforms to sort out students' grievances.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	0

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has adopted a well developed practice of following the academic calendar specified by the Commissionerate College Education for all the sessions, whereby all curricular, co-

curricular and extracurricular activities are distinctively marked. The academic calendar for the session 2021-22 has been uploaded on the college website.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/FINAL_ACADEMIC_CALENDAR_2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is an affiliated college and it follows the courses as prescribed by the affiliating university (University of Rajasthan, Jaipur). The institution takes full charge for educating students to cross cutting issues like human values, professional ethics and environmental sustainability.

Environmental Sustainability: As per the University curriculum, UG Part I students have to qualify Environmental Studies & Elementary Computer Applications as compulsory paper. Moreover, B. Sc. Part-III Students of Zoology and Botany conduct practical based on Environmental education. In B. Sc. Part-III there is a paper 'Ecology and Environment'. In M.Sc. (final) Botany Paper VIII is of 'Plant Ecology' and Paper IX is 'Plant Resource Utilization and Conservation'.

Human Values & Professional Ethics:-The Human Rights Cell, NSS, Ranger/Rover Committee of the college organizes various activities emphasizing human values. This includes Celebration of Human Rights Day, Blood Donation Camp, Lectures etc. Rallies are organized in Chimanpura village to make the villagers aware of the unhealthy outcome by the use of polythene and plastics. Every year the students also participate in SwachhBharat Abhiyaan as per the guidelines as Government of India. During this campaign massive cleaning of public places is undertaken. In conjuncture, students are also made aware of the ill effects of tobacco use.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

53

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	0
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	0

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

535

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

450

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Right from the beginning of the session on the basis of the understanding, learning and grasping power of the students, they are identified into two groups:

Slow learners and advanced learners.

The slow learners are taken special care of, the teachers help them by providing notes and Books and also by assessing them personally. After the regular classes such students are dealt with separately and their problems are rectified as per their understanding level. Difficult topics are identified and revised after the completion of the full course. The slow learners prepare chapters at home and then get them assessed by the teacher concerned.

The college library provides extra facility to the advanced learners. On the recommendation of the faculty members the students are allowed to use the reference books. They prepare notes and then get them checked by the learned teachers working on campus. Advanced questions are given to these students which are regularly dealt with the mentors.

File Description	Documents
Paste link for additional information	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/slow%20learner%20F-5%20173%202021-22.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1489	45

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

During the theory as well as practical classes, use of slides, models, charts, museum specimens and other visual aids are in strong practice by the faculty members for proper explanation and

demonstration of pertinent topics. The University syllabi are so designed that in Science stream, there is a perfect correlation between the theory taught and the practicals performed. First and foremost, students are divided into groups of 4 or 5. They are then provided with manuals with regard to their experimentation. They study the manuals and perform relevant experiments in laboratories under the supervision of the faculty members. The results so obtained are discussed in the light of latest knowledge.

In Commerce stream, the students are assigned specific topics. They prepare them in groups and then finally discuss them in class with the teachers concerned. Numerical problems too are discussed to make the concepts more clear.

In Agriculture, students are given practical training with regard to crops and livestock. Field work is an additional criteria adopted.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	0

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the College there is one smart class room and one ICT lab. Teachers use these room to deleiver specific lectures requiring power Point Presentation. These rooms are frequently used for the students to allow them to attend webinars ,specific programmes organised by NSS, YDC, entrepreneurship cells. Theses rooms are well equiped with necessary instruments and have many computer, podium, mike, screen for presentation. These rooms are also used to conduct practicals for Maths and computer paper.

Besides being student centric they are also used video confrencing of various government schemes and webinars/VC/programmes of HTE.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

616

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The procedure of internal assessment is very transparent. The students come into the direct contact of the teachers whereby they are assessed of their shortcomings or extra ordinary capabilities if any. Under the supervision of their respective teachers the students in small groups are expected to answer questions especially designed for them by using the infrastructure of the library and the college as the whole. The shortcomings are dealt with healthily by the faculty thereby strengthening the knowledge and skill of the student.

