Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SHRIMATI PANADEVI MORIJAWALA RAJKIYA KANYA MAHAVIDYALAYA, KOTPUTLI**
Name of the head of the Institution	**S.D. Meena**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01421249112**
Mobile no.	**9414790470**
Registered Email	**pdmgovtgirlscollege@gmail.com**
Alternate Email	**renu30mathur@gmail.com**
Address	**N.H. 8, Dabla Road,kotputli**
City/Town	**Kotputli, Jaipur**
State/UT	**Rajasthan**
Pincode	**303108**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Renu Mathur**
Phone no/Alternate Phone no.	**01421249112**
Mobile no.	**9414606426**
Registered Email	**pdmgovtgirlscollege@gmail.com**
Alternate Email	renu30mathur@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://assessmentonline.naac.gov.in /public/index.php/postaccreditation/gen eratePDF_aqar/eyJpdiI6IjhGb1RYeGxHQVZGS HY4V1ZtWGNyWmc9PSIsInZhbHVlIjoiOFRLd0xV S09QSUJzcHNnTWx4V3RCQT09IiwibWFjIjoiYTE yOWY0NzkyYzY0NzRmYTI4Mzc0YTAwNzQxYzg4NW NmNjlmMWM3MDUyOTM4NGYzOD
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://hte.rajasthan.gov.in/dept/dce/u niversity_of_rajasthan/shrimati_panadev i_morijawala_rajkiya_kanya_mahavidyalay a,_kotputli/uploads/doc/Academic%20cale nder%202018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.13**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**11-Jul-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Providing free coaching facility to students for various competitive examinations. 2. Helping the noncollegiate or the private students in their studies and career goals. 3. Academic development of faculty members. 4. Campus beautification by development of garden 5. Entrepreneurship and skill development training for students

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Document uploaded	Document uploaded
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Followig records are maintained as digital database in the institution: 1. Student details along with course pursued are maintained as database. 2. Comprehensive record of Statistical details regarding number of students admitted coursewise. 3. Vacant and filled posts of teaching and non teaching staff is maintained. 4.Details about college infrastructure number of classrooms, seminar hall, video conferencing room, ICT facilities, library details, sports facilities, playgrounds, toilet facilities details, etc. are maintained as database. Alumni data is stored and used for tracking their further progress, alumni activities in the college such as functions, interactions, meetings, their involvement in college activities and preparing reports. 5. Data related to grants received and the infrastructure developed from these grants is maintained. 6.Students participating in various activities in the college skill courses, field trips are maintained in the database. 7. List of conferences , seminars , workshops attended by staff are maintained as database. 8. List of of students activities NSS, Awareness programs,

trainings are maintained datewise in college. 9. List of resource persons who have visited college is maintained as database. 10.Important documents related to the institution such as affiliation, grants from agencies such as UGC, RUSA, etc. are stored in soft copy for download and use by all concerned. 11.List of expenditure under schemes such as UGC, IQAC, RUSA and Government grants incurred on Books, equipments, construction and renovation is entered as database The institution uses its data for the following: 1. Sending statistical record to the college education department, Government of Rajasthan. 2. For filling information on All India Survey on Higher Education(AISHE) 3. For Filling MIS data on Ministry of education portal 4. For tracking progress of students 5. For obtaining feedbacks, etc. 6. For informing the students about scholarships and other Government schemes

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution focuses on providing best learning environment to students, encompassing all features for holistic development. The institution is affiliated to the University of Rajasthan, Jaipur which is a State University. The program and the courses are run and followed as per the affiliating University, the website of which displays the updated syllabus of the courses for each program. The course curriculum under each program run in the college, is also uploaded on the institutional website. Before the end of preceding session the time- table for curriculum delivery is prepared by a time- table committee and allotted to the respective departments. The institution follows the academic calendar issued by the College Education department, Government of Rajasthan. The academic session starts on 1st July and continues till the onset of preparation leave before the annual University examination. The examinations are conducted as per the annual pattern of the affiliating University. The course curriculum is planned so as to be delivered and completed within 180 teaching days. Teaching time- table incorporates periods for the practical exercises wherever required as per the University syllabus. Students maintain a record of practical work done in their practical record notebooks and files which are regularly checked by teachers. UGC norms and State Government guidelines are followed for the teaching workload allotted to the faculty. Every department keeps a record of the curriculum covered month wise and reports to the Principal of the college. Difficulties encountered in course completion are discussed with the Principal and solutions sought. The monitoring of the classes is strictly done by the Principal of the college and also the college education department, Government of Rajasthan. Students are

