

### YEARLY STATUS REPORT - 2021-2022

### Part A

### **Data of the Institution**

1. Name of the Institution Sw. PANDIT NAWAL KISHORE SHARMA

GOVERNMENT COLLEGE DAUSA

• Name of the Head of the institution DR. PRABHU DAYAL CHOUDHARY

• Designation OFFICIATING PRINCIPAL

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 0142722331

• Mobile no 9414441110

• Registered e-mail gpgcdausa@gmail.com

• Alternate e-mail choudhary.prabhudayal@yahoo.in

• Address OLD NATIONAL HIGHWAY NO.11 AGRA

ROAD DAUSA

• City/Town DAUSA

• State/UT RAJASTHAN

• Pin Code 303303

2.Institutional status

• Affiliated /Constituent AFFILIATED

• Type of Institution Co-education

• Location Semi-Urban

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• Financial Status

UGC 2f and 12(B)

• Name of the Affiliating University UNIVERSITY OF RAJASTHAN JAIPUR

• Name of the IQAC Coordinator DR NISHI UPADHAYAY

• Phone No. 9829899204

• Alternate phone No. 01427223111

• Mobile 9829899204

• IQAC e-mail address gpgcdausa@gmail.com

• Alternate Email address upadhyaya.nishi05@gmail.com

### 3. Website address (Web link of the AQAR (Previous Academic Year)

https://hte.rajasthan.gov.in/dept/dce/university\_of\_rajasthan/pnks\_government\_science\_and\_commerce\_college\_dausa/uploads/doc/AQAR2020-21.pdf

### **4.Whether Academic Calendar prepared during the year?**

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/pnks\_government science and commerce\_college\_dausa/uploads/doc/Acad\_23
9 16.08.2021.pdf

#### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	С	1.89	2019	14/01/2019	07/02/2024

### 6.Date of Establishment of IQAC

17/07/2021

### 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SPNKS GOVT PG COLLEGE DAUSA	NA	FUND FROM ANY AGENCY	2021	0

View File

### 8.Whether composition of IQAC as per latest NAAC guidelines

Upload latest notification of formation of IQAC

### 9.No. of IQAC meetings held during the year 03

- Were the minutes of IQAC meeting(s) and ves compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

## 10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

1 ESTABLISHMENT OF RESEARCH CENTRE UNDER PROCESS FOR ARTS.
2.RENOVATION OF CHEMISTRY LAB. 3.PERMANENT AFFILIATION OF P.G.
.COURSES IN HINDI, GEOGRAPHY & SOCIOLOGY. 4.CAS APPLICATION FORM
FORWARDED TO COLLEGE COMMISSIONERATE. 5.IMPLEMENTATION OF WOMEN
POLICY COMMISSION (MAHILA NEETI AAYOG) ACTIVITIES.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
REVIEW OF ACADEMIC ACTIVITIES	TASK COMPLETED
CELEBRATION OF IMPORTANT DAYS	TASK COMPLETED
ESTABLISHMENT OF RESEARCH CENTRE FOR ARTS COURSES- HINDI, ENGLISH, GEOGRAPHY, HISTORY, POL. SCIENCE, ECONOMICS	UNDER PROCESS
RENOVATION OF CHEMISTRY LAB	TASK COMPLETED
REGARDING PERMANENT AFFILIATION OF M.SC CHEMISTRY	UNDER PROCESS

### 13. Whether the AQAR was placed before statutory body?

No

• Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

### 14. Whether institutional data submitted to AISHE

Part A				
Data of the Institution				
1.Name of the Institution	Sw. PANDIT NAWAL KISHORE SHARMA GOVERNMENT COLLEGE DAUSA			
Name of the Head of the institution	DR. PRABHU DAYAL CHOUDHARY			
Designation	OFFICIATING PRINCIPAL			
Does the institution function from its own campus?	Yes			
Phone no./Alternate phone no.	0142722331			
Mobile no	9414441110			
Registered e-mail	gpgcdausa@gmail.com			
Alternate e-mail	choudhary.prabhudayal@yahoo.in			
• Address	OLD NATIONAL HIGHWAY NO.11 AGRA ROAD DAUSA			
• City/Town	DAUSA			
• State/UT	RAJASTHAN			
• Pin Code	303303			
2.Institutional status				
Affiliated /Constituent	AFFILIATED			
• Type of Institution	Co-education			
• Location	Semi-Urban			
• Financial Status	UGC 2f and 12(B)			
Name of the Affiliating University	UNIVERSITY OF RAJASTHAN JAIPUR			
Name of the IQAC Coordinator	DR NISHI UPADHAYAY			

• Phone No.	9829899204
Alternate phone No.	01427223111
• Mobile	9829899204
IQAC e-mail address	gpgcdausa@gmail.com
Alternate Email address	upadhyaya.nishi05@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://hte.rajasthan.gov.in/dep t/dce/university of rajasthan/pn ks government science and commer ce college dausa/uploads/doc/AOA R2020-21.pdf
4. Whether Academic Calendar prepared during the year?	Yes
if yes, whether it is uploaded in the Institutional website Web link:	https://hte.rajasthan.gov.in/dep t/dce/university_of_rajasthan/pn ks_government_science_and_commer ce_college_dausa/uploads/doc/Aca d_239_16.08.2021.pdf

### **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	С	1.89	2019	14/01/201 9	07/02/202

### 6.Date of Establishment of IQAC 17/07/2021

### 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Dep artment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SPNKS GOVT PG COLLEGE DAUSA	NA	FUND FROM ANY AGENCY	2021	0

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul> <li>Upload latest notification of formation of IQAC</li> </ul>	View File

9.No. of IQAC meetings held during the year	03
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
If yes, mention the amount	

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RENOVATION OF CHEMISTRY LAB	TASK COMPLETED
REGARDING PERMANENT AFFILIATION OF M.SC CHEMISTRY	UNDER PROCESS
13.Whether the AQAR was placed before	No

#### statutory body?

Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	11/04/2022

#### 15. Multidisciplinary / interdisciplinary

The institution strongly believes in multidisciplinary/interdisciplinary approach in education. The syllabus inclusive of this approach framed by the University of Rajasthan Jaipur will be implemented in earnest. At present several seminars/conferences have been organized within the state in which our faculty members participated and presented papers. An Inter-Disciplinary Education Association (IDEA) is also established in the college for interchange of ideas among students and teachers of all faculties. Teachers give complete freedom to have interdisciplinary discussions with students on subjects other than their own. Courses like Environmental Studies, Elementary Computer Education and Anandam have been made mandatory for all undergraduate students.

#### 16.Academic bank of credits (ABC):

This institution is totally government college The institution will abide by the University of Rajasthan Jaipur and Commissionerate College Education, Rajasthan, Jaipur, guidelines regarding the method of preparing Academic bank of credits.

#### 17.Skill development:

The institution is open to conduct a good number of skill development courses. At the professional front, they are performing exceptionally, handling accounts of people and organizations. More such courses will indeed shape the future of many students. The students who enrolled in this course (MMYKY: Mukhya Mantri Yuva Kaushal Vikas Yojna) underwent a remarkable

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transformation in their personality.

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

For effective communication of the courses, the medium of instruction is bilingual, i.e., Hindi and English. Hindi and english languages are taught in UG and PG programmes. Hindi and English are included as a compulsory course in I year in all undergraduate programmes. The institution belongs to Hindi speaking region. As most of the students have been conditioned in solely Hindi since childhood, it becomes imperative to use the translation method, dual language method in teaching in most of the subjects and even in Science subjects. Culture is a part of many courses like languages, History, Political Science, Geography. Teaching of culture is incorporated well. The you tube lectures are sample evidence of blended language teaching.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The institute is affiliated with University of Rajasthan Jaipur . The programmes offered by the college are outcome based. POs and COs are discussed with the students in introductory classes to enable them to understand the effectiveness and practicality of the opted programs and courses. The outcome is measured through the performance of the students in university exams and their progression to higher studies. Specific learning outcomes of all programs and courses are provided to the students during the admission process.Orientation programs are also conducted basically to apprise the students of the courses they opt for. These are also made available on the institution website.

#### 20.Distance education/online education:

College website has been developed for making all information accessible to faculty members, enrolled and prospective students and to provide appropriate links for online teaching. Videos prepared by faculty members covering the syllabi have been uploaded on college YouTube channel. YouTube channels of faculty members are also available for students. The links of videos are shared with students and their WhatsApp groups and stored on google drive of the college, named Rajiv Gandhi E-Content Bank. College has subscribed N-List (INFLIBNET) services to enable faculty members and p.g. students to access scholarly, peer reviewed electronic resources.

#### **Extended Profile**

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1.Programme		
1.1	16	
Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	10231	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
2.2	6313	
Number of seats earmarked for reserved category State Govt. rule during the year	as per GOI/	
File Description	Documents	
Data Template	<u>View File</u>	
2.3	3904	
Number of outgoing/ final year students during th	e year	
File Description Documents		
Data Template	No File Uploaded	
3.Academic		
3.1	100	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	
3.2	102	

Number of sanctioned posts during the year		
File Description	Documents	
Data Template		View File
4.Institution		
4.1	5	59
Total number of Classrooms and Seminar halls		
4.2		)
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	8	35
Total number of computers on campus for academic purposes		

#### Part B

#### **CURRICULAR ASPECTS**

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute has three streams; Arts, Commerse, Science and Computer Scienceis affiliated to University of Rajasthan Jaipur. The schedule of theory and practical examinations is prepared by the University of Rajasyhan Jaipur and displayed on its website. Effective implementation of curriculum is done through:

General timetable: Department wise and teacher wise timetable is prepared following the general time table, extra classes are allotted amongst the faculty members. Timetable is available on the website and the notice board of the college. Each department prepares an activity calendar for seminar andfield trip etc. in advance which is available in the Departments for reference.