There is a well developed system of internal examination held every year under the supervision of the internal evaluation committee. Where most of the students participate and their answer books are evaluated by their teachers

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	0

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, a grievance committee and an unfair means committee is constituted to deal with the examination related grievances of the students. During the university examination, if a candidate is found using unfair means, a case is lodged before the affiliating university whereby the student is given proper opportunity to put up his verdict before the university officials. After a suitable review period the committee decides the penalties which are mandatory to be followed by the concerned student. Whole of the process is completed before the start of the subsequent session

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	0

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College has its webpage on the website by the name B.B.D. Government college, Chimanpura of The Higher and Technical Education which is regularly being updated and all programmes are regularly displayed on website and also communicated to students who have access to webpage and respective what's app groups.

At the end of the academic session, each faculty member is required to submit his/her assessment in Annual Self-Appraisal Report to be reviewed by the head of the institution. This is further forwarded to the Commissionerate of College Education for further evaluation.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are started and displayed on website and communicated to teachers and students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	0
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College has its webpage on the website by the name B.B.D. Government college, Chimanpura of The Higher and Technical Education which is regularly being updated and all programmes are regularly displayed on website and also communicated to students who have access to webpage and respective whatsapp groups

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	0

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

407

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college_,_chimanpura_(shahpura)/uploads/doc/Pass%20percentage.pdf

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/SSS.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
NIL	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
12	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	0

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The administration and faculty of the institute always keep trying and make all possible efforts to create an ecosystem for innovations and initiatives for creation and transfer of knowledge.

Our top priority is teaching as college has rural set up ,in every session syllabus is completed well in time with full satisfaction of teachers and students by lectures ,distributing notes ,using proper teaching aids .

To promot research and development teachers are always encouraged to do research, attend and organize webinar/seminar ,research publications, research supervision, besides this students are also promoted to do research,to apply for various scheme of government .

Entrepreneurship Development committee arranges lectures ,workshops addressed by successful entrepreneurs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	0

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

2

File Description	Documents
URL to the research page on HEI website	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/3.3.1-Research_Page-site.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students are continuously guided for the values, rights, duties and responsibilities of citizens by lectures and work of various committees like Human Rights committees, Women cell, YDC, NSS, Environment Committee. The rallies, various competitions such as essay writing, quiz are organized for this purpose.

Environment Day is celebrated every year and Blood Donation Camp is organized by the NSS with the help of Government, in these students and teachers participate and donate blood for the needy persons.

On 9/01/2022 a play was performed by NSS volunteers to create awareness among the society about the adverse effects of 'Dowry System'. An online state level seminar on 'Swatanta Sangram aur Hamare Yuva' along with an essay competition on (Samvidhan aur Rashtra Nirman mai Yuvaon ki Bhumika' were organized on 6/12/20 to sensitize the students about their responsibilities and duties towards nation building. Fitness awareness campaign (Fitness ki dose Adha Ghanta Roz and a pledge ceremony for integrity were

conducted on 20/10/21. Various activities related with 'Matdata Jagrukta' were conducted in November, 2021.

ELECTORAL Literacy Committee functions throughout the year to create awareness in students regarding their constitutional duties and Rights.

File Description	Documents
Paste link for additional information	0
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College has adequate infrastructure and physical facilities ,which are as follows:-

Main building:-The main building has Administrative, establishment, accounts & academic section & Chamber of Principal. In Campus on the right side of the Main block is present Smart class room, ICT lab, Room for examinations, Botany and Agriculture faculty. In front of the main block is one seminar hall, library and commerce Faculty, on the right side of the library is staff room, class rooms and Physics, Chemistry and Zoology faculty (upstairs).On the right side of the chemistry are commerce classrooms.

Classrooms:-There are 35 classrooms with sitting capacity of 2000 students, one seminar hall and one lecture theatre, one multipurpose hall, Total ten laboratories, six laboratories in the Science stream as well as four laboratories in Agriculture stream.

ICT & Smart room:-one ICT and one smart/computer room.

Wash rooms:-Total 18 toilets out of which 10 for girls, separate girls common room, 4 water coolers.

Library-The College has a central library & departmental libraries in the Botany , Chemistry and Commerce departments.