asked to write answers for previous years questions asked in University examinations for practice purpose. Students are put to regular written and oral tests. Test records are maintained in the college. The answers are discussed with the students. Students may also be asked to write the answers using open book method. A few topics are given to students for their involvement in teaching-learning . They may prepare notes, charts and PPTs on topics of their own interest from the syllabus and make a presentation. In Zoology, specially with the ban on animal dissections and preservation of animals, the practical classes were mostly conducted in the computer laboratory.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
00	00	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	History, Sociology, Geography	01/07/2018
MA	Political Science	01/07/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	00	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Pratiyogita Dakshata	31/01/2019	200
Summer camp	03/06/2019	50
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	0
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Various college committees have outside members from different fields- MP, MLA, academicians, Industrialists, officers from Government Engineering department, alumni and reputed people from the society. The committees also have Principal, college faculty, non- teaching staff and students. A number of college committees have students as members. The meeting minutes are carefully recorded and maintained in minutes register. IQAC plays a major role in discussing the various feedbacks received and their implementation. Feedback is carefully utilized for planning the activities of the college and further progress. The student representatives had asked for new courses and programs. This issue was taken up on various platforms for recommendation to the Government. The college successfully started additional subjects such as History, Sociology and Geography under the BA program and MA in Political Science from the session 2018-19. There was special demand for more focus on career building programs including entrepreneurship. Compliance was made for all such feedbacks. Improvements have been made in toilet facilities on demand of student representatives. Plantation of fruit bearing trees and medicinal plants have been taken up on the basis of feedback derived from stakeholders. More use of ICT in teaching – learning has become a practice in this college following feedback from various stakeholders. Confidence enhancing programs have been taken up in college for students. The best practices- 1)Providing free coaching facility to students for various competitive examinations – Pratiyogita Dakshata program and 2) Helping the non-collegiate and private students in their studies and career goals, have been adopted on the basis of feedbacks and suggestions from various stakeholders. The College development committee has members from all walks of life including local MP and MLA. They play an important role in the development of the college. With their intervention various schemes of the college may get materialized.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	ARTS Self Finance scheme- Political Science	60	18	16
BA	ARTS Self Finance scheme- History, Geography, Sociology	80	27	22
BA	ARTS -Economics, Hindi Lit., Political	500	885	496

	Science, Sociology, Home Science				
BSc	Maths	88	149	77	
BSc	Biology	88	332	85	

<div align="center">No file uploaded.</div>

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1693	16	14	0	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
14	10	30	2	1	5

<div align="center">View File of ICT Tools and resources</div>

<div align="center">View File of E-resources and techniques used</div>

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

An overall environment is created in the college, so that students feel free to speak to their teachers. Students mentoring is provided via various platforms in the college. During the classroom teaching , they are made to feel confident to ask questions. They are advised on how to write answers correctly. The answers written by them are checked and discussed after the class. Students are encouraged to interact with their teachers in a one to one session. The college faculty is very much aware of the importance of its role as a mentor. We advise on meditation, nutritious, healthy food and exercise for mental and physical well being. The students may be faced with some social, family, mental health or career issues. Health check-ups or visit to doctors is advised wherever, it is felt . Care is taken to maintain the privacy of issues. If necessary, the mentors may make a phone call or meet the parents. Students are specially mentored for best career opportunities. During the career counselling programs of the college, they are exposed to various employment opportunities including entrepreneurship. The faculty motivates the students and help them realize their goals. Student teacher interaction may be one to one or with a group of students. Students who are shy and do not participate in activities are specially called by the faculty and are involved in some work so that they start participating gradually. The students are mentored for formal dress-ups, life- skills, etc. Students are specially mentored during NSS camps when they get a chance to stay together with their teachers. After the classes students may seek help inpreparation of notes, PPTs on particular topics or preparation for college competitions or Universityexaminations. The faculty readily provides mentoring wherever required. The faculty is very compassionate about the students. Students are free to make a phone call during examination or any other time which thefaculty attends

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1711	14	1:122

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	14	3	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	00	Nill	00

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	Political Science	Year	15/05/2019	15/06/2019
BSc	Maths	year	03/05/2019	15/06/2019
BSc	Biology	year	03/05/2019	15/06/2019
BA	ARTS	year	10/05/2019	15/06/2019

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has initiated a regular system of Continuous Internal Evaluation (CIE) for the students. A system of monthly tests has been developed in the college. Students are put to classroom tests on questions framed on University curriculum. Papers are checked and discussed in the free periods or after the classes. Sometimes students may be asked to follow open book system for answering the question. The record of marks is maintained in the college. The main purpose of CIE is to enhance the learning experience of the students. During the practical periods, students are made to practice the exercises in a register maintained separately by them for this purpose. In addition, students are asked to prepare course material by use of ICT, charts/ posters, notes, etc. and present in the class. The purpose of the tests and other related activities lies in making the students prepare for their university exams, various competitive exams, and develop documentation and communication skills

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution follows a well planned academic calendar provided by the directorate of college education, government of Rajasthan. The admission process starts much before the start of classes. The teaching starts on 1st July of every academic session. The college plans the teaching so as to complete the course curriculum in the academic session before the start of University examinations. The academic calendar incorporates important dates for celebrations and functions. It also marks important days such as plantation and blood donation day, etc. It includes the breaks in academic calendar such as Diwali break as well as winter break. The co-curricular activities especially

NSS camp is planned according to the academic calendar. The other activities such as seminars, trainings, skill courses, field visits, etc., for students are planned such that they are conducted along with the classes during the academic session. Sports activities and cultural events are organized as per the academic calendar.The curriculum has to be completed by February in the academic session. The practical examinations are conducted as per university notification, mostly between March and May. A two week preparation leave is given to students before university examination as per norms.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://hte.rajasthan.gov.in/college/ggckotputli/courses

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	BSc	Botany, Zoology, Chemistry	71	71	100
00	BSc	Physics, Chemistry, Mathematics	42	42	100
00	BA	Economics, Political Science, Hindi Literature, Sociology, Home Science	345	279	81
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panad evi_morijawala_rajkiya_kanya_mahavidyalaya,_kotputli/uploads/doc/student%20pdf. pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	00	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nill	00

<div align="center">No file uploaded.</div>

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nill

<div align="center">No file uploaded.</div>

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	00	0	00

<div align="center">No file uploaded.</div>

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	0

<div align="center">No file uploaded.</div>

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nill	0	00	0

<div align="center">No file uploaded.</div>

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

00	00	00	Nill	0	0	00

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	6	0	0

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Computer training	NSS Sh Avinash Sharma	2	50
Road safety training	NSS Sh Aditya Pathak, Center for road safety, Jaipur	2	100
Blood group and Haemoglobin test	NSS	2	100

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	Sh Vinod Kumar Sharma, electricity dept	Protection from electricity	2	100
NSS	Advocate Shri Nitin Bharadwaj	Legal rights for women	2	100

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Nill	Nill	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nill	00	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5380250	6738076

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NOT AUTOMATED	Nill	NOT APPLICABLE	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3239	777122	199	58802	3438	835924
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Yamini	Swasthya: Badalti	SATCOM studio,	12/03/2018

Chaturvedi	Jeevan shaili ke sath samanjasya	Department of Science and Technology, Jaipur	
Dr Yamini Chaturvedi	Nutrition During Pregnancy	SATCOM studio, Department of Science and Technology, Jaipur	15/03/2018
Dr Priti Singh	Psychology	SATCOM studio, Department of Science and Technology, Jaipur	15/03/2018

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	24	1	1	3	0	0	0	4	0
Added	35	0	1	0	0	0	0	5	0
Total	59	1	2	3	0	0	0	9	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

9 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.25	0.25	39.25	39.44

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution complies with The Rajasthan Transparency in Public Procurement Act, 2012 and Rules, 2013. The procurement of Goods, Works or Services is done in accordance with the provisions of this Act and the Rules and guidelines made under it. Provisions of GFAR and PWFAR, etc. are applicable to the extent they are consistent with the provisions of this Act. The policy is to apply to central agencies for sanction of major grants. The college had applied for major grants to UGC and RUSA (MHRD) . The UGC grant was provided for expenditure on equipments, books and recurring expenses. Whereas, RUSA grant is for construction, renovation and book and equipment purchase. For purchase under such major grants all the heads of the departments are involved.

The State Government provides annual funds to the college for contingency expenditures. A meeting of all the Heads of the departments is called for distribution of government grants for laboratory and library, department wise. The purchases are done by the purchase committee. The maintenance of the college building- paint and repair is done by the PWD department of the Government as per requirement. Major grant (2crores) has been received in the institution for infrastructure development including renovation of the existing structures from Rashtriya Uchchtar Shiksha Abhiyan (RUSA-MHRD). The expenditure plan has been approved by the related college committee and then further approval has been taken from the State Project Director, RUSA, Government of Rajasthan. Maintenance of college campus, sports facilities has been planned with RUSA budget. The college has a general store and a purchase committee through which all purchases are made. The maintenance of equipments such as diesel generator, inverters, etc. are done through general store in the college. The store in-charge takes care of the repair of electrical fittings, plumbing, etc. Requisition related to any kind of maintenance services or purchase of items is made in writing by the respective heads of the department and put up before the Principal of the college. The principal marks it to the purchase committee which finally does the procurement. The general store maintains the stock registers. The purchases made in the college (except those made for different laboratories) are entered into these stock registers. Maintenance of computers, printers, broadband services is done through government budget. The departments with laboratories maintain their separate stock registers. The college has two corpus funds- College Development Council and Student fund which may be utilized on the maintenance of facilities as per Government norms. There is adherence to the policy of transparency in every kind of maintenance and services procured. The college undertakes internal audit every year. Audit of all the departments including library is done by the College faculty themselves. The stock registers are verified and report submitted to the Principal of the college. Non-usable items are verified by a committee and auctioned or destroyed in front of the committee as per Government rules.

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panadevi_morijawala_rajkiya_kanya_maha vidyalaya,_kotputli/uploads/doc/CCF_000844.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	File uploaded: Support from State Govt.	570	Nill
Financial Support from Other Sources			
a) National	Inspire	1	80000
b)International	nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Coaching for competitive	31/01/2019	200	This college

examinations			
Summer camp	03/06/2019	50	This college
Youth Development Center	01/07/2019	500	This college and Department of College education, Govt. of Rajasthan
e-lecture program	01/02/2019	150	This college and Department of College education, Govt. of Rajasthan
[View File](#)			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Youth Development Center	500	100	4	5
2019	Coaching for competitive examinations	200	100	4	2
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	0	0	00	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	10	This college	Chemistry	Govt P.G. college, Kotputli	M.Sc.

2019	5	This college	Economics	Govt P.G. college, Kotputli	M.A.
2019	15	This college	hindi	Govt P.G.college, Kotputli	M.A.
2019	10	This college	Political science	Shrimati Panadevi Morijawala Rajkiya Kanya Mahavi dyalaya, Kotputli	M.A.

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
Any Other	5

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Athletics 400 m	college	7
Athletics, 100 m,	college	11
Cricket ball Throw	college	6
Badminton	college	6

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a student union which has elected representatives. The elections are conducted for various posts- President, Vice president, Secretary, class representatives. The union representatives are made members of extremely important committees in the college such as- College Development Council, Youth Development center, RUSA, cultural , sports, etc. The college

has an office room for students union. The college organizes inauguration function for the student union office in which people of repute from politics, ministers, academics, administration, etc. may be invited after consulting the student union members. The students may make a demand for facilities in the college to the Government such as - new courses, programs, physical facilities, etc. The union remains active throughout the academic session and participates in all the meetings and decision making in the college. They enthusiastically participate in the management and organization of cultural, sports and other activities in the college. The students union is elected and functions as per the Lingdoh Committee recommendation.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association activities started in this institution in the year 2015. An alumni meeting was organized in the institution on 7/10/2015 in which about 60 students participated. Six students registered themselves to form an alumni association. First general meeting of the association was held on 30/7/2016 in the college. The main agenda of this meeting was to get the association registered. The alumni association of this college got registered on 4/8/2016 under Rajasthan Societies Registration Act, 1958 (Rajasthan Act no. 28, 1958) . The name under which the alumni association of the college is registered is Shrimati Panadevi Morijawala Rajkiya Kanya Mahavidyalaya poorv chhatra parishad, Kotputli. The association was registered with a working committee comprising fifteen office bearers. The objectives of this association include: to maintain contact with the passout students, take their suggestions for college development and ensure the implementation of the same, take cooperation of the alumni in various development activities of the college, etc. The alumni meeting was held in the college on 22/8/2016 which was attended by 25 pass out students of this college. The alumni of this college are enthusiastic about participation in functions, meetings and all activities of the college. They are invited to NSS camps and ranger activities where they share their experiences as resource persons for training of present day students. A number of passout students are in contact with the teaching staff on Whatsapp and social media platforms. A number of students have cleared NET JRF and also other competitive examinations and joined as lecturers in school education, police services, state and central government services, etc.

5.4.2 – No. of enrolled Alumni:

96

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni are regular visitors to this college. They are invited for meetings and they offer valuable suggestions for the development of this college. They attend college functions and seminars. They may be invited for imparting trainings during NSS camps and other activities. They visit the campus for plantations.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1.The college functions on the principles of participation, consensus and transparency. As there are many simultaneous and varied tasks which are to be performed in the college along with teaching a number of committees are formed, one for each different task. Every committee is headed by a senior member as committee convener. The principal is the chairperson of important committees such as College Development Council, IQAC, UGC and RUSA (MHRD) committees. However, the policy decisions are taken after consensus from all members. The College Development Council (CDC) has elected representatives, parents , students and teaching and non teaching staff as its members. The CDC maintains a corpus fund which is utilized as per requirement in the college. The decision to spend money on priority areas is taken by all members of CDC. 2. Similiarly, the activity plan for expenditure of RUSA budget was approved by committee formed as per RUSA guidelines. Generally all committees organize their meetings for planning of activities and events in which the Principal may be invited. Students activities are planned and organized by the respective committees with formal permission from the Principal. The conveners are free to contact the resource person and plan activities in college. Students have also been made a part of committees and they also participate in decision making.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college has adopted online process for admissions in first year of undergraduate class. After form submission by the applicants, the forms are verified by the college staff. The merit lists are generated online.
Human Resource Management	The college functions on the principles of participation and consensus of its teaching as well as non- teaching staff members. The non-teaching staff is also made a part of important committees such as IQAC, College development committee, purchase committee, etc. The college makes best use of its teaching and non- teaching staff by way of motivation, trainings and creating awareness about all college programs through regular meetings. Teaching as well as non teaching staff are sent for regular trainings organized by the government on finance, procurement admissions, scholarship, etc.
Library, ICT and Physical Infrastructure / Instrumentation	Major purchase of books was made in the library with RUSA (MHRD) grants. A number of instruments were purchased with RUSA grants. Construction and renovation work has been taken up with RUSA grants
Examination and Evaluation	Students are put to regular written

	tests based on curriculum for enhancing the learning experience. The test papers are discussed after the classes in groups or one to one basis.
Teaching and Learning	The college has evolved a system of participatory teaching –learning where students prepare topics of their choice with the help of ICT or notes, charts ,etc. and make a presentation. The college has seen increased use of ICT enabled teaching learning during the session. Under the new scheme of partiyogita dakshta classes student were trained for competitive exams.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	University examination forms are filled on-line by the students. The examination results can be viewed online. All examination related notifications are available on the university website
Planning and Development	Proposal for development is submitted on- line to the grant providing agencies. The grant is procured through online banking. The utilization process is submitted online through software like fund tracker.
Finance and Accounts	All financial transactions, billing and payment is made through PFMS and pay manger portals.
Administration	Notifications, circulars and orders are uploaded on the website of the college education department, Government of Rajasthan. The same may also be communicated via e mails to the college. The college also communicates with the college education department via e mails. The college fills the information asked by the department on google spreadsheets, etc.) The college uses Integrated Financial Management System and Pay Manager for office work
Student Admission and Support	Process of admission in first year of under graduate programs is online. Form submission by applicants, verification of admission forms by college staff, merit list generation, fee deposit, admission list generation etc. are all online processes.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	00	00	00	0

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	0	0

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	0	Nill	Nill	00

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.Pension scheme and family pension scheme. 2. Loans from GPF and state Insurance. 3. Job for the family member of the deceased 4. Reimbursement of medical bills. 5. Encashment of earned leave 6. Leave as per government rules: Casual leave 15 days, Commuted leave on medical basis 10 days, Maternity leave, Paternity leave, Earned leave, Sundays other holidays as per govt. notification. 7. Provident fund, State	1.Pension scheme and family pension scheme. 2. Loans from GPF and state Insurance. 3. Jobs of the family members of the deceased 4. Reimbursement of medical bills. 5. Encashment of earned leave 6. Leave as per government rules: Casual leave 15 days, Commuted leave on medical basis 10 days, Maternity leave, Paternity leave, Earned leave, Sundays other holidays as per govt. notification, Compensatory leave 7.	Scholarships, fee concession, Insurance, free parking facility, free participation in outstation activities such as camps ,tournaments and Pratiyogita dakshta Classes for success in Competitive examinations.

Insurance, 8. Academic leave for attending conferences, etc. 9. TA and DA facilities. 10. Annual increments and promotions	Provident fund, State Insurance 8. Free trainings in state sponsored training programs 10. Annual increments and promotions	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit: There is system of annual Internal audit of all departments in the college. Committees are formed so as to conduct inter departmental audit. The stock registers are verified and signed by the audit team in respective departments and report is submitted to the Principal of the college. Under the library verification every year 100 book verification is taken up. External audit: AG Audit (by Auditor General of India) was last conducted in this institution from 7/9/2014 to 20/9/2014. This audit is complete till the period, March 2014. External audit was conducted by Inspection team from State Government from 17/11/2014 to 29/11/2014 for physical verification of store.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals	0	1.Bus facility to students 2. Garden development in the college campus
View File		

6.4.3 – Total corpus fund generated

7094363

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Participation in meetings and providing suggestions for development for college

6.5.3 – Development programmes for support staff (at least three)

Trainings, Motivational and Counselling programs

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1- Gem Portal started for online purchase. 2-Coaching classes for success in competitive examination. 3- Maintaining a digital record of activities of college..

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	PLEASE SEE UPLOADED DOCUMENT	Nill	Nill	Nill	Nill

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on legal rights of women	25/12/2018	25/12/2018	100	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Although the college has no solar energy plant for electricity supply, the building is constructed in such a manner that during the day, the classrooms do not require electricity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	5
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	1	31/01/2019	38	Coaching for competitive examinations	Employability	200

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students and staff	29/09/2018	Code of conduct for Government staff is available in Rajasthan Civil Services (conduct) Rules , 1971. Code of conduct for students provided by UGC is available on institutional website- https://hte.rajasthan.gov.in/college/ggckotputli/circulars

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Eternal values in life(YDC scheme seminar)	29/09/2018	29/09/2018	100
Character building(YDC scheme seminar)	10/10/2018	10/10/2018	100
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Development of garden in front (right side) of main college building. 2. Polythene free campus. 3.Regular plantations and watering of plants and trees by involving students and staff in the college. 4.Planting flowering and medicinal trees and plants. 5.Putting up water -filled earthen pots and laying grains at various places in the campus for birds particularly during summers.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices 1 (2018-2019) 1. Title: Providing free coaching facility to students for various competitive examinations – Pratiyogita Dakshata program. 2. Goal : The goal is to provide free learning facilities to students for success in various competitive examinations so that they may avail best employment oppurtunities. To inculcate the zeal necessary skills in students so that they may clear competitive exams with flying colours. 3. The context: In addition to the knowledge imparted to the students via courses and programs offered in the institution a strong need is felt to train them in a specific manner for the competitive examinations conducted by State Public Service Commissions, UPSC, Banks, etc. By conducting coaching classes in the college itself, the students get an opportunity to fulfill their aspirations and dreams without putting financial burden on their parents. Such a free facility will definitely bring boost to employability in rural areas and lead to women empowerment. 4. The practice: Under this program three classes were held daily. The main emphasis was on enhancing knowledge in subjects like Geography, History, Political Science, languages, Mathematics and general knowledge which are the basis of several competitive exams. In addition, the students were provided mentoring for best career oppurtunities by college teachers and resource persons invited from outside under other schemes run in the college. Private and pass out students were also benefitted under this program. 5.

Evidence of success: Almost 200 students benefitted under this program. A register was maintained for student attendance. Students benefitted from the various subject experts who visited the college campus under this program. Even during the University examinations, queries regarding these classes were seen. Students were keen to attend these classes also after their exams got over. The course helped to develop skills such as: 1- Presence of mind 2- Optimism 3- Awareness 4-Time frame target 5. Self management 6. Uniqueness of the practice in the Indian Higher Education system: The program was conducted free of cost for the students. A resource pool of highly qualified academicians was made available to the students for lectures and guidance. As there was no budget allotment by the Government for these classes the invited resource persons agreed to contribute their knowledge without any honorarium. Private as well as pass out students were also granted permission to attend the free coaching classes. 7. Problems encountered and resources required: During the program, the main problem encountered was, arrangement of resource persons for free coaching classes. Budget allocation may be made by the Government for such programs in order to pay honorarium to resource persons and also providing facilities to students such as distribution of study material, books, online learning, conducting tests and checking answer sheets, etc. Contact Details Name of the Principal: Shri S. D. Meena Name of the Institution: Shrimati Panadevi Morijawala Rajkiya Kanya Mahavidyalaya, Kotputli Distt. Jaipur Pin Code: 303108 Accredited status: Grade: B CGPA : 2.13 (cycle 1) Validity till November 4/11/2021 Work Phone …01421249112…….Fax…01421249112………………… Website…dce.rajasthan.gov.in…… Best Practices 2 (2018-2019) 1. Title: Helping the non-collegiate and the private students in their career goals. 2. Goal: Being a government organization, the institution aims toward overall development of youth and community located in the vicinity of the college. With this objective, the non-collegiate girl students who come for assistance are also taken care of along with regular students. 3. Context: The college is located in semi- urban area. There are many students from the nearby rural areas who are unable to bear the cost of even the minimal sum of fee structured by the State Government along with other related expenses such as transportation, etc. for regular studies in college. Besides, many may not get admission in the college as the seats are limited and admissions are on merit basis. They enroll themselves as non- college students in the university and appear for University examinations. In addition, there are girls who are not able to pursue further studies in regular manner due to reasons related to family. Some regular students failing in examination are also enrolled as ex-students. This institution extends its hands in fulfilling their dreams of studying further by assisting them in their endeavour. 4. The practice: This practice has been there since the commencement of the college. The teaching staff helps the non- collegiate students by lending them books and helping them understand difficult topics. Teachers also advise them on various career prospects and help them to prepare for university and other entrance and competitive examinations. The private students may be allowed to attend classes along with regular students. They were allowed to attend Pratiyogita Dakshata program along with regular students. Besides this, they are also assisted in practical work. Pass out students are also provided guidance in their higher studies and also helped with books, notes, etc. IGNOU courses run in college were made open to them also. Not only this, girls are also mentored on health and family issues. They are also permitted to attend various awareness programs held in college. Detailed press report of these programs which are held from time to time are given in various news papers to increase community awareness. 5. Evidence of success: Though such type of enduring students are not many but still when they get assistance, they are able to inculcate many virtues of resilience. A number of students mentored in this manner have got through various competitive examinations. 6. Uniqueness of the practice in the Indian Higher Education system This best practice is a reflection of selfless service

and dedication of college staff towards students. Although the teaching staff is already burdened with teaching and non-teaching workload, but they feel it is their duty to nurture to the needs of the youth. The staff goes beyond duty to help, support and provide moral boost to the students who have dreams for career goals. 7. Problems encountered and resources required: Time constraint is the main problem encountered, as the staff already has the teaching time table workload for regular students and other responsibilities. Then there may be material and space constraints. The private students do not get college library or laboratory facility. Some budget allocation is required so that part time teachers may be hired for coaching and help to private students. Also some help regarding study material, books, taking tests and checking answer sheets, etc. should be provided. Contact Details Name of the Principal: Shri S. D. Meena Name of the Institution: Shrimati Panadevi Morijawala Rajkiya Kanya Mahavidyalaya, Kotputli Distt. Jaipur Pin Code: 303108 Accredited status: Grade: B CGPA : 2.13 (cycle 1) Validity till November 4/11/2021 Work Phone …01421249112…….Fax…01421249112………………… Website…dce.rajasthan.gov.in……

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://hte.rajasthan.gov.in/college/ggckotputli/tender

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college aims to develop highly motivated young professionals who would serve in various arenas of Nation Building with honesty, dedication and wisdom. They would be courageous, daring, able to speak out their mind and act with confidence. The college has taken up following programs for fulfillment of this goal. 1.Adopting best practices such as Providing free coaching facility to students for various competitive examinations– Pratiyogita Dakshata program. The program was conducted free of cost for the students in the college premises itself. A resource pool of highly qualified academicians was made available to the students for lectures and guidance. Under this program three classes were held daily. The main emphasis was on enhancing knowledge in subjects like Geography, History, Political Science, languages, Mathematics and general knowledge which are the basis of several competitive exams. The students were motivated and guided for various competitive examinations such as UPSC, State Administrative Services, NET-JRF, Bank services, etc. 2. Best Practice- Helping the non-collegiate and the private students in their career goals Being a Center of Knowledge, the institution aims toward overall development of youth and community located in the vicinity of the college. The teaching staff helps the non- collegiate students by lending them books and helping them understand difficult topics. Teachers also advise them on various career prospects and help them to prepare for university and other entrance and competitive examinations. The private students may be allowed to attend classes along with regular students. They were allowed to attend Pratiyogita Dakshata program along with regular students. Besides this, they are also assisted in practical work. Pass out students are also provided guidance in their higher studies and career goals and also helped with books, notes, etc. IGNOU courses run in college were made open to them also. They are also permitted to attend various awareness programs held in college. 3. Summer camp for trainings in entrepreneurship, communication skills, mental and physical fitness, etc. . 4.Throughout the year programs are held under NSS, Youth Development Center, plantation, blood donation, important days of celebration, etc. for awareness and developing a sense of participation.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. Communication skills Spoken English language Development- To be conducted in college language lab 2. Distribution of general knowledge books 3. Coaching for competitive examinations- To be conducted free of cost by faculty members and retired professors 4. Self employable skill development- Home science department 5. Sports competitions- Sports department and faculty members 6. To provide free study facilities to private students- By faculty members 7. Women empowerment programs - Awareness against exploitation prevention of sexual harassment 8. Inculcation of cleanliness habits in students- awareness programs 9. Awareness regarding social malpractices - NSS 10. Assignments question papers by faculty members 11. Organising Alumni meet and parent teacher meet 12.Creating LMS