SELF STUDY REPORT

FOR

3ʳᵈ CYCLE OF ACCREDITATION

LAL BAHADUR SHASTRI GOVERNMENT COLLEGE KOTPUTLI

N.H. 48 DELHI JAIPUR HIGHWAY
303108
https://hte.rajasthan.gov.in/college/gckotputli

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

October 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Lal Bahadur Shastri Govt. College is situated on NH 8 in North 110 Km. away from Jaipur and in south 167 Km. from Delhi. The College was established in 1962 with great effort of former freedom fighter late Shri Mukti Lal Modi. It was inaugurated by the then Chief Minister of Rajasthan Late Mr. M.L. Sukhadia. In 1962 there were only 114 students enrolled in the college. It was recognized by UGC under 2(f)and 12b section in December 1979. P.G. classes in Political Science, Economics and History were introduced in the college in the year 1977, in the year 1977-78in Business Administration, EAFM and ABST, in the year 1988-89 in Chemistry, in the year 2007in Botany and in the year 2009-10 in Geography were introduced in the college. PG in SFS mode in Mathematics, Physics, Zoology and Hindi were introduced in the year 2018 in the college. The college is affiliated to University of Rajasthan, Jaipur. College implements this curriculum without any modification. Representatives from college participate in annual BOS meetings of the University where they play important roles ingiving suggestions in preparation of syllabus, markingand examination pattern and upgradation of syllabi. The College boasts of multi faculty, co-educational post graduate departments with around 70 faculty members and about 6000 regular enrolments,making use of available research facility in many departments. Many faculty positions are filled by women; and supported by 33 non-teaching staff, the college outreaches to the widest range of rural as well as urban youth. L. B. S. government college, Kotputli gives importance to overall development of the students and emphasises on curricular and co-curricular activities. It has well equipped laboratories, a huge library and indoor sports complex as well as huge grounds for sports activities of the student year round.

The two cycles of accreditation by NAAC prompted the college to identify its quality indices as well as its weaknesses that helped it in growing in all spheres. The college attempts to cater to the education-based needs of all sections of the society. The co-curricular and extracurricular achievements of our students always bring laurels to the institution.

Vision

Vision

·To develop systematic quality processes in the college for evolving, enhancing, and sustaining excellence in its academic and administrative practices and to set benchmarks for their periodic evaluation.

. The focused vision of this college is to provide quality education and a strong platform for learning, skill development and research.

Mission

Mission

·To develop a conscious, consistent, and catalytic quality improvement system that encourages the pursuits of the staff and students of the college.

·**To promote innovative practices to continually improve the teaching-learning experiences of the staff and students.**

·**To strive to realize the mottoes of the college through the best possible implementation of the plans and policies of the Government and University, pertaining to knowledge production and dissemination.**

·**To ensure a learner-centric environment equipped with the latest techniques and technologies of teaching, research and sharing knowledge.**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

- Huge Green and Clean campus
- Sixty years of proud existence
- Accredited with 'B' grade from NAAC
- Beneficiary of RUSA grant
- Highly qualified, experienced, and dedicated faculty
- Student centric educational environment.
- Transparency, diversity, and inclusiveness in the admission process
- Availability of modern and suitable infrastructure.
- Eco-friendly campus with solar panel and water harvesting system etc.
- A rich library to be automated soon.
- Well-equipped indoor Sports complex and game's facilities with playground & athletic track.
- 44 programmes, 281 courses,**17** certified courses and are in operation.
- Enrolment capacity of 7000 students.
- Sanctioned posts of 88 faculties and 1 Principal
- **85** Ph.D. degree holder faculties.
- **57** faculties are recognized Research Supervisors.
- **2 smart classrooms. Halls for** teaching learning and use of IT.
- More than 60% of students are receiving Government scholarships.
- Running value-added, Skill-Oriented, Certificate, Diploma and PG Diploma courses.
- Big library (to be fully automated)
- Entrepreneurship and Skill development facilities.
- Incubation centre I- start-ups.
- Registered Alumni Association.
- Hostel Facility for students

Institutional Weakness

Institutional Weakness

- Lack of institutional fund for research activities

- Limited opportunity for corporate training programme.
- Limited freedom in decision-making in academic matters.
- Lack of autonomy.
- Non-availability of industrial collaboration.
- CBCS has not been adopted due to delayed policy decision of the State Government.
- Inadequate student-teacher ratio due to State Government policy.
- Lack of the modern and advanced cafeteria.
- Inability to reach the students of the remote rural regions because of lack of Internet facilities in their regions.

Institutional Opportunity

- Development of more qualitative e -content and e -resources using available IT tools
- Strengthening of campus placement activities.
- Freedom in collaboration and consultancy.
- Initiation of incubation centre and start up activities.
- Intensification of faculty development programmes and trainings for all the staff members.
- Commencement of vocational courses and skill development activities.
- Scope to increase more Skill development and entrepreneurship program.
- Establishment of more effective and technology-based Incubation Centre..
- Active Institute Industry Interface more collaboration with corporate sectors
- More effective placement cell.
- To increase National and International Collaboration for Research.
- Promotions of student research projects in collaboration with Apex bodies like MHRD.
- Mentoring the non-accredited colleges to go for assessment and accreditation and to acquire quality benchmark.

Institutional Challenge

- Constraints of financial resources for specific infrastructure requirements.

- Old building structure demanding lot of maintenance.
- Prepare the students for proper placement and employability with existing course structures
- To generate adequate grants for research activities and infrastructure improvement.
- Linkage with foreign Universities for students Career advancement.
- To improve communication and personality development among students.
- Effective management of Systems during a pandemic situation.
- Environmental and Genetic monitoring of our society involving students and faculties.
- Limited provisions and platforms for corporate training.
- Connecting with parents.
-
- Lack of internet facilities in the remote areas of Kotputli.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college follows the rules and regulations of department of higher education, government of Rajasthan. Several scholarships are also distributed as per the government policies. Institute is affiliated to the University of Rajasthan. College ensures the effective implementation of the curriculum provided by the university. At the very beginning of each academic session, class wise and faculty wise time table, according to the duration proposed by the University and UGC norms is prepared and displayed. Each faculty member prepares roadmap or teaching plan of their program, following which, all the HODs and faculty members take the responsibility of completion of syllabi in definite duration.Head of the Institution and class monitoring committee ensure strict running of classes according to the time table. Implementation of curriculum within the stipulated time is monitored and regulated by respective head of the departments and head of the institution. Dates for annual theory and practical examination are announced by the University. Teachers providing them sample papers and guidance about how to solve question papers on definite time to achieve the maximum score. Attendance of students in theory and practical sessions is documented in student attendance register mentioning the lecture delivered and lab work conducted. Minimum 75% attendance of students is mandatory to appear in annual exams. Attendance registers are quarterly monitored by HOD and analyzed. Shortage of attendance, if any, is communicated to the respective guardians.

Innovative methodology

E-notes e-resources, PPT, AV techniques and other modern teaching aids are incorporated in teachings for smart teaching learning.

Experiential teaching

Both for UG and PG classes, field survey, field work, social survey, industrial visits, and scientific visits are conducted for the students in the subjects, whether or not mentioned in the curriculum.

Interactive sessions

Seminars, Group discussions and interactive sessions are conducted regularly for P.G. students.

Update of faculty members

All faculty members are involved in participating in subject-oriented seminars, webinars, conferences, workshops, etc.

Special talks and Extension lectures are delivered regularly by invited experts.

Curricular designing

Direct and indirect participation of faculties in curricular designing and modifying through BOS meetings as all HODs are the members of board of studies.

Teaching-learning and Evaluation

The institute offers them uniform learning opportunities and assesses their learning through mentors who are allotted to each class, section wise. They analyze students' learning levels, their interests via close observation of their attentiveness and responsiveness in the classrooms and laboratories. Also, their performance in the mid-session class tests and responsiveness to viva-voce questions during continuous evaluation of practical classes in the laboratories is also assessed.

For PG students, seminar presentation using power point is a mandatory activity. Feedback is also collected from related subject teachers and from the admission committee which helps in categorization of students as advanced or slow learners. It is also mandatory for students of first year undergraduate program to enroll in one of the extension activities viz NCC, NSS, Ranger/Rover, Women Cell etc. as per their aptitude and the mentors help and guide them in their selection.

Programs for slow learners:

- The mentors help them to find out the reasons for their poor performance and suggest remedial measures to rectify them.
- The concern and assistance of the peer group and faculty members to the physically challenged and the disadvantaged students is a notable feature of the college.
- Group study supervised by the teacher
- Bright students are encouraged to help slow learners.
- Parent interaction with teachers is encouraged.
- Assignments and study notes are provided by teachers
- Skill development activities.

Some of the measures taken for advanced learners are:

- The advanced learners are enthused to keep up their morale to enhance their academic record.
- Sharpen their inquisitiveness, induce them to experience the thrill of learning and enjoy the pleasure of achievement.
- Responsibility as group leaders in various clubs.
- Skill development programs
- Guest lectures and extension lectures for competitive exams
- Counseling for future goals
- Responsibilities in literary and cultural activities
- Training related to computers and IT. They are motivated to take up self-study courses for independent pursuit of higher studies.
- Motivated to attend conferences/seminars in research institutes, apply for students' projects from funding agencies, participate and present research papers in seminars / conference at collegiate / inter-collegiate / state / regional / national levels and publish articles in reputed journals.

Research, Innovations and Extension

Youth Development Center in which resource persons are invited to deliver their lectures on various competitive examinations and skill enhancement programs.

Career Guidance and Placement Cell creates awareness about fresh job opportunities and market demands through workshops and seminars .

Innovation and Skill Development Committee plans and conducts the activities of various committees based on various orders received from the Commissionerate, distributing the student centric activities to several committees specialized in their respective tasks.

Incubation Cell was established in the college in December 2021 to promote innovation and industrial linkages for the students.

Rajiv Gandhi E-Content Bank is a repertoire of videos and PDF notes displayed on the website for free access to the students.

Seminars/Conferences/Workshops- Webinars were conducted by different departments of the college like-Chemistry, Zoology, Geography, Business Administration, History and Political Science.

MMYKY proved beneficial for the students. The course conducted on Accounts and Taxation totally transformed the participant students in terms of personality grooming, knowledge and financial gain.

YouTube channel: College has its own YouTube channel 'ccerajgclbskotclass'.

QR Codes were made for plants of the campus. All the information about that tree i.e., its botanical name, local name, family name, medicinal use are available on one click.

Community Book Center was created in college in which books not more than three years old, were collected by donors from amongthe society, alumni and faculty members.

I Start helps the students by inculcating entrepreneurial skills in them. The grass root innovations and all kind of start-ups are promoted and help and support is provided by the Cell both at the college level as well as by the Department of College Education, Rajasthan,

Intellectual Property Rights (IPR)Cell of college regularly organizes talk sessions and workshops with the expert of this field to create awareness about intellectual property rights among students.

IDEA and YDC lectures: These lectures on diverse topics from academics to health, research, latest innovations, national economyand personality development groom the minds of students on a regular basis.

Celebration of Festivals and commemoration of national leaders from time-to-time inculcates nationalistic fervor and respect for social customs.

Infrastructure and Learning Resources

Laboratory: . Zoology department has a vast collection of animal specimen along with a separate animal house. Botany department has a Charakand Aranya garden which have been developed under the supervision of faculty of botany department. In chemistry department, an advanced research laboratory is there in which

research scholars are doing their research work.. Lab equipments are issued to students and collected back by lab staff to ensure their proper use. Logbooks and stock registers are maintained for chemicals, specimens, andequipments. Funds procured from State/Central Governments, UGC, Lab fee and RUSA are utilized for lab maintenance.

Library: There is a central library with vast space having about 61734 books, 22 periodicals, 19 specific subject journals, and many Hindi and English newspapers. The library is situated in main administrative block which includes one reading hall, three reference book halls and a librarian's office. Library facilities are available for students and faculty members from 9 a.m. to 5 p.m. The whole library is facilitated with Wi-Fi network. The librarian not only monitors but also maintains the library infrastructure, funds, and utilization of funds. The library is equipped with 3 computers, CCTV cameras, one TV set, Multifunction Printer, Barcode Reader and one barcode machine. Fourteen PG departments have their own library facilities.

Sports: The College has adequate infrastructure for all sports events. there is athletics track for all athletic events. A well-equipped indoor stadium of 60X40m, of high international standards has been constructed in the college campus under the |Khelo India Scheme of Government of India to promote and harness the sports skills among the rural students. Badminton, Table tennis, Carom and Chess facilities are there.

Computers and Smart Classrooms: The college has a computer laboratory for students having 38 computers. The ICT lab is maintained and monitored by the ICT committee. Smart class room is equipped with digital podium, interactive board, and projector etc. with wi-fi facility.

Class Rooms: The classrooms are well furnished and maintained by supporting staff. The college has an elaborate IT infrastructure, learning management systems, Management information systems, connected to the high-speed internet.

Student Support and Progression

Student's council known as Students Union is formed in the college as per the recommendations and guidelines laid down in the Lyngdoh committee and the government of Rajasthan orders and notifications issued from time to time. The student's union is composed of four executive members who are directly elected on popular votes of all the regular students of the college and the mandatory election is held in the month of August every year. The four executive posts in students' union are of President, Vice President, General Secretary and Joint Secretary. In addition, the regular students also elect Class Representative (CR) from each section of class. The President of the student's union further nominates the Cultural, Sports, Literary Secretaries, etc. from the group of elected class representatives. Members of the college student's union are involved in college activities in following manner: President of the student's union is an ex-officio member of "Mahavidyalaya Vikas Samiti" of the college. The student's union acts as a bridge between students and the college administration. The President protects the rights of students and proposes various works to be undertaken on behalf of students. Feedback of students regarding infrastructural facilities, academics, etc. as well as their grievances are presented by the student's union in meetings with college administration. It helps the college administration to explore the possibilities of better ways to resolve the issues.

- Cultural secretary of Student's Union plays an important role in the conduct of cultural day/week where every potential of artistic personality is explored through cultural and literary competitions.
- Sports day/week is also organized where the role of games secretary is very important. He is an integral part of conduct committee of all games and sports interclass and open competition.

- Student representation is also evident in extension activities like NCC, NSS, YDC, Ranger/Rover, and various awareness programs, community services etc.
- The students actively participate and manage PG departmental seminars, library. In field and community activities, the students not only participate but are also assigned important responsibilities.

Governance, Leadership and Management

The Vision of the institute is to emphasize on transforming the students into socially responsible citizens. The College is committed to providing a stimulating teaching- learning environment by providing excellent facilities to the students.

The main objectives are:

1. Enhancing knowledge through education.
2. To prepare the students to face any challenge.
3. To develop an understanding of the importance of healthy competition.
4. To develop human values.
5. To create an awareness of social problems.
6. To develop leadership qualities in the students.
7. To develop positive thinking in the students.

Our college is one of the oldest colleges, catering to students from rural background. The stakeholders - the students- learn the importance of healthy competition which ultimately helps in human resource development and in making them better and more responsible individuals. L.B.S. Govt. College Kotputli formulates policies in accordance with the college education policy of Rajasthan and the principal and faculty members work accordingly in conjunction to formulate strategies for their implementation. Various institutional committees discuss various issues and present their views and recommendations to the head of the institution. The committees are well supported by non-teaching staff. The IQAC has been conceptualized for planning, guidance, and monitoring to meet the diverse needs of planners. This includes faculty members of all levels, alumni, and associated stake holders. Staffcouncil and 'Mahavidalaya Vikas Samiti' are the big support for overall development of the college. The principal ensures the fulfillment of the policies formulated.

Institutional Values and Best Practices

Eco Club:

An Eco-Club is a group of College students interested in environmental issues and willing to make significant contribution to society. Under its aegis, students explore environment, understand its concepts and challenges, and take appropriate actions to conserve and protect it. They sensitize their peers, school authorities, parents, and community about environmental problems through club activities. The rising temperature, climate change, ozone layer depletion, Greenhouse effect is a matter of concern. It was felt that the students be made aware of these burning problems. So, Eco Club was formed to create awareness and sensitivity about various environmental issues; to develop skills, positive attitudes, and ethics towards environment, to demonstrate initiatives to analyze environmental problems, suggest and implement suitable solutions and follow up actions for these, to engage learners in scientific enquiry and reduce the ecological footprint of the College, to create environmental awareness to enable the students to be sensitive towards environmental concerns and to create a

clean and green environment.

Science Club

We have reached such a stage that we cannot think of a single moment without scientific temper. Whatever we see around us today, we see the touch of science in everything around us. The present age is the age of science, an age marked by the unique contribution of science and scientific temperament. Science based technology has rendered our life very comfortable and has generated numerous facilities for us. The purpose of Science Club is to enhance the general awareness of the students about the role of science and technology as their future scope. Aim ofthepractice is to involve students in action-based programs related to science, to make students understand science and scientific problems, exchange of science and technology information, knowledge experience and   material among students. Promotion and coordination of science popularization activities in colleges, to provide science based opportunities for college students, to impart information about importance of Science and Technology particularly about their future goals,to promote inquisitiveness among the students and inculcate scientific temper among them and to trigger interest among the students in science.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	LAL BAHADUR SHASTRI GOVERNMENT COLLEGE KOTPUTLI
Address	N.H. 48 DELHI JAIPUR HIGHWAY
City	KOTPUTLI
State	Rajasthan
Pin	303108
Website	https://hte.rajasthan.gov.in/college/gckotputli

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Surendra Singh	01421-248008	9828375425	-	govtcollegekotputli@gmail.com
IQAC / CIQA coordinator	Geeta Garg	0141-2350702	9460985850	-	drgeetagarg@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Rajasthan	University of Rajasthan	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	13-12-1979	View Document
12B of UGC	13-12-1979	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	N.H. 48 DELHI JAIPUR HIGHWAY	Semi-urban	21.524	37626

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Science, BIOLOGY	36	XII	English,Hindi	352	340
UG	BSc,Science, Maths.	36	XII	English,Hindi	264	264
UG	BCom,Commerce,ABST BUSINESS ADMIN EAFM	36	XII	English	300	240
UG	BA,Arts,Hindi History Poltical Science Geography Economics English	36	XII	English,Hindi	1650	1591
PG	MA,Economics,	24	UG	English,Hindi	60	39
PG	MA,English,	24	UG	Hindi	60	0
PG	MA,Geography,	24	UG	English,Hindi	60	59
PG	MA,History,	24	UG	English,Hindi	60	57
PG	MA,Hindi,	24	UG	Hindi	60	10
PG	MSc,Chemistry,	24	UG	English,Hindi	30	27
PG	MSc,Botany,	24	UG	English,Hindi	30	24
PG	MSc,Zoology,	24	UG	English,Hindi	30	16
PG	MSc,Maths,	24	UG	English,Hindi	30	14
PG	MSc,Physics,	24	UG	English,Hindi	30	16

PG	MCom,Abst,	24	UG	Hindi	60	16
PG	MCom,Eafm,	24	UG	English,Hindi	60	57
PG	MCom,Business Administration,	24	UG	English,Hindi	60	46
PG	MA,Political Science,	24	UG	English,Hindi	60	53
Doctoral (Ph.D)	PhD or DPhil,Geography, Geography Research Centre	18	Seats allotment as per University guideline	English,Hindi	16	1
Doctoral (Ph.D)	PhD or DPhil,Chemistry,Research Centre Chemistry	18	Seats allotment as per University guideline	English,Hindi	32	3
Doctoral (Ph.D)	PhD or DPhil,Political Science,Research Centre Political Science	18	Seats allotment as per University guideline	English,Hindi	24	8

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	21				16				68			
Recruited	9	12	0	21	11	5	0	16	21	10	0	31
Yet to Recruit	0				0				37			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				20
Recruited	18	0	0	18
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				18
Recruited	7	1	0	8
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	14	9	0	10	7	0	23	15	0	78
M.Phil.	0	0	0	3	2	0	1	1	0	7
PG	0	0	0	3	1	0	10	4	0	18
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	4	5	0	9
Ph.D.	0	0	0	0	0	0	2	2	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	3680	409	0	0	4089
	Female	2238	249	0	0	2487
	Others	0	0	0	0	0
PG	Male	219	24	0	0	243
	Female	258	29	0	0	287
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	11	0	0	0	11
	Female	3	0	0	0	3
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	943	733	723	715
	Female	526	395	379	308
	Others	0	0	0	0
ST	Male	504	390	419	386
	Female	281	228	226	173
	Others	0	0	0	0
OBC	Male	1597	1371	1473	1721
	Female	979	950	979	944
	Others	0	0	0	0
General	Male	653	510	456	0
	Female	494	479	428	509
	Others	0	0	0	417
Others	Male	459	375	331	92
	Female	479	417	228	93
	Others	0	0	0	0
Total		6915	5848	5642	5358

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Being an affiliated college of the University of Rajasthan, our college is having interdisciplinary/multidisciplinary approach in the core subjects as per the curriculum provided by the University of Rajasthan, Jaipur. To interchange the ideas among the students and teaching faculties an Interdisciplinary Education Association (IDEA) is also established in the college. The skill development courses/training programmes provided by the college to the students, in addition to the core subjects, are helpful to assess one's potential and implement plans. Faculty members offer full freedom to have interdisciplinary discussions with students of all streams. Courses such as Environmental Studies,

	Elementary Computer Education and Anandam have been made mandatory for all undergraduate students. To impart and promote multidisciplinary/interdisciplinary culture in the college extension lectures in various subjects/topics are also organized. The research cell established in the college encourages innovative research and promotes faculty and student integration and linkage between different departments. Taking into consideration the envisaged changes in the NEP, the relevant adaptation will be planned in due course of time.
2. Academic bank of credits (ABC):	The institution will abide by the University and Commissionerate College Education, Rajasthan guidelines regarding the method of preparing Academic bank of credits.
3. Skill development:	The institution is open to conducting a good number of skill development courses. Innovation and Skill Development Committeeof the college plans and conducts the activities of variou committees based on various orders received from the Commissionerate, distributing the student-centered activities to several committees specialized in their respective tasks. Microsoft office training enabled students to learn basics of computers like Word, Excel etc. An Incubation Cellwas established in the college in December 2021 to promote innovation andindustrial linkages for the students. The lectures on communication skills, entrepreneurships are regularly conducted to guide students about various innovative and skill development courses. MMYKY which came up lately has also proved beneficial for the students. The course conducted on ICICI Academy for skills, for employment opportunities was beneficial for students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution belongs to Hindi speaking region.Almost of the students have been conditioned in solely Hindi since childhood, our faculty delivers classroom lectures in bilingual mode, i.e., in English as well as in Hindi. Teaching of our Culture and its values is included in number of courses like Hindi and English ,History, Political Science, Geography. The you tube lectures are ample evidence of blended language teaching.Link for YouTube channel: ccerajlbskotclass Indian culture is promoted through various competitions such as Mehndi, Rangoli,

	Indian music and dances etc. to preserve Indian traditions. Indian national and religious festivals are celebrated with enthusiasm by teachers and students.
5. Focus on Outcome based education (OBE):	Through free coaching classes for the preparation of competitive examinations, the institution is already focused on outcome-based education and will continue to do so. The coaching for the preparation of competitive examinations is given free of cost to regular students of the college after regular classes are over. Specific learning outcomes of all programs and courses are provided to the students during the admission process. Orientation programs are also conducted basically to apprise the students of the course they opt for. They are also made available on the institution website
6. Distance education/online education:	During the Covid 19 pandemic the mode of teaching turned to online in no time. The teachers taught in hybrid (online-offline) mode of teaching, disseminating knowledge and curriculum through you tube videos, PDF notes on what?s up groups, e-lectures via zoom Google classroom, Google meet platforms and other social media resources. All faculty members upload their e-lectures in the form of videos on the YouTube channel of the college which is accessible to students, These have been preserved in a repository named Rajiv Gandhi E-content bank and are available on the institutional website. Each department conducted online webinars during the pandemic. Spoken English classes under skill development course were also conducted online. Special programmes like Gyan Ganga, Gyan Sudha, Gyan Doot have been conducted in accordance with the orders from Commissionerate college education Rajasthan, for the trainings of teachers as well as to facilitate the learning process of the students. Distance education is already being followed in IGNOU courses. Enrolling in MOOC and similar distance education courses will shape the future of the present generation.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes

2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	YES, ELCs are functional and representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	In this college ELCs Includes voluntary contribution by the students in electoral processes. Participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	College is organizing awareness and cluster camps through Voter Helpline app, organizing Quizes and poster competitions. The rally was organized by the college for voting awareness and for its importance among the people.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Most of the students are already enrolled as voters. in Electoral Literacy Club (ELC) we are creating awareness among students through Voter helpline App. In the college BLO's play vital role in preparation and revision of electoral rolls, for which they make frequent campus and local areas visits to interact with students, local people particularly elders. College administration also provides voting awareness through faculty and students interactions time to time.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7171	6820	5311	3494	5210

File Description	Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 131

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
65	65	63	72	63

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
16.97	21.26	14.25	57.06	65.28

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Curricular aspects are the mainstay of an educational institution. The focused vision of this college is to provide quality education and a strong platform for learning, skill development and research. The college follows the rules and regulations of department of higher education, government of Rajasthan. The admissions and reservation policy of the state government is followed. Several scholarships are also distributed as per the government policies. Institute is affiliated to the University of Rajasthan. College follows the curriculum assigned by the University of Rajasthan. College ensures the effective implementation of the curriculum provided by the university. College has well planned and well-structured process to ensure the effective curriculum delivery. At the very beginning of each academic session, class wise and faculty wise time table, according to the duration proposed by the University and UGC norms is prepared and displayed. Each faculty member prepares roadmap or teaching plan of their program, following which, all the HODs and faculty members take the responsibility of completion of syllabi in definite duration. Head of the Institution and class monitoring committee ensure strict running of classes according to the time table. Implementation of curriculum within the stipulated time is monitored and regulated by respective head of the departments and head of the institution. Dates for annual theory and practical examination are announced by the University, and teachers start to prepare their students for exams by providing them sample papers and guidance about how to solve question papers on definite time and how to answer the questions to achieve the maximum score. University adopted examination pattern is applicable to the college. Attendance of students in theory and practical sessions is documented in student attendance register mentioning the lecture delivered and lab work conducted. Minimum 75% attendance of students is mandatory to appear in annual exams. Attendance registers are quarterly monitored by HOD and analyzed. Shortage of attendance, if any, is communicated to the respective guardians. Innovative methodology E-notes e-resources, PPT, AV techniques and other modern teaching aids are incorporated in teachings for smart teaching learning. Experiential teaching Both forUG and PG classes, field survey, field work, social survey, industrial visits, and scientific visits are conducted for the students in the subjects,whether or not mentioned in the curriculum. Interactive sessions Seminars, Group discussions and interactive sessions are conducted regularly for P.G. students. Update of faculty members All faculty members are involved in participating in subject-oriented seminars, webinars, conferences, workshops, etc. They not only upgrade themselves by these programs but share the gained knowledge with their students and colleagues also. Special talks and Extension lectures are delivered regularly by invited experts. Curricular designing Direct and indirect participation of faculties in curricular designing and modifying through BOS meetings as all HODs are the members of board of studies.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 00

File Description	Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Curriculum enrichment The curriculum designed by the University of Rajasthan, incorporates cross cutting issues relevant to gender, environment, sustainability, professional ethics and human values. **Gender** Papers in history, political science, Hindi, English **on** both UG and PG levels address gender concerns. Many programs are organized for female students by women's cell which include awareness programs, health checkup camps, special talks, save girl child **complains.** Poster exhibition and other activities are conducted **on** women empowerment.

Environment and sustainability. Syllabi of all streams of UG part 1 and PG science streams have been designed integrating environmental issues and sensitizing students towards it. Campus of college is totally free of **polythene** and eco-friendly. Regular plantation programs, debates, cleanliness, and other programs are conducted by campus beautification committee and NSS. NSS also organizes cleanliness campaigns at nearby villages, temples, public places, and college campus itself.

Human values the institute takes efforts for integration of ethical and human values through conducting a lot of programs. Human Right cell, NCC,NSS, cultural committee , women cell ,ranger rover cell of the college time to time organize these programs. Conducting road safety campaigns, celebrating Human Rights Day, blood donation camps, celebrating national festivals inculcate moral, human and patriotic values in students. **Professional ethics** Accountability leads to ethically upright the students besides the knowledge acquisition. Students are equipped with professional ethics. Syllabi of both UG and PG standards include elementary and advanced computer applications to update students with basic and advanced computer knowledge and equip them well with it . Topics related to law, justice legislations, governance, business management, quality control, pollution control, IPR,library and laboratory ethics are taught in dealt in almost all academic programs. Workshops, field trips, industrial visits apprise with ethical aspects. Research scholars have to follow essentially the research ethics and guidelines.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 3.5

1.3.2.1 **Number of students undertaking project work/field work / internships**	
Response: 251	
File Description	**Document**
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1	
Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website	
Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies	
File Description	**Document**
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 94.53

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
2827	2795	2777	2833	2589

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2996	2996	2996	2996	2636

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 86.3

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
1654	1539	1523	1508	1340

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1921	1914	1907	1608	1415

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 110.32

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Overall development and meaningful learning isthe motto of Govt.College, Kotputli, and this is made possible through an atmosphere of support and students-teacher interaction. We strongly focus on enhancing skills, experience, and knowledge. The institute follows a versatile assessment of learning levels of students through a common procedure aided with program specific assessments in addition to the traditional teaching-learning methods.Providing a conducive and opportune teaching-learning environment: Extending an Atmosphere for nurturing values, skills, and critical /creative thinking is the first step towards Making learning experiential. Activity Learning through Educational Tours and Excursions: Field trips, excursions, Educational tours are conducted regularly in Botany, Geography, Zoology. The subject experts are invited periodically to deliver extension lectures and these help in Providing added and updated knowledge of the subject and enhances the learning experience.

Departmental Libraries: All departments have their self-sustained small libraries, giving access to PG. Practical in Laboratories: The practical in laboratories is performed in batches where students Learn from each other thereby encouraging participatory learning. Project-based learning - Certain courses related to Physics, Chemistry, Zoology, Botany and Geography, demand project-based Learning. The teachers are the guides to the students in the process of preparation of student projects. All the PG courses have project work and or seminars in their final year. Laboratories are well equipped in Chemistry, Zoology, Botany, Geography, and are helping students of the institution in creative and experimental learning. Virtual lab trainings in collaboration with IIT Delhi was also an important part of experiential learning. Many ICT tools are used to support and augment the visualization capability of the students what they are studying. Teachers are encouraged to organize and attend the FDPs related to innovative teaching methodologies. Guest/extension lectures by experts are invited periodically to impart updated subject knowledge and share their experiences. Participative Learning – Co-curricular activities are undertaken with an aim to move beyond the realm of formal learning and foster creative and critical thinking. Role plays, games and the practical in laboratories are performed in batches where students learn from each other. Language departments also organize Quizzes, workshops, Creative Writing Competitions, Debates and Poetry competitions. Cultural activities like skits, drama, singing, and dance competitions are organized regularly. The NSS, Scout Guide etc. activities are conducted in the college seamlessly which is necessary for the all-round development of the students. Problem-Solving Method –While teaching in the class, students participates in the learning process and experience those things in his/her practical, field work, industry visits. Guest/extension lectures by experts are invited periodically to impart updated subject knowledge and share their experiences. Free of cost classes are being organized for the students to prepare for various competitive exams such as IAS, RAS, NET etc. through an initiative of the Commissionerate College Education-Pratiyogita Dakshta Classes.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 74.72

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
87	87	87	89	89

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 19.82

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
13	13	13	13	13

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	**View Document**
Institution data in the prescribed format	**View Document**
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college is affiliated to University of Rajasthan,Jaipur and it follows an annual examination scheme as per the University calendar. The college is

a big centre and almost 2000-2500 students appear for their exams every day during annual examinations. Almost all the teachers are in the panel of

examiners for paper setting and evaluation of answer books. Any representation regarding question paper, examination related issues and

evaluation is forwarded to the University. During the exams, unfair means case and grievance related to question paper are forwarded to the

university immediately for necessary action. The examination procedure is completely transparent.The time table is displayed on the university

website. Admit cards are generated online. The examination process is looked after by centre superintendent and assistant superintendents. The

answer sheets are distributed room wise along with question papers and attendance sheets to the invigilators. After examination, the answer sheets

are collected by the invigilators and submitted to the Examination Committee for further process. The invigilation duties and attendance

sheets are generated online. The payment for invigilation duties is done online. The question papers are kept in safe custody in the strong room.

The answer books are coded. The answer books are evaluated fairly in a time bound manner. The process of uploading marks of theory is online

which ensures timely declaration of results. Similarly, practical exam work, and all other exam related work are online ensuring smooth and

transparent conduction of exams. We maintain very strict, impartial, impersonal, confidential, and vigilant conduct and administration of

university examination aided with in house and external supervision. To check the use of any unfair means in the final examination the supervisory

staffs on duty are put on flying/supervisory duties in other colleges at random, for smooth conduction of the exams. If there is any grievance

related to university examination, it is redressed by the examination committee and academic cell of the college if it is possible at college level.

If the grievance requires intervention, then it is forwarded to the examination grievance committee of the University through the proper

channel. Each subject teacher and HOD takes up the responsibility to redress any grievances related to internal exam. If the students are dissatisfied than the affiliating university gives them revaluation facility in which re total of marks is done

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

LBS govt college is committed to quality education and it makes all efforts to deliver the best of education to its learners. The college has 14 departments in all,5 in humanities and social sciences, 5 in science and 03 in commerce. The UG programmes are B. A, B.SC, B.COM, and PG programmes are M. A, M.SC, and M.Com. Learning outcomes form an integral part of college vision, mission and objectives. The learning objectives are communicated through various means such as college prospectus, Principal?s address to students and parents, Alumni meets and dissemination in classroom by concerned staff. The Programme Outcomes (POs) and Programme Specific Outcomes are in line with the vision and mission of the institute. The POs, PSOs and COs are displayed on the college website and are also communicated to students, teachers, and other staff by displaying them in the Departmental Laboratories, College Library, HODs and Faculty rooms, Course files etc. POs and COs of all the academic programs are best reflected in the university examination results. POs and COs of all the subjects are listed and published on the website of the College. The results are displayed on the website of the affiliating university. The tabulation registers of results for all the classes are made available to the college by the affiliating university and are referred by teaching faculty to collect relevant information regarding the performance of their students and to fill their ACR. Also, the mark sheets of the student are made available by the university which the students collect from the college office. Communication of PO/CO to students: The results are displayed on the university website. The learning outcomes of final year UG and PG programmesare also displayed on the college website. There is a help desk in the college where faculty members of all streams are available even during the summer vacations. The students seeking admission in the first year seek advice from teachers and discuss the CO/PO and POs. This helps them in selecting electives and extension activities offered by the institute. Communication of PO/CO to faculty: The faculty members discuss the programme outcomes in their respective departments. The department-wise time table is discussed and the teaching plan is prepared keeping in mind the results of the specific programmes. The outcomes for all courses, programmes and elective papers helps the teachers evaluate the objectives of the subject content. This evaluation also helps the teachers identify the learning capacities of the students and take corrective measures accordingly. The mentors help the average achievers to attain better outcomes and motivate the advanced learners to aim for bigger goals. The students have shown brilliant performance in the University exams and the overall result percentage is almost around90%. Successful alumni students are invited to interact with both the students and teachers at specific events and meetings. They share how the different courses shaped their careers and thus help students appreciate the program. The college organizes career counseling lectures and capability enhancement programmes to effectively communicate the learning objectives and expected outcomes. The teachers of every department interact with the students about what they are supposed to get at the end of each program.

File Description	Document
Provide Link for Additional information	[View Document]()

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

LBS Govt. College, Kotputli is one of the largest colleges of Rajasthan. The institution aims at imparting knowledge for employability skills and competence. The programme and course outcomes are evaluated and corrective measures are taken. The paper pattern of the annual examination of each course tests the understanding, command, knowledge, and skill acquired by the students in their subject and their capacity of critical thinking on each unit and topic prescribed in the syllabus. The Institution follows a well - defined direct method of computing the course outcomes using the assessment instruments and indirect method of computing through Teachers Feedback, Student Feedback and Alumni Feedback. The performance of the students in the internal and external examinations, in the practical and assignments, participation in class activities, role in departmental activities are some of the means by which program specific outcomes are measured. Teachers provide critical inputs to the students based on this performance. The college encourages students to develop attitudes of intellectual curiosity and motivation for independent thinking and a commitment to ethical and sustainable practices. Direct Evaluation The direct evaluation also includes Seminars, assignments, projects that are a part of the syllabus. Annual examination results are the best reflections of Program Outcomes of various undergraduate and postgraduate programs. Individual results are accessible to students on the website of the affiliating university. The tabulation registers (TR) of results for all the classes are made available to the college by the affiliating university. The tabulation registers are referred by teaching faculty to collect information regarding the performance of students. The university provides a hard copy of studentsmarksheets to the college, which is collected by the students. The summary of attainment of the POs and COs at the college level is assessed for the results of each programme and course. Result is analysed by each department as soon as the results are published by the University andconveyed to the students which explicitly exhibit the course outcomes. Indirect Evaluation: The tools for indirect evaluation are: Student Feedback System: Students provide feedback at the end of the year in the given format. Itbecomes a widely used method to evaluate and improve teaching effectiveness and enhance learning and Improve assessment performance. Based on the feedback provide by the studentsteachers try and improvise their teaching strategies. Alumni Feedback System: Alumni feedback offers important perspectives for evaluatingacademic programs. Indirect evaluation of the students (UG &PG) is also done based on monthly test, term test and surprise class test, quiz and by seminar presentation of PG students..Progression of students into higher classes University Rankings in the university and college merit list are standard assessment procedures to check the outcomes achieved. The average pass percentage of students is over 90 percent almost every year in the results of the university examinations. Students qualifying in competitive examinations NET/REET also underline the fact of attainment of POs and COs. Publications of research working CARE LISTED and peer-reviewed refereed journals by research students of many departments and the number of Ph.D awarded in the assessment period exhibit their research skills.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 87.65

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1886	1877	1446	1172	1180

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2148	1985	1579	1412	1502

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

IPR cell of this college organised one day workshop for all government colleges jaipur district to train them to quality improvement in academic and other areas. Principal and IQAC co-ordinators of 12 colleges of jaipur districts participated in this workshop. Our college is nodal college of Annual Auditing Programme (AAP) and College Assesment Programme (CAP). Hense we provided a platform for assessment of colleges themselves. Information regarding rules of Intellectual Property Rights were given in the workshop.

Incubation Centre for increaing self empolyment opportunites in various startups was established in the college and our college was Nodal College of Jaipur district. Two Professors Dr. Satyavir Singh and Dr. Gajraj Singh were trained by department of Information and Technology for this purpose.Initiatives were taken in the form of workshop to train the students to register themselves for startups. During unprecedented situation of COVID-19 lockdown period, alternative steps were taken to teach students in

the form of online teaching. Every faculty member made use of information technology and several video on topics covering the syllabus prescribed by affiliating university and uploaded on our college YouTube channel ' ccerajgclbskotclass'. Link of this channel was shared with students WhatsApp groups. Mentors also appointed to monitor the topics covered. Teaching was also done through pdf notes which were also shared in WhatsApp group of students. Any student was free to ask any difficulty faced during studies on phone calls/WhatsApp or any other social media. Looking at contemporary global use of information technology, e-library links, e-books/ you tube links for relevant videos were provided to students. Webinars were also conducted by different departments of the college like- Chemistry, Zoology, Geography, Business Administration, History and Political Science. These webinars were open to all colleges of Rajasthan. Students asked various questions according to their subject and their doubts were cleared by one expertise faculty members. Separate 'Gyandoot' channel was also created by Directorate of College Education, Jaipur in which some faculty members contributed their high quality one hour videos for students. These videos were available for all the students of Rajasthan. QR Codes were made for tree plants of campus. All the information about that tree, like- its botanical name, local name, family, use, medicinal use were available in one click. Community Book centre was created in college. In this facility books not more than three years old published, were collected by volunteer donors of society, alumni and present working faculty members. These books were available to economically weaker students of the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 1

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	01	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.2

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
09	07	02	06	02

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.04

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	02	03

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Response: The College aims at the holistic development of the students. Various activities are organized to associate the students with the social and economic concerns of the society. Plantation is carried out in the campus regularly and maintained collectively by the college students, faculty members and the gardeners. Plantation is done throughout the year on several occasions like NSS camps, college functions, birthdays of staff members, by the dignitaries visiting the college and on all-important festivals celebrated in the college. Cleanliness drives: Practicing on "Swachh Bharat" concept, several camps were organized by the NSS units of the College. The students not only cleaned the campus but also went to neighbouring villages. Further, health and hygiene go together and it is very important to prevent diseases to maintain good health. Sensitization drive for these issues is conducted on regular basis by the NSS units of the college. Yoga and meditation: The College, therefore, organizes events on „Yoga and Meditation „on world Yoga Day which helps the students in improving flexibility, balance, endurance and physical strength and attaining a deeper state of relaxation and creating „Mental Discipline?. Blood donation camps: Blood donation is a life-saving endeavour and a sign of humanity that unites people irrespective of caste, creed and religion. The College organizes this activity at least once during each academic session and students donate blood, as a religious gesture towards the society. On Pandit DeenDayal Jayanti in September each year, the college being the district nodal centre for the blood donation, invites all private as well as government educational institutions of the area for the noble cause. Social Issues: Various competitions like Rangoli making, slogan writing, poster making, debates , are organized to percolate the message related to the social issues of the Society. Topics included are "Save the girl child," „AIDS? awareness programmes are conducted through committees like women cell, Red Ribbon Club, NSS NCC units of the college. The Aanandam project encouraged all students to indulge in social welfare activities and the slogan of "Feel Good by doing Good "is promoted. The students maintain a daily record of activities conducted by them. The constitution of our Country gives every citizen the power to elect its own government by the „Right to Vote?. This task of "Voter Awareness" was accomplished through organization of camps in the institution. The aim of inculcating social values among students, making them aware towards social issues and nurturing them towards social justice and cause and enhancing the responsibility and personality, making them worthy citizens of the society is thus ensured through the Electoral Literacy committee. IDEA and YDC lectures: These lectures on diverse topics from academics to health, research, latest innovations, national economy, and personality development and so on, groomed the minds of students on regular basis. Celebration of Festivals and commemoration of national leaders jayanti from time-to-time inculcated nationalistic fervor and respect for social customs.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The L.B.S. Government college kotputli was honoured by Govt of India, Ministry of commerce and industry by receiving appreciation certificate for organising seminar successfully on National Intellectual Property Awareness Mission (NIPAM).

Three Professor Dr. Seema Pant,Dr. Lalita Yadav and Dr. Satyavir Singh have been awared for their contribution in research in higher studies and distribution of knowlege to avail opprunities in the field of research based plans by department of science and technology. Award given by DST , Govt. of Rajasthan. Dr. Seema pant has published more than 30 papers in National and International reputed journals. She has guided Ph.D. research to 8 scholars and 3 are under guidance. She has completed minor and major research projects awarded by CSIR.

Dr. Lalita Yadav also invoted various government plans in the field of information and technology.

Dr. Satyavir Singh Yadav, Astt. prof. in Hindi has received prestigious national award "awagat" for 'Higher education Research and Literature', instituted by Aksharwarta International Research Journal and Krishna Basanti Shaikshnik Evam Samajik Jankalyan Samiti, Ujjain, M.P. Dr. Satyavir has incredible contribution in the field of Hindi Literature. He regularly delivers talk on All India Radio, in National Seminars and webinars.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 12

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	07	01	02	00

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Response: The College was established in 1962 with great effort of former freedom fighter late Shri Mukti Lal Modi. It was inaugurated by the then Chief Minister of Rajasthan Late Mr. M.L. Sukhadia. In 1962 there were only 114 students enrolled in the college. It has a sprawling campus of 104176 square yards with a built-up area of 45000 square meters with adequate infrastructural facilities which have been developed over the years consistently. The institution regularly receives and utilizes funds from the state government, UGC, centrally sponsored schemes like RUSA and the college development fund. The funds have been efficiently utilized for enhancing the facilities like classrooms, laboratories, toilets computers and ICT facilities, improving the library facilities and acquiring more sports equipment etc. The college has adequate parking space for two-wheelers and four wheelers. Each department is equipped with computers, Wi-Fi and internet facilities. Canteen and cafeteria facilities for students and staff members are available in the college campus. The physical facilities in the college are as follows:

- The college building comprises of two blocks: 1. The main block having academic and establishment sections, principal and vice-principal office, staff room, girls common room, examination control room, IQAC room, central library, YDC, IGNOU, NCC and NSS offices, sports and yoga center, smart class room, departments of social science and humanities and class rooms.
- 2. Science block has well developed UGC cell, smart class rooms, department of physics, department of zoology, department of Mathematics, department of chemistry,department of botany, department of geography and class rooms for teaching. Each department has well equipped laboratories, separate staff rooms and PG level libraries. The botany department also has a well maintained botanical garden with different varieties of plant species of medicinal and ethno-biological importance and QR code displayed on each plant. To maintain the eco-friendliness of college campus different parks with intense plantation with duly care are being developed at various places under the aegis of eco-club activities. The college has separate Lavatory facilities for staff members, girls and boys. To ensure availability of pure drinking water for students and staff members RO systems have been installed at all the blocks of the campus including staff room and principal room. Classrooms: There are 35 traditional classrooms,12 practical laboratories, 2 Smart classrooms.
- **Facilities for practical and research work**: Department of chemistry and department of geography, political science and commerce are approved research centers by the affiliating university and offer research facilities. The department of zoology has rich zoological museum

and an animal house. In addition, department of chemistry also has one research laboratory equipped with sophisticated instrumentation.

- **ICT Lab**: ICT laboratory is equipped with 38 computers with LAN connection.
- **Central library**: The college library has 61734 books, 22 periodicals, 19 subject journals. The whole library is facilitated with Wi-Fi network.
- **Surveillance and security of campus**: The whole campus is under CCTV camara surveillance by installing 75 HD quality CCTV cameras at every nook and corner of the campus.
- Whole campus is compounded by a high boundary wall to separate it from the surrounding residential areas.