All the classrooms and laboratories are well furnished with proper electricity arrangements, the Lecture theatre also has the proper sitting arrangement and audio/video as well as power point presentation systems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Most of the students are from rural background yet do well in sports as well as academics .

-The college has adequate facilities for indoor/outdoor games.

The college has a separate Sports department with an office, indoor and outdoor games facilities and a large running track. A full time Physical education teacher (P.T.I.) is in charge of the all game activities of the college. Students of college regular take part in inter college and higher level game activities and also win awards.

-The college has seminar hall, lecture theatre,one multipurpose hall with audio /video, an open platform in front of huge ground for cultural activities and for indoor games

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has a good infrastructure. There are more than 40000books systematically arranged with a good reading room for students. The library also have a librarian office, separate UGC office as well as Room for UGC grant sanctioned books. The Name of ILMS software is ILMS Library Portal, the library is partially automated with upgraded version, it was automated in 2017. There are various types of automated services provided like stock verification, reference service, current awareness service etc. An automated library can provide better services to students and faculty. The expenditure on purchase of books is 1450000 in last five years. In the year 2021-22 per day usage of library is about 50 students and teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	0
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0.1	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
40	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a moderate IT infrastructure available for its staff and students. There is one smart classroom & one ICT laboratory in the college which are well equipped with latest IT tools like overhead projector, Wi-Fi, slide projector, smart podium with cameras included, video conference able smart board, cordless microphone, L.E.D. screen, 22 computers, scanner, photocopier, multifunction devices etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

4.3.2 - Number of Computers

22

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

0.35

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratories are very well equipped and overall purchases are being made by the online portal as per the requirement from various departments. The Labassistants are in- charge of the laboratories which in turn works under the spervision of the Head of the dept. This is a very strong maintenance procedure which is strictly being followed. The students get full advantage of the rich laboratories in their practical classes. Libraries have a good infrastructure. There are more than 40,000 books systematically arranged with a good reading room for students. It is partially automated and is maintained by the librarian along with book lifters, ministerial staff and computer operators. Students are issued books and there is a strong firm line for these activities.

Computer labs are readily accessible for students. ICT labs are utilised by PG students for their project works and other computer assisted analogies.

Classrooms are neat, clean and sanitised and fully furnished with smart boards and podium. There are adequate sports facilities. These are being governed by the PTI who promotes students for participating in various activities like Football, Volleyball, Kabaddi and other track related sports. The funds are allocated to various departments as per the policies of the State Government. BOG and PMU are effectively dealing with all the

purchase and maintenance aspects of instruments and articles procured under RUSA scheme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

704

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above
File Description	Documents
Link to Institutional website	0
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

NILL

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council is elected every year through fair elections strictly adhering to the rules laid down by lyngdoh committee . The student council consists of a President ,Vice President ,Secretary , Joint secretary and Class representatives directly elected by the students of the college .

The elected student council remains active and organise several activities with great enthusiasm.

The Apex body under the guidance and help of faculty members organises cultural programs and competitions along with the annual function and price distribution ceremony .

The Apex body also serves as a link between the students and the college administration .The problems of the students brought to the notice of college administration are resolved with the support of student council and various committees of the college .The staff and the students work hand in hand for the welfare of the institution .

The student council assists the administration to develop mechanism to promote conscious

,consistent and catalytic action plan to improve the academic and administrative performance of the institution .However ,due to covid-19 elections could not be conducted in the year 2021-22.

Students are also part of important committees viz Student Advisory committee,IQAC and College beautification and

sanitization committee where they participate in management and discussions on important issues and programmes that are proposed throughout the session, thus not only getting opportunity to learn management and organisational skills but also enrich their personality and leadership Qualities.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association is under the process of being registred . Efforts are being made to contact Alumni for their participation in the developemnt of college.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission: The college is situated in the rural area of Jaipur district. Established in 1977, with the vision of education for everyone and upliftment of socio economic status. The college being committed to excellence in education provides a scholarly environment which enables students to make lasting contribution to the advancement of knowledge with a vision of a better future. Science, Commerce and Agriculture streams in college empowers students to fulfill academic and professional passion in life.

To equip students for the role of future leaders of their field, time to time, different seminars, workshops and many other key activities are conducted as per the guidelines of College education and different other schemes, where participation of faculty, staff and students helps to create a better academic environment.

Many committees such as administration, admission, curriculum development, sports etc. hold a major position in college development and all faculty members equally contribute and even hold many other responsibilities for the smoother function of institute to make it a better academic place.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In the institution there is a decentralization of powers. The powers are decentralized by the head of the institution by the constitution of various

committees for the smooth working and cordial atmosphere in the campus. The head of the institution nominates one faculty member as a convener, who holds the meeting with other committee members. In the meeting all pros and cons for the completion of the activity are discussed and responsibilities are distributed amongst the committee members.

The institution is of the view that students must get the opportunity and exposure to learn the management of various activities. Leadership qualities be also developed amongst them is another major criterion. To achieve the goals, students are nominated in the committees to assist the faculty members. Students work under supervision of faculty members and learn to organize various activities. This also helps to develop working in a group and understand each other.

On the basis of reports submitted by the various committee conveners, head of the institution prepares annual report of the institution. This annual report is read by the head of the institution in annual function.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Administration

The college has its official Whats app group where all routine and urgent information is shared with all the staff members (Teaching Non- Teaching)for timely action. The institution is heading towards paperless system. The entire data of the institute is filled on AISHE portal timely and MHRD has issued a certificate for this.

Finance and Accounts

The entire working of the accounts department is online mode. The Department uses Pay manager, GEMportal, PFMS, IFMS etc. for purchasing and payments done for various heads. The entire scholarship process for the students of the college is working online mode in collaboration with social justice department and MHRD.

Student Admission and Support

The entire admission procedure of the college is transparent being online as per the directions and policy of the state government and college directorate. The fees is collected online. All important information regarding admissions and activities of the college are uploaded on the college website from time to time. Students can register their grievances on SAMPARK Portal where timely redressal of the grievances is ensured.

Examination

The University examination forms are filled online. Theory and Practical examinations are conducted smoothly as per norms and schedule of the University of Rajasthan, Jaipur.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under The Directorate college education, Rajasthan with Director college education as head. On the top administration is secretary, higher education functions from the secretariat, Rajasthan situated in Jaipur. The faculty of the college consists of non teaching staff and others like office support staff, Librarian, Laboratory assistant, PTI etc., AAO and accountant deals with finance. Besides, many are recruited on contract basis by the Vikas Samiti of college like sweepers, Typist etc.. The Vikas Samiti (College Development Committee) Principal, some faculty members, accountant and others. Teaching faculty consist of associate and assistant professors. They do teaching and carry out other responsibilities through various committees.

Service Rules: The college is a government institute and bound to follow policies, rules and regulations framed by state government (RSR)

Recruitment: They are recruited by Rajasthan public Service commission, Ajmer/Rajasthan Staff Selection Board and regular promotions are decided on the basis of recommendation of specific guidelines framed for that by Government of Rajasthan. The Class IV employees are recruited through Employment Exchange. There is a provision of compensatory appointment in place of the demise of a parent depending on Government policy.

File Description	Documents
Paste link for additional information	0
Link to Organogram of the institution webpage	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/ORGANOGRAM.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college implements all wefare schemes of the state government and also has adopted various measures for the welfare of staff members.

1.All members of teaching staff are included in the teaching staff,with a elected body to care the interests of the staff members

.2.In the college premises a number of staff quarters are constructed which are allotted to staff members on demand.

3.A handsome amount is sanctioned to 4th class staff for uniform.

4.Mahila Uttpidan committee takes care the interest of ladies staff.

Besides this college is a part of Government of Rajasthan through Commissonarate College Education.All the policies of Government for the welfare of employees are available to teachers and non teaching staff.

1.General Provident fund (GPF) /New Pension Scheme (NPS)

2.State Insurance (SI)

3. Group Insurance (GI)

4.Rajasthan Pensioner's Medical Fund (RPMF) / RGHS

The superannuated employees of the college are also benifited by

Graduity and Pension by State Government.**5. Medical facilities**

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has a well developed system of self appraisal annually. The Annual confidential Report is filled every year by the staff of the college, which is evaluated by the Principal of the college on the basis of performance of the staff member and

sent to the Commissionerate of College Education for final evaluation and then again the person concerned is allowed to see it .In future for the promotions of the concerened staff the ACR is considered .

The Proforma for self-appraisal for teaching and non teaching staff has:-

In the very first step Reportee officer fills a proforma which includes Key result area, Targets, Actual achievements. The reportee also fill any special work carried out.

In the second step Reporting officer evaluate the work of reportee under six headings 1.Output of work, 2.Leadership Qualities, 3.Analytical ability, 4.Managment ability, 5.Decision Making ability , 6. Ability to take initiative

In the third step the reviewing authority The Director/Commissioner' finalises overall rating, then it is conveyed back to reportee as accepting officer.

Teaching Staff only:-

- 1.Academic qualifications
- 2.Teaching Experience
- 3.Teaching proforma of the session
4. Examination results of classes taught
5. Publication details
- 6.Research Supervision
- 7.Co-curricular and extra curricular activities
- 8.Any other contribution
- 9.Points of satisfaction/dissatisfaction ,suggestion for curriculam,teaching etc.

File Description	Documents
Paste link for additional information	0
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the institution has regulated process of audit. The audit is carried out internally and also by external audit regulatory bodies. The AAO and accountant of the college maintains the details of accounts, audited by the Chartered Accountant hired for that purpose by the college. Every year a audit from the Directorate/State checks and verifies the account. The shortcomings are settled as per the rules and policies. The office of Auditor General (AG), Rajasthan finally audits and submits its report to the State Government. Physical audit is also conducted by the auditing party. The Institution administration follows all State Government rules for the procurement. Presently institution is performing all procurements through online GMS. The accounts related to College Development Committee are audited by Chartered Accountant hired by the college.

The college Administration and accounts cell of the Institution has a perfect mechanism of transparency and abides by the rules for settling off objections under the guidelines of the audit department by making recovery, providing supporting documents and writing off liabilities; debiting from the accounts.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized according to policies and rules of the state. DDO (Principal/Senior Faculty) looks after the financial matters including the salary of the employees of college. Accounts office of the college maintains proper ledger having details of finance received and utilized under different heads from various agencies. The various heads of the funds are:-

State Government: Allocates a specific amount for overall development and maintenance. The state budget and grant is released for salary, TA, Medical, Office work, construction and maintenance, lab grant, Uniform and other facilities, computerization and IT, books & Journals etc.

RUSA and UGC: University Grants Commission has been providing assistance till XII plan period, the Utilization certificate was submitted timely to the office of the UGC. From 2016-17 to 2018-19 RUSA was providing assistance. The funds are distributed and utilized for various purposes like construction, renovation, extension activities etc. Total 3 crore were allocated to the college under various heads. The funds were fully utilized and Utilization certificate was submitted.

College Development Committee (Vikas Samiti): Requirements and emergency needs other than the above heads are fulfilled by the funds given by the Vikas Samiti.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has institutionalized the development of the college through teaching , guidance to students and infrastructure strenghtning .

IQAC has taken a number of initiatives:-

1. Teaching & Guidance

-Free coaching classes

-Student feedback analysis

- Regular meetings with staff to enhance the prevailing facilities in the institution

-Focus on "EK BHARAT SHRESHTHA BHARAT"

- E-lectures recorded & uploaded on college Youtube channel by all faculty members for the benefit of students during Pandemic time.

2. Infrastructure Enhancement

- Construction of Toilets

- Renovation of Sports Ground

- Procurement of Laboratory Equipments and Books

- Inculcation of ethical values in students

-Renovation of staff room ,administrative block,laboratories and conference hall

-Enhancing water resources

-Green campus

-Tobacco free campus

-regular meetings of IQAC with staff

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its work at regular intervals through IQAC. The suggestions given by the IQAC have been excuted at all levels for making teaching effective, student support, involvement of students in in teacing, learning and co-cirricular activities. The following measures are taken to review teaching-learning processand learning outcomes:-

The Feedback Process:-The feedback is obtained through Email and Whatsapp group of the students.

The acedmic Clander:The clander given by the directorate is followed for term tests & seminars(post graduate courses). This helps in identifying the learning abilities of the students

ICT Facilities:-The two ICT enabled room are used by the teachers time to time to enhance the access to knowledge.

The students Advisory Group (Whatsapp):-The students advisory group connect the students to teachers and various other academic activities during the session.

Efforts to make Classroom more student-centric:The efforts are continuously made to make atmosphere of mutual trust and respect inside the classrooms. The Emphasis is also kept on to make students interactive. In last two years these efforts are also being made by online recorded classes.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	0
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is promoted through a number of measures like lectures in YDC, activities of women cell, Human rights cell and Committees for Women related issues every year. In the Year 21-22 all the events are being organized according to the calendar issued by the Commissionerate College Education. Our Country is celebrating "AZADI KA AMRIT MAHOTSAV" under which a number of programmes are being organized:-

-Every Monday is celebrated as 'Corona Jagrukta Abhiyan' and every Friday as 'Swachata abhiyan'

-On 15 Sept 2021 Debate was organized with the participation of students and teachers on the topic 'Samajik Samrasta mai Jawahar Lal Nehru ka yogdan'

-2 October 2021 was celebrated as Amhisa Diwas

-Practice of Yoga on 26 Oct 2021

-Soch ki azadi on 28 October 2021

Dhumrapan Nishedh Jagrukta and pledge to honesty on 22 Nov2021

-Matdaan Jagrukta Abhiyan on 29 Nov 2021

File Description	Documents
Annual gender sensitization action plan	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/GENDER%20SENSATIZATION%20PLAN.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/GENDER%20SENSATIZATION%20PLAN.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Management of the various types of degradable and non-degradable waste

The college has a well-developed system of waste management; this includes regular practice of waste disposal and development of unique mechanism for waste management to fulfill the social responsibility of the institute towards environment protection.

-There is a proper arrangement and maintenance of dustbins in the whole college premises for the disposal and clearance of solid & liquid waste.

-Old Newspapers, files, assignments etc. are disposed of and given to external agencies for recycling.

-NSS units of the College are continuously working for the cleanliness of the campus. This includes cleaning of the campus along with collection of the garbage and solid waste regularly specifically during the annual camps.

-In college there is no biomedical waste.

-E waste generated mainly through computers is collected and disposed of according to rules.

-College is in the process of establishing artificial water recycling system .There is proper water harvesting system constructed from the grants of the RUSA. Besides this in the college there is a large catchment area full of natural vegetation which contributes to the natural recycling of the rain water specifically.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>The programme 'Anandam" is running in the session 2021-22with the spirit of "Joy of Giving " The object is to connect the students with society.</p> <p>In the College by following the guidelines of the Anandam the</p>

knowledge about anandam was provided to students. This is followed by celebration of Anandam day every month in which an atmosphere of social awakening was created by popular speech, programmes and lectures.

Webinars/seminars were also conducted on social issues. Competition on poster, slogan and logo were also organized for students.

The students of first year of graduate and post graduate were required to prepare project on social issues like cleanliness, corona awareness, waste disposal, primary health care etc., the students prepared the synopsis and carried out and participated the work throughout the year and submitted the projects for evaluation.

They also prepared the diaries in which they gave the description of the 'good work done by them on daily basis'.

In the year 2021-22 a number of programmes were organized under ANANDAM.

A communal harmony rally was organized besides this in the same year Renewable energy day and Right to Education day was celebrated.

A number of programmes were organised by the EK BHARAT SHRESTH BHARAT committee to promote regional harmony and to know about the Assam and state of Rajasthan.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Country is celebrating "AZADI KA AMRIT MAHOTSAV". A number of program are being organized:-

-Every Monday is celebrated as 'Corona Jagrukta Abhiyan' and every Friday as 'Swachata abhiyan'

-On 15 Sept 2021 Debate was organized with the participation of students and teachers on the topic 'Samajik Samrasta mai Jawahar Lal Nehru ka yogdan'

-2 October 2021 was celebrated as Amhisa Diwas

-Practice of Yoga on 26 Oct 2021

-Soch ki azadi on 28 October 2021

Dhumrapan Nishedh Jagrukta and pledge to honesty on 22 Nov 2021

-Matdaan Jagrukta Abhiyan on 29 Nov 2021

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/Annual%20Report%202021-22.pdf
Any other relevant information	<u>0</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Country is celebrating "AZADI KA AMRIT MAHOTSAV". A number of program are being organized:-

-Every Monday is celebrated as 'Corona Jagrukta Abhiyan' and every Friday as 'Swachata abhiyan'

-On 15 Sept 2021 Debate was organized with the participation of students and teachers on the topic 'Samajik Samrasta mai Jawahar Lal Nehru ka yogdan'

-2 October 2021 was celebrated as Amhisa Diwas

-Practice of Yoga on 26 Oct 2021

-Soch ki azadi on 28 October 2021

Dhumrapan Nishedh Jagrukta and pledge to honesty on 22 Nov 2021

-Matdaan Jagrukta Abhiyan on 29 Nov 2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

TITLE OF PRACTICE: INSTRUCTIONAL MANAGEMENT (COMMUNICATION)

During the covid-19 pandemic students could not attend college on a regular basis. Establishing and maintaining a connection with students was of utmost necessity. In order to develop efficient communication with students WhatsApp group were prepared the students were motivated to enroll by using a number of a smartphone Students were asked to check the group daily to gather information regarding various aspects viz; any activity virtual or physical, their expected participation, the course content, the notices and circulars of their interest etc. the faculty was also promoted to develop E-mail as a tool for paperless communication with the office and principal and vice versa. A WhatsApp group for faculty and staff was also developed to decipher important information.

2- TITLE OF PRACTICE: DIGITALIZATION CONTEXT THAT REQUIRED THE INITIATION OF THE PRACTICE The official work in the institute of higher education when carried out manually consumed more time and energy of the employees. With embracing digitalization office management has become flawless. **THE PRACTICE:** The college promoted digitalization in almost all the official work from admission of students in college, their merit generation and section allocations, salaries of staff, scholarships, grievance redressal and even examinations.

File Description	Documents
Best practices in the Institutional website	http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/bnd_govt._science_&_commerce_college,_chimanpura_(shahpura)/uploads/doc/2021-22%20best%20practices%20.pdf
Any other relevant information	<u>0</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We have been committed to the protection of biodiversity for a long time. In order to continue our endeavor to improve our environment and conserve our ecosystem numerous steps have been taken, creating a healthy and pollution free environment in the

campus. The continuous program of providing food (dana) to the peacocks resulted in an enchanting flock of peacocks in the campus. Peacocks strolling with their glorious feathers, taking royal strides like a prince boasting his shining armor or basking under the settling rays of the Sun is a sight which is often seen in the premise, mesmerizing one and all. In continuation with our efforts to enrich the biodiversity a large pond of 11 feet diameter 'Tarun Sarovar' was dug with the help of NSS volunteers to provide for water. Numerous earthen bird feeders are also placed at adequate places so that birds survive during the intense summer heat. Efforts were made to educate students towards keeping their environment clean by initiating a cleanliness drive from college premises, to their homes and community as a whole. Webinars on health and hygiene and motivating to stay tough during the pandemic. The movement to improve the green cover in the campus and continuously working towards keeping the plants and trees alive during the intense hot summer with very scarce water was difficult but could be achieved to some extent.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Numerous plans have been laid down by the IQAC team to be implemented during the year 2022-23.

1. A proposal for solar panels of 10 KW is to be prepared and resources generated to install the same, this would bring a relief to curtail power cuts during the session specially during examination.
2. Renew the water recharge system so that waste water can be collected and used for irrigating the plants
3. Enhance the green cover, planting more medicinal and fruit

trees.

4. Continuous meetings of IQAC to promote Quality Assurance in academics and infrastructure.

5. More efficient online lectures to be prepared their compilation

and utilisation to be done for the benefit of the students.

6.The College Committee for the Green audit is formed and the work for that is in progress and will be completed in the coming session.

7. MOU with the two post Graduate Institute and other IT institutes of Rajasthan State is in progress and we hope to complete them in the year 2022-23.