Attendance: All the faculty members maintain student attendance register as 75% attendance in theory and practical is mandatory for every student.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calander is prepared by commissionerate college education jaipur at the begning of each session in the line with university's calander consisting of various curricular extra and co-curricular activities. Time table coordinator of each department prepare the time table as per the university calender, thus ensuring complete adherence. Our college is affiliated to university of Rajastha Jaipur. Examination systems are almost fully controlled by the university itself since the examination is annual. There is a continuous internal evaluation (CIE) at the college level in term of class tests as per the class room teaching schedule of teachers per paper taught. CIE is also for practical subjects. For post graduate students, internal evaluation includes seminar presentation.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/C hemistry%20Seminar%202021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<u>View File</u>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Actually, the university decides the syllabus and college has to follow it. Some of the steps taken are below:

#### 1. Gender

Gender is a wider term which comprises both male and female.Our institution also ensures to bring both at equal pedestal from where they could bloom their character. Women empowerment cell works to guide and bring forth various talents of girl students which they hesitate to show. It is done through various competitions.

#### 2. Environment and Sustainability

N.S.S. promotes environmental protection through tree plantation and other sustainable development programmes. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns.

#### 3. Human Values and Professional Ethics

The college takes efforts for integration of ethical and human values through extra-curricular activities also.(N.S.S,N.C.C.)National festivals alsoserve as a platform to enliven patriotic and moral values. We also celebrate works, attitude towards service, devotion and dedication of various great personalities. It reignites and infuses their professional values, work ethics and human values into our life.

Environment and sustainability

Our institution has special focus on environment and sustainability. There is a compulsory environment paper is taught in the syllabus which inculcates values of sustainability and conservation in students. Students are also taught practically through NSS programmes on environment related activities such as plantation, pollution etc.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

### 1.3.3 - Number of students undertaking project work/field work/ internships

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

### C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/F eedback%20Report%202021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

### **1.4.2 - Feedback process of the Institution** may be classified as follows

### C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/F eedback%20Report%202021-22.pdf

### TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

4063

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

6313

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution is affiliated to University of Rajasthan. The institution assesses the learning levels of the students through the annual examination conducted by the affiliating university. Besides, the institution makes numerous efforts to evaluate the learning levels of students starting soon after the admission process. The mentors and the teachers start the process of identification of the students' learning levels, interests, articulation abilities and anticipation through interactions in class and laboratories and performance level in class tests. This helps the students to analyze their preparations and know the problem areas related to subject content. Feedback is also collected from related subject teachers Which they collecte through classroom intraction & personal councling. This feedback helps in categorization as advanced learners and slow learners. It is also mandatory for students of first year undergraduate program to enroll in one of the extension activities viz NCC, NSS, Ranger/Rover, Women Cell etc. as per their aptitude and the mentors help them in this selection. After the completion of the admission process, these programmes are started and certain steps

are carried out to enhance skills for both types of learners.

Some of the measures taken for the slow learners are :

Modifyiing teaching strategies as per needs

Personal Counseling

Parent interaction

Assignments and studey notes provided by teachers

Some of the measures taken for advanced learnes are :

Debates, presentations

Counseling for goal setting

Responsibilities in literary and cultural activities

Motivated to make use of open access e resources and related feedback

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity_of_rajasthan/pnks_government_scienc e_and_commerce_college_dausa/uploads/doc/n ss.pdf
Upload any additional information	<u>View File</u>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
10231	96

File Description	Documents
Any additional information	<u>View File</u>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric education is the most distinctive feature of the College and the teaching-learning approach is strong focuses on enhancing skills, experience, and knowledge: Lecture methodis adopted by all the teachers. This method facilitates the teacher to interpret, explain, and revise the text-only content to better understand the subject the learners. Different student support systems are available in the college like Library, Computer Lab, Reading Room, I.C.T based classrooms (Smart Classrooms). I.C.T. enabled teaching methods have been made available in the College. Online Teaching-Learning Process is supported by Regular practical Sessions. Annual Quality Assurance Report of SW. PANDIT NAWAL KISHORE SHARMA GOVERNMENT P. G. COLLEGE Communication skill training is provided to students during English Spoken Language Lectures. Laboratory facilities in all science subjects are well equipped. The sophisticated Instrumental Laboratory in Chemistry, Zoology, and Botany is helping students of the institution with creative and experimental learning. Students are trained in Basic Life skills such as First Aid, Swacch Bharat Internships, Personal Hygiene and Sanitation beyond the classroom. To increase the concentration in various activities, the college has framed many committees including the Cultural Committee, Sports Committee and Career counseling cell.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/2 .3.1.pdf

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

applications are also used to provide online education during the covid-19 situation. Computers with LAN connections in various departments. Broadband service is available in the library, I.C.T. lab, and computer cell. College is also equipped with CCTV cameras, Printers, Photocopier, Video conferencing room, Epodium, including cameras, a screen, and led T.V. The library Page 80/132 03-09-2022 01:52:44 Annual Quality Assurance Report of SW. PANDIT NAWAL KISHORE SHARMA GOVERNMENT P. G. COLLEGE and the Computer Center provide internet facilities to the students during college working hours. The library also provides access to open access

sources like e-pathshala and online journals freely available on N-List in the public domain. All the faculty members and some of the PG students are registered on N-List INFLIBNET to access online resources such as e-journals. In the college, the e-classroom is also available for online meetings, webinars, and orientation programs and it is also used by PG students to give PowerPoint presentations to enhance their communication skills.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

96

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

66

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

96

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The annual assessment is done through an examination conducted by the university. Term tests and attendance are the main criteria of their evaluation. Detailed feedback for their possible amendment and demystification is discussed with students by their teachers. However, term tests marks are not added for the final assessment since the College follows the University and Commissionerates' regulations. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated, and marks are added during the final consolidation of results. The College ascertains full transparency in the process of conducting the annual examinations. All the teachers are in the university's examination panel.. The answer books are provided a code number by the university, and the evaluation process is transparent. The marks are filled in the O.M.R. sheet, and complete secrecy is maintained. An analysis of the results of the U.G. and P.G. programs reveals that the institution has consistently maintained a desirable position in its achievements.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://hte.rajasthan.gov.in/dept/dce/unive rsity of rajasthan/pnks government science and commerce college dausa/uploads/doc/co mplaint box.jpeg

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College is affiliated with University of Rajasthan Jaipur . It follows an annual examination scheme as per the University calendar. The College is a significant center, and many students appear for their exams every day during annual examinations. Most of the grievances related to the examination are received after declaration of results by the RajasthanUniversity. The errors in their results like marks of the assessments, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator Examination for speedy Redressal of the issue. The close and continuous

communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://hte.rajasthan.gov.in/dept/dce/unive rsity of rajasthan/pnks government science and commerce college dausa/uploads/doc/co mplaint box.jpeg

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College runs various U.G. and P.G. programs through several departments. The U.G. programs are B.A, B.Sc, B.COM, and Post Graduate programs are M.A, M.Com, M.SC, and PGDCA . There are 07 subjects in humanities and social sciences, 03 in commerce, 01in science and 01 in Computer science. The College is affiliated with University of Rajasthan Jaipur. The College strictly follows its prescribed curriculum. The learning outcomes of each course are built into the curriculum of each discipline. The program's outcomes and course outcomes are clearly stated to the student through the syllabus available on the University website. The College website also displays academic calendar, the timetable for all the courses offered by the College, exam schedules. The faculty members also offer regular formal and informal guidance to students about the courses. Therefore, both Students and teachers have clarity on the learning outcomes of the subjects taught in every course. The faculty members discuss and evaluate the program outcomes in their respective departments. A detailed department meeting is held at the beginning of an academic year to communicate P.Os and C.Os to each faculty member.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity_of_rajasthan/pnks_government_scienc e_and_commerce_college_dausa/uploads/doc/C Os.pdf
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

ated, and corrective measures are taken, it involves analyzing feedback on curriculum, teaching, progression to higher education, skill development programs, placements, and updated curriculum for competitive exams. Program and course outcomes are also discussed and evaluated in the Academic Council and Board of Studies. The faculty is encouraged to update their subject knowledge and keep pace with changing teaching methodology and delivery trends by pursuing higher studies and participating in faculty development programs and seminars. Few P.G. and U.G. programs have a mandatory field trip. Other forms of experiential learning events like workshops/seminars are used to evaluate the outcomes indirectly. All departments also analyze the annual exam results. The performance of students is reviewed, and departments take corrective measures. Corrective measures include adopting new pedagogical methods, greater attention to weak students, change in evaluation techniques, etc. If a student shows unsatisfactory performance, remedial classes are held, and the teacher provides simplified study material. The College has a rigorous system of tutorials and student presentations whereby teachers constantly interact with them and monitor.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/C Os.pdf

#### 2.6.3 - Pass percentage of Students during the year

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### 2.6.3.1 - Total number of final year students who passed the university examination during the year

#### 2779

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/2 3036 120 1683538997.xlsx

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://hte.rajasthan.gov.in/dept/dce/university\_of\_rajasthan/pnks\_government\_science\_and\_commerce\_college\_dausa/uploads/doc/2.7.1..pdf

### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

13-12-2023 04:05:57

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

### 3.1.2.1 - Number of teachers recognized as research guides

31

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

SPNKS Govt PG College, Dausa is committed to forge various means of innovations which provide a conducive environment for the

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overall growth of the students. 1. Innovation and Youth Skill Development Counsel: - This is the umbrella committee which is responsible for undertaking various kinds of innovative measures for the overall growth and academic development of the students. It has taken many steps to enhance the skills of the students so as to increase their employment prospects. Specific focus was made on imparting spoken English skills among the students. The classes were taken by subject experts so that the advantageof being well versed with this global language could be enjoyed by the students. 2. A botanical garden was developed in the college inside science block. Varieties of plants were grown there which had academic significance for the students of Botany. It was developed with active participation of students. It demonstrated the spirit of collectivism among students. This ecological park has been major attraction of the college which catches the eyes of visitors without failing.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity_of_rajasthan/pnks_government_scienc e_and_commerce_college_dausa/uploads/doc/3 2.1.pdf

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

59

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

18

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Education is meant for social discipline and efficiency. College is one such agency whose contribution is highly expected by the Society by way of nurturing its students. Higher education has objectives such as re-establishment of human principles, character building, promotion of abilities, cultivation of self-respect to foster moral values, spiritual thoughts, creating the feeling of universal brotherhood, developing scientific attitude. The College takes initiatives to organize various such extension activities to gratify social responsibilities:

Cleanliness drives: Practicing on "Swachh Bharat" concept, a number of camps were organized by the College. The students not only cleaned the campus but also went to neighbouringareas of the city.

Yoga and meditation: Practicing yoga helps improving flexibility, balance, endurance and physical strength, while meditation helps to keep the mind sharp and clear, relieves stress and improves overall well-being. camps were regularly organized during NSS 7 days special camp.

Social Issues of concern: The whole machinery of extension agencies like NSS, NCC, Rovers/Rangers were active throughout the session to engage students in specific areas where urgent action was needed. During the times of corona, the students distributed handmade masks to the people apart from ensuring compliance of covid rules and regulation among the people of the city. The students also helped the district administration in vaccination drive by creating awareness among the people.

Voter awareness: The constitution of our Country gives every citizen the power to elect its own government by the 'Right to Vote'.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/N SS%20REPORT%202021-22%20(1)-3-35.pdf
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

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### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure is the backbone of any system without its being adequate, the body can not function smoothly and effectively. The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and strategic objectives. It has adequate facilities for teaching learning in terms of classrooms, laboratories, computing equipments like desktop, printers, photocopy machine, internet connection, wi-fi etc.At present total area of the institution is 58 bigha. there are 59classrooms, with fans and light and 9 laboratories, one botanical garden two computer labs . The college has a well-organized and decentralized mechanism of maintenance of physical, academic, and support facilities through constituting different committees.. Since last few years library is not supported by librarian considering this, library in charge strategically sketch/draft the smooth functioning of the library for maximum utilization of the library. Website coordinator ensures the updating of the college web portal. Since last few years P.T.I. is not appointed in college but conveor and Store in-charge, Sports Committee members supervise the management and execution of sports and the Physical Education-related activities, including the procurement and maintenance of all types of sports inventory. The INFLIB NET is aviable for students as well as faculty members.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/4 

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college utilizes its resources to provide an atmosphere to students where they are encouraged to indulge in sports, cultural activities and other extracurricular activities. This ensures a

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holistic development and an all-rounded personality. Systematic training and encouragement are provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competition. The college has both indoor & outdoor sport facilities. In the north of the college, there is a huge playground for outdoor games i.e., Cricket, Kho-Kho, races. This area also provides a good platform for conducting intra- college, inter university, inter-district and inter-state sports competitions. The college has a badminton court, volleyball court, basketball court and football field. Among the indoor games, the students enjoy table tennis, chess etc. It has well equipped gymnasium near PG block. In the west of the college, there is 2000 square yard ground, commonly known as "Saraswati chowk", which is used by the students for organizing different cultural and social activities, debate competitions, national & international conferences, seminars etc. Although the college doesn't have an established Yoga Centre but Yoga Day is celebrated every year Cultural activities organized by the "MAHILA PRAKOSTH COMMITTE" .Solo dance ,gayan, niband poster pritiyogita mahendi ,rangoli etc compettions were organized to motivate and overall developments of female candidates.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity_of_rajasthan/pnks_government_scienc e_and_commerce_college_dausa/uploads/doc/2 3036_135_1684494037.docx

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity_of_rajasthan/pnks_government_scienc e_and_commerce_college_dausa/uploads/doc/4 1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a rich and fully automated library through Integrated Library Management system and was upgraded with 2.0 version in the year 2018. It is equipped with computers and internet (Wi-Fi enabled) as well as e-books (approximate), e-journals, remote access to e-resources and other relevant online material from all over the world is available for both faculty and students. INFLIBNET is an excellent online journals and books accessing platform, a learning resource. Library is enriched with 62001books related to all subjects by both Indian and foreign authors for approximate 21447 users including both students and staff members. Library provide automated facility to students and

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faculty members to have access books by subject, Author, Accession no. and title. The library subscribes to various journals, magazines and research papers useful for faculty as well as students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/4 _2.1%20ADDITIONAL%20Docment%20.pdf

# 4.2.2 - The institution has subscription for the B. Any 3 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 0.059

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

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#### for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

478

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college frequently updates IT infrastructure with its appropriate budgetary provision in terms of e-learning, acknowledge, facilities for e-content development and computing equipment. There are two computer labs, two computer centres, one browsing centre, seven classrooms with LCD Projector, With the advent of e-learning and e teaching, classrooms had to be smart and the faculty more technology savvy. With this aim, one E-Classroom was constructed, equipped with LCD projector, digital podium with inbuilt system, microphone system and speakers. It is used for on-line lectures, educational documentary films, on-line programs i.e. national & international webinars, e-conferences, RACEzoom meeting etc. The whole college has been made wi-fi enabled after optic fibre cable installed wi-fi facility in the college.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/2 3036 142 1684497138.docx

#### 4.3.2 - Number of Computers

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

# 4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBP	S
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

# 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Every institution requires adequate structures and facilities like buildings, roads, electricity and water to work without a hitch and successfully. New features or items keep being added to the list according to needs of that particular system. So, upgrading it from time to time is important. This collegehas established systems and procedures for maintenance and up gradation of the physical infrastructure, academic and support facilities. Being

fully government institution, a constant effort is made to provide safe and secure space for equipment's and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the main building, classrooms, laboratories, library, sports complex, gymnasium and other physical infrastructure like water facility, power supply. The college development and construction committee also look after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure. The minor faults of laboratory equipment (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary. Computer department also maintains its IT infrastructure by managing stock register and dead stock register regularly to keep record of the functional and nonfunctional computing items. Concerned technicians are hired for maintenance and up gradation, whenever necessary. The various support facilities like sports, yoga, gymnasium, cultural activities, counselling are maintained by various committee formed by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity_of_rajasthan/pnks_government_scienc e_and_commerce_college_dausa/uploads/doc/4 1.3.pdf

### STUDENT SUPPORT AND PROGRESSION

### **5.1 - Student Support**

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4641

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

# 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

# 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

# 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

(

# 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

### **5.2 - Student Progression**

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<u>View File</u>

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

# 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution on regular basis provides opportunities to the students to participate in various curricular and co-curricular activities. Student's council helps students in such activities. This body is elected through proper ballot paper elections under law. It represents students in solving their issues related to education and other activities. Student's council inculcate leadership skills into the students. Students learn to vent out their grievances and solve the issues with the help of administration. Student's council also cooperate in various curricular and extracurricular activities of the institution. In this manner it helps in developing management skills too into the students.

There is a proper method to represent issues to the administration. Institution duly cooperates on this. Students get timely information on various programmes through this council. Various seminars and conferences are regularly organised into the institution. Students are encouraged by administration and student's representative bodies to join these conferences and participate too.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/5 .3.2docx
Upload any additional information	No File Uploaded

# 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

# **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

68

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Institution has its Alumni association. This association has been registered now. Such association helps to bring Alumni of the institution on a single platform and cooperate with the institution in various manners such as financial help, use of their expertise in organising or facilitating various curricular and co-curricular activities in the institution. Active alumni association is a real asset to the institution. It proves to be a helping hand in both money and management.

We are hoping to bring this alumni association to work more actively for the institution after its registration. Alma Mater of

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an institution often becomes source of inspiration to new students when they interact with them. They also share their part of struggle and experience which helps students to get success in life. Great Alma Mater establishes image of the institution in public eyes. By cooperating with their institution, helping it and giving their presence when required is in a way 'paying back to the institution when you are capable'.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity_of_rajasthan/pnks_government_scienc e_and_commerce_college_dausa/uploads/doc/5 _4.1.docx
Upload any additional information	<u>View File</u>

# 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is governed and administered by College Education Rajasthan, Jaipur headed by the Commissioner who manages and administeres the all government colleges of the state. The Principal is in charge at the college level that looks afterand manages by redistributing all responsibilities. Vision of the S.P.N.K.S. college is to promote highest quality of academic excellence while preserving its regional foundations and moral standard that is reflected in steadily increasing use of ICT and other innovative ways to expand the scope and dimension of the teaching-learning experience specially in covid-19 pandamics such as on lineclasses, dedicated youtube channel and Rajiv Gandhi econtent bank. Mission of the college to improve its teaching learning strategy, methodology and technology and also focus on cocurricular activities through NSS, NCC, RANGERS and ROVERS etc. so that the overall development of all the students can be

ensured. The college administration tries to facilitate the development of required basic infrastructure such as digital classroom, reading room, sports complex and botanical garden etc.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/6 .1.1.docx
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution believes in excellence in all spheres so that the students and faculty of the college is benefitted, There is participative management and decentralization for every activity/ task taken up by the Institution for which various committees are formulated. The following cases are the examples of practising of the aforeresaid type of management: 1. Vaccination Drive -Organized in the college for the college student, staff & Others. 2. Covid AwarenessDrive and Rally - NSS, NCC, Scout Guide and Sports Department of the College Organized a fifteen day long awareness programme for the students as well as conducted a rally to create general awareness. During this period masks were distributed to the general public and the students. Posters were displayed in and around the college premises to sensitize the general public on the Covid-19 issue3. Tree Plantation - Van Mahotsava was celebrated by planting trees in the college by the staff and students. 4. Yuva Divas - Students were encouraged to activily participate in the development of society on the occasion of Vivekanand Jayanti by staff members under NSS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Strategy Type

ICT and Physical Infrastructure / Instrumentation

The college has a spacious library and uses barcoding for books circulation. A library committee has been formed and a contractual worker has been hired for smooth functioning of library.

### Curriculum Development

Many teachers participated in curriculum development and planning activities of the University of Rajasthan (Affiliating) as members of Committee of Courses, Exam Panel members for various subjects and subject experts. Evaluation and assessment of answersheets is done by most of the faculty members. The faculty members have participated in BOS/Exam Panel/BOM of Rajasthan University, Jaipur.

### Teaching and Learning

Participative learning is adopted through practical demonstrations, For PG students, exposure is provided so that they may become confident, language proficient, develop communication skills and gain better insight of their subject through intra departmental seminars. .

### Examination and Evaluation

Examination forms are submitted online. Exam related grievances of students forwarded by college administration are redressed by the university.

### Human Resource Management

Manpower planning is done according to the teaching workload of the institution. Recruitment of faculty is done by RPSC. Annual Performance appraisal of faculty is done by the Principal. Complaints, disputes and disciplinary actions are handled by ICC, Principal, Sampark portal and Commissionerate.

### Admission of Students

Student admissions, both UG and PG, are completely online according to the rules and regulations of Admission Policy issued by the Commissioner, College Education, Jaipur,

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity_of_rajasthan/pnks_government_scienc e_and_commerce_college_dausa/uploads/doc/6 2.1.docx
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

### Finance and Accounts

PayManager is the Pay Bill Preparation System, an integrated platform to prepare the pay bills of employees. IFMS is an umbrella system, of state government, covering all financial modular systems and their integration.

### Planning and Development

Institutional strategic planning is governed by UGC guidelines and policies as directed by the Department of College Education, Rajasthan, Jaipur. A number of committees are formed for addressing development of infrastructure, enhancement of institutional quality, research activities, faculty development, cultural enrichment, etc. Boys' Fund Committee, College Development Council, Students' Union Advisory Committee etc are involved in planning and development. Budget planning is asked by state government in the beginning of financial year using IFMS modules.

### Adminstration

Regular administration work is enrouted through http://hte,rajasthan.g ov.in/dce.egov@gmail.com Rajasthan Single Sign On is an initiative by the state government which provides various services for students and colleges. SSO provides Admissions, Scholarships,

student admission and support

Student admissions, both UG and PG, are completely online according to the rules and regulations of Admission Policy issued by the Commissioner, College Education, Jaipur, University of Rajasthan Jaipur, the affiliating university also executes and manages the data by Student and College Portal.

### Examination

The affiliating university also executes and manages the data by Student and College Portal. The student portal provides access to enrolment and examination forms, Hall ticket and Marksheets.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity_of_rajasthan/pnks_government_scienc e_and_commerce_college_dausa/uploads/doc/6 2.2.docx
Link to Organogram of the institution webpage	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/O RGANISATION CHART.pdf
Upload any additional information	No File Uploaded

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

### A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

### **6.3 - Faculty Empowerment Strategies**

### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform. Academic leave is granted to the faculty members who participate and present their research papers in national and international seminars and conferences. Faculty members are sent to training capsules/workshops organized by the Commissionerate of College Education as well as by other wings of the Government of Rajasthan. The welfare schemes available for teaching and non-teaching staff: There are numerous mechanisms available with the institution for the welfare of the staff as per rules of the government of Rajasthan: Gen. Provident Fund and New Pension Scheme. 2 State Insurance 3 Group Insurance 4 Child care leave 5 Half Pay leave/Medical leave 6 Duty leave 7 Academic leave

For teaching staff: The institution sends its teaching staff to participate in Orientation and Refresher Courses and many training programs organized by the Commissionerate of College Education, Rajasthan, according to the orders issued by the aforesaid authority. A staff club of faculty members exists which celebrates festivals, organizes farewell for retiring faculty members, welcomes new members/transferred from other places to our institute.

For Non-teaching staff: The non-teaching staff is encouraged to participate in the programs organized by the Commissionerate of College Education on issues such as Computer Training, Office Procedures, Rajasthan Service Rules and General Financial Rules etc Staff club also give lunchto the retiring staff of nonteaching staff.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/6 .3.1.docx
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

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### and towards membership fee of professional bodies during the year

# 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

### 10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The performance of every employee whether teaching or non teaching is apraised by the principal and reviewed by the competent authority on annual basis covering various aspects ofworking/behaviour and overall performance. This helps us inassessing the overall conduct of the employee. The records are kept in the office of the Commissionarate to be reviewed by the Departmental promotion committee(DPC) at the time of promotions. There will be a self appraisal proforma for teaching and non teaching staff in which the "Reportee" officer fills some certain informations in this proforma which were judges and rated by the "Reporting" officer on the basis of some criterion such as output of work, leadership quality, analytical and decision making ability and ability to take initiative etc. At the next step "Reviewing" authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the "Reportee" which is now "Accepting"officer.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/6 .3.1.docx
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO and Accountant of the college maintain the details with regards to accounts, audited by a charted accountant hired for the purpose by the college. Every year an audit from the Directorate/State checks and verifies the accounts for irregularities if any. Any shortcomings/objections raised by the audit are settled up as per rules and policies. The external audit is carried out by the auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The internal audit is done by the team from Commissionerate College Education Rajasthan, Jaipur. The accounts related to Mahavidhalaya Vikas Samiti are audited by CA hired for the purpose by the college. In addition, Physical audit is conducted by the Auditing party.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity_of_rajasthan/pnks_government_scienc e_and_commerce_college_dausa/uploads/doc/D ocScanner_28-Jun-2023_12-54_pm.pdf
Upload any additional information	No File Uploaded

# 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

# 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF&AR of the State. Either the Principal is the DDO or one of the senior members is given the charge of DDO who looks after the financial matters including the salary of the college employees. There is an office of AAO supported by accounts staff who maintain proper ledger with details of the financial support received and utilized under different heads from various agencies. The State Government allocates a specific amount to government colleges for overall development and maintenance and this disbursed as per allocated heads. The committee constituted for college development purpose puts forth the demand and requirements before the principal and such proposals are also submitted to Mahavidhalaya Vikas Samiti, UGC etc.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e_and_commerce_college_dausa/uploads/doc/D ocScanner_28-Jun-2023_12-54_pm.pdf
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

# 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has regularly conveyed meetings. It has collected feedback in appropriate forms from different categories, analyzed the same and used it for qualitative improvement. It also has collected academic and administrative audit and hads initiated follow-up action as per the suggestions and recommendations. The IQAC strategy is to create learning centric environment and effectively implemented by initiatives of the college to enhance student's higher education experience and provide them with greater control over their academic learning. In the pandamic situation of covid-19 college faculties completed their prescribed syllabus via online mode through live and recorded class. The colleges makes own youtube channel and uploaded best quality videos in time bound manner. Also creates classwise whatsapp group for sharing the required information. The college creates Rajiv Gandhi e content bank for smooth functioning of digital content. On the other side the IQAC strategy is to make campus green. For this several steps

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were taken through NSS volunteers, NCC cadets. Botanical garden, Gandhi vatika, Rohida park are such parks that makes our campus green. The college collects feedback through various online platforms from parents, students, Alumni, teacher and required action should be taken according to their response.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e_and_commerce_college_dausa/uploads/doc/6 5.1.docx
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC strives to enhance the aims of improving organizational performance. IQAC's initiatives have been implemented at all levels, including establishing IT facilities, instructional strategies, appropriate funding allocation and management, data analysis, and student aid. Programs to shape the future of student are started by the college such as groom your skill (English spoken) and Pratiyogita Dakshta Pariksha( free coaching for competition exams). That is run efficiently by the college hundreds of students are benefitted from it. One student got second rank in state level general knowledge competition conducted by commisionate college education, Jaipur. Further Aanadum proglaunched in college education as compulsory subject in 1 st year in all scheme. It was conducted regularly online by monthly aanandum days and whatsapp groups for project development by involving all faculty members.NSS VOLENTEER, ROVERS AND RANGERS ,NCC CADETES made their full efforts to serve community, made corona awareness by rellys and mask distribution.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/univ ersity_of_rajasthan/pnks_government_scienc e_and_commerce_college_dausa/uploads/doc/6 5.2.docx
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institution has tried its best in providing conducive environment for education of girl students. Seperate common rooms for girls in our college. The institution has covered the campus under security of both man and machine in form of Guard and CCTV cameras. Institution believes in empowering girl students both physically and mentally. Hence camp for self-defence was organised in the institution in previous session. Institution has also formed a women cell to guide and help girl students of the institution

and compettions amongs girls students as well as overall developments of female students. Sexual harrisment committee is also working in college for safty of girls. These committees work as centres of confidence for girl students. They come to these committees without any hesitation and their grievances are redressed on timely basis. Gender equity is also ensured by being impartial in scholarship distribution in the institution.

File Description	Documents
Annual gender sensitization action plan	nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scienc e and commerce college dausa/uploads/doc/7 _pdf

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management - Solid waste management has been given due significance in our institution. All the solid waste is regularly collected by using waste bins. Cleanliness drives run by NSS units helps in managing solid wastes. Proper focus is given to separation of different types of wastes and segregated solid waste is timely handed over to municipal bodies for processing.

E-Waste Management - This institution manages various types of e-wasteslike Hard-drives, CDs, DVDs, Pen-drives, obsolete computers, printers, batteries etc. It is ensured that E-waste isnot mixed

with solid waste and it is managed and disposed separately with due process. E-waste is disposed of through vendors is still pending.

Waste recycling system -There are various methods to manage waste like reuse, recycle and dump etc. Institution uses dumping methodology for reusing wastes in form of bio-manure. Various dumping pits are dug in the institution which are used for vermicomposting.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<u>View File</u>

### 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution follows and ensures values of tolerance and harmony in strict measure. All the students are treated equally according to the values of constitution. It is also ensured that students develop values of tolerance and harmony towards each other. Institution organised a district level programme to infuse 'Sadbhavna' in student under Sadbhavna Week. In this week bhajans of Gandhiji were sung, essay competition was held and students were taught about values of gandhiji in which tolerance and harmony were certainly at the top. A no tobaccocampaign was run in the institution for the students and an oath was taken by them on this ocassion. This infused values of self health and clean environment in the students. Students were made aware about road safety. They were made aware about rules of the road and their responsibilities towards other citizens. This develops harmoney and tolerance among students when using public resource like road. Vote awareness campaign also led citizens to understand about their duties towards both society and nation. They came to understand that their vote will ultimately choose the most eligible public representative who would work in saving fabric of cooperation and tolerance in society. Scholarship disbursement mattersin the institution areensured to be unprejudiced and discrimination free.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<u>View File</u>

# 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and employees of the institution are sensitized to the constitutional obligations by various initiatives. Anandam is such an initiative in college education which is being implemented in our institution too. It infuses sense of duties in mind of students towards society. Students learn about their role of a noble citizen. Institution has set up anti ragging committee, women empowerment cell and sexual harassment committee for preventing, helping and guiding students towards rights of the fellow students and their responsibilities towards others and the institution. Employees of the institution are also get aware and sensitized by being part of these committees and initiatives. NCC andNSS units are working to make the students sensitized towards society and nation. These units infuse spirit of tolerance and harmony in the students through various societal and national progragrames. Students come to know about their actual role as a citizen. They practice their duties in real life situations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://hte.rajasthan.gov.in/dept/dce/univ ersity_of_rajasthan/pnks_government_scienc e_and_commerce_college_dausa/uploads/doc/7 1.9.docx
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code C. Any 2 of the above of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes

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professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<u>View File</u>

# 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution respects legacy of days and personalities who have contributed in building this nation. Hence our institution celebrates various days to commemorate them. Independence day, Republic day, Gandhi Jayanti, Vivekananda Day, Ambedkar Jayanti, Constitutional Day, Subhash Chandra Bose Dayetc. were celebrated in previous session. Along with these days we also celebrated many other days of importance. On Republic day we organised many cultural programmes in which students participated whole heartedly. Gandhi Jayanti is celebrated as a day to share feelings of non violence, cooperation, truth and brotherhood. Institution organised bhajan programme which infused various values into the students. Vivekananda Day is day of youth. On this day NCC and NSS units organised various programmes. Ambedkar Jayanti was celebrated profusely previous year. On this day various competitions were organised and students were made aware about contribution of B.R. Ambedkar towards our constitution and nation. Constitional Day is another important day our institution celebrated in previous session. On this day an oath was taken by both students and staff of the institution. It sensitized students and staff towards values of the indian constitution. Netaji Subhash Chandra Bose Jayanti was celebrated by institution. On this day a virtual dialogue was organised on?????? ?? ???????? ?????? ??? ???? on zoom platform.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title - Paperless Official Work to reduce Waste and Increase Efficiency

The Context - Considering multiplicity of official works, time consuming paper work, focus of Rajasthan government on making offices paper less and Digital India campaign of central government, we pushed ourselves to make our maximum office work as paperless.

The Practice - Firstly our institution formulated a'paperless office policy'. Next we minimized paper uses by doing record keeping in cloud based and physical storages. Admission and examination process, transfers and joining, store purchasing, salary payments etc have gone online and saved us from consuming whole lot of papers.

Problems- The main problem institution faced was of technology adoption especially on the part of teaching faculty. But they did well in overcoming hurdles.

### Practice 2

Title - Avenue of Awareness and empowerment opened for girl students

The Context- It was often seen that girl students especially of humble background from villages often miss their classes due to several reasons like lack of personal hygiene during menstruation cycle, fear of harassment in open world, prone to various malnutrition related ailments etc.

The Practice- Institution organised camp on self-defence and awareness about dowry, harassment etc. Lectures were also organised on malnutrition. It not only affects physical health but also hampers psychological development of girl students.

Problems-We faced plethora of problems like breaking mental makeup in students about such activities as formality only, requirement of funds for organising camps etc.

File Description	Documents
Best practices in the Institutional website	http://hte.rajasthan.gov.in/dept/dce/unive rsity_of_rajasthan/pnks_government_science _and_commerce_college_dausa/uploads/doc/Be _st_Practice.pdf
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution has excelled in providing education to backward area students. It is that area in which no other institution of region has provided its services as our institution has done. Our institution comprises above 12000 students most of which are from backward areas of nearby villages. In this manner our institution is the top priority of the students in this whole region. Backward area students who can't afford to go in urban areas come here and get quality education in proximity. Our institution has all three streams i.e. Arts, Science and Commerce this makes our institution as the backward area student's first priority. Amidst environment of coaching institutes flourishing in the country. Our institution came out as saviour for backward area students as they could not afford hefty fees of these coaching institutes. Our institution ensured regular classes regarding syllabusand guidance to the students for competition examinations on timely basis.

### Part B

### **CURRICULAR ASPECTS**

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute has three streams; Arts, Commerse, Science and Computer Scienceis affiliated to University of Rajasthan Jaipur. The schedule of theory and practical examinations is prepared by the University of Rajasyhan Jaipur and displayed on its website. Effective implementation of curriculum is done through:

General timetable: Department wise and teacher wise timetable is prepared following the general time table, extra classes are allotted amongst the faculty members. Timetable is available on the website and the notice board of the college. Each department prepares an activity calendar for seminar andfield trip etc. in advance which is available in the Departments for reference.

Attendance: All the faculty members maintain student attendance register as 75% attendance in theory and practical is mandatory for every student.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calander is prepared by commissionerate college education jaipur at the begning of each session in the line with university's calander consisting of various curricular extra and co-curricular activities. Time table coordinator of each department prepare the time table as per the university calender, thus ensuring complete adherence. Our college is affiliated to university of Rajastha Jaipur. Examination systems are almost fully controlled by the university itself since the examination is annual. There is a continuous internal

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evaluation (CIE) at the college level in term of class tests as per the class room teaching schedule of teachers per paper taught. CIE is also for practical subjects. For post graduate students, internal evaluation includes seminar presentation.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/pnks government science and commerce college dausa/uploads/doc/Chemistry%20Seminar%202021-22.pdf

# 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

### C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

### 1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

# 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Actually, the university decides the syllabus and college has to follow it. Some of the steps taken are below:

### 1. Gender

Gender is a wider term which comprises both male and female.Our

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institution also ensures to bring both at equal pedestal from where they could bloom their character. Women empowerment cell works to guide and bring forth various talents of girl students which they hesitate to show. It is done through various competitions.

### 2. Environment and Sustainability

N.S.S. promotes environmental protection through tree plantation and other sustainable development programmes. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns.

### 3. Human Values and Professional Ethics

The college takes efforts for integration of ethical and human values through extra-curricular activities also.(N.S.S,N.C.C.)National festivals alsoserve as a platform to enliven patriotic and moral values.We also celebrate works, attitude towards service, devotion and dedication of various great personalities. It reignites and infuses their professional values, work ethics and human values into our life.

### Environment and sustainability

Our institution has special focus on environment and sustainability. There is a compulsory environment paper is taught in the syllabus which inculcates values of sustainability and conservation in students. Students are also taught practically through NSS programmes on environment related activities such as plantation, pollution etc.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

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# 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

### 1.3.3 - Number of students undertaking project work/field work/ internships

173

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	C.	Any	2	of	the	above
syllabus and its transaction at the						
institution from the following stakeholders						
Students Teachers Employers Alumni						

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File Description	Documents
URL for stakeholder feedback	
report	https://hte.rajasthan.gov.in/dept/dce/uni
	<pre>versity_of_rajasthan/pnks_government_scie</pre>
	nce_and_commerce_college_dausa/uploads/do
	c/Feedback%20Report%202021-22.pdf
Action taken report of the	No File Uploaded
Institution on feedback report	
as stated in the minutes of the	
Governing Council, Syndicate,	
Board of Management	
Any additional information	No File Uploaded

# 1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/pnks government science and commerce college dausa/uploads/doc/Feedback%20Report%202021-22.pdf

### TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

4063

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

### 6313

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

### 2.2 - Catering to Student Diversity

# 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution is affiliated to University of Rajasthan. The institution assesses the learning levels of the students through the annual examination conducted by the affiliating university. Besides, the institution makes numerous efforts to evaluate the learning levels of students starting soon after the admission process. The mentors and the teachers start the process of identification of the students' learning levels, interests, articulation abilities and anticipation through interactions in class and laboratories and performance level in class tests. This helps the students to analyze their preparations and know the problem areas related to subject content. Feedback is also collected from related subject teachers Which they collecte through classroom intraction & personal councling. This feedback helps in categorization as advanced learners and slow learners. It is also mandatory for students of first year undergraduate program to enroll in one of the extension activities viz NCC, NSS, Ranger/Rover, Women Cell etc. as per their aptitude and the mentors help them in this selection. After the completion of the admission process, these programmes are started and certain steps are carried out to enhance skills for both types of learners.

Some of the measures taken for the slow learners are :

Modifyiing teaching strategies as per needs

Personal Counseling

Parent interaction

Assignments and studey notes provided by teachers

Some of the measures taken for advanced learnes are :

Debates, presentations

Counseling for goal setting

Responsibilities in literary and cultural activities

Motivated to make use of open access e resources and related feedback

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/nss.pdf
Upload any additional information	<u>View File</u>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
10231	96

File Description	Documents
Any additional information	<u>View File</u>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric education is the most distinctive feature of the College and the teaching-learning approach is strong focuses on enhancing skills, experience, and knowledge: Lecture methodis adopted by all the teachers. This method facilitates the teacher to interpret, explain, and revise the text-only content to better understand the subject the learners. Different student support systems are available in the college like Library, Computer Lab, Reading Room, I.C.T based classrooms (Smart Classrooms). I.C.T. enabled teaching methods have been made available in the College. Online Teaching-Learning Process is supported by Regular practical Sessions.

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Annual Quality Assurance Report of SW. PANDIT NAWAL KISHORE SHARMA GOVERNMENT P. G. COLLEGE Communication skill training is provided to students during English Spoken Language Lectures. Laboratory facilities in all science subjects are well equipped. The sophisticated Instrumental Laboratory in Chemistry, Zoology, and Botany is helping students of the institution with creative and experimental learning. Students are trained in Basic Life skills such as First Aid, Swacch Bharat Internships, Personal Hygiene and Sanitation beyond the classroom. To increase the concentration in various activities, the college has framed many committees including the Cultural Committee, Sports Committee and Career counseling cell.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/pnks government science and commerce college dausa/uploads/doc/2.3.1.pdf

# 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

applications are also used to provide online education during the covid-19 situation. Computers with LAN connections in various departments. Broadband service is available in the library, I.C.T. lab, and computer cell. College is also equipped with CCTV cameras, Printers, Photocopier, Video conferencing room, Epodium, including cameras, a screen, and led T.V. The library Page 80/132 03-09-2022 01:52:44 Annual Quality Assurance Report of SW. PANDIT NAWAL KISHORE SHARMA GOVERNMENT P. G. COLLEGE and the Computer Center provide internet facilities to the students during college working hours. The library also provides access to open access sources like e-pathshala and online journals freely available on N-List in the public domain. All the faculty members and some of the PG students are registered on N- List INFLIBNET to access online resources such as e-journals. In the college, the eclassroom is also available for online meetings, webinars, and orientation programs and it is also used by PG students to give PowerPoint presentations to enhance their communication skills.

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File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

# 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

96

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

96

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

# 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

66

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

# 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

96

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The annual assessment is done through an examination conducted by the university. Term tests and attendance are the main criteria of their evaluation. Detailed feedback for their possible amendment and demystification is discussed with students by their teachers. However, term tests marks are not added for the final assessment since the College follows the University and Commissionerates' regulations. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated, and marks are added during the final consolidation of results. The College ascertains full transparency in the process of conducting the annual examinations. All the teachers are in the university's examination panel.. The answer books are provided a code number by the university, and the evaluation process is transparent. The marks are filled in the O.M.R. sheet, and complete secrecy is maintained. An analysis of the results of the U.G. and P.G. programs reveals that the institution has

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consistently maintained a desirable position in its achievements.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scien ce and commerce college dausa/uploads/doc /complaint box.jpeg

#### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, timebound and efficient

The College is affiliated with University of Rajasthan Jaipur . It follows an annual examination scheme as per the University calendar. The College is a significant center, and many students appear for their exams every day during annual examinations. Most of the grievances related to the examination are received after declaration of results by the RajasthanUniversity. The errors in their results like marks of the assessments, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator Examination for speedy Redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://hte.rajasthan.gov.in/dept/dce/univ ersity of rajasthan/pnks government scien ce_and_commerce_college_dausa/uploads/doc /complaint_box.jpeg

#### 2.6 - Student Performance and Learning Outcomes

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2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College runs various U.G. and P.G. programs through several departments. The U.G. programs are B.A, B.Sc, B.COM, and Post Graduate programs are M.A, M.Com, M.SC, and PGDCA . There are 07 subjects in humanities and social sciences, 03 in commerce, Olin science and Ol in Computer science. The College is affiliated with University of Rajasthan Jaipur. The College strictly follows its prescribed curriculum. The learning outcomes of each course are built into the curriculum of each discipline. The program's outcomes and course outcomes are clearly stated to the student through the syllabus available on the University website. The College website also displays academic calendar, the timetable for all the courses offered by the College, exam schedules. The faculty members also offer regular formal and informal guidance to students about the courses. Therefore, both Students and teachers have clarity on the learning outcomes of the subjects taught in every course. The faculty members discuss and evaluate the program outcomes in their respective departments. A detailed department meeting is held at the beginning of an academic year to communicate P.Os and C.Os to each faculty member.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/pnks government science and commerce college dausa/uploads/doc/COs.pdf
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

ated, and corrective measures are taken, it involves analyzing feedback on curriculum, teaching, progression to higher education, skill development programs, placements, and updated curriculum for competitive exams. Program and course outcomes are also discussed and evaluated in the Academic Council and Board of Studies. The faculty is encouraged to update their

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subject knowledge and keep pace with changing teaching methodology and delivery trends by pursuing higher studies and participating in faculty development programs and seminars. Few P.G. and U.G. programs have a mandatory field trip. Other forms of experiential learning events like workshops/seminars are used to evaluate the outcomes indirectly. All departments also analyze the annual exam results. The performance of students is reviewed, and departments take corrective measures. Corrective measures include adopting new pedagogical methods, greater attention to weak students, change in evaluation techniques, etc. If a student shows unsatisfactory performance, remedial classes are held, and the teacher provides simplified study material. The College has a rigorous system of tutorials and student presentations whereby teachers constantly interact with them and monitor.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/COs.pdf

#### 2.6.3 - Pass percentage of Students during the year

# 2.6.3.1 - Total number of final year students who passed the university examination during the year

2779

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	https://hte.rajasthan.gov.in/dept/dce/university of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/23036_120_1683538997.xlsx

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#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/p nks government science and commerce college dausa/uploads/doc/2 .7.1..pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

# 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

31

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

- 3.1.3 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the year

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0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

SPNKS Govt PG College, Dausa is committed to forge various means of innovations which provide a conducive environment for the overall growth of the students. 1. Innovation and Youth Skill Development Counsel:- This is the umbrella committee which is responsible for undertaking various kinds of innovative measures for the overall growth and academic development of the students. It has taken many steps to enhance the skills of the students so as to increase their employment prospects. Specific focus was made on imparting spoken English skills among the students. The classes were taken by subject experts so that the advantageof being well versed with this global language could be enjoyed by the students. 2. A botanical garden was developed in the college inside science block. Varieties of plants were grown there which had academic significance for the students of Botany. It was developed with active participation of students. It demonstrated the spirit of collectivism among students. This ecological park has been major attraction of the college which catches the eyes of visitors without failing.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/3.2.1.pdf

# 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

# 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

59

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

# 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

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# 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

18

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Education is meant for social discipline and efficiency. College is one such agency whose contribution is highly expected by the Society by way of nurturing its students. Higher education has objectives such as re-establishment of human principles, character building, promotion of abilities, cultivation of self-respect to foster moral values, spiritual thoughts, creating the feeling of universal brotherhood, developing scientific attitude. The College takes initiatives to organize various such extension activities to gratify social responsibilities:

Cleanliness drives: Practicing on "Swachh Bharat" concept, a number of camps were organized by the College. The students not only cleaned the campus but also went to neighbouringareas of the city.

Yoga and meditation: Practicing yoga helps improving flexibility, balance, endurance and physical strength, while meditation helps to keep the mind sharp and clear, relieves stress and improves overall well-being. camps were regularly organized during NSS 7 days special camp.

Social Issues of concern: The whole machinery of extension agencies like NSS, NCC, Rovers/Rangers were active throughout the session to engage students in specific areas where urgent action was needed. During the times of corona, the students distributed handmade masks to the people apart from ensuring compliance of covid rules and regulation among the people of the city. The students also helped the district administration in vaccination drive by creating awareness among the people.

Voter awareness: The constitution of our Country gives every citizen the power to elect its own government by the 'Right to Vote'.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/NSS%20REPORT%202021-22%20(1)-3-35.pdf
Upload any additional information	No File Uploaded

# 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

#### 3.4.3 - Number of extension and outreach programs conducted by the institution through

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NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1885

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

- 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year
- 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

- 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
- 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure is the backbone of any system without its being adequate, the body can not function smoothly and effectively. The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and strategic objectives. It has adequate facilities for teaching learning in terms of classrooms, laboratories, computing equipments like desktop, printers, photocopy machine, internet connection, wi-fi etc.At present total area of the institution is 58 bigha. there are 59 classrooms, with fans and light and 9 laboratories, one botanical garden two computer labs . The college has a well-organized and decentralized mechanism of

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maintenance of physical, academic, and support facilities through constituting different committees. Since last few years library is not supported by librarian considering this, library in charge strategically sketch/draft the smooth functioning of the library for maximum utilization of the library. Website coordinator ensures the updating of the college web portal. Since last few years P.T.I. is not appointed in college but conveor and Store in-charge, Sports Committee members supervise the management and execution of sports and the Physical Education-related activities, including the procurement and maintenance of all types of sports inventory. The INFLIB NET is aviable for students as well as faculty members.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college utilizes its resources to provide an atmosphere to students where they are encouraged to indulge in sports, cultural activities and other extracurricular activities. This ensures a holistic development and an all-rounded personality. Systematic training and encouragement are provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competition. The college has both indoor & outdoor sport facilities. In the north of the college, there is a huge playground for outdoor games i.e., Cricket, Kho-Kho, races. This area also provides a good platform for conducting intracollege, inter university, inter-district and inter-state sports competitions. The college has a badminton court, volleyball court, basketball court and football field. Among the indoor games, the students enjoy table tennis, chess etc. It has well equipped gymnasium near PG block. In the west of the college, there is 2000 square yard ground, commonly known as "Saraswati chowk", which is used by the students for

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organizing different cultural and social activities, debate competitions, national & international conferences, seminars etc. Although the college doesn't have an established Yoga Centre but Yoga Day is celebrated every year Cultural activities organized by the MAHILA PRAKOSTH COMMITTE .Solo dance ,gayan, niband poster pritiyogita mahendi ,rangoli etc compettions were organized to motivate and overall developments of female candidates.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/pnks government science and commerce college dausa/uploads/doc/23036 135 1684494037.docx

# 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

# 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

# 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a rich and fully automated library through Integrated Library Management system and was upgraded with 2.0 version in the year 2018. It is equipped with computers and internet (Wi-Fi enabled) as well as e-books (approximate), e-journals, remote access to e-resources and other relevant online material from all over the world is available for both faculty and students. INFLIBNET is an excellent online journals and books accessing platform, a learning resource. Library is enriched with 62001books related to all subjects by both Indian and foreign authors for approximate 21447 users including both students and staff members. Library provide automated facility to students and faculty members to have access books by subject, Author, Accession no. and title. The library subscribes to various journals, magazines and research papers useful for faculty as well as students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/pnks government science and commerce college dausa/uploads/doc/4.2.1%20ADDITIONAL%20Docment%20.pdf

#### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toeresources

#### B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

# 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

# 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

# 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

478

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college frequently updates IT infrastructure with its appropriate budgetary provision in terms of e-learning, acknowledge, facilities for e-content development and computing equipment. There are two computer labs, two computer centres, one browsing centre, seven classrooms with LCD Projector, With

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the advent of e-learning and e teaching, classrooms had to be smart and the faculty more technology savvy. With this aim, one E-Classroom was constructed, equipped with LCD projector, digital podium with inbuilt system, microphone system and speakers. It is used for on-line lectures, educational documentary films, on-line programs i.e. national & international webinars, e-conferences, RACEzoom meeting etc. The whole college has been made wi-fi enabled after optic fibre cable installed wi-fi facility in the college.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/pnks government science and commerce college dausa/uploads/doc/23036 142 1684497138.docx

#### **4.3.2 - Number of Computers**

85

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

# **4.3.3 - Bandwidth of internet connection in the Institution**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

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0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Every institution requires adequate structures and facilities like buildings, roads, electricity and water to work without a hitch and successfully. New features or items keep being added to the list according to needs of that particular system. So, upgrading it from time to time is important. This collegehas established systems and procedures for maintenance and up gradation of the physical infrastructure, academic and support facilities. Being fully government institution, a constant effort is made to provide safe and secure space for equipment's and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the main building, classrooms, laboratories, library, sports complex, gymnasium and other physical infrastructure like water facility, power supply. The college development and construction committee also look after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure. The minor faults of laboratory equipment (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary. Computer department also maintains its IT infrastructure by managing stock register and dead stock register regularly to keep record of the functional and nonfunctional computing items. Concerned technicians are hired for maintenance and up gradation, whenever necessary. The various support facilities like sports, yoga, gymnasium, cultural activities, counselling are maintained by various committee formed by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/pnks government science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

- 5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year
- 5.1.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year

4641

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

- 5.1.2 Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

# 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

# 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

# **5.1.5 - The Institution has a transparent** mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

#### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution on regular basis provides opportunities to the students to participate in various curricular and co-curricular activities. Student's council helps students in such activities. This body is elected through proper ballot paper elections under law. It represents students in solving their issues related to education and other activities. Student's council inculcate leadership skills into the students. Students learn to vent out their grievances and solve the issues with the help of administration. Student's council also cooperate in various curricular and extracurricular activities of the institution. In this manner it helps in developing management skills too into the students.

There is a proper method to represent issues to the administration. Institution duly cooperates on this. Students get timely information on various programmes through this council. Various seminars and conferences are regularly organised into the institution. Students are encouraged by administration and student's representative bodies to join these conferences and participate too.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/5.3.2docx
Upload any additional information	No File Uploaded

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# 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

# 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

68

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Institution has its Alumni association. This association has been registered now. Such association helps to bring Alumni of the institution on a single platform and cooperate with the institution in various manners such as financial help, use of their expertise in organising or facilitating various curricular and co-curricular activities in the institution. Active alumni association is a real asset to the institution. It proves to be a helping hand in both money and management.

We are hoping to bring this alumni association to work more actively for the institution after its registration. Alma Mater of an institution often becomes source of inspiration to new students when they interact with them. They also share their part of struggle and experience which helps students to get success in life. Great Alma Mater establishes image of the institution in public eyes. By cooperating with their institution, helping it and giving their presence when required is in a way 'paying back to the institution when you are capable'.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/5.4.1.docx
Upload any additional information	<u>View File</u>

# **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is governed and administered by College Education Rajasthan, Jaipur headed by the Commissioner who manages and administeres the all government colleges of the state. The Principal is in charge at the college level that looks afterand manages by redistributing all responsibilities. Vision of the S.P.N.K.S.college is to promote highest quality of academic excellence while preserving its regional foundations and moral standard that is reflected in steadily increasing use of ICT and other innovative ways to expand the scope and dimension of the teaching-learning experience specially in covid-19 pandamics such as on lineclasses, dedicated youtube channel and Rajiv Gandhi e-content bank. Mission of the college to improve its teaching learning strategy, methodology and technology and also focus on cocurricular activities through NSS,NCC,RANGERS and ROVERS etc. so that the overall development of all the students can be ensured. The college administration tries to facilitate the development of required basic infrastructure such as digital classroom, reading room, sports complex and botanical garden etc.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.1.1.docx
Upload any additional information	No File Uploaded

# 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution believes in excellence in all spheres so that the students and faculty of the college is benefitted, There is participative management and decentralization for every activity/ task taken up by the Institution for which various committees are formulated. The following cases are the examples of practising of the aforeresaid type of management : 1. Vaccination Drive - Organized in the college for the college student, staff & Others. 2. Covid AwarenessDrive and Rally -NSS, NCC, Scout Guide and Sports Department of the College Organized a fifteen day long awareness programme for the students as well as conducted a rally to create general awareness. During this period masks were distributed to the general public and the students. Posters were displayed in and around the college premises to sensitize the general public on the Covid-19 issue3. Tree Plantation - Van Mahotsava was celebrated by planting trees in the college by the staff and students. 4. Yuva Divas - Students were encouraged to activily participate in the development of society on the occasion of Vivekanand Jayanti by staff members under NSS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Strategy Type

ICT and Physical Infrastructure / Instrumentation

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The college has a spacious library and uses barcoding for books circulation. A library committee has been formed and a contractual worker has been hired for smooth functioning of library.

#### Curriculum Development

Many teachers participated in curriculum development and planning activities of the University of Rajasthan (Affiliating) as members of Committee of Courses, Exam Panel members for various subjects and subject experts. Evaluation and assessment of answersheets is done by most of the faculty members. The faculty members have participated in BOS/Exam Panel/BOM of Rajasthan University, Jaipur.

#### Teaching and Learning

Participative learning is adopted through practical demonstrations, For PG students, exposure is provided so that they may become confident, language proficient, develop communication skills and gain better insight of their subject through intra departmental seminars. .

#### Examination and Evaluation

Examination forms are submitted online. Exam related grievances of students forwarded by college administration are redressed by the university.

#### Human Resource Management

Manpower planning is done according to the teaching workload of the institution. Recruitment of faculty is done by RPSC. Annual Performance appraisal of faculty is done by the Principal. Complaints, disputes and disciplinary actions are handled by ICC, Principal, Sampark portal and Commissionerate.

#### Admission of Students

Student admissions, both UG and PG, are completely online according to the rules and regulations of Admission Policy issued by the Commissioner, College Education, Jaipur,

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.2.1.docx
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Finance and Accounts

PayManager is the Pay Bill Preparation System, an integrated platform to prepare the pay bills of employees. IFMS is an umbrella system, of state government, covering all financial modular systems and their integration.

#### Planning and Development

Institutional strategic planning is governed by UGC guidelines and policies as directed by the Department of College Education, Rajasthan, Jaipur. A number of committees are formed for addressing development of infrastructure, enhancement of institutional quality, research activities, faculty development, cultural enrichment, etc. Boys' Fund Committee, College Development Council, Students' Union Advisory Committee etc are involved in planning and development. Budget planning is asked by state government in the beginning of financial year using IFMS modules.

#### Adminstration

Regular administration work is enrouted through http://hte,rajasthan.g ov.in/dce.egov@gmail.com Rajasthan Single Sign On is an initiative by the state government which provides various services for students and colleges. SSO provides Admissions, Scholarships,

student admission and support

Student admissions, both UG and PG, are completely online according to the rules and regulations of Admission Policy issued by the Commissioner, College Education, Jaipur, University of Rajasthan Jaipur, the affiliating university also executes and manages the data by Student and College Portal.

#### Examination

The affiliating university also executes and manages the data by Student and College Portal. The student portal provides access to enrolment and examination forms, Hall ticket and Marksheets.

File Description	Documents
Paste link for additional	
information	https://hte.rajasthan.gov.in/dept/dce/uni
	versity of rajasthan/pnks government scie
	nce_and_commerce_college_dausa/uploads/do
	<u>c/6.2.2.docx</u>
Link to Organogram of the	
institution webpage	https://hte.rajasthan.gov.in/dept/dce/uni
	versity of rajasthan/pnks government scie
	nce and commerce college dausa/uploads/do
	c/ORGANISATION CHART.pdf
Upload any additional information	No File Uploaded

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

#### A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform. Academic leave is granted to the faculty members who participate and present their research papers in national and international seminars and conferences. Faculty members are sent to training capsules/workshops organized by the Commissionerate of College Education as well as by other wings of the Government of Rajasthan. The welfare schemes available for teaching and non-teaching staff: There are numerous mechanisms available with the institution for the welfare of the staff as per rules of the government of Rajasthan:Gen. Provident Fund and New Pension Scheme. 2 State Insurance 3 Group Insurance 4 Child care leave 5 Half Pay leave/Medical leave 6 Duty leave 7 Academic leave

For teaching staff: The institution sends its teaching staff to participate in Orientation and Refresher Courses and many training programs organized by the Commissionerate of College Education, Rajasthan, according to the orders issued by the aforesaid authority. A staff club of faculty members exists which celebrates festivals, organizes farewell for retiring faculty members, welcomes new members/transferred from other places to our institute.

For Non-teaching staff: The non-teaching staff is encouraged to participate in the programs organized by the Commissionerate of College Education on issues such as Computer Training, Office Procedures, Rajasthan Service Rules and General Financial Rules etc Staff club also give lunchto the retiring staff of nonteaching staff.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.3.1.docx
Upload any additional information	No File Uploaded

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

# 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The performance of every employee whether teaching or non teaching is apraised by the principal and reviewed by the competent authority on annual basis covering various aspects ofworking/behaviour and overall performance. This helps us inassessing the overall conduct of the employee. The records are kept in the office of the Commissionarate to be reviewed by the Departmental promotion committee (DPC) at the time of promotions. There will be a self appraisal proforma for teaching and non teaching staff in which the "Reportee" officer fills some certain informations in this proforma which were judges and rated by the "Reporting" officer on the basis of some criterion such as output of work, leadership quality, analytical and decision making ability and ability to take initiative etc. At the next step "Reviewing" authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the "Reportee" which is now "Accepting" officer.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.3.1.docx
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO and Accountant of the college maintain the details with regards to accounts, audited by a charted accountant hired for the purpose by the college. Every year an audit from the Directorate/State checks and verifies the accounts for irregularities if any. Any shortcomings/objections raised by the audit are settled up as per rules and policies. The external audit is carried out by the auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The internal audit is done by the team from Commissionerate College Education Rajasthan, Jaipur. The accounts related to Mahavidhalaya Vikas Samiti are audited by CA hired for the purpose by the college. In addition , Physical audit is conducted by the Auditing party.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/pnks government science and commerce college dausa/uploads/doc/DocScanner 28-Jun-2023 12-54 pm.pdf
Upload any additional information	No File Uploaded

# 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

# 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	View File

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF&AR of the State. Either the Principal is the DDO or one of the senior members is given the charge of DDO who looks after the financial matters including the salary of the college employees. There is an office of AAO supported by accounts staff who maintain proper ledger with details of the financial support received and utilized under different heads from various agencies. The State Government allocates a specific amount to government colleges for overall development and maintenance and this disbursed as per allocated heads. The committee constituted for college development purpose puts forth the demand and requirements before the principal and such proposals are also submitted to Mahavidhalaya Vikas Samiti, UGC etc.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/uni versity_of_rajasthan/pnks_government_scie nce_and_commerce_college_dausa/uploads/do c/DocScanner_28-Jun-2023_12-54_pm.pdf
Upload any additional information	No File Uploaded

#### **6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has regularly conveyed meetings. It has collected feedback in appropriate forms from different categories, analyzed the same and used it for qualitative improvement. It also has collected academic and administrative audit and hads initiated follow-up action as per the suggestions and recommendations. The IQAC strategy is to create learning centric environment and effectively implemented by initiatives of the college to enhance student's higher education experience and provide them with greater control over their academic learning. In the pandamic situation of covid-19 college faculties completed their prescribed syllabus via online mode through live and recorded class. The colleges makes own youtube channel and uploaded best quality videos in time bound manner. Also creates classwise whatsapp group for sharing the required information. The college creates Rajiv Gandhi e content bank for smooth functioning of digital content. On the other side the IQAC strategy is to make campus green. For this several steps were taken through NSS volunteers, NCC cadets.Botanical garden, Gandhi vatika, Rohida park are such parks that makes our campus green. The college collects feedback through various online platforms from parents, students, Alumni, teacher and required action should be taken according to their response.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.5.1.docx
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC strives to enhance the aims of improving organizational performance. IQAC's initiatives have been implemented at all levels, including establishing IT facilities, instructional strategies, appropriate funding allocation and management, data analysis, and student aid. Programs to shape the future of student are started by the college such as groom your skill (English spoken) and Pratiyogita Dakshta Pariksha( free coaching for competition exams). That is run efficiently by the college hundreds of students are benefitted from it. One student got second rank in state level general knowledge competition conducted by commisionate college education, Jaipur. Further Aanadum proglaunched in college education as compulsory subject in 1 st year in all scheme. It was conducted regularly online by monthly aanandum days and whatsapp groups for project development by involving all faculty members.NSS VOLENTEER, ROVERS AND RANGERS ,NCC CADETES made their full efforts to serve community, made corona awareness by rellys and mask distribution.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/pnks government science_and_commerce_college_dausa/uploads/doc/6.5.2.docx
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

D. Any 1 of the above

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institution has tried its best in providing conducive environment for education of girl students. Seperate common rooms for girls in our college. The institution has covered the campus under security of both man and machine in form of Guard and CCTV cameras. Institution believes in empowering girl students both physically and mentally. Hence camp for selfdefence was organised in the institution in previous session. Institution has also formed a women cell to guide and help girl students of the institution and compettions amongs girls students as well as overall developments of female students. Sexual harrisment committee is also working in college for safty of girls. These committees work as centres of confidence for girl students. They come to these committees without any hesitation and their grievances are redressed on timely basis. Gender equity is also ensured by being impartial in scholarship distribution in the institution.

File Description	Documents
Annual gender sensitization action plan	nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/pnks government science and commerce college dausa/uploads/doc/7.pdf

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

#### C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management - Solid waste management has been given due significance in our institution. All the solid waste is regularly collected by using waste bins. Cleanliness drives run by NSS units helps in managing solid wastes. Proper focus is given to separation of different types of wastes and segregated solid waste is timely handed over to municipal bodies for processing.

E-Waste Management - This institution manages various types of e-wasteslike Hard-drives, CDs, DVDs, Pen-drives, obsolete computers, printers, batteries etc. It is ensured that E-waste isnot mixed with solid waste and it is managed and disposed separately with due process. E-waste is disposed of through vendors is still pending.

Waste recycling system -There are various methods to manage waste like reuse, recycle and dump etc. Institution uses

dumping methodology for reusing wastes in form of bio-manure. Various dumping pits are dug in the institution which are used for vermi-composting.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<u>View File</u>

# 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<u>View File</u>

#### 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

# 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

- 7.1.6.1 The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities
- A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution follows and ensures values of tolerance and harmony in strict measure. All the students are treated equally according to the values of constitution. It is also ensured that students develop values of tolerance and harmony towards each other. Institution organised a district level programme to infuse 'Sadbhavna' in student under Sadbhavna Week. In this week bhajans of Gandhiji were sung, essay competition was held and students were taught about values of gandhiji in which tolerance and harmony were certainly at the top. A no tobaccocampaign was run in the institution for the students and an oath was taken by them on this ocassion. This infused values of self health and clean environment in the students. Students were made aware about road safety. They were made aware about rules of the road and their responsibilities towards other citizens. This develops harmoney and tolerance among students when using public resource like road. Vote awareness campaign also led citizens to understand about their duties towards both society and nation. They came to understand that their vote will ultimately choose the most eligible public representative who would work in saving fabric of cooperation and tolerance in society. Scholarship disbursement mattersin the institution areensured to be unprejudiced and discrimination free.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and employees of the institution are sensitized to the constitutional obligations by various initiatives. Anandam is such an initiative in college education which is being implemented in our institution too. It infuses sense of duties in mind of students towards society. Students learn about their role of a noble citizen. Institution has set up anti ragging committee, women empowerment cell and sexual harassment committee for preventing, helping and guiding students towards rights of the fellow students and their responsibilities towards others and the institution. Employees of the institution are also get aware and sensitized by being part of these committees and initiatives. NCC andNSS units are working to make the students sensitized towards society and nation. These units infuse spirit of tolerance and harmony in the students through various societal and national progragrames. Students come to know about their actual role as a citizen. They practice their duties in real life situations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/pnks government_science_and_commerce_college_dausa/uploads/doc/7.1.9.docx
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to

C. Any 2 of the above

monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution respects legacy of days and personalities who have contributed in building this nation. Hence our institution celebrates various days to commemorate them. Independence day, Republic day, Gandhi Jayanti, Vivekananda Day, Ambedkar Jayanti, Constitutional Day, Subhash Chandra Bose Dayetc. were celebrated in previous session. Along with these days we also celebrated many other days of importance. On Republic day we organised many cultural programmes in which students participated whole heartedly. Gandhi Jayanti is celebrated as a day to share feelings of non violence, cooperation, truth and brotherhood. Institution organised bhajan programme which infused various values into the students. Vivekananda Day is day of youth. On this day NCC and NSS units organised various programmes. Ambedkar Jayanti was celebrated profusely previous year. On this day various competitons were organised and students were made aware about contribution of B.R. Ambedkar towards our constitution and nation. Constitional Day is another important day our institution celebrated in previous session. On this day an oath was taken by both students and staff of the institution. It sensitized students and staff towards values of the indian constitution. Netaji Subhash Chandra Bose Jayanti was celebrated by institution. On this day 

#### ??? ???? on zoom platform.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title - Paperless Official Work to reduce Waste and Increase Efficiency

The Context - Considering multiplicity of official works, time consuming paper work, focus of Rajasthan government on making offices paper less and Digital India campaign of central government, we pushed ourselves to make our maximum office work as paperless.

The Practice - Firstly our institution formulated a'paperless office policy'. Next we minimized paper uses by doing record keeping in cloud based and physical storages. Admission and examination process, transfers and joining, store purchasing, salary payments etc have gone online and saved us from consuming whole lot of papers.

Problems- The main problem institution faced was of technology adoption especially on the part of teaching faculty. But they did well in overcoming hurdles.

#### Practice 2

Title - Avenue of Awareness and empowerment opened for girl students

The Context- It was often seen that girl students especially of humble background from villages often miss their classes due to several reasons like lack of personal hygiene during menstruation cycle, fear of harassment in open world, prone to various malnutrition related ailments etc.

The Practice- Institution organised camp on self-defence and awareness about dowry, harassment etc. Lectures were also organised on malnutrition. It not only affects physical health but also hampers psychological development of girl students.

Problems-We faced plethora of problems like breaking mental makeup in students about such activities as formality only, requirement of funds for organising camps etc.

File Description	Documents
Best practices in the Institutional website	http://hte.rajasthan.gov.in/dept/dce/univ ersity_of_rajasthan/pnks_government_scien ce_and_commerce_college_dausa/uploads/doc /Best_Practice.pdf
Any other relevant information	Nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution has excelled in providing education to backward area students. It is that area in which no other institution of region has provided its services as our institution has done. Our institution comprises above 12000 students most of which are from backward areas of nearby villages. In this manner our institution is the top priority of the students in this whole region. Backward area students who can't afford to go in urban areas come here and get quality education in proximity. Our institution has all three streams i.e. Arts, Science and Commerce this makes our institution as the backward area student's first priority. Amidst environment of coaching institutes flourishing in the country. Our institution came out as saviour for backward area students as they could not afford hefty fees of these coaching institutes. Our institution ensured regular classes regarding syllabusand guidance to the students for competition examinations on timely basis.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

Our institution has ambitious plan of action for next academic year. We will try to focus on women empowerment, research activities, enhance technical facilities and register on Alumni platform. Let us explain them in detail:-

State Women Policy (MahilaNiti) - We will implement state women policy and promote and ensure female hygiene through distribution of sanitary napkins. Female students have lot of stress in both personal and academic life hence we will try to make them stress free through yoga camps. Security of female students becomes significant for successfully completing education. Hence we will teach them to defend or protect themselves through self-defence camps and make environment of the institution women friendly by sensitisation of the both employees and students.

Establishment of Research Centres - It is decided to establish research centres in all the department of the institution. It will not only help in promoting research but also keep the record in proper manner.

Internet Facility with computer - All the departments of the institution will be facilitated with computer and internet facility in next academic year. It will empower the faculty members to handle online works in better manner.

Alumni Association- It will help in bringing all the alumni of this institutions working in different fields into service of this institution. It will ensure that they could associate and cooperate with the institution when needed.