

राजस्थान सरकार
शिक्षा (ग्रुप-4) विभाग

क्रमांक: प.11(99) शिक्षा-4/2016 पार्ट

जयपुर, दिनांक: 22.07.2024

आयुक्त,
कॉलेज शिक्षा,
राजस्थान, जयपुर।

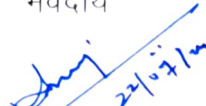
महोदय,

उपर्युक्त विषयान्तर्गत निर्देशानुसार प्रदेश के कोचिंग सेंटरों में अध्ययनरत छात्रों को मानसिक सुरक्षा एवं संबलन प्रदान करने हेतु विभाग द्वारा पूर्व में तैयार विधेयक के प्रारूप को भारत सरकार से प्राप्त दिशानिर्देश दिनांक 16.01.2024 के आलोक में अपडेट कर तैयार "द राजस्थान कोचिंग सेंटर (कंट्रोल एण्ड रेग्यूलेशन) विधेयक, 2024" की प्रति संलग्न कर निवेदन है कि कृपया विधेयक पर स्टेक हॉल्डर्स के विचार एवं सुझाव आमंत्रित करने हेतु विधेयक के प्रारूप को विभाग की वेबसाइट hte.rajasthan.gov.in पर अपलोड करने का श्रम करें।

स्टेक हॉल्डर्स अपने सुझाव विभाग की ई-मेल secretaryhte@gmail.com and secretary.hte@rajasthan.gov.in पर दिनांक 06.08.2024 तक (15 दिवस में) प्रेषित कर सकते हैं।

संलग्न:- विधेयक के प्रारूप की प्रति।

भवदीय


(डॉ. अनुज सक्सैना)
संयुक्त सचिव, उच्च शिक्षा

THE RAJASTHAN COACHING CENTER (CONTROL AND REGULATION) BILL, 2024

*A
Bill*

to provide for the control and regulation of coaching centers of the State to register, control, regulate and determine minimum standards and requirements for registration of such centers, to take care of interests of students and provide them career guidance and psychological counseling for mental well-being, to take appropriate measures to provide security and reduce stress among students enrolled in the coaching centers, and to provide better academic support and holistic development of students in preparation of different competitive examinations and admission into specialized institutions etc. and for matters connected therewith or incidental thereto.

Be it enacted by the Rajasthan State Legislature in the Seventy-fourth Year of the Republic of India, as follows:-

1. Short title, extent and commencement.- (1) This Act may be called the Rajasthan Coaching Centers (Control and Regulation) Act, 2024.

(2) It shall extend to the whole of the State of Rajasthan.

(3) It shall come into force at once.

2. Definitions.- In this Act, unless the context otherwise requires,-

- (i) 'appellate authority/authority' means Coaching Centers (Control and Regulation) Authority to be notified by the state government under section 3 of this Act;
- (ii) 'coaching' means tuition, instructions or guidance in any branch of learning imparted to more than 50 students but does not include counselling, sports, dance, theatre and other creative activities;
- (iii) 'coaching center' includes a center, established, run, or administered by any person to provide coaching for any study programme or competitive examinations or academic support to students at school, college, and university level, for more than 50 students ;
- (iv) 'district authority' means authority declared by section 5 of this Act;
- (v) 'government' means government of Rajasthan;
- (vi) 'institution' means school or any other educational institution recognized or controlled by, or affiliated to a Board, or controlled or recognized by State / Central Government, an affiliated college, and associated college, a constituted college, a university or educational institution established under the act of central government or State government;
- (vii) 'person' means an individual and includes a group of persons or a body corporate, or a trust, firm or society or an institution;

- (viii) 'proprietor' means an owner of a coaching center seeking registration or registered and includes joint owner;
- (ix) 'tutor' means a person who guides or trains students in any coaching center and includes tutor giving specialized tuitions;
- (x) 'University' means a university established or incorporated by or under a Central Act, a Provincial Act or a State Act, and includes any such institution as may, in consultation with the University concerned, be recognized by the UGC in accordance with the regulations made in this behalf under UGC Act.

3. Rajasthan Coaching Centers (Control and Regulation) Authority.-

(1) With effect from such date as the State Government may, by notification in the Official Gazette, appoint in this behalf, there shall be constituted for the purposes of this Act an Authority to be called the **Rajasthan Coaching Centers (Control and Regulation) Authority**.

(2) The Authority shall be a body corporate by the name aforesaid having perpetual succession and a common seal, with power, subject to the provisions of this Act, to acquire, hold and dispose of property, both movable and immovable, and to contract and shall by the said name sue and be sued.

(3) The Authority shall consist of the following, namely:-

- (i) Secretary in-charge, Department of Higher Education- Chairman;
- (ii) Secretary in-charge, Department of School Education or his nominee not below the rank of Deputy Secretary- Member;
- (iii) Secretary in-charge, Department of Technical Education or his nominee not below the rank of Deputy Secretary- Member;
- (iv) Secretary in-charge, Department of Medical Education or his nominee not below the rank of Deputy Secretary- Member;
- (v) Director General of Police or his nominee not below the rank of Deputy Inspector General of Police- Member;
- (vi) Commissioner/Director, College Education- Member;
- (vii) Director, Local Bodies, Jaipur- Member;
- (viii) a Psychologist from Government Hospital to be nominated by the Medical Department for two years- Member;
- (ix) an officer of Rajasthan Accounts Service, not below the rank of Accounts Officer nominated by the Finance Department for two years- Member;
- (x) two representatives from coaching centers nominated by the Chairman of authority for two years- Member;
- (xi) two representative from student's parent society;
- (xii) Joint Secretary, Department of Higher Education- Member-Secretary.

Explanation.- For the purposes of this sub-section, the expression “Secretary in-charge” means the Secretary to the Government in-charge of a department and includes an Additional Chief Secretary and a Principal Secretary when he is in-charge of that department.

(4) A nominated member of the Authority may be removed, if he does any act which, in the opinion of the Chairman of the Authority, is not in conformity with the aims and objectives of the Authority:

Provided that no nominated member shall be removed from the Authority without giving him an opportunity of being heard.

4. Powers and functions of the Authority.- (1) The Authority shall entertain the appeal preferred under sub-section (3) of section 21 of this Act against the order of the District Authority.

(2) The Authority may entertain the appeal after the expiry of the said period of thirty days if it is satisfied that the appellant was prevented by sufficient cause from filing the appeal in time.

(3) The Authority shall dispose of the appeal within thirty days of filing of appeal after giving an opportunity of being heard.

(4) The Authority shall develop a portal for providing necessary information about coaching students, their residential place and upload such other information furnished by the district authority and coaching centers.

(5) The Authority shall meet as often as may be necessary at such time and such place as may be decided by the Chairman.

(6) The Authority shall monitor performance of District Authorities and give directions to the District Authorities, as are necessary for ensuring compliance of provisions of this Act and rules and orders made thereunder.

(7) The Authority shall ensure that grievances of parents and students in coaching centers are redressed in a time bound manner by the District Authority.

(8) The Authority may *suo moto* or upon any complaint, cause an inspection/enquiry and call any records of a coaching center. The owner or person-in-charge of the coaching center shall produce before the Authority such records as may be required by the competent officer during the inspection.

(9) The Authority shall have power to call for any information from District authorities for specific purpose and objectives as may be prescribed.

(10) Any other function for interest of students, holistic development of students, career guidance, psychological council and mental wellbeing etc. of students.

5. District Authority.- (1) With effect from such date as the State Government may, by notification in the Official Gazette, appoint in this behalf, there shall be constituted for the purposes of this Act a District Authority in every district.

(2) The District Authority in every district shall consist of a Chairman and the following members, namely:-

- (a) District Magistrate - ex-officio Chