



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	LAL BHADUR SHASTRI GOVERNMENT COLLEGE, KOTPUTLI
Name of the head of the Institution	Dr. O.P. Gupta / Sh. S.D. Meena
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01421248008
Mobile no.	9413285105
Registered Email	govtcollegelikotputli@gmail.com
Alternate Email	a15sharma@gmail.com
Address	N.H. 8 Koptputli
City/Town	Kotputli
State/UT	Rajasthan
Pincode	303108

<b>2. Institutional Status</b>																									
Affiliated / Constituent	<b>Affiliated</b>																								
Type of Institution	<b>Co-education</b>																								
Location	<b>Rural</b>																								
Financial Status	<b>state</b>																								
Name of the IQAC co-ordinator/Director	<b>Dr. Amit Sharma</b>																								
Phone no/Alternate Phone no.	<b>01421248008</b>																								
Mobile no.	<b>9413159292</b>																								
Registered Email	<b>govtcollegelikotputli@gmail.com</b>																								
Alternate Email	<b>a15sharma@gmail.com</b>																								
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/AQAR%202016-17%20(5%20Aug.21).pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/AQAR%202016-17%20(5%20Aug.21).pdf</a>																								
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>																								
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/Academic%20Calender%202017-18.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/Academic%20Calender%202017-18.pdf</a>																								
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<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td><b>1</b></td> <td><b>B</b></td> <td><b>73.75</b></td> <td><b>2005</b></td> <td><b>21-Sep-2005</b></td> <td><b>20-Sep-2010</b></td> </tr> <tr> <td><b>2</b></td> <td><b>B</b></td> <td><b>2.6</b></td> <td><b>2016</b></td> <td><b>19-Feb-2016</b></td> <td><b>18-Feb-2021</b></td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	<b>1</b>	<b>B</b>	<b>73.75</b>	<b>2005</b>	<b>21-Sep-2005</b>	<b>20-Sep-2010</b>	<b>2</b>	<b>B</b>	<b>2.6</b>	<b>2016</b>	<b>19-Feb-2016</b>	<b>18-Feb-2021</b>
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<b>6. Date of Establishment of IQAC</b>	<b>11-Jun-2014</b>																								
<b>7. Internal Quality Assurance System</b>																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Youth orientation towards carrer- S.S. Yadav, Sanyukt Ayukta Delhi Police	15-Sep-2017 1	137
Pratiyogita Pareeksha Ki Tyyari-	17-Feb-2018 1	75
Quiz Competition	27-Nov-2017 1	60
Essay Competition	16-Nov-2017 1	50
Rastriya Ekta Divas	31-Oct-2017 1	150
History of Asam Culture	11-Oct-2017 1	100
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Seema Pant Department of Chemistry	Major Research Project	DST, Rajasthan	2016 1095	583200
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

R.O. System Boring for water supply Tree Plantation Drive in campus College  
Campus Declared Tobacco free Zone Drive continued to make campus Plastic Free

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Clean drinking water	R.O. installed and enhanced, boring system maintained
Tree Plantation	Drive in campus through participation of Students
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2017

Date of Submission

27-Dec-2017

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institute has following modules in undergraduate classes- Arts6, Science2 and Commerce 1. The institute has post graduation in 8 subjects - Economics, History, Political Science, EAFM, ABST, Business Administration, Chemistry and Geography. Besides these, the institute is running post graduation in SFS mode in Botany. The institute has university approved research guides in Political Science, History, Economics, Chemistry, Botany, EAFM and ABST.

Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Lal Bahadur Shastri Govt. College is affiliated to the University of Rajasthan. The curriculum followed in UG and PG classes is prepared by the University. College implements this curriculum without any modification. The syllabus is completed before the completion of the academic year. Representatives from college participate in annual BOS meeting of university. They play important roles in the determination of syllabus, marking and examination pattern and upgradation of syllabi. In these meetings, decisions are taken regarding the modification and upgradation of syllabi according to the demand of students, employment and current perspectives. They discuss with the BOS members about the difficulties in implementation of syllabus and utility of new topics to be added. Thus upgraded and relevant syllabi with better employability, utility are prepared by UOR. This curriculum is uploaded on the college website to make it easily available for students. Every faculty member takes the responsibility of successful implementation of curriculum accepting the challenges. The faculty members not only believe in conventional black board -chalk teaching but also give stress on modern teaching aids. They use internet, audio visual techniques. Their overall object is to make learning easy and to make rural students technology-friendly. Activities like seminars, group discussions, paper readings, etc. are carried out throughout the year. Resource persons are also invited for delivering lectures so that interests for those topics can be created in students and they can be motivated for continuous learning. To deliver the curriculum and to provide educational access to the students, teachers are very regular and attentive for their classes. They remain accessible to explain the concepts and to clarify the concepts for slow learners. Students go on educational visits, industrial visits to understand curricular and other aspects. Field survey in a village is mandatory for all students to join. They learn geographical surveys and make a consolidated report's-curricular activities, sports are also conducted regularly to make students physically and mentally fit for their overall development. Committee made for co- curricular activities maintain all the records of related activities. University conducts examinations based on this curriculum. College follows strictly the time table of examination. Faculty members assist the university in setting question paper and evaluation process but in all these processes, confidentiality of highest degree is maintained. On the declaration of results, University sends mark sheets, degrees, etc. which are distributed to concerned students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
CLIS	Nil	01/07/2017	180	Employability	Skill development Skill development
CIT	Nil	01/07/2017	180	Employability	Skill development Skill development
CFN	Nil	01/07/2017	180	Employability	Skill

CDM	Nil	01/07/2017	180	Employability	Skill development
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## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BLibISc	Library & Information Science	01/07/2017
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	46	Nil

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
CDM	01/07/2017	5
CFN	01/07/2017	5
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Geography	72
MSc	Chemistry	32
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feed back from teachers are collected in April. Parents mostly send their feed back responses along with their wards. IQAC members analyse and study all these

responses and take the valuable suggestions in consideration and transform them further into action. As these feedbacks cover various aspects of institute like administration, teaching and basic facilities like drinking water, toilets etc, future plans are made on its basis. College makes sincere efforts to make teacher student relations stronger, environment of campus more pleasant and behaviour of all employees more responsive and humble. Important suggestions extracted from these feedbacks are discussed in the meeting of development committee and constructive decisions are taken in it. College considers positive responses as its strength. Negative comments, if any, are sorted out quickly.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NA	3900	5531	2974
BCom	NA	780	689	571
BSc	NA	1596	3552	1238
MA	NA	320	294	294
MCom	NA	240	196	196
MSc	NA	60	74	74

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	4783	564	17	2	48

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
67	23	26	2	2	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

No separate guidelines are provided for students mentoring system. The subject teachers act as mentors to the students. Through personal interactions they find out about the strengths and weaknesses of the mentee. The mentor helps mentee in setting benchmarks for the improvement in academics. Slow learners are identified and special attention is paid to them for their improvement. Mentors also encourage them to participate in inter collegiate events so as to bring out the hidden talents of the mentees. The Principal finally mentors all the

committees to ensure their proper functioning. Students are free to approach the principal for one-to-one discussions and feedback. As the new session commences the principal organizes an informal ice breaking session with the students to familiarize them with the college and its activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5347	69	1:77

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
83	69	14	69	43

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Nil	Nil	00
2018	Nil	Nil	00
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	101-106	year	17/05/2018	29/06/2018
BCom	NA	Year	18/04/2018	18/05/2018
BSc	Bio/Maths	Year	26/04/2018	26/05/2018
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The curriculum is framed and provided by the UOR. Annual examinations are conducted by the university both at the UG and PG level. No separate guidelines are issued by the University to evaluate the students. However the college adopts certain internal evaluation procedures like class tests, group discussions and open house interactions for improving the performance of the students in the annual examination.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared and provided by the commissionerate. The affiliated colleges are required to strictly adhere to the guidelines. Syllabii are provided by the UOR. Examinations are conducted on an annual basis according to the timetable provided by the University.

## 2.6 – Student Performance and Learning Outcomes



2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://hte.rajasthan.gov.in/dept/dce/university\\_of\\_rajasthan/l.b.s.government\\_pg\\_college\\_kotputli/uploads/doc/PO%20&%20CO.pdf](https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/PO%20&%20CO.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BSc	Third Year	355	309	87.04
Nil	BCom	Third Year	190	176	92.63
101-106	BA	Third Year	740	530	71.62

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**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

### **CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
International Projects	0	NA	0	0
Students Research Projects (Other than compulsory by the University)	0	NA	0	0
Projects sponsored by the University	0	NA	0	0
Industry sponsored Projects	0	NA	0	0
Interdisciplinary Projects	0	NA	0	0
Minor Projects	0	NA	0	0
Major Projects	1095	DST Rajasthan	5.83	1.02

[View File](#)

**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Political Science	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	00
National	Botany	8	2.35
National	Chemistry	6	2.36
National	GEOGRAPHY	6	0
National	Political Science	2	3.68
International	Chemistry	2	3.68
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	2
HINDI	1
POLITICAL SCIENCE	3
English	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
(i) Syntheses of 1.5 benzothiapines Part-47: Syntheses of 8- substituted-2, 3/2,5 dihydro-2-(2-hydroxyphenyl/3-nitrophenyl)-4-(2 furanyl/2-pyridyl)-1,5-benzothiazepines.	Dr. Seema Pant ,Deepika Saxena, Pushpa Godwal and Anil Kumar Bharti	Asian Journal of Chemical and Environmental Research (AJCER)	2017	1.46	L.B.S. Govt. P.G. College Kotputli	Nil
Syntheses of 1.5 benzothiapines Part-48: Single Pot synthesis and Antimicrobial studies of 8- substituted 4-(2, 4/2,5-disubstituted aryl)-2-3-dihydro-1, 5-benzothiazepine-2-carboxylic Acids)	Dr. Seema Pant and Meenakshi Yadav	Asian Journal of Chemistry	2017	0	L.B.S. Govt. P.G. College Kotputli	1

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Syntheses of 1.5 benzothiapines Part-48: Single Pot synthesis and Antimi	Dr. Seema Pant and Meenakshi Yadav	Asian Journal of Chemistry	2017	31	Nil	L.B.S. Govt. P.G. College, Kotputli

icrobial studies of 8- substituted 4-(2, 4/2,5-disubstituted aryl)-2-3-dihydro-1, 5-benzothiazepine-2-carboxylic Acids).						
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[View File](#)

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	49	42	Nill	4
Presented papers	46	27	Nill	Nill
Resource persons	Nill	Nill	Nill	3

[View File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nill	Nill
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
49.99	49.99

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Others	Newly Added
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
IBIZZ Techonology	Partially	2016	2016

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	33215	107689	244	46697	33459	154386
Reference Books	27499	86065	Nil	Nil	27499	86065
Journals	Nil	Nil	21	14200	21	14200
e-Books	3493334	Nil	Nil	Nil	3493334	Nil
e-Journals	Nil	Nil	6094	Nil	6094	Nil

[View File](#)

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

No file uploaded.

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	19	1	1	5	1	1	13	4	0
Added	0	0	0	0	0	0	0	0	0
Total	19	1	1	5	1	1	13	4	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and
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	recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	24.87	25.13

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The rules and provisions of the Rajasthan Transparency in Public Procurement Act, 2012 are followed for procurement process, construction and payment procedure in respect of physical and academic and other facilities in the college such as maintenance and budget usage for laboratory, library, sports activities, computer class room etc. A proposal is sent to the Public Works Department for construction or any repair work in the college. The projected budget proposal is prepared by the Public Works Department. According to the rules, some amount is paid to the Public Works Department. After the PWD completes the work, the Utilization Certificate and the Completion Certificate are issued by the Public Works Department. The budget is approved for purchase of books in the library. Recommendations for purchasing books are obtained from the Heads of Departments of all disciplines. Books are purchased on the basis of recommendation. The bill is paid after investigation. Institution has a large library with sufficient area and more than one lakh books including text as well as reference books. Library has different sections for different subject books in addition to reading room for students and faculty members. Physical verification of library is carried out every year. It is well lighted and properly ventilated with sufficient furniture to provide a comfortable atmosphere to readers. Library cards are issued to students so that they can borrow books from the library and the daily record of books is also maintained. Laboratories are well equipped and maintained in all science. Lab. assistants are available in all the labs for smooth functioning and to provide materials required by the students during the practical classes. Lab bearers are responsible for the cleanliness and dusting of labs. All chemicals are placed at right place and the nomenclature of chemicals on reagent bottle is clearly visible. The lab staff ensures proper and safe functioning of LPG connection in chemistry department. Institution has a large sports ground which is well maintained with the help of support staff. A sports committee is constituted headed by Professor In-charge for maintaining the sports facilities.

[https://hte.rajasthan.gov.in/dept/dce/university\\_of\\_rajasthan/l.b.s.government\\_pg\\_college\\_kotputli/uploads/doc/Procedure%20and%20Policies%202017\(New\).pdf](https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/Procedure%20and%20Policies%202017(New).pdf)

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Samaj Kalyan Vibhag SC/ST Scholarship, CM higher	1458	6600000

	education,Dev Narayan Scooty Yojana,Kali Bai Medhavi Chhatra Scooty Yojana,		
Financial Support from Other Sources			
a) National	JRF	6	2361532
b)International	Nil	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Possibilities in Career in Organic farming	15/11/2017	115	YDC
Stress Management	07/10/2017	133	YDC
Career in civil services and interview skill	22/09/2017	119	YDC
Skill development and Syllabus of IGNOU	20/09/2017	93	YDC
Youth Orientation towards career	15/09/2017	137	YDC
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Yuva Vikas Kendra-Lecture on Employment and Personality Development by Dr.Rupa Manglani	90	80	Nil	Nil
2018	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
---------------------------	--------------------------------	-----------------------------------



		redressal
Nill	Nill	Nill

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nill	Nill	NA	Nill	Nill
No file uploaded.					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	15	B.Sc.	Chemistry	L. B. S Govt. P. G. College, Kotputli, Hans PG College Kotputli	M.Sc.
2018	15	B.A.	History	L B.S Govt. P. G. College, Kotputli	M.A.
2018	25	B.A	Economics	L B.S Govt. P. G. College, Kotputli	M.A.
2018	20	B.A.	Geography	L B.S Govt. P. G. College, Kotputli	M.A.
2018	20	B.A	Pol.Sc.	L B.S Govt. P. G. College, Kotputli, Hans P.G. College Kotputli	M.A.

[View File](#)

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Duet Dance	Inter Class	12
Solo song	Inter Class	8
Solo Dance	Inter Class	10
Group Song	Inter Class	18
Cultural Activities :- 'SARGAM Group Dance	Inter Class	20
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	National	Nil	Nil	00	Nil
2018	Nil	International	Nil	Nil	00	Nil
2018	Nil	National	Nil	Nil	00	Nil
2018	Nil	International	Nil	Nil	00	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college has student Council whose members are elected by the students for a tenure of one academic year. Class representative (CR) is also elected by respective class sections. No. of elected representatives per class is based upon no. of students in that class. CR assists Student Council. The council functions under a 'constitution' that delegate various power and functions, aimed at providing active assistance and support towards the college administration on one side and students welfare on other side. Members of the council work in coordination with each other. Various problems of students are conveyed to the administration through Student Council. The council also help in organizing various cultural activities for students, like debate competition, singing competition, dance competition, various quizzes based on current topics essay competition and many more. The Student Council's active contribution towards the college administration improves the image that L. B. S. Govt College, Kotputli is one of the popular institutions in Jaipur district. College also organizes various Workshops / training programmes and lectures by renowned persons of society every year. Student council also maintains healthy environment between student community and the college administration. It works as a bridge between college administration and students.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The meeting of alumni association organized two times in academic year 2017-18. Members of alumni association meet together. They discussed about the problem of repairing of water tanks. Alumni Dr. Vasudev Gupta, Principal Govt. College, Neemkathana delivered a lecture on personality development and career.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation and participative management are the foundation of democracy. The college tries to move forward in these directions. The various in-house committees are an example of this. The main in-house committee of this college are -Information and Career Guidance cell, Academic Committee, Campus Beautification Committee, Library Committee, Sports and Games Promotion Committee, Students Discipline Committee, Hostel Advisory Committee, Scout and Guide Advisory Committee, N.S.S. Advisory Committee, Internal Complaints Committee etc. The student members are invited accordingly to the committee meeting and hence become a major part of the various decisions taken. The setting up of a Guardian's forum is another example of decentralisation. A guardian's feedback is collected by IQAC in the standard format. Vision-The vision of the college is to transform the students into socially responsible citizen. It is also committed to provide lively teaching and learning experience. The main objective of the college is to provide quality education and to prepare the students to face the challenges in all areas of life. Vision is also there, to enable the students to act as stimulants for the oppressed sections of society. ? Enhancing knowledge through education. ? Providing ethical and value-based education. ? Nurturing a sustainable educational environment. ? Building intellectual and imaginative minds. ? Imparting high quality, affordable and accessible education. Mission ? To enable students to develop as intellectually-alive, socially-responsible citizens, ever-ready for continuous personal and professional growth. ? To encourage and promote students to participate in various extracurricular and sport activities ? To cultivate knowledge, skills, values and confidence in the students to grow, thrive and prosper. ? To instigate the spirit of leadership, integrity and deep sense of social justice in the mind of students. ? To enhance the commitment of faculties and students. ? To establish spirit of global competence among students by inculcating optimistic thinking and positive spirit.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The process of online admission begins in the college in the month of June and is completed as per the time frame given by the Directorate College

Education. For the year 2017-18, the following is the information regarding admission. Total Students - 5348 Boys: 3413 Girls: 1935 SC : 1024 ST: 559 OBC: 2665 SBC: 168 Muslim : 06 The admission list and waiting list from the Directorate College Education is also printed and this information is given to all students on mobile phones. Later the college verifies the related documents and the admission process is completed.

Industry Interaction / Collaboration

? A, Career Counseling Cell was formed to guide the students for preparing and seeking employment so that the issue of increasing unemployment today may be resolved. Several training sessions on group discussion and personal interview are conducted by industry experts. Many students have undergone the internship programme in various companies. We also arrange guest lectures of eminent personalities from industry. ? On 7th February 2018, Dr. Atul Prasad Mathur gave guidance on preparation for competitive examinations and also gave information regarding various career options.

Human Resource Management

? As per suggestions made by NAAC for development and human resources management, the maximum possible number of faculty members has been encouraged to attend faculty development programme. In order to enhance the quality of the faculty, members have also been encouraged to do maximum research work. Twelve faculty members of the college have life time membership of one or the other educational council. ? A regional seminar on the subject "My College My Pride" was organized in the college on 11-10-2018, whose main objective was to impart knowledge and inspire self confidence in the faculty members and students of the college. About 13 faculty members have had their research paper published in some research journals. Faculty members were encouraged to participate in National and International seminars.

Library, ICT and Physical Infrastructure / Instrumentation

? There are about 6000 books of all faculties in the college library. Apart from this, the college has INFLBNET, e-library and internet facilities. The college library also receives 17

newspapers and employment news related newspapers and 22 monthly magazines. ? The college has two smart class rooms, 25 computers, one seminar hall, fourteen laboratories, six solar plants, a generator, common room, firefighting equipment, a reading room, sports playground, one canteen, two hostels, and projector. ? The college also has the facility of Wi-Fi. The boundary wall of the college has also been strengthened which has made the college more secure.

Research and Development

? In the college new records are being established in the area of research. 12 faculty members of the college have life time membership of one or other educational council, and almost all faculty members read research paper or take part in some National or International conference every year. On 11-10-2018, a regional conference was organized in the college on "My College My Pride". Apart from this about 10 faculty members have published a book or their research paper has been published in some research Journal. ? In the college research work is also going on in the department of chemistry. Effort is also on to establish Research Centers in the departments of Geography, Political Science and Commerce. Most of the students of the college hail from rural background. As such higher education is made available to such students who do not have access to bigger cities.

Examination and Evaluation

In the college exams are an important task which approximately begin in February- March every year and are conducted in three sessions viz- ? Graduation (all Streams) III Year 7 AM to 10 AM ? Graduation (all Streams) II Year 03 PM to 06 PM ? Graduation (all Streams) I Year 11 AM to 02 PM Results of the exams held in 2017-18 was as under ? Appeared - 5005 ? Passed - 3590 ? Pass percentage - 71.72 The practical exams conducted by the college are as per the direction issued by the university and evaluation is also done in the answer books provided by the university. Students are evaluated on the basis of their regularity, behavior, sincerity and overall development at the college level. Various class tests, surprise

tests, oral tests, students seminars, quiz etc. are conducted to evaluate the learning outcomes of students.

#### Teaching and Learning

The college tries to impart quality education to the students. Various measures have been adopted for this purpose, which are as under - ? Completion of syllabi as per the time schedule ? To encourage the teachers to use ICT, Technologies etc. ? To encourage the students to attend regular classes ? To adopt multiple teaching and learning practices, viz, group discussions , presentations, Computer lab teaching, industrial visits, expert teachers from other institutes and Universities for a better understanding of a subject. Field trips and educational tours are also organized. Departmental library in some departments and an updated central library also help. ? Central is also updated each year by purchase of latest text books, e-books, journals. e- journal, newsletters and magazines as per the recommendations of faculty members. ? Laboratories are regularly updated as per the requirement

#### Curriculum Development

? Students are included in almost all in-house committees. The IQAC plays a major role in this direction. There are various in-house committees in the college such as Information and Career Guidance cell, Academic Committee, Campus Beautification committee, Library Committee, Sports and Games Promotion Committee, Students Discipline Maintenance Committee, Hostel Advisory Committee, Scout and Guide Advisory Committee, N.S.S. Advisory Committee, Internal Complaints Committee. Members students are invited to the committee, thereby becoming stakeholders to the various resolution passed. The IQAC has taken active initiative to set up guardian forum in the college. Guardian's feedback was collected in a standard format. It was resolved to declare the college campus as No Plastic Zone, framing of guidelines and widening the membership base. The vision of the college is - ? To enable the students to face up to the challenge encountered by them in life ? To develop moral values. ? To turn them into responsible individuals ? To helps in creation of an

imaginative and intellectual mind. ? To impart social values ? To develop an understanding of healthy competition ? To encourage extracurricular activities. ? To develop positive thinking ? To develop leadership qualities

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Planning and Development The college is governed by the rules of the Directorate of college Education of the State Government. Agenda is framed as per the Education Policy. The principal and faculty members prepare a strategy for implementation of the agenda of the directorate and function as coordinator for the same.</p>
<p>Administration</p>	<p>? College is governed by Government of Rajasthan and all information are exchanged online. ? All employees have their SSO ID to update information on online portal through their personal log in ID. ? Notices and circulars are uploaded on the college website. ? Each and every IQAC notice is circulated through e-mail</p>
<p>Finance and Accounts</p>	<p>? College has fully developed and transparent accounting system. Salary of faculty members and staff is disbursed online through pay manager. All external transaction are done by PFMS. All procurements are done through, E-tendering GEM portal. Receipt of admission fees is completely online. Maximum payments for the work and supply orders are done through the cheques or NEFT.</p>
<p>Student Admission and Support</p>	<p>? The entire admission process is centralized and online. All information relating to admission is circulated through e-mail. Admissions are conducted online. Reservation policy of state is strictly adhered and due weightage is given to merit and other achievements as per state policy. Students were registered on SWAYAM by NEPTTEL portal to increase employability of students. Mobile apps like Dishari, e-PG pathshala and training programme for study material on websites are framed for students. Names of contact persons of anti-ragging committee and internal complaints have been uploaded on the college website and students can</p>

communicate to the members.

**Examination**

Various processes related examinations are as under- ? Filling of examination forms for holding of exams is done online. ? Admit cards for exams are generated online. ? Evaluation of answer books is conducted offline by the affiliated university. ? Faculty members of the college follow all guidelines issued by affiliated university in setting of question papers and evaluation of answer sheets. ? Examiner panel for practical subject is generated online. ? Results are declared online.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nil
2017	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Nil	Nil	Nil	Nil	Nil	Nil
2018	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	04/09/2017	23/09/2017	21
Refresher Course	1	24/05/2018	13/06/2018	21
Refresher Course	1	18/12/2017	07/01/2018	21

[View File](#)



6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Old pension scheme/New pension Scheme, Gratuity, PL Encashment, Medical reimbursement, SI, Maternity and CCL for women employees. DA as GOI, HRA, PF, Concession in tuition fees to the wards of teaching staff, Yoga center Recreational /sports room/gymnasium	Old pension scheme/New pension Scheme, Gratuity, PL Encashment, Medical reimbursement, SI, Maternity and CCL for women employees. DA as GOI, HRA, PF, Concession in tuition fees to the wards of teaching staff, Yoga center Recreational /sports room/gymnasium	Canteen, Career Counseling Cell, Hostel, Youth Development Centre, Womens Cell for girl students, Internal Complaint Cell, student Accident Insurance, Scholarships by State govt. and other NGOs

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly . ? Internal audit - Each year the internal audit and inspection committee conducts the audit of the income and expenditure heads of the college, for this purpose the internal inspection committee is formed in the college which works on two fronts, viz- physical verification, financial verification. The internal audit and inspection committee of the college conducts the financial verification of the income and expenditure heads of the college. ? External Financial audit - The external financial audit of the college was conducted for 2017-18 of which the entire head wise description was handed over to the college on 19-07-2019 and this file is available in the account section of the college. External audit and inspection committee for the external financial audit of the college, a committee comprising of members from the college is formed. The entire description of this external audit is available in the audit section of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
Vikas Samiti	6945830	General Developmental Activities
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

21945830.00
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	HOD of

		and Commissioner College Education, and AG Audit		concerned Dept and IQACHOD of concerned Dept and IQAC
Administrative	Yes	University and Commissioner College Education, and AG Audit	Yes	HOD of concerned Dept and IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? A teacher parent committee has been formed so that the parents are also a part of the development of the students. ? Parents are invited twice every year to the college, where the students are encouraged to present their problems ? Emphasis is placed on all around growth of the students. In this fullest participation is received from the teachers and parents and students.

6.5.3 – Development programmes for support staff (at least three)

? Extra remuneration is paid for handling extra work load like practical and other examination work. ? Under the "Tobacco free campaign" the support and teaching staff were encouraged. ? Were included in the "awareness towards environment campaign ? Cycle and uniform allowances was paid.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? The IQAC committee was further strengthening post the NAAC visit to the college. ? A regional seminar on "My college My pride " was held in the college on 11-10-2018 in which the students were told about the various facilities available in the college. ? Feedback was obtained from the students through the feedback forms. ? The facilities of Wi-Fi, e- library, inflibnetetc were made available in the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Career Counseling and Placement Cell Activity	19/07/2017	19/07/2017	19/07/2017	40
2017	Career Counseling and Placement Cell Activity	04/10/2017	04/10/2017	04/10/2017	57

2017	Career Counseling and Placement Cell Activity	07/10/2017	07/10/2017	07/10/2017	35
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
? Lecture on Women entrepreneurship by Mrs Ellen Swami.	06/10/2017	06/10/2017	55	45
? Lecture on Daughter Parents Relationship By Dr.Rakesh Sharma and SmtRagini Chaturvedi	30/10/2017	30/10/2017	60	10
? Workshop on "Rasoi se Rojgar" by Dr.V K sharma	15/11/2017	15/11/2017	55	35
? Lecture on "Women Health and Cleanliness" by Dr.Suman Sharma	17/11/2017	17/11/2017	70	40
? Lecture on "Women Empowerment by Dr.RupaManglani	17/11/2017	17/11/2017	80	40
? Poster competition on "Beti Bachao Beti Padhao"	30/11/2017	30/11/2017	40	20
? Essay writing competition "Beti padhegi desh badhega"	30/11/2017	30/11/2017	30	30
? Self defence training for	21/12/2017	21/12/2017	30	10

women				
? Workshop on "Pearl Culture" by Ms. Kalpna Sharma and Mr.Amit Sharma	21/12/2017	21/12/2017	45	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? 300 Units per day of electricity is generated by Solar Power Generating Plant installed in the college. ? Save energy initiative is taken by the students' union to make students aware by making them switch off lights and fans before leaving the classroom ? 3. Department of Botany and Zoology and Geography conduct field work and study tours to create awareness and conservation of biodiversity among the students. ? College has lush green campus which is further enhanced by regular Tree plantations ? College Campus is declared "Tobacco Free Zone." ? Drive continued to make campus Plastic free ? ? Polythene free campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Braille Software/facilities	No	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	17/07/2017	8	Tree Plantation	Environment Conservation	200
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)

<p>Code of conduct for students issued by the university and department of college education Rajasthan, Code of conduct for teachers: Prospectus</p>	<p>03/07/2017</p>	<p>Newly admitted students were addressed by the principal orienting them towards general rules and regulations of the college. They were found to follow general discipline during regular college days and in examinations. In students elections they were bound to follow Lingdoh Committee directions. All students followed the guidelines of Lingdoh Committee. During examinations University examination rules were implemented. Using unfair means was punishable. Overall discipline in college was maintained. Teachers also followed code of conduct of Government's rules.</p>
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachtha Pakhwara	01/08/2017	14/08/2017	217
Blood Donation Camp	25/09/2017	25/09/2017	200
One Day Rural camp by NSS	05/10/2017	05/10/2017	400
One Day Rural camp by NSS	11/10/2017	11/10/2017	250
Ek Bharat Shreshtra Bharat	15/10/2017	15/10/2017	150
seven Day Rural Camp By NSS	21/12/2017	27/12/2017	300
One day Training Programme on AIDS Control Prevention and Protection by Red Ribbon Club	25/01/2018	25/01/2018	275

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>? Students are encouraged to make handmade posters for campaigning and thus college tries to motivate them for environment friendly and less expensive way of promotion during the Students' Union Elections.</p>
<p>? Installing Rain Water harvesting structures for recharging.</p>
<p>? Solar Power Generating System of 75 kW has been installed.</p>

? Disposal of biodegradable waste and making organic compost which is used in the nursery and botanical garden of the college

? Reuse of banners/flex of seminars/conference/workshops

? Art works have been made on the opposite side which are then used for decoration

Recycle of Paper is promoted.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Empowering students, especially girls through college activities : An educated and empowered student further educates and empowers the whole family, society, the country and the world. Education gives us knowledge of the world around us. It develops in us a perspective of looking at life. It is the most important element in the evolution of the nation. Without education, one will not explore new ideas. It means one will not able to develop the world because without ideas there is no creativity and without creativity, there is no development of the nation. 2. Training the students for Social Entrepreneurship: The ultimate objective is the social and economic empowerment of neighboring rural and underdeveloped areas so that our students not only empower themselves their families but also the society the nation. The nation needs people who create jobs and do not merely become job-seekers. The nation needs that our youth be the change-agents who facilitate economic and social empowerment of their societies. The students are from agrarian and rural background.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://hte.rajasthan.gov.in/dept/dce/university\\_of\\_rajasthan/l.b.s.government\\_pg\\_college\\_kotputli/uploads/doc/best%20practices%20%202016-17opguptaji.pdf](https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/best%20practices%20%202016-17opguptaji.pdf)

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Research is the creation of new knowledge and/or the use of existing knowledge in a new and creative way so as to generate new concepts, methodologies and understandings. This could include synthesis and/or analysis of previous findings to the extent that it leads to new and creative outcomes. The primary purpose of research is to expand the existing body of knowledge by providing solutions to different problems in various fields of study. This is amply visible in the vast areas of research being carried out in the College. The College boasts of many faculty members actively engaged in research in the faculty of arts, science and commerce. One Project Fellow (Sh. Anil Kumar Bharti) worked on another Major Research Project, sanctioned by the DST, Rajasthan in the Department of Chemistry while another scholar (Ms. Pushpa Godwal, NET-JRF) continued working for her Ph.D. work in Chemistry. Three research scholars continued their doctoral work in the Department of Geography and two in the Department of Political Science. Another student (Ms. Deepika Chawla, RGNF) continued her work for her Ph.D. in the Department of E.A.F.M.A multitude of research papers were published in acclaimed journals. The Departments of Chemistry and Political Science were granted the status of Research Centres of the University of Rajasthan. In order to develop and encourage research, Academic leave is granted for attending conferences, seminars and workshops, both within and outside the State. Faculty members are encouraged to undertake major and minor research projects in collaboration with recognized government and non-government organizations. Young entrants to the

profession are also motivated to go for their Ph.D. degrees in their chosen fields.

Provide the weblink of the institution

[https://hte.rajasthan.gov.in/dept/dce/university\\_of\\_rajasthan/l.b.s.government\\_pg\\_college\\_kotputli/uploads/doc/I%20D%202017-18.pdf](https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/I%20D%202017-18.pdf)

### **8.Future Plans of Actions for Next Academic Year**

? Aiming for inter departmental learning practices in college ? More project based and experimental learning is aimed ? Opening of Research Centre in Geography ? Opening of new courses MSC in Zoology, Maths, Physics and MA in Hindi ? Regularisation of Msc In Botany ? More skill and employability enhancement courses. ? Making campus more Eco-Friendly ? Introducing language labs and GK Learning Apps for students