



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1.Name of the Institution

SHRIMATI PANADEVI MORIJAWALA  
RAJKIYA KANYA MAHAVIDYALAYA,  
KOTPUTLI

- Name of the Head of the institution DR AJIT KUMAR SHARMA
- Designation Principal
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 01421249112
- Mobile No: 9982275632
- Registered e-mail pdmgovtgirlscollege@gmail.com
- Alternate e-mail ajit132012@gmail.com
- Address N.H. 8, DABLA ROAD
- City/Town KOTPUTLI
- State/UT RAJASTHAN
- Pin Code 303108

##### 2.Institutional status

- Type of Institution Women
- Location Semi-Urban
- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University **UNIVERSITY OF RAJASTHAN, JAIPUR**
- Name of the IQAC Coordinator **DR. BHAVNA CHAUDHARY**
- Phone No. **01421249112**
- Alternate phone No. **9571795756**
- Mobile **9950053160**
- IQAC e-mail address **pdmgovtgirlscollege@gmail.com**
- Alternate e-mail address **bhavna.chaudhary160@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[https://hte.rajasthan.gov.in/dept/dce/university\\_of\\_rajasthan/shrimati\\_panadevi\\_morijawala\\_rajkiya\\_kanya\\_mahavidyalaya\\_kotputli/uploads/doc/AQAR%20accepted%202019-20.pdf](https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panadevi_morijawala_rajkiya_kanya_mahavidyalaya_kotputli/uploads/doc/AQAR%20accepted%202019-20.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://hte.rajasthan.gov.in/dept/dce/university\\_of\\_rajasthan/shrimati\\_panadevi\\_morijawala\\_rajkiya\\_kanya\\_mahavidyalaya\\_kotputli/uploads/doc/admission%20policy%202020-21.pdf](https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panadevi_morijawala_rajkiya_kanya_mahavidyalaya_kotputli/uploads/doc/admission%20policy%202020-21.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.13</b>	<b>2016</b>	<b>05/11/2016</b>	<b>04/11/2021</b>

**6. Date of Establishment of IQAC**

**11/07/2014**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Institutional 1</b>	<b>Government grant</b>	<b>State Government</b>	<b>1-4- 2020 to 31-3-2021</b>	<b>198551</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **1**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

AQARs for the years 2016-17 and 2017-18 prepared, submitted and accepted by NAAC

Organizing online interactive sessions for teaching, training, awareness with students and alumni

Training staff and students for use of online platforms for teaching-learning, interactive sessions, webinars, etc. including non-teaching staff for data storage, use of various apps, etc.

Collection of Online feedback forms by various stakeholders and analysis of feedback

Organizing National webinar on Biodiversity Conservation, Environment Protection and Immunity against Diseases.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Prepare and upload AQARs for academic sessions 2016-17, 2017-18, 2018-19 and 2019-20 .	AQARs prepared , uploaded and accepted by NAAC for sessions 2016-17 and 2017-18
Collection of Online feedback forms by various stakeholders and analysis of feedback	Online feedback taken from students, parents and alumni and analyzed and uploaded on college website.
Creating quality content for online study by students during lockdown	Links of videos prepared by faculty members are available on institutional website
Organizing National and International conferences and seminars	Organized National webinar on Biodiversity Conservation, Environment Protection and Immunity against Diseases.
Organize online activities for students	Organized online awareness programs , skill development programs and competitions through online meet platforms during Covid-19 lockdown
Training staff and students for online activities	Training of staff and students for online activities

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	SHRIMATI PANADEVI MORIJAWALA RAJKIYA KANYA MAHAVIDYALAYA, KOTPUTLI
• Name of the Head of the institution	DR AJIT KUMAR SHARMA
• Designation	Principal
• Does the institution function from its own campus?	Yes
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• Alternate e-mail	ajit132012@gmail.com
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• Alternate phone No.	9571795756				
• Mobile	9950053160				
• IQAC e-mail address	pdmgovtgirlscollege@gmail.com				
• Alternate e-mail address	bhavna.chaudhary160@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://hte.rajasthan.gov.in/dep t/dce/university_of_rajasthan/sh rimati_panadevi_morijawala_rajki ya_kanya_mahavidyalaya,_kotputli /uploads/doc/AQAR%20accepted%20 019-20.pdf">https://hte.rajasthan.gov.in/dep t/dce/university_of_rajasthan/sh rimati_panadevi_morijawala_rajki ya_kanya_mahavidyalaya,_kotputli /uploads/doc/AQAR%20accepted%20 019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://hte.rajasthan.gov.in/dep t/dce/university_of_rajasthan/sh rimati_panadevi_morijawala_rajki ya_kanya_mahavidyalaya,_kotputli /uploads/doc/admission%20policy% 202020-21.pdf">https://hte.rajasthan.gov.in/dep t/dce/university_of_rajasthan/sh rimati_panadevi_morijawala_rajki ya_kanya_mahavidyalaya,_kotputli /uploads/doc/admission%20policy% 202020-21.pdf</a>				
<b>5.Accreditation Details</b>					
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<b>6.Date of Establishment of IQAC</b>			11/07/2014		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>1</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
AQARs for the years 2016-17and 2017-18 prepared, submitted and accepted by NAAC		
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Training staff and students for use of online platforms for teaching -learning, interactive sessions, webinars, etc. including non-teaching staff for data storage, use of various apps, etc.		
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<b>13.Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	11/02/2022
<b>15.Multidisciplinary / interdisciplinary</b>	



<b>16.Academic bank of credits (ABC):</b>
<b>17.Skill development:</b>
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>
<b>20.Distance education/online education:</b>

### Extended Profile

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>98</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>2002</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>517</b>

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	579
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	13
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	15
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	8.94243
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	65
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum of our institution includes various courses, their methods, strategies followed and various other aspects like values which relate to the mission and the vision of our college. The academic calendar followed is decided by Commissionerate College Education, Rajasthan while the syllabi is decided by the affiliated university. Regular revision and upgradation of the syllabi is done at the university level. Our college has a mechanism for effective, documented curriculum delivery abiding by the academic calendar. This is monitored by college IQAC. During the curriculum delivery every department ensures it to be done effectively and the teachers are encouraged to use innovative teaching techniques in order to achieve this goal.

Following actions are taken for the same :-

1. Monthly teaching plan is prepared and given to the teachers for the entire curriculum per subject for preparation . a department-wise timetable is followed throughout the academic session.
2. Orientation sessions for the students are organized in order to make them aware about the features and future prospects of courses offered by each department.
3. Quarterly tests are conducted.
4. Apart from conventional lectures and seminars use of ICT in classrooms like PPT presentation, E-class etc. are made available
5. In science subjects, records are maintained.
6. In order to aid private students during practical exams and to cover the entire practical curriculum, 21 days academic camp for students in science subjects is held annually.
7. Regular self-assessment is done to evaluate the efficient delivery of curriculum by each faculty.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.youtube.com/channel/UCkOmQxiRyLQ-arDUyBP-N3Q">https://www.youtube.com/channel/UCkOmQxiRyLQ-arDUyBP-N3Q</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

CIE system at the institutional level follows the procedure as per the norms of University of Rajasthan Jaipur. This system is dependent on the monthly tests conducted during last week for each class and in each subject for UG and PG courses. The academic calendar for the internal examination and other activities are displayed on the notice boards for the reference of teachers and students.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As per university syllabus 2020-21 which covers various activities and programs including gender issues, environmental issues, human

values, and professional ethics. Our college inculcates such type of values among the students of NSS, ranger unit of the college and cross cutting issues at community levels. Institute also organizes Yoga training, meditation sessions during various camps organised under the auspices of National Service Scheme during the whole year. The matter of Environmental sustainability is taken care of by the faculty members who involve students in various activities to promote awareness at community level.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panadevi_morijawala_rajkiya_kanya_mahavidyalaya_kotputli/uploads/doc/student%20survey.xlsx">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panadevi_morijawala_rajkiya_kanya_mahavidyalaya_kotputli/uploads/doc/student%20survey.xlsx</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

**2.1.1.1 - Number of sanctioned seats during the year**

2388

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

604

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts every possible measure to assess the learning level of its students. The students are counselled, guided and oriented at the time of admission to make them aware about the course criteria of assessment, curricular and co-curricular activities, rules and regulations as well as the facilities available in the college, learning level of the students are assessed through online and offline class at the beginning of course. Concerning subject teacher council the students regarding the scope of different courses offered as well as provide guidance in relation to the student's aptitude and competence. Teachers remain available to clear the doubt.

Some of the measures taken for the slow learners:

1. YouTube channel
2. Problem solving session
3. Assignments and study notes provided,



4.GYANDOOT Program was launched for identify weaknesses and strength.

5.Individual counselling

6.Modification in teaching strategies as per required

Measures taken for advanced learning :

1. Preparation of competitive exams

2. GYANSUDHA Programme

3.Encouraged to consult advanced textbooks,journals

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2002	13

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric education is one of the distinct feature of the college. It is done to enhance student involvement as a part of participative learning through group discussions, role play, debates and other team building activities.This methodology helps to transform students from being relegated in the role of passive receipt to active and boosting their confidence and encouraging independence.Teachers make classes as interactive as possible and encourage innovative thoughts and novel interpretation.

Student representatives in various committees of the college are

involved in the decision making process so as to maintain transparency apart from inculcating a sense of responsibility in them.

1. Unique way of student teacher interaction is facilitated so that the mentor as well as the student reaches the mutual understanding.
2. Participation in different competitions for real time exposure is encouraged among students
3. Planning and organization of Guest lectures by eminent experts.
4. Team building activities along with social responsibility initiatives are organized through NSS, Red Cross, Tree Plantation etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools are regularly used by our faculty members to improve the teaching and learning process. Teachers use different software available online to explain different concepts to students, and encourage interactive learning. LCD projectors, computers are used in the classrooms by teachers. You-Tube, power point slides, E-mails, WhatsApp group, Zoom apps are used to prepare e-lectures, College website is used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. During the covid-19 situation also these applications were also used to provide online education and keep the students aware and informed. Computers with LAN connections and Broadband service is available in the I.C.T. lab, and computer lab. College is also equipped with CCTV camera, Printers, Photocopier, Video conferencing room, E-podium, including camera, screen, and LED T.V. The whole college campus has wifi facility available to the students during college working hours.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

275

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the regulation of the affiliated university the annual assessment is done through an examination. Quarterly tests are conducted by the college and regular attendance of the students is an important criteria. However, marks of term tests are not added for the final assessment, since the College follows the regulations of the University and Commissionerate of College Education. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated, and marks are added during the final consolidation of results. General instruction regarding the university examination and evaluation process is communicated time to time. Annual examinations are conducted by the College with full transparency. All the teachers are in the university's examination panel. The answer books are provided a code number by the university, and the evaluation process is transparent. The marks are filled in the O.M.R. sheet, and complete secrecy is

maintained. An analysis of the results of the U.G. and P.G. programs reveals that the institution has consistently maintained a desirable position in its achievements. This method of internal assessment helps to generate students' interest towards learning. Active participation in class room and co-curricular activities helps in their overall personality development.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College is affiliated to University of Rajasthan Jaipur. It adheres strictly to the guideline and rules issued by the University of Rajasthan. Internal assessment is done time to time. After evaluation the answer script are shown to students, if any doubt occurs clarification is given by the faculty to enable them to fare better in future but this year due to covid-19 pandemic student attendance is not compulsory, so they have choice. It follows an annual examination scheme as per the University calendar. The College is a center for annual examination and many students appear for their exams every day during annual examinations. Most of the grievances related to the examination are received after declaration of results by the UOR. The errors in their results like marks of the assessments, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. All the staff members are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our college affiliated to University of Rajasthan, Jaipur runs Bachelor of Arts, Bachelor of Science (Maths and Biology) as U.G. programme and Master of Arts in Political science as P.G. programme. There are five subject in Science (Physics, Chemistry, Mathematics, Botany, Zoology) and eight subjects in Arts (Hindi Literature, Political science, Sociology, Economics, Home science, Psychology, Geography, History ).M.A in Political Science is run in S.F.S scheme .The programme and course outcomes are discussed at the time of admission and in class room teaching through the syllabus available on university site .Academic calendar and time table displayed on notice board. After successful completion of three years programme in science student develop research oriented skill, be able to solve, demonstrate and apply critical thinking and scientific knowledge. They think methodically and draw a logical conclusion, use modern techniques and inculcate scientific temperament. Science student understand diversity among various group of animal kingdom ,food chain, food web., importance and management of biodiversity, kind of pollution and pollutants. Genetics provides knowledge about law of inheritance, cell organelle and their function, biochemistry of cell etc. Learner also augment the recent development in the field of green and eco-friendly reaction, pharmaceutical reaction, bio and inorganic chemistry. Students pursuing bachlors degree in Arts can opt for carrier in the field of arts, culture, archology, administrative and judicial services.

Besides this students can excel as nutrionist, dietiecian,interior desginer, fashion desginer, councillor, child pshyogologist and media and communication. Students can open their startup,NGO or work as an social researcher. And show their capacity building as well as excellence.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Since quality enhancement is a continuous process, college develops a system for conscious, consistent and catalytic improvement. All efforts and measures of the institute toward holistic academic excellence..Programme and course outcome discussed by board of studies member and senior faculty member, academic counsel at University and commissionerate level. Suggestion are appreciated and necessary course of correction are initiated so that they become part of next year syllabus for their upliftment and to face the challenges of modern day to create more opportunity. Healthy relationship are maintained in the college..Faculty members take utmost care to complete the feedback queries by completing syllabus in time, tutorials, you-tube channel..Students are encouraged to meet with faculty member beyond class room hours for doubt clearing and curriculum discussion. Study material, notes exchange, question bank are provided to the student. by Faculty members. Use of charts, maps, models and internet is significantly appreciated. .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

535

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[http://hte.rajasthan.gov.in/dept/dce/university\\_of\\_rajasthan/shrimati\\_panadevi\\_morijawala\\_rajkiya\\_kanya\\_mahavidyalaya\\_kotputli/uploads/doc/student%20survey.xlsx](http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panadevi_morijawala_rajkiya_kanya_mahavidyalaya_kotputli/uploads/doc/student%20survey.xlsx)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year



**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

05

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

Orientation of students and Webinar on dialogue between Principal and students was organised .

Awareness lectures were organised for roof top farming , export of agricultural products ,prevention and protection of Corona Virus , Skill Development Programme , Leadership and Personality Development , new subject ANANDAM .

Poster and slogan competition for Covid -19 , Ek Bharat Shreshth Bharat , 150th Birth Anniversary of Mahatama Gandhi respectively were organised time to time

Plantation , Hindi Diwas , No Mask - No Entry Pakhwara , Employment Generating Skill Development Courses were among various activities performed during the session .

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panadevi_morijawala_rajkiya_kanya_mahavidyalaya_kotputli/uploads/doc/18190_44_100%20(1).docx">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panadevi_morijawala_rajkiya_kanya_mahavidyalaya_kotputli/uploads/doc/18190_44_100%20(1).docx</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

15

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

943

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

2

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

the college is situated on national highway no.8 .Our institution encompasses a well maintained ,well developed lush green campus spread over15.44 acres of landand constructed area 5318.327 sq m with adequate availability and optimal utilisation of physical infrastructure for teaching and learning activity.Learning resources and infrastrucutre required classrooms, lecture theater,seminar hall, computer room .Support infrastructure includes library,examination secrecy room,,girls common room,,utility includes two wheeler and four wheelar stand,safe drinking water ,wash room, power generator. Total area is divided into administrative block (Principal ,VP,Establishment,accounts ),science block( laboratries),,library,Home science labs.,Total

fourteen class rooms are available ,and one seminar hall. technology enabled learning facilities are available. Student union room and girls common room with toilets .Laboratories are functional with equipment and instrument in working condition and utilised for practical classes .The institute undertakes security survelliance protocols and monitors input is in principal from around.24x7.This is protocol measure which helps to respond to situation and time prevent mishap,

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institute has well maintained lush green garden. Student participate in various sports and cultural activity throughout the year .It helps in over all personality developepment of our students .Student participation in sports and cultural activity are encouraged and awarded by many ways. Cultural activity brings out creative side of the students and the participation and organisation of these events are the best learning experience. Varios cultural activites are held under the banner of Women cell, Planning forum and cultural forum. For this cultural committee is constituted in the begining of the session. Annual cultural programme is organised every year in the joint collobration of student union and cultural forum. Its moto is 'for the student, of the student ,by the student. Solo and Rangoli ,Mehandi ,group dances, singing, fancy dress ,monoacting events are organised..

The basic sports facilities available in the college are basket ball ground and badminton court.. Students learn more and explore their interst and develop sportsmanship and teamwork. A healthy mind dwells in a healthy body. The sports activity includes kho-kho, kabaddi, race and discus throw etc. are looked after by sports committee. This year due to pandemic college was almost closed and when opened than also students are not pressurised to come to college regularly. That is the point due to which very few cultural and sports activities are organised..

NSS volunteers routine started with yoga and pranayam of any day

to day activity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

12

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college library has 10533 books classified based on the subject, With the help of UGC and funds from RUSA, the augmentation of the library could take place. The library is situated in the middle of the building, it has two rooms; reading and text room. Library is equipped with CCTV camera and computer. The whole library is facilitated with wi-fi network. The library has an advisory committee headed by the principal. The library is also provided grants per year by the state government for enrichment, maintenance and purchase of books.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

**E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.14028

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Faculty members of the college use various ICT tools in order to keep a new technology of teaching learning. The College website is also used as platform to communicate and provide material as well as detailed syllabi, upload assignments, new event, schemes etc and share information. These applications have been proven very useful in COVID 19 situation. The college believes in E-governance through the online execution of the majority of the tasks and endeavours.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

65



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution **E. < 5MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<b>No File Uploaded</b>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**8.94243**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The institution has permanent as well as contractual staff. Gardener, watch man ,computer operator are hired on contract basis for maintenance and look after day to day work..Lab assistants and class four employees are arranged by College Development Committee CDC to help administrative work i.e photostat,typing and help for faculty members and students during practicals.The sanitation employees clean the class rooms,corridors,wash rooms, staff room**

and the campus on a daily basis. .Lab assistants extend help in practical labs to faculty as well as students.

The cleaning employee clean the class rooms, corridors, common room, wash rooms , campus etc daily. Students are made aware to keep campus clean and any damage of furniture or any material may lead to penalty. .NSS volunteers are very keen to extend their voluntary services to beautify the college.

Physical verification of all department is done annually by different college committee and reports are submitted to Principal.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

472

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

**institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

30011

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

30011

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students of our college are given chance and ample opportunity to participate in administrative, curricular and extra curricular activities as student union members. Through out the year they not only participate actively but manage and convince the students. They are representative of all college students .So their ideas and suggestion are important for the prosperity and well being of college. Students constitute major stakeholder in the institutional growth.

Students actively participate in the various committees of the college like student union, women cell, cultural week, sports activity, Anti ragging, women harassment cell, NSS advisory committee, campaign for health and hygiene. All programs have strong representation of students in management ,organisation and successful completion of programme..

Students organise and celebrate Independence day, Teachers day, Republic day ,Gandhi and Lal bahadur shastri jayanti, Hindi diwas, various awareness programme and rallies, vigilance week etc.. Our students actively participate in NSS and NCC unit.

the virtues like Communication skill, management skill, leadership, team work, time management and resource management and confidence are enhanced by their active participation and also help to maintain law and order.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni associations have been part of the educational institution. Alumni association is a type of backbone of any institution where group of graduates or former students come together because the sense of belonging the former students have is unparalleled. The 'Alumni ' hold social gatherings, publish newsletter or magazines and also raise funds for the organization, besides being a great support to contemporary students or juniors. Many Alumni students offer a variety of benefits and services to assist the students and also to them who have graduated recently. The 'Alumni ' students are an important asset to the institution. An active Alumni association can help with Academics, Student support, Infrastructure enrichment scholarship opportunities and Resource mobilization . Alumni association offers networking opportunities which can connect recent graduates with established professionals and help them build their career.

The college nurtures the Alumni association in order to enable them to contribute significantly to the institutional growth through financial and non-financial means.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year E. <1Lakhs

**(INR in Lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

This being a government college, is governed and administered by The Commissioner, College Education Rajasthan, Jaipur. The Commissioner College Education administers all the -government colleges of the state. The principal is in charge at the college level and is responsible for the smooth functioning of college. Vision of our college is to empower the girl students with quality higher education to enable them to face the challenges of the world with courage and confidence. This is reflected in the teaching-learning process of our college. The faculty uses ICT and other innovative ways such as smart classes, dedicated YouTube channels and Rajiv Gandhi content bank to expand the scope and dimension of the teaching. Mission of the college is to improve its teaching learning strategy, methodology and technology and also focus on curricular activities through NSS, RANGERS, YDC, and Women cell etc. so that the overall development of all the students can be ensured. Besides this, the college administration also facilitates the development and maintenance of required basic infrastructure such as digital classroom, reading room, sports complex, botanical garden etc. Apart from the funds received from government, the college administration also tries to raise the funds from non-government agencies, Bhamashah, Alumni, M.P. and MLA funds etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**The effective leadership is visible in various institutional**



practices such as decentralization and participative management.

The effective functioning and regulation of the college is ensured by decentralization and participatory management is in practise. We believe in collective leadership and democratic governance. All the faculty members are given responsibilities in the Establishment, Accounting and Academic sections to execute administrative functions and the management at college level. The faculty members are associated with several committees such as Admission committee, Examination committee, Sports committee, and so many other committees related to co-curricular activities like NSS, NCC, and RANGERS etc. All departments are headed by the senior most faculty member of that department; they are authorized and responsible for the smooth function of respective departments. The staff council meeting and respective committee meetings are called periodically for efficient implementation of agendas and also through this they can influence the institutional policy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategy for development of curriculum is always developed at university level .Our college is affiliated to the Rajasthan university and follows the curriculum and syllabus prescribed by them for all the courses currently running. It is because affiliated institutions are not allowed to design their own curriculum.Although it is updated time to time and corrections are made by members of board of studies and academic council.University arrange such type of meeting once in a year of all the affiliated college private as well as govt for updation of syllabus .The college tries to apply all these things by developing sportsmanship spirit in girls .College management tries to create student centric envionment with teaching learning excellence.Curricular and cocurricular activitiesaredesigned so that overall personality development of the student isensured.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college comes under the Commissionerate of College Education, Rajasthan headed by the Commissioner who is an IAS officer. The staff is recruited by Rajasthan Public Service Commission (RPSC) and Rajasthan Staff Selection Board. The staff members include teaching staff, office support staff, Librarian, PTI, Laboratory assistants etc. AAO and Accountant deal with financial matters. Besides this, college can recruit additional staff like computer operators, security guard, book lifter, chowkidar etc. on contractual basis via Mahavidyalaya Vikas Samiti as per the requirement. Since we are a government institute therefore it is mandatory to follow the all the rules, regulations and policies framed by the state government which is covered under Rajasthan Services Rules (RSR), GF and AR etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college being a government institution implements all the welfare schemes of the state government. GPF and SI are compulsorily deducted from the gross salary for future security. Group Insurance Scheme which covers accidental death insurance is also applicable for all staff members. "RGHS"(Rajasthan government health scheme) which is an umbrella scheme for medical and health purpose is also applicable for all the employees. Besides these facilities various types of leaves can be availed by all staff members such as C.L.(Casual leave),P.L.(Privilege leave),HPL(Half paid leave),Academic leave(only for teaching staff),Child care leave (only for female staff),Paternity leave(only for male staff)etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of every teaching or non-teaching employee is appraised by the Principal and reviewed by the competent authority on annual basis. The performance of the faculty members is evaluated on the basis of his/her professional contribution to academics, contribution to short term training courses, performing invigilation duties in university as well as in competition examinations, contribution in the various college and departmental committees as member/concenor, percentage of classes taken, class wise course delivery, university examination results, updating the study material, implementation of innovative pedagogy and methodology in teaching. A self -appraisal proforma is filled and submitted by the teaching and non-teaching staff on the basis of some criterion such as work performance, intelligence , discipline and punctuality, devotion to duty, ability to take initiative etc. The "Reportee" officer fills certain information in this proforma which are judged and rated by the "Reporting" officer covering various aspects of working/behaviour and overall performance. At the next step "Reviewing" authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the "Reportee" which is now "Accepting "officer. The records are kept in the office of the Commissionarate to be reviewed by the Departmental promotion committee (DPC) at the time of promotions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external financial audit is a regular feature of our institution to ensure financial compliance. it ensures that funds and resources are used in accordance with the appropriate norms and accounting principles of the Finance Department Government of Rajasthan.

Head of the institution appointed a committee which verifies all the bills, vouchers, bank statements, income and expenditure details and the compliance reports of internal audit is submitted to the head of the institution. Before commencement of every financial year college submits a proposal on budget allocation to Commissionerate, College Education Rajasthan.

College budget includes recurring and non-recurring expenses. recurring expenses mainly salary, medical, TA and DA, electricity, stationary, others, consumable items, Non-recurring expenses like lab equipment, purchase of furniture and other development expenses.

The expenses are monitored by the accounts department as per the budget allocated by Government of Rajasthan.

Copy of the budget proposal, invoice, vouchers and original bills are sent to the accounts section to verify every document according to G Fand AR rules of Finance Department Government of Rajasthan. The details of all expenditures of the entire financial year are consolidated and maintained in the accounts section and submitted to the internal audit committee appointed by the finance department Government of Rajasthan. The accounts of the college are audited by the chartered accountants regularly as per the finance rule. External audit of the institution is conducted by a committee of the finance department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.007

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF&AR of the State. The DDO power lies with the Principal or one of the senior faculty members who looks after the financial matters including the salary of the college employees. The AAO supported by accountant maintains proper ledger with details of the financial support received and utilized under different heads from various agencies. The State Government allocates a specific amount to government colleges for overall development and maintenance purposes. This disbursed amount is allocated as per different heads. The committee constituted for college development purpose puts forth the demand and requirements before the principal and such proposals are also submitted to Mahavidhalaya Vikas Samiti, UGC etc. The Alumni also contribute in cash and kind as and when required. Besides these the funds generated through MP and MLA schemes are also utilized as per requirements suggested by stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC cell of our institution is established with a vision:

1. To meet the standard of higher education, upgrading the college infrastructure and all support facilities.

2. IQAC has contributed significantly for institutionalizing the quality assurance strategies . It is an active body and is constituted as per norms of NACC. It assesses and suggests the parameter of quality education.

The main task of IQAC is to develop a system for conscious consistent and catalytic improvement in the overall performance of the institution.

IQAC also contribute significantly in the post accreditation phase of the institution. The main objective of IQAC is to create the vision and mission of institution and ensure the continuation improvement in the teaching learning process, ICT facility and overall development of college.

IQAC promotes and creates quality system of academic and research programme of the institution. Assess the affordability of the academic programmes for the various section of the society and coordinate between parents, teaching ,staff and society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC cell pays special emphasis to reform the teaching learning process in a continuous manner. The IQA cell of our college maintains continuous contact with the head of institution, college development committee, college admission committee and college examination committee.

Teaching learning process of our institution mainly revolves around the needs , interest and capability of our students.

Student centric methods are applied by each mentor to provide



experimental and participated learning. This helps to transform students coming from rural background from the role of passive recipient to being active.

Head of the institution collect information from Mentor related to academic activities such as completion of course unit test, assignment, group discussion. This helps in successfully reviewing the methodology for improvement.

IQAC also collect feedback from students, and steps are taken to improve overall performance of the college.

The staff member also discuss plans for better teaching and learning methods.

The use of ICT has been also integral part of teaching learning process. IQAC encourages teachers to utilize these tools in classrooms and laboratories.

Under the guidance of commissionerate college education Rajasthan.

The IQAC prepare the plan to include use and enrichment of ICT infrastructure.

The main incremental steps taken by the IQAC to improve the teaching learning process are- increased use of ICT tools in teaching learning process, use of internet for staff and students, Online video and lecture are uploaded on YouTube.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college being a girls college has very safe and positive environment for overall development of girls. Most of the girls belong to rural and conservative background and are shy and hesitant in nature. The staff and faculty members of the college take care in dealing with these girls with empathy and sensitivity .

For the safety and security of the girls ,our college has exclusive surveillance network with 24x7 monitored by 48 CCTV. All faculty members are given duty on rotational bases to maintain discipline in the college. Strict vigilance is maintained on anti-ragging and antismoking in the campus. Awareness campaigns on women safety through rallies. The mentors frequently interact with students and advise them regarding their carreer related as well as personal problems. The students can freely approach their mentors and seek guidance without any hesitation.

The girl's common room have all basic facilities with attached clean toilet, continuous water supply, comfortable furniture for resting as well as table chairs for studying too.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management - Waste bins have been placed in the campus at various places. Collected solid waste is handed over to the municipal council for further processing. NSS units of college constantly strives for cleanliness, various grounds in campus are cleaned by students.**

**Liquid waste management- Liquid waste generated from washrooms sent to municipal sewerage lines. Raw water is used for watering plants and trees in campus. Lab water is dumped in nearby soil.**

**Biomedical waste management - N/A**

**E-waste management - The college uses various types of electronic gadgets like - computers, printers, LCD projectors etc. These products become out dated after few years due to advancements in technology. An inkjet cartridge is also used after refilling. This method also reduces the volume of e-waste generation.**

**Waste recycling system - - N/A**

Hazardous chemicals and radioactive waste management - Hazardous chemicals and broken glassware are dump into the depth of sand. In the Department of Chemistry, LPG gas burners are used instead of gas plant based on coal/wood/diesel/petrol etc. thus reducing carbon emission.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Integration and involvement are the main ingredients for increasing student retention and promoting success. The institute has conducted various steps for providing inclusive environment that is tolerance and harmony towards cultural, regional, linguistic, communal, social economics and other diversities. Inclusive environment means togetherness or integrity despite the presence of the infinite diversity.

Since our institution was established in 1997 students from diverse regional and cultural background have been admitted and benefited. Our college fosters our students by encouraging them to collaborate and cooperate with their classmates. This helps the students to participate and become more involved in learning course content.

NSS, Rover unit organized programmes for the promotion of unity in diversity. The programme aims at strengthening the bond.

Girls also participate actively in various programmes for communal harmony, social awareness, health and hygiene.

The prime objective of these activities is to sensitize other students about the importance of the national integration, fraternity and give message to the society.

We have two NSS units which conduct special camp in village although this year due to pandemic covid 19 these type of activities were restricted to only awareness camp, rallies are organized in small groups.

Institute also organizes cultural programmes to celebrate cultural

diversity of India.

To inculcate unity in linguistic diversity , we organize debate and essay writing competitions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institute sensitizes the students and the employee of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen. Celebration of Independence Day, Republic Day, Gandhi Jayanti, Netaji Jayanti, Constitution Day, National Unity Day, National Youth Day result in generating awareness and sensitizing not only the students but the staff members also., The College also organises various activities like Quiz Competition, Essay writing, Debate and lectures by experts in the field, etc on relevant topics. On certain occasions the students and employees are made to take oath to respect rights of others and protect unity and integrity of nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators**

**and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Institutite celebrates and organises various national and international commemorative days, events and festivals to inculcate the spirit and essence of Day among the learners. The College celebrates and organizes the National Festivals with great pride and zest . Celebration is done in the form of various activities that include : - lectures and interaction of students with an expert on topic, quiz, essay-writing competitions, Distributing published materials, print-out of relevant works etc. A few days of national and international importance celebrated at the college is given in following list. 11 July World Population Day, 05 September Shikshak Divas, Dr. Sarvapalli Radha Krishna Jayanti, 08 September Antarrashtriya Saksharta Divas, International Literacy Day ,14 September Hindi divas ,24 September NSS Day, 02 October Gandhi Jayanti, Shastri Jayanti, International Ahimsa Divas, 24 December Rashtriya Upbhokta Divas, 12 January Rashtriya Yuva Divas, 26 January Republic Day Flag-hoisting ceremony, 30 January Shaheed Divas, 08 March Antarrashtriya Mahila Divas, International Women's Day, 23 March Bhagat Singh, Sukhdev, RajguruShaheed Divas 14 April Ambedkar Jayanti, 21 June Antarrashtriya Yog Divas, International Yoga Day



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Women Empowerment:

The term 'Women Empowerment' itself implies that women are not powerful enough - they need to be empowered. This painful truth has been in existence for a very long time. It is in recent years that noticeable work started beginning to lift women out of the abyss of obscurity and powerlessness. Now in today's era, they have realized that their life means much more than serving a household and raising kids. And so, education plays a very important role in doing so. Girls in our college comes from rural to sub-urban living set-ups. They are at times not given access to basic amenities like sanitary napkins etc. But now as they getting educated, they are understanding the values of standing on their own legs and enjoying independence. Through various schemes provided by government, girls are now provided and educated about essentials of life like hygiene and sanitation, importance of environment etc. Recently, our college tried to spread awareness about Covid-19 pandemic and how to deal with the same through webinars. Faculties at our college are very approachable in terms of helping girls to available a government scheme that could help them get settled in their lives. Schemes like: Beti bacho, beti padhao, Ujjawala, Swadhar greh etc. are some of the empowerment schemes girls are made aware of. Our institute also focuses on making girls aware about mental health as well importance of nutrition and other health promoting supplements. Educating a girl not only brings welfare and prosperity to one family but two families. These awareness programs can also educate them to nurture and take care of their babies' health and proper intake of food. It will also make them understand importance of their own health and not be dependent on anybody else for that. It is one of the most important means of empowering women with the knowledge,

skills and self-confidence necessary to participate fully in the development process. Education is key to prove this quote by Nora Ephron true: Be the Heroine of Your life, Not the Victim.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As you all know that Covid-19 pandemic has led to an unprecedented challenge to public health and also led to dramatic loss of life. During this tough time our students and NSS volunteers planned and executed a number of activities for generation of awareness regarding prevention and spread of corona virus. Volunteers sewed cloth mask and distributed among the residence of their locality and other needy people. Posters were prepared and displayed by the students at public places and college campus for awareness generation. Door to door campaign was also held to make the people understand the seriousness of this disease. At the college level also a lot of activities were planned and executed for the benefit of the students in particular and society in general. Some of them were slogan writing, poster making, awareness rally, nukkad-natak. Students prepare a short video and uploaded on the college

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum of our institution includes various courses, their methods, strategies followed and various other aspects like values which relate to the mission and the vision of our college. The academic calendar followed is decided by Commissionerate College Education, Rajasthan while the syllabi is decided by the affiliated university. Regular revision and upgradation of the syllabi is done at the university level. Our college has a mechanism for effective, documented curriculum delivery abiding by the academic calendar. This is monitored by college IQAC. During the curriculum delivery every department ensures it to be done effectively and the teachers are encouraged to use innovative teaching techniques in order to achieve this goal.

Following actions are taken for the same :-

1. Monthly teaching plan is prepared and given to the teachers for the entire curriculum per subject for preparation . a department-wise timetable is followed throughout the academic session.
2. Orientation sessions for the students are organized in order to make them aware about the features and future prospects of courses offered by each department.
3. Quarterly tests are conducted.
4. Apart from conventional lectures and seminars use of ICT in classrooms like PPT presentation, E-class etc. are made available
5. In science subjects, records are maintained.
6. In order to aid private students during practical exams and to cover the entire practical curriculum, 21 days academic camp for students in science subjects is held annually.
7. Regular self-assessment is done to evaluate the efficient delivery of curriculum by each faculty.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.youtube.com/channel/UckOmQxiRyLQ-arDUyBP-N3Q">https://www.youtube.com/channel/UckOmQxiRyLQ-arDUyBP-N3Q</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

CIE system at the institutional level follows the procedure as per the norms of University of Rajasthan Jaipur. This system is dependent on the monthly tests conducted during last week for each class and in each subject for UG and PG courses. The academic calendar for the internal examination and other activities are displayed on the notice boards for the reference of teachers and students.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
8	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
0	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
0	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As per university syllabus 2020-21 which covers various activities and programs including gender issues, environmental issues, human values, and professional ethics. Our college inculcates such type of values among the students of NSS, ranger unit of the college and cross cutting issues at community levels. Institute also organizes Yoga training, meditation sessions during various camps organised under the auspices of National Service Scheme during the whole year. The matter of Environmental sustainability is taken care of by the faculty members who involve students in various activities to promote awareness at community level.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panadevi_morijawala_rajkiya_kanya_mahavidyalaya_kotputli/uploads/doc/student%20survey.xlsx">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panadevi_morijawala_rajkiya_kanya_mahavidyalaya_kotputli/uploads/doc/student%20survey.xlsx</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

2388

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**



604	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The college conducts every possible measure to assess the learning level of its students. The students are counselled, guided and oriented at the time of admission to make them aware about the course criteria of assessment, curricular and co-curricular activities, rules and regulations as well as the facilities available in the college, learning level of the students are assessed through online and offline class at the beginning of course. Concerning subject teacher council the students regarding the scope of different courses offered as well as provide guidance in relation to the student's aptitude and competence. Teachers remain available to clear the doubt.</p> <p>Some of the measures taken for the slow learners:</p> <ol style="list-style-type: none"> <li>1. YouTube channel</li> <li>2. Problem solving session</li> <li>3. Assignments and study notes provided,</li> <li>4. GYANDOOT Program was launched for identify weaknesses and strength.</li> <li>5. Individual counselling</li> <li>6. Modification in teaching strategies as per required</li> </ol> <p>Measures taken for advanced learning :</p> <ol style="list-style-type: none"> <li>1. Preparation of competitive exams</li> <li>2. GYANSUDHA Programme</li> </ol>	

**3.Encouraged to consult advanced textbooks,journals**

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
2002	13

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric education is one of the distinct feature of the college. It is done to enhance student involvement as a part of participative learning through group discussions, role play, debates and other team building activities. This methodology helps to transform students from being relegated in the role of passive recipient to active and boosting their confidence and encouraging independence. Teachers make classes as interactive as possible and encourage innovative thoughts and novel interpretation.

Student representatives in various committees of the college are involved in the decision making process so as to maintain transparency apart from inculcating a sense of responsibility in them.

1. Unique way of student teacher interaction is facilitated so that the mentor as well as the student reaches the mutual understanding.
2. Participation in different competitions for real time exposure is encouraged among students
3. Planning and organization of Guest lectures by eminent experts.
4. Team building activities along with social responsibility

initiatives are organized through NSS, Red Cross, Tree Plantation etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools are regularly used by our faculty members to improve the teaching and learning process. Teachers use different software available online to explain different concepts to students, and encourage interactive learning. LCD projectors, computers are used in the classrooms by teachers. You- Tube, power point slides, E- mails, WhatsApp group, Zoom apps are used to prepare e- lectures, College website is used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. During the covid-19 situation also these applications were also used to provide online education and keep the students aware and informed. Computers with LAN connections and Broadband service is available in the I.C.T. lab, and computer lab. College is also equipped with CCTV camera, Printers, Photocopier, Video conferencing room, E-podium, including camera, screen, and LED T.V. The whole college campus has wifi facility available to the students during college working hours.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

**2.4.3.1 - Total experience of full-time teachers**

275

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the regulation of the affiliated university the annual assessment is done through an examination. Quarterly tests are conducted by the college and regular attendance of the students is an important criteria. However, marks of term tests are not added for the final assessment, since the College follows the regulations of the University and Commissionerate of College Education. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated, and marks are added during the final consolidation of results. General instruction regarding the university examination and evaluation process is communicated time to time. Annual examinations are conducted by the College with full transparency. All the teachers are in the university's examination panel. The answer books are provided a code number by the university, and the evaluation process is transparent. The marks are filled in the O.M.R. sheet, and complete secrecy is maintained. An analysis of the results of the U.G. and P.G. programs reveals that the institution has consistently maintained a desirable position in its achievements. This method of internal assessment helps to generate students interest towards learning. Active participation in class room and co curricular activities helps in their overall personality development.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College is affiliated to University of Rajasthan Jaipur. It adheres strictly to the guideline and rules issued by the University of Rajasthan. Internal assessment is done .time to time . After evaluation the answer script are shown to students , if any doubt occurs clarification is given by the faculty to enable them to fare better in future but this year due to covid-19 pandemic student attendance is not compulsory ,so they have choice.It follows an annual examination scheme as per the University calendar. The College is a center for annual examination and many students appear for their exams every day during annual examinations. Most of the grievances related to the examination are received after declaration of results by the UOR. The errors in their results like marks of the assessments, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. All the staff members are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our college affiliated to University of Rajasthan, Jaipur runs Bachelor of Arts, Bachelor of Science (Maths and Biology) as U.G. programme and Master of Arts in Political science as P.G. programme. There are five subject in Science (Physics, Chemistry, Mathematics, Botany, Zoology) and eight subjects in Arts (Hindi Literature, Political science, Sociology, Economics, Home science, Psychology, Geography, History ).M.A in Political Science is run in S.F.S scheme .The programme and course outcomes are discussed at the time of admission and in class room teaching through the syllabus available on university site .Academic calendar and time table displayed on

notice board. After successful completion of three years programme in science student develop research oriented skill, be able to solve, demonstrate and apply critical thinking and scientific knowledge. They think methodically and draw a logical conclusion, use modern techniques and inculcate scientific temperament. Science student understand diversity among various group of animal kingdom ,food chain, food web., importance and management of biodiversity, kind of pollution and pollutants. Genetics provides knowledge about law of inheritance, cell organelle and their function, biochemistry of cell etc. Learner also augment the recent development in the field of green and eco-friendly reaction, pharmaceutical reaction, bio and inorganic chemistry. Students pursuing bachelors degree in Arts can opt for carrier in the field of arts, culture, archology, administrative and judicial services.

Besides this students can excel as nutritionist, dietetician, interior designer, fashion designer, councillor, child psychologist and media and communication. Students can open their startup, NGO or work as an social researcher. And show their capacity building as well as excellence.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Since quality enhancement is a continuous process , college develops a system for conscious, consistent and catalytic improvement. All efforts and measures of the institute toward holistic academic excellence..Programme and course outcome discussed by board of studies member and senior faculty member ,academic counsel at University and commissionerate level.Suggestion are appreciated and necessary course of correction are initiated so that they become part of next year syllabus for their upliftment and to face the challenges w\of modern day to create more opportunity. Healthy relationship are maintained in the college ..Faculty members take utmost care to complete the feed back queries by completing syllabus in time

,tutorials,you-tube channel..Students are encouraged to meet with faculty member beyond class room hours for doubt clearing and curriculum discussion.Study material,notes exchange, question bank are provided to the student. by Faculty members. Use of charts.,maps,models and internet is significantly appreciated. .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

535

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[http://hte.rajasthan.gov.in/dept/dce/university\\_of\\_rajasthan/shrimati\\_panadevi\\_morijawala\\_rajkiya\\_kanya\\_mahavidyalaya\\_kotputli/uploads/doc/student%20survey.xlsx](http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panadevi_morijawala_rajkiya_kanya_mahavidyalaya_kotputli/uploads/doc/student%20survey.xlsx)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)



**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Orientation of students and Webinar on dialogue between Principal and students was organised .

Awareness lectures were organised for roof top farming , export of agricultural products ,prevention and protection of Corona Virus , Skill Development Programme , Leadership and Personality Development , new subject ANANDAM .

Poster and slogan competition for Covid -19 , Ek Bharat Shreshth Bharat , 150th Birth Anniversary of Mahatama Gandhi respectively were organised time to time

Plantation , Hindi Diwas , No Mask - No Entry Pakhwara , Employment Generating Skill Development Courses were among various activities performed during the session .

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panadevi_morijawala_rajkiya_kanya_mahavidyalaya_kotputli/uploads/doc/18190_44_100%20(1).docx">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/shrimati_panadevi_morijawala_rajkiya_kanya_mahavidyalaya_kotputli/uploads/doc/18190_44_100%20(1).docx</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

943

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

the college is situated on national highway no.8 .Our institution encompasses a well maintained ,well developed lush green campus spread over15.44 acres of landand constructed area 5318.327 sq m with adequate availability and optimal utilisation of physical infrastructure for teaching and learning activity.Learning resources and infrastrucutre required classrooms, lecture theater,seminar hall, computer room .Support infrastructure includes library,examination secrecy room,,girls common room,,utility includes two wheeler and four wheelar stand,safe drinking water ,wash room, power generator. Total area is divided into administrative block (Principal ,VP,Establishment,accounts ),science block(

laboratories), ,library, Home science labs., Total fourteen class rooms are available ,and one seminar hall. technology enabled learning facilities are available. Student union room and girls common room with toilets .Laboratories are functional with equipment and instrument in working condition and utilised for practical classes .The institute undertakes security surveillance protocols and monitors input is in principal from around. 24x7. This is protocol measure which helps to respond to situation and time prevent mishap,

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institute has well maintained lush green garden. Student participate in various sports and cultural activity throughout the year .It helps in over all personality development of our students .Student participation in sports and cultural activity are encouraged and awarded by many ways. Cultural activity brings out creative side of the students and the participation and organisation of these events are the best learning experience. Various cultural activities are held under the banner of Women cell, Planning forum and cultural forum. For this cultural committee is constituted in the beginning of the session. Annual cultural programme is organised every year in the joint collaboration of student union and cultural forum. Its motto is 'for the student, of the student ,by the student. Solo and Rangoli ,Mehandi ,group dances, singing, fancy dress ,monoacting events are organised..

The basic sports facilities available in the college are basket ball ground and badminton court.. Students learn more and explore their interest and develop sportsmanship and teamwork. A healthy mind dwells in a healthy body. The sports activity includes kho-kho, kabaddi, race and discus throw etc. are looked after by sports committee. This year due to pandemic college was almost closed and when opened than also students are not pressurised to come to college regularly. That is the point due to which very few cultural and sports activities are organised..

NSS volunteers routine started with yoga and pranayam of any day to day activity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

12

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Our college library has 10533 books classified based on the subject, With the help of UGC and funds from RUSA, the augmentation of the library could take place. The library is situated in the middle of the building, it has two rooms; reading and text room. Library is equipped with CCTV camera and computer. The whole library is facilitated with wi-fi network. The library has an advisory committee headed by the principal. The library is also provided grants per year by the state government for enrichment, maintenance and purchase of books.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.14028



File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Faculty members of the college use various ICT tools in order to keep a new technology of teaching learning. The College website is also used as platform to communicate and provide material as well as detailed syllabi, upload assignments, new event, schemes etc and share information. These applications have been proven very useful in COVID 19 situation. The college believes in E-governance through the online execution of the majority of the tasks and endeavours.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

E. &lt; 5MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

8.94243

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has permanent as well as contractual staff. Gardener, watch man ,computer operator are hired on contract basis for maintenance and look after day to day work..Lab assistants and class four employees are arranged by College Development Committe CDC to help administrtive work i.e

photostat, typing and help for faculty members and students during practicals. The sanitation employees clean the class rooms, corridors, wash rooms, staff room and the campus on a daily basis. Lab assistants extend help in practical labs to faculty as well as students.

The cleaning employee clean the class rooms, corridors, common room, wash rooms, campus etc daily. Students are made aware to keep campus clean and any damage of furniture or any material may lead to penalty. NSS volunteers are very keen to extend their voluntary services to beautify the college.

Physical verification of all department is done annually by different college committee and reports are submitted to Principal.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

472

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

30011

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

30011

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

64

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students of our college are given chance and ample opportunity to participate in administrative, curricular and extra curricular activities as student union members. Through out the year they not only participate actively but manage and convince the students. They are representative of all college students .So their ideas and suggestion are important for the prosperity and well being of college. Students constitute major stakeholder in the institutional growth.

Students actively participate in the various committees of the college like student union, women cell, cultural week, sports activity, Anti ragging, women harassment cell, NSS advisory committee, campaign for health and hygiene. All programs have strong representation of students in management ,organisation and successful completion of programme..

Students organise and celebrate Independence day, Teachers day, Republic day ,Gandhi and Lal bahadur shastri jayanti, Hindi diwas, various awareness programme and rallies, vigilance week etc.. Our students actively participate in NSS and ranger unit.

the virtues like Communication skill, management skill, leadership, team work, time management and resource management and confidence are enhanced by their active participation and also help to maintain law and order.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni associations have been part of the educational institution. Alumni association is a type of backbone of any institution where group of graduates or former students come together because the sense of belonging the former students have is unparalleled. The 'Alumni ' hold social gatherings, publish newsletter or magazines and also raise funds for the organization, besides being a great support to contemporary students or juniors. Many Alumni students offer a variety of benefits and services to assist the students and also to them who have graduated recently. The 'Alumni ' students are an important asset to the institution. An active Alumni association can help with Academics, Student support, Infrastructure enrichment scholarship opportunities and Resource mobilization . Alumni association offers networking



opportunities which can connect recent graduates with established professionals and help them build their career.

The college nurtures the Alumni association in order to enable them to contribute significantly to the institutional growth through financial and non-financial means.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

This being a government college, is governed and administered by The Commissioner, College Education Rajasthan, Jaipur. The Commissioner College Education administers all the -government colleges of the state. The principal is in charge at the college level and is responsible for the smooth functioning of college. Vision of our college is to empower the girl students with quality higher education to enable them to face the challenges of the world with courage and confidence. This is reflected in the teaching-learning process of our college. The faculty uses ICT and other innovative ways such as smart classes, dedicated YouTube channels and Rajiv Gandhi content bank to expand the scope and dimension of the teaching. Mission of the college is to improve its teaching learning strategy, methodology and technology and also focus on curricular activities through NSS, RANGERS, YDC, and Women cell etc. so that the overall development of all the students can be ensured. Besides this, the college administration also facilitates the development and maintenance of required basic infrastructure such as digital classroom, reading room, sports

complex, botanical garden etc. Apart from the funds received from government, the college administration also tries to raise the funds from non-government agencies, Bhamashah, Alumni, M.P. and MLA funds etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective functioning and regulation of the college is ensured by decentralization and participatory management is in practise. We believe in collective leadership and democratic governance. All the faculty members are given responsibilities in the Establishment, Accounting and Academic sections to execute administrative functions and the management at college level. The faculty members are associated with several committees such as Admission committee, Examination committee, Sports committee, and so many other committees related to co-curricular activities like NSS, NCC, and RANGERS etc. All departments are headed by the senior most faculty member of that department; they are authorized and responsible for the smooth function of respective departments. The staff council meeting and respective committee meetings are called periodically for efficient implementation of agendas and also through this they can influence the institutional policy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategy for development of curriculum is always developed at university level .Our college is affiliated to the Rajasthan university and follows the curriculum and syllabus prescribed by them for all the courses currently running. It is because affiliated institutions are not allowed to design their own curriculum.Although it is updated time to time and corrections are made by members of board of studies and academic council.University arrange such type of meeting once in a year of all the affiliated college private as well as govt for updation of syllabus .The college tries to apply all these things by developing sportsmanship spirit in girls .College management tries to create student centric environment with teaching learning excellence.Curricular and cocurricular activities are redesigned so that overall personality development of the student is ensured.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college comes under the Commissionerate of College Education, Rajasthan headed by the Commissioner who is an IAS officer. The staff is recruited by Rajasthan Public Service Commission (RPSC) and Rajasthan Staff Selection Board. The staff members include teaching staff, office support staff, Librarian, PTI, Laboratory assistants etc. AAO and Accountant deal with financial matters. Besides this, college can recruit additional staff like computer operators, security guard, book lifter, chowkidar etc. on contractual basis via Mahavidyalaya Vikas Samiti as per the requirement. Since we are a government institute therefore it is mandatory to follow the all the rules, regulations and policies framed by the state government which is covered under Rajasthan Services Rules (RSR), GF and AR etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college being a government institution implements all the welfare schemes of the state government. GPF and SI are compulsorily deducted from the gross salary for future security. Group Insurance Scheme which covers accidental death insurance is also applicable for all staff members. "RGHS"(Rajasthan government health scheme) which is an umbrella scheme for medical and health purpose is also applicable for all the employees. Besides these facilities various types of leaves can be availed by all staff members such as C.L.(Casual leave),P.L.(Privilege leave),HPL(Half paid leave),Academic leave(only for teaching staff),Child care leave (only for female staff),Paternity leave(only for male staff)etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of every teaching or non-teaching employee is appraised by the Principal and reviewed by the competent authority on annual basis. The performance of the faculty

members is evaluated on the basis of his/her professional contribution to academics, contribution to short term training courses, performing invigilation duties in university as well as in competition examinations, contribution in the various college and departmental committees as member/concenor, percentage of classes taken, class wise course delivery, university examination results, updating the study material, implementation of innovative pedagogy and methodology in teaching. A self-appraisal proforma is filled and submitted by the teaching and non-teaching staff on the basis of some criterion such as work performance, intelligence, discipline and punctuality, devotion to duty, ability to take initiative etc. The "Reportee" officer fills certain information in this proforma which are judged and rated by the "Reporting" officer covering various aspects of working/behaviour and overall performance. At the next step "Reviewing" authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the "Reportee" which is now "Accepting" officer. The records are kept in the office of the Commissionerate to be reviewed by the Departmental promotion committee (DPC) at the time of promotions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external financial audit is a regular feature of our institution to ensure financial compliance. it ensures that fund and resources are used in accordance with the appropriate norms and accounting principles of the Finance Department Government of Rajasthan.

Head of the institution appointed a committee which verifies all the bills, vouchers, bank statement income and expenditure details and the compliance reports of internal audit is submitted to the head of the institution. Before commencement of every financial year college submit a proposal on budget allocation to Commissionerate, College Education Rajasthan.

College budget includes recurring and non recurring expenses. recurring expenses mainly salary, medical, TA and DA, electricity, stationary others consumable items, Non recurring expenses like lab equipment, purchase furniture and other development expenses.

The expenses are monitored by accounts department as per the budget allocated by Government of Rajasthan.

Copy of the budget proposal , invoice, vouchers and original bills are sent to account section to verify every document according to G Fand AR rules of Finance Department government of Rajasthan. The details of all expenditures of the entire financial year is consolidated and maintained in the account section and submitted to the internal audit committee appointed by the finance department Government of Rajasthan. The accounts of the college are audited by the chartered accountants regularly as per the finance rule. External audit of the institution is conducted by a committee of finance department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0.007

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>



### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF&AR of the State. The DDO power lies with the Principal or one of the senior faculty members who looks after the financial matters including the salary of the college employees. The AAO supported by accountant maintains proper ledger with details of the financial support received and utilized under different heads from various agencies. The State Government allocates a specific amount to government colleges for overall development and maintenance purposes. This disbursed amount is allocated as per different heads. The committee constituted for college development purpose puts forth the demand and requirements before the principal and such proposals are also submitted to Mahavidyalaya Vikas Samiti, UGC etc. The Alumni also contribute in cash and kind as and when required. Besides these the funds generated through MP and MLA schemes are also utilized as per requirements suggested by stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC cell of our institution is established with a vision:

1. To meet the standard of higher education, upgrading the college infrastructure and all support facilities.
2. IQAC has contributed significantly for institutionalizing the quality assurance strategies . It is an active body and is constituted as per norms of NACC. It assesses and suggests the parameter of quality education.

The main task of IQAC is to develop a system for conscious consistent and catalytic improvement in the overall performance of the institution.

IQAC also contribute significantly in the post accreditation phase of the institution. The main objective of IQAC is to

create the vision and mission of institution and ensure the continuation improvement in the teaching learning process, ICT facility and overall development of college.

IQAC promotes and creates quality system of academic and research programme of the institution. Assess the affordability of the academic programmes for the various section of the society and coordinate between parents, teaching ,staff and society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC cell pays special emphasis to reform the teaching learning process in a continuous manner. The IQA cell of our college maintains continuous contact with the head of institution, college development committee, college admission committee and college examination committee.

Teaching learning process of our institution mainly revolves around the needs , interest and capability of our students.

Student centric methods are applied by each mentor to provide experimental and participated learning. This helps to transform students coming from rural background from the role of passive recipient to being active.

Head of the institution collect information from Mentor related to academic activities such as completion of course unit test, assignment, group discussion. This helps in successfully reviewing the methodology for improvement.

IQAC also collect feedback from students, and steps are taken to improve overall performance of the college.

The staff member also discuss plans for better teaching and learning methods.

The use of ICT has been also integral part of teaching learning process. IQAC encourages teachers to utilize these tools in classrooms and laboratories.

Under the guidance of commissionerate college education Rajasthan.

The IQAC prepare the plan to include use and enrichment of ICT infrastructure.

The main incremental steps taken by the IQAC to improve the teaching learning process are- increased use of ICT tools in teaching learning process, use of internet for staff and students, Online video and lecture are uploaded on YouTube.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Our college being a girls college has very safe and positive environment for overall development of girls. Most of the girls belong to rural and conservative background and are shy and hesitant in nature. The staff and faculty members of the college take care in dealing with these girls with empathy and sensitivity .

For the safety and security of the girls ,our college has exclusive surveillance network with 24x7 monitored by 48 CCTV. All faculty members are given duty on rotational bases to maintain discipline in the college. Strict vigilance is maintained on anti-ragging and antismoking in the campus. Awareness campaigns on women safety through rallies. The mentors frequently interact with students and advise them regarding their carreer related as well as personal problems. The students can freely approach their mentors and seek guidance without any hesitation.

The girl's common room have all basic facilities with attached clean toilet, continuous water supply, comfortable furniture for resting as well as table chairs for studying too.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management - Waste bins have been placed in the campus at various places. Collected solid waste is handed over to the municipal council for further processing. NSS units of college constantly strives for cleanliness, various grounds in campus are cleaned by students.

Liquid waste management- Liquid waste generated from washrooms sent to municipal sewerage lines. Raw water is used for watering plants and trees in campus. Lab water is dumped in nearby soil.

Biomedical waste management - N/A

E-waste management - The college uses various types of electronic gadgets like - computers, printers, LCD projectors etc. These products become out dated after few years due to advancements in technology. An inkjet cartridge is also used after refilling. This method also reduces the volume of e-waste generation.

Waste recycling system - - N/A

Hazardous chemicals and radioactive waste management - Hazardous chemicals and broken glassware are dump into the depth of sand. In the Department of Chemistry, LPG gas burners are used instead of gas plant based on coal/wood/diesel/petrol etc. thus reducing carbon emission.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and**

**energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Integration and involvement are the main ingredients for increasing student retention and promoting success. The institute has conducted various steps for providing inclusive environment that is tolerance and harmony towards cultural, regional, linguistic, communal, social economics and other diversities. Inclusive environment means togetherness or integrity despite the presence of the infinite diversity.

Since our institution was established in 1997 students from diverse regional and cultural background have been admitted and benefited. Our college fosters our students by encouraging them to collaborate and cooperate with their classmates. This helps the students to participate and become more involved in learning course content.

NSS, Rover unit organized programmes for the promotion of unity in diversity. The programme aims at strengthening the bond.

Girls also participate actively in various programmes for communal harmony, social awareness, health and hygiene.

The prime objective of these activities is to sensitize other students about the importance of the national integration, fraternity and give message to the society.

We have two NSS units which conduct special camp in village although this year due to pandemic covid 19 these type of activities were restricted to only awareness camp, rallies are organized in small groups.

Institute also organizes cultural programmes to celebrate cultural diversity of India.

To inculcate unity in linguistic diversity, we organize debate and essay writing competitions.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institute sensitizes the students and the employee of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen. Celebration of Independence Day, Republic Day, Gandhi Jayanti, Netaji Jayanti, Constitution Day, National Unity Day, National Youth Day result in generating awareness and sensitizing not only the students but the staff members also., The College also organises various activities like Quiz Competition, Essay writing, Debate and lectures by experts in the field, etc on relevant topics. On certain occasions the students and employees are made to take oath to respect rights of others and protect unity and integrity of nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Institutite celebrates and organises various national and international commemorative days, events and festivals to inculcate the spirit and essence of Day among the learners. The College celebrates and organizes the National Festivals with great pride and zest . Celebration is done in the form of various activities that include : - lectures and interaction of students with an expert on topic, quiz, essay-writing competitions, Distributing published materials, print-out of relevant works etc. A few days of national and international importance celebrated at the college is given in following list. 11 July World Population Day, 05 September Shikshak Divas, Dr. Sarvapalli Radha Krishna Jayanti, 08 September Antarrashtriya Saksharta Divas, International Literacy Day ,14 September Hindi divas ,24 September NSS Day, 02 October Gandhi Jayanti, Shastri Jayanti, International Ahimsa Divas, 24 December Rashtriya Upbhokta Divas, 12 January Rashtriya Yuva Divas, 26 January Republic Day Flag-hoisting ceremony, 30 January Shaheed Divas, 08 March Antarrashtriya Mahila Divas, International Women's Day, 23 March Bhagat Singh, Sukhdev, RajguruShaheed Divas 14 April Ambedkar Jayanti, 21 June Antarrashtriya Yog Divas, International Yoga Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Women Empowerment:

The term 'Women Empowerment' itself implies that women are not powerful enough - they need to be empowered. This painful truth has been in existence for a very long time. It is in recent years that noticeable work started beginning to lift women out of the abyss of obscurity and powerlessness. Now in today's era, they have realized that their life means much more than serving a household and raising kids. And so, education plays a very important role in doing so. Girls in our college comes from rural to sub-urban living set-ups. They are at times not given access to basic amenities like sanitary napkins etc. But now as they getting educated, they are understanding the values of standing on their own legs and enjoying independence. Through various schemes provided by government, girls are now provided and educated about essentials of life like hygiene and sanitation, importance of environment etc. Recently, our college tried to spread awareness about Covid-19 pandemic and how to deal with the same through webinars. Faculties at our college are very approachable in terms of helping girls to available a government scheme that could help them get settled in their lives. Schemes like: Beti bacho, beti padhao, Ujjawala, Swadhar greh etc. are some of the empowerment schemes girls are made aware of. Our institute also focuses on making girls aware about mental health as well importance of nutrition and other health promoting supplements. Educating a girl not only brings welfare and prosperity to one family but two families. These awareness programs can also educate them to nurture and take care of their babies' health and proper intake of food. It will also make them understand importance of their own health and not be dependent on anybody else for that. It is

one of the most important means of empowering women with the knowledge, skills and self-confidence necessary to participate fully in the development process. Education is key to prove this quote by Nora Ephron true: Be the Heroine of Your life, Not the Victim.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As you all know that Covid-19 pandemic has led to an unprecedented challenge to public health and also led to dramatic loss of life. During this tough time our students and NSS volunteers planned and executed a number of activities for generation of awareness regarding prevention and spread of corona virus. Volunteers sewed cloth mask and distributed among the residence of their locality and other needy people. Posters were prepared and displayed by the students at public places and college campus for awareness generation. Door to door campaign was also held to make the people understand the seriousness of this disease. At the college level also a lot of activities were planned and executed for the benefit of the students in particular and society in general. Some of them were slogan writing, poster making, awareness rally, nukkad-natak. Students prepare a short video and uploaded on the college

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

Since the college is a government college, it has to adhere to the guidelines and circulars issued by the Commissionerate of College Education, still the college runs on the principle of Women Empowerment catering to the needs of girls coming from remote areas. Such students from remote and distal areas of

rural community do have traditional knowledge, skills and craftsmanship but due to lack of proper communication skills, they cannot outreach their expertise to be known by the larger world. These talented deprived girls, if given a voice of their own, they may also rise up with their ideas and latent talents .

The college aims to develop, facilitate and channelize their hidden qualities to be seen by the urban world too. Besides, the girls also need to be made nutritionally and physically more sound and healthy, which will surely help to fulfil their dreams.

The college has a dedicated team of qualified teachers who look after the needs and interests of the girls.

Apart from academic pursuit, the faculty members channelize the energies of enthusiastic students in the spheres of sports and also extra-curricular activities.

The college aims to furnish this requisite by putting up proposals before the existing College Development Committee which is constituted at college level with members such as local MLA , stakeholders , principal , senior faculty members, alumni and other prominent person . The committee takes up proposals and executes the plan according to the current needs of the college and its students.