File Description	Document
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 55.85

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
5.51	10.52	0.50	48.87	32.24

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Recently Library is automated using Integrated Library Management System (ILMS).As the primary information resource centre and store house of books, journals magazines, newspaper and e-resources for staff and students . Apart from text books library is a collection of reference books, books, journals, dictionaries, encyclopaedias, year books,e-journals and e-books through INFLIBNET & DELNET consortium. The college library has 61734 books, 22 periodicals, 19 subject journals, whole library is facilitated with Wi-fi network. qualified librarian and supporting staff are looking after the library. *The library has open access system and is fully automatic with Alice for Window software. *DDC system is adopted for classification and categories catalyzing services are provided. * A seating capacity of 50 at a time. *Digital Institutional Repositories by using Automation and Higher & Technical Education Portal. *Previousquestion papers are made available to users. *Books search link 61.2.243.12;81/library for searching books online. *The whole library is facilitated with CCTVs and is fully automatic since 2006-07. * Name of ILMS software: Alice for Window.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

To enhance and update the IT facilities, the college has renovated the computer lab and has purchased quality computers through RUSA funds for the lab. It is connected by high speed BSNL lease line internet. There is a Geography smart class also. The college administration has insured that each department, accounts, establishment, academic section as well as the seminar hall cum language lab is ICT enabled. The smart class is equipped with modern IT facilities like online class, video conferencing and lectures recording. It is used to conduct FDPs and webinars. The college updates its IT facilities as and when found necessary. Traditional way of teaching has been gradually supplemented with multi-media teaching pedagogy. The college has systematically updated itsIT facilities including Wi-Fi. The The administrative block is Wi-Fi and equipped with adequate working computers, MF printers and

Photostat Machines. 1.LAN facility: It is available in all the departments and administrative sections including library. 2.Smart classrooms: There are 2rooms with a smart board facility.

File Description	Document
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 188.71

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 38

File Description	Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 44.15

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
11.46	10.74	13.75	8.19	33.04

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 36.92

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2748	2284	2016	1923	1368

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

  1. *Soft skills*
  2. *Language and communication skills*
  3. *Life skills (Yoga, physical fitness, health and hygiene)*
  4. *ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 18.09

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
431	0	557	1755	2323

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 11.28

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
234	176	181	178	84

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1886	1877	1446	1172	1180

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.24

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
9	3	3	1	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 30

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
10	0	8	5	7

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9.6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
13	3	16	8	8

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association

Alumni and its participation is undoubtedly the key to sustainable philanthropic support and long term success of any educational institute. An informal group of students who graduated from the college since its establishment in 1962 got together and formed the old boys association. Thousands of students have passed out from this college and have achieved good positions in society. Although, no record was maintained of such pass out students and of those holding good positions in government and public sector but off the record the staff is well acquainted them. The Alumni Association was formally registered on 25 Nov. 2020 under the Rajasthan societies registration act, 1958. Alumni Association have more than two hundred registered members. The alumni association includes graduates of all ages and demographics. The members offer a variety of benefits and services to assist the alumni in staying connected to their educational institution and fellow graduates. The suggestions given by the alumni are extremely beneficial in upgrading and updating the different aspects of the college. The association gives suggestions regarding improving the curriculum and teaching practices. It also provides support towards sports activities by sponsoring them in its own way, sometimes by giving travel support and many a times by providing refreshments. Alumni gatherings could not be held on a regular basis due to the pandemic but some took an active interest in the college and kept up to date on the college's development. As a result, the College has been successful in creating a student friendly atmosphere. This association frequently provides support to new alumni and serves as a forum for forming new friendships and business relationships with people from similar backgrounds.

The illustrious members of the alumni play a very important role in:

- Academic collaborations
- Training & development
- Donation of books
- Donation of plants
- Infrastructure development
- Catering career opportunities & internships

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

In any academic institution the three key participants are the college administration, the teachers, and the students. Being primarily a teaching institute, the participative role of the teachers becomes essential in every activity and sphere of college life.The central tenet of the institution?s vision and mission is to prepare young minds to face the challenges that come in all walks of life, through education.The Vision of the institute is to emphasize on transforming the students into socially responsible citizens. The College is committed to providing a stimulating teaching- learning environment by providing excellent facilities to the students. The main objectives are:
? Enhancing knowledge through
education.
? To prepare the students to face any
challenge.
? To develop an understanding of the
importance of healthy competition.
? To develop human values.
? To create an awareness of social
problems.
? To develop leadership qualities in the
students
? To develop positive thinking in the
students.
Our college is one of the oldest caterings to students from rural background. The stakeholders – the students- learn the importance of healthy competition which ultimately helps in human resource development and in making them better and more responsible individuals. L.B.S. Govt. College Kotputli formulates policies in accordance with the college education policy of Rajasthan and the principal and faculty members work accordingly in conjunction to formulate strategies for their implementation. Various institutional committees discuss various issues and present their views and recommendations to the head of the institution. The committees are well supported by nonteaching staff. The IQAC has been conceptualized for
planning, guidance and monitoring to meet the diverse needs of planners. This includes faculty members of all levels, alumni and associated stake holders. Staff council and „mahavidalaya vikas samittee' are the big support for overall development of the college. The principal ensures the fulfilment of the policies formulated.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Response: The college has a perspective plan for the overall development and effective implementation of its objectives. The prospective plans and their implementation are carried out keeping in mind the vision and mission of the college.

Some of the strategic planning areas include:

Maintenance and Infrastructure: Institutional maintenance means deliberate effort for the smooth functioning of an Institution. The maintenance strategy supports the technical requirements and infrastructure of the institution to meet the challenges of a competitive and legislative environment through its committees. Teacher learning and learning enable and engage the students in the application of knowledge, concepts, and processes. For this purpose, the college has established a well-developed system with qualified faculty members.

The institutional Bodies -

The principal being the head of the institution is responsible for maintaining a congenial and good academic environment of the college. Major policy decisions are taken by the Commissionerate /Directorate of Higher Education which is communicated to the college through the officers on special duty. In the college, the principal is the apex authority and forms various committees. The key aspects of the organizational structure of the college are as follows

Administrative setup and function of various bodies: The college functions under the supervision of governing body and the principal heads it for functioning and growth including administrative, academic, co-curricular, extracurricular and extension programmes. At the department level, the heads of the department are directly responsible for coordinating all departmental academic programmes of the college.

The function of various bodies: For the smooth functioning of college activities more than 57committees are identified. Every committee consists of a head and many members. They together plan the activities. The function of every committee is well defined. All committee heads report to the principal and he monitors the effective functioning of these bodies.

Service Rules- The College is a government institute and therefore it is mandatory to follow the rules,

regulations and policies framed by the State Government RSR. It includes rules, responsibilities, conditions of services discharge of duty, increments, kinds of leave, code of conduct incentives for attending FDP etc. Nevertheless, whatever best can be implemented at its level is always carried out by the college. Recruitment The teaching staff is recruited by RPSC.

Promotional Policies: The regular promotions are decided based on the recommendation made by the departmental promotion committee based on specific guidelines that are framed for the purpose by the UGC/State Government.

Grievance Redressal Mechanism- Government College Kotputli adheres to genuine issues and difficulties of the stakeholders at the individual as well as college levels. Students are encouraged to use the suggestion, and feedback method to express constructive suggestions and grievances. The College has framed Internal Complain Committee, Anti Ragging Cell, Grievance Redressal Cell, and Women Harassment Committee and solve such issues with full commitment judicially and without any biases.

File Description	Document
Institutional perspective Plan and deployment documents on the website	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

It is mandatory for the college to implement the welfare schemes of the state Government through various welfare measures.

 GPF/NPS and SI are compulsory deduction (toward future security). Group Insurance is also one such measure. Health expense incurred by the employee is reimbursed by the state government under medical claim made by the employee. On superannuation the employee receives the fund contributed by them to the Rajasthan pensioner?s medical fund. On retirement, the employee receives gratuity, leave encashment, PF contribution and pension.

Leaves – Both teaching and non-teaching staff (Lab Assistant) get 15 days of PL, 20 HPL, and 15 CL in one academic session. Besides, there is a provision for 15 special leaves in one academic session for seminars, conferences and other academic purposes, and of study leave for a maximum of two years for higher studies, for the teaching staff. Female staff is entitled to maternity leave of maximum 180 days twice during service and Child Care Leave (CCL) of maximum 730 days during service. Paternity leave of 15 days is also admissible to the male staff twice during service. Non-teaching staff (office staff) gets 30 days of PL, 20 HPL, and 15 CL in one calendar year.

Facility for Research- Faculty is provided with research facilities to pursue their Ph.D. and for those interested in pursuing any other research work.

Faculty Development Programs- The college organizes Faculty Development Programs periodically (as directed by CCE- Shikshak Dakshta Program, Gyan Ganga Program etc.) to motivate teachers and to upgrade their teaching learning skills and knowledge.The Rajasthan Service rules read in concurrence with pay commission Page 69/94 dated 09-11-2021 12:33:36 Self Study Report of GOVERNMENT COLLEGE recommendation of UGC provides respectable and satisfactory salary and job inducements. Different types of leaves are admissible for teaching staff and nonteaching staff as per the Rajasthan Service Rules.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 8.72

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
04	25	04	00	03

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
17	17	17	17	17

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from

various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The achievements of faculty members are monitored and maintained through Performance appraisal system as per the guidelines from Government of Rajasthan and UGC. Student Feedback form on lectures indicates quality. The principal analyzes the student?s reflections and shares it individually. The performance of every employee, whether teaching or non-teaching, is appraised by the principal and reviewed by the competent authority on annual basis covering various aspects of working, behavior and overall performance. This helps in assessing the devotion and commitment towards institution and thus overall conduct of the employee. . The reportee also submits the details of work carried out. At the second step the „Reporting Officer? judges and rates the work carried out by the reportee under six criteria (i) Output of work (ii) Leadership qualities (iii) Analytical ability (iv) Management ability (v) Decision making ability . At the third step, the „Reviewing? authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the reportee who is now the "Accepting? officer. Besides, the teachers have to fill next proforma which comprising : 1. Academic qualifications 2. Teaching experience 3. Teaching proforma of the session including information related to classes taken, subjects/papers taught, aids and tools used, tutorials, seminars, fieldwork undertaken, sessional etc. 4. Examination results of all the classes 5. Publication details 6. Research Supervision 7. Participation in co-curricular and extra-curricular activities 8. Points of satisfaction/dissatisfaction and suggestions pertaining to Curriculum, teaching, examination, student service etc. The college conducts its academic and administrative audits from affiliated university, and Govt. bodies. Every budgetary allocation from different sources and their related expenses are kept by Accounts Section of the College. General Financial & Accounts Rules (G.F. & A.R.) are strictly followed in utilization of all the received funds. The following types of auditing are prescribed and conducted in the college: 1. Internal Audit: An internal audit committee has been formed in the college for the internal financial inspection. This committee carries out and inspection of income and expenditure heads of the college every year, verification of physical resources is done and the financial verification is done by charted Accountant (C.A.) aegis of internal audit and inspection committee. If any discrepancy is found, the same is brought in the notice of the principal. The same process is being followed for the last five years. 2. External Audit: External audit is done by Auditing team from the office of the Auditor General (AG), Govt of Rajasthan and by Comptroller & Auditor General (CAG), Government of India. ? Audit by Auditor General (AG) office of Govt of Rajasthan: - The audit of accounts of the college is done by the audit team of AG office, every 3 years. ? Audit by Comptroller and Auditor General (CAG) office of Govt of India: - The audit of accounts of the college is also done by the audit team of AG office, every 5 years. ? The service records are also audited by both AG office and CAG office teams.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC has been actively functioning in the college since 2014. IQAC has contributed towards quality assurance by holding periodic meeting time to time. The decisions taken were implemented through unanimous vote with the permission of the principal of the college. ? The feedback of students, parents and teachers is an important initiative by IQAC. ? It was also suggested by the IQAC to strengthen the alumni association, so that student?s progression may be taken care of and this was also accordingly implemented. ? It stressed the need for holding webinars with the intention of the enrichment of faculty members. ? It also suggested for the use of ICT tools for making videos and Pdfs. ? It also suggested for upgradation of labs. ? It also encouraged for the renovation and upgradation of botanical garden in college premises. ? It also encouraged for renovation of running track in the college campus. ? It also suggested for the plantation in the college campus. ? It also suggested to increase the basic facilities such as drinking water, toilets, parking, boring etc. ? Another noteworthy effort of IQAC is related with organizing webinars and workshops. ? With a view to sensitize students and teachers on gender issues IQAC and Women Cell of the college went on to organize various programs in every academic session.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

A.Safety and Security of girls is of utmost concern and an extensive surveillance network with 24x7 monitored CCTV cameras are installed in the entire campus. Night Patrols by the appointed security guard. Awareness campaigns on women's safety and gender sensitivity through street plays (Nukkad Natak), rallies and campsby NSS and NCC student volunteers, and women cell.

B. Counselling The female teaching faculty counsel girl students on a regular basis about sexual harassment, personal hygiene and about women health issues as well as about their career.

C. Common Rooms: The college has a common room. It has all basic facilities with attached clean toilet and continuous water supply, comfortable furniture for resting as well as table chairs for

studying.

D. Day care centre for young children – N/A

E. Any Other information: Women development cell (Mahila Prakoshth) conducts activities related to women welfare on regular basis. Separate NSS unit is running in the college exclusively to

encourage the girl students. A first aid box is always available for the students and a doctor is available on call as and when needed. Sanitary napkins were distributed by the Women cell and also under the Uaan yojna of the government of Rajasthan and keeping in view of the gender sensitization, these are distributed in the girl's common room. Celebrations of International Women's Day was celebrated on 8th march 2021 and Girl child Day celebration 24/01/21.

File Description	Document
Provide Link for Additional information	[View Document](View%20Document)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: C. 2 of the above

File Description	Document
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college promotes tolerance and harmony towards cultural, regional, linguistic and social diversities by celebrating Youth festival in which folk-song/folk-dance competition is organised and Constitution Day is also celebrated. Values of national unity and integrity, fraternity, brotherhood and respect for all human beings irrespective of caste, class, community, sex, or colour of skin are the guiding principles of all our curricular, cocurricular and extra-curricular activities. Hindi Divas and Matra Bhasha Diwas are celebrated to feel the importance of regional languages in the College. A variety of programmes and activities are regularly conducted in the college and in keeping with the theme of the campaign, the students are exposed to the culture, language, customs and traditions, folk art forms and other unique features of the sister State. Through participation in the Ek Bharat Shreshtha Bharat club activities, the students not only get to know about the culture and traditions of the our sister state Assam but they also get an opportunity to understand and identify the underlying elements of unity in all the regional, cultural and linguistic diversities.

The College makes full use of every opportunity to sensitize our students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens by organizing Presentations, Quiz Competition, Essay writing, Debate etc. regularly, with a view to enable young students to become a responsible citizen. To increase the percentage of voting, an

awareness drive for the same was taken under "SVEEP" programme of Election Commission of India. The College also organized a program for students and employees on National Voter's Day on 25 January.On certain occasions the students and employees are put upon oath to respect rights of others and protect unity and integrity of nation. Furthermore, the College establishes policies that reflect core values. Code of conduct is, strictly, followed for students and staff.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Title of the practice: - Eco club

2. The context that required the initiation of the practice

Students explore environment, understand its concepts and challenges, and take appropriate actions to conserve and protect it. They sensitize their peers, school authorities, parents and community about environmental problems through club activities.

- The rising temperature, climate change, ozone layer depletion ,Greenhouse effect ,is a matter of concern. It was felt that the students be made aware of these burning problems. So, Eco Club was formed.

3. Objectives of the practice

- To create awareness and sensitivity about various environmental issues;
- To develop skills, positive attitudes, and ethics towards environment;
- Suggest and implement suitable solutions and follow up actions for these.
- To engage learners in scientific enquiry and reduce the ecological footprint of the College.
- To motivate the students to keep their surroundings green and clean by undertaking plantation of trees.
- To promote culture of conservation of water by minimizing the use of water.

4.The Practice

- The Eco Club along registered volunteers of the college does its best efforts for a green campus.

- Organize seminars and special lectures on environmental issues in the College.
- Campaign against banned carry bags, use of loud speakers, banned fireworks, recycling of glass and metals, filling of water body in the adjacent area, etc,.
- Organize rallies, marches, human chains at public places with a view to spread environmental awareness.
- Action based activities like tree plantation, cleanliness drives both within and outside the College campus.
- Removal of waste plants and thorn bushes is done by Eco club with the help of NSS volunteers and other student from time to time.
- Use of Solar plants
- Use of Led Lights
- Waste disposal in pits
- Development of water harvesting system

5.Obstacles faced if any and strategies adopted to overcome them (150 – 200 words)

Water problem is one of the constraints in obtaining the goal of cleaner and eco-friendly campus. The institution found a way out by using recycled water and sinking new borewells. The large area of college campus demands continuous cleaning and monitoring. Its flora and fauna is so rich and dense that regular cleaning at every corner of the campus is a mammoth task and requires large number of cleaning staff which evidently requires funding exclusively. The menace of monkeys and sometimes peacocks in the campus is difficult to manage as they attacked the fully grown flower or fruits bearing plants and.

6.Impact of the practice

Our Campus has become a clean, green and "No Plastic Zone". The green campus developed by college helps not only to save the environment, but also adds to the beauty of the campus. Besides providing shed to people, the plants are used for scientific studies. Ban on plastic items, vermi culture and vermi compost has made college campus clean and beautiful. The college strives to generate minimal waste and tries to reduce the use of plastics whenever possible. Printer Cartridges are generally refilled and not disposed. Wherever refilling is not possible, the cartridge is returned to the manufacturer. Paper waste is sold off to vendors who send it for recycling.

7.Resources required Being a Govt. institute, the college has no administrative and financial rights to set up such a system which demands huge financial resources. The financial resources are always needed to secure success in organizing these programs.

Best practice 2 :

1.Title of the practice: - Science Club

2.The context that required the initiation of the practice: -We have reached such a stage that we cannot think of a single moment without science. Whatever we see around us today we see the touch of science in everything around us. Science teaches man to think rationally and the application of this rational approach in every walk of life. Science based technology has rendered our life very comfortable and has generated numerous facilities for us.

3.AIMS OF SCIENCE CLUB:

- To encourage and motivate the creating a person who has ambitions to achieve something in future.
- To hold together students from all backgrounds, with all kinds of interests.
- To develop a general interest in science.

4. Objectives of the practice: -

1. To involve students in action-based programmes related to science

2- To make students understand Science and Scientific problems.

3- Exchange of science and technology information, knowledge experience and material among students.

 4- Promotion and coordination of science popularization activities .

5-To promote inquisitiveness among the students and inculcate Scientific temper among them.

6-To encourage, motivate and equip the students in applications of science and its interface with society.

1. **The Practice**:-Organize Seminars, webinars, lectures, Quiz, debates etc.,

- Learn experiments through virtual labs.

- Hold Science exhibition and fair
- Celebrate important science related days Like Environment Day, Ozone Day etc.
- Learn basic skills of computers like PowerPoint, google classroom etc.
- Applying for Student Research Projects in DST, MHRD
- Collecting Displaying science news on the notice board
- Participate in science excursions and industrial visits.

Obstacles faced if any and strategies adopted to overcome them; . The financial resources are always needed to secure success in organizing these programs. The coordination from external agencies is required to put theory in practice. Maintaining the motivation level in voluntary work and ensuring the wholehearted involvement of volunteers in all the activities was also a problem which requires careful teacher supervision.

Impact of the practice

1. Students are motivated through these activities and they are engaged in research work, paper publishing work and participating in different projects.
2. Students have excelled in their academics, and participated in various conferences and seminars, poster presentations, PowerPoint presentations and paper presentations and publications in inter collegiate, State, and National levels like.
3. Students learned how to do experiments in Virtual labs.
4. They learned how to join google classroom and submit assignments
   .**Resources required**

A great effort on teacher preparation thus making it very challenging for teachers, and this can be difficult to relinquish his/her traditional role and to act more of a facilitator instead.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The College achieved the distinction of being recognized as Research Centres by the University of Rajasthan in the subjects of Chemistry, Political Science and Geography. This reflects the deep interest of faculty members in research. They vividly understand that research is the creation of new knowledge and/or the use of existing knowledge in a new and creative way so as to generate new concepts, methodologies and understandings which includes synthesis and/or analysis of previous findings to the extent that it leads to new and creative outcomes. The primary purpose of research is to expand the existing body of knowledge by providing solutions to different problems in various fields of study. In order to develop and encourage research, Academic leave is granted for attending conferences, seminars and workshops, both within and outside the State. Faculty members are encouraged to undertake major and minor research projects in collaboration with recognized government and non-government organizations. Young entrants to the profession are also motivated to go for their Ph.D. degrees in their chosen fields. This is amply visible in the vast areas of research being carried out in the

College. The College boasts of many faculty members actively engaged in research in the faculty of arts, science and commerce. Not only faculty but the students are also encouraged to make student projects in pursuit of expertise in their respective fields. The Major Research Project, sanctioned by the DST, Rajasthan in the Department of Chemistry progressed smoothly in its final leg while one scholar continued working for her Ph.D. work in Chemistry. Three research scholars continued their doctoral work in the Department of Geography and two in the Department of Political Science. Another student (Ms. Deepika Chawla, RGNF) continued her work for her Ph.D. in the Department of E.A.F.M. Many faculty members attended conferences and presented their research papers among their peers and a multitude of research papers were published in acclaimed journals. The Covid 19 pandemic offline teaching and regular working of the college was affected. So, ICT enabled teaching was initiated which is the distinctive feature of the college. This creative, innovative and effective method of online teaching was unique.

The teething difficulties were overcome by providing trainings by the computer science department staff and programmers to the teachers to prepare lectures using Power Point, browsing the internet for useful resources, uploading content on the college website, and what's app groups, use of google docs for information sharing, creating links for pdf and saving the videos in the google drive. Two class rooms are fully equipped with recording facility to record lectures and also take live classes online. A you tube channel of the college (ccerajgclbskotclass) was created in which t 3200 videos were recorded by the faculty members were uploaded and about 4500 pdf notes were made and the links were shared with

students on what's app groups. A number of Webinars, and official Meetings were also conducted using Zoom, Webex and Google meet. Many students were benefitted and timely syllabus was completed and even assignments, Quizzes and Tests were conducted online to assess the performance of students. One of the distinct features of our college was display of QR codes on all the trees of the college. By scanning the QR code, students get complete information about the classification and properties and medicinal values of the tree scanned.

The distinguishing features of the College are as follows:

The Campus

- Spacious campus spread in 40 acres of land
- A spacious and rich Central library
- Every Departmental has its own library
- Huge Play grounds
- Drinking water facility with RO
- Well equipped laboratories

Teaching Learning

Bilingual mode of teaching catering to the needs of the both hindi medium as well as English medium students

E-content and e-learning ,Smart classrooms, , LCD, slide projectors, , computers, and internet connectivity and Wi fi enabled campus has facilitated the learning process.

Extra-Curricular Activities

The college not only offers career counselling through its Career Counseling Cell but also makes use of NCC, NSS, YDC and Women Cell platforms to guide and motivate students.

Governance

The college is district nodal college for Scooty and Kalibai yojna , NOC/ Inspections for private colleges of Amer region And Paota region Of Jaipur District, Sampark Portal, RACE, AISHE etc. Principal and staff monitor and supervise respective activities of other colleges.

The faculty has always made the institution proud by its relentless energy, enthusiasm and devotion. The unmatched achievements of our faculty have made us proud.

Dr.Seema pant Associate Professor in Chemistry was awarded with the prestigious state level Dr.A P J Abdul Kalam shikshak ratan Award in 2015 by the teachers forum of Rajasthan .She was also felicitated by DST Rajasthan for her contributions in the field of science.

Dr.Satyaveer Yadav was awarded the "Avgat award " by Krishna Basanti shakshanik evam ashaikshanik jan kalyan samiti Ujjainin 2022.

Dr.Lalita yadav was felicitated by DST Rajasthan for her contributions in the field of education.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Plan for 2022-27

The institutional strategy is to identify needs of students and its faculty members.

Infrastructure Development We paln to Construct an auditorium with funds from government. We also look forward to getting our building repaired as it has become old and requires renovation. Efforts will be made to upgrade some of the undergraduate courses to the post graduate level and also courses running in SFS mode to regular mode. Institute will try to Research Centres in all subjects.

ICT Infrastructure More classrooms will be transformed to smart classrooms with interactive boards and e-podium to raise the existing number of smart classrooms.

Placement activities Our institute has organized placement activities in the past, the institute will collaborate with various agencies and invite them for campus recruitment so a greater number of students are benefitted.

Library Upgradation will be done by adding more books and journals. Students will be encouraged to become member of e-library.

Alumni Association of the college will be strengthened**.**

The institute is a forerunner in assisting the State and Local Administration for successful implementation of various schemes and services. It is serving as a quality beacon and resource pool in the arena of higher education and social commitments.

Concluding Remarks :

LBS Government college, Kotputli is among the most sought after and distinguished Higher Education institutions of not only Kotputli-Jaipur district but also the entire state of Rajasthan. Our well qualified teaching faculty makes education learning centered, with specific thrust on student participation and interaction. Many faculty members of the college are registered as research guides and are supervising Ph.D. scholars in various topics ranging from literature to social science and science. Our students have access to well-equipped laboratories, computerized library, smart classrooms, free Wi-Fi enable campus, and the latest ICT facilities. The clean and green campus situated at a NH8 on Delhi Jaipur highway is an added advantage as it is easily accessible. The transparent processes, optimum use of technology and e-governance makes admission, administration and examination easy and provides substantial support to the education seeking students and their parents. Our college is committed to inculcate multi-cultural sensitivity and empowerment of the weak and marginalized. To harness the rural talent and to increase the employability of our students, the institution provides many skill development courses and training programs, in addition to free coaching classes for competitive exams. The staff, students and stakeholders of our college continuously strive to come up to the Motto of our College and to fulfill our duties towards the social and economic upliftment and development of our students, society and humanity as a whole.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : Answer After DVV Verification :00 Remark : As per clarification received from HEI in the metric 1.2.2, DVV input is recommended.
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>10</td><td>40</td><td>59</td><td>259</td><td>9</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>00</td><td>00</td><td>00</td><td>00</td><td>00</td></tr></table> Remark : As per clarification received from HEI, DVV input is recommended.
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 1 Answer after DVV Verification: 251 Remark : As per clarification received from HEI, DVV input is recommended.
1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website* Answer before DVV Verification : D. Feedback collected Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

29-02-2024 11:44:38

Remark : As per clarification received from HEI, DVV input is recommended.

2.4.2	*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
62	60	57	65	55

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
13	13	13	13	13

Remark : As per clarification received from HEI, DVV input is recommended.

2.6.3	**Pass percentage of Students during last five years (excluding backlog students)**

2.6.3.1. **Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1886	1877	1446	1172	1180

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1886	1877	1446	1172	1180

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2148	1985	1579	1412	1497

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2148	1985	1579	1412	1502

Remark : As per clarification received from HEI, DVV input is recommended.

3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	1.02

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

Remark : As per clarification received from HEI, and grants received for the research projects and endowments to be considered, DVV input is recommended.

3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	00	3	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	01	00	00

Remark : As per clarification received from HEI, DVV input is recommended.

3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	7	4	4	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
09	07	02	06	02

Remark : As per clarification received from HEI, DVV input is recommended.

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years** Answer before DVV Verification: {{TABLE1}} Answer After DVV Verification : {{TABLE2}} Remark : As per clarification received from HEI, DVV input is recommended.

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9	18	2	11	5

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	02	03

Remark : As per clarification received from HEI, DVV input is recommended.

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years*.

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
11	10	2	11	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
02	07	01	02	00

Remark : As per clarification received from HEI, DVV input is recommended.

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary**

year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7.92	10.52	0.50	64.51	56.15

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5.51	10.52	0.50	48.87	32.24

Remark : As per clarification received from HEI, DVV input is recommended.

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
59.87	57.98	95.69	150.99	159.25

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
11.46	10.74	13.75	8.19	33.04

Remark : As per clarification received from HEI, DVV input is recommended.

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. 3 of the above
Remark : As per clarification received from HEI, DVV input is recommended.

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**

2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. 3 of the above
Remark : As per clarification received from HEI, DVV input is recommended.

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	25	4	0	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
04	25	04	00	03

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
17	17	17	17	17

Remark : As per clarification received from HEI, DVV input is recommended.

7.1.2	**The Institution has facilities and initiatives for**

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Answer before DVV Verification : B. 3 of the above
Answer After DVV Verification: C. 2 of the above

	Remark : As per clarification received from HEI, DVV input is recommended.
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above Remark : As per clarification received from HEI, DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 328 Answer after DVV Verification : 131
2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
88.29897	85.03869	117.42989	195.93554	229.04478

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
16.97	21.26	14.25	57.06	65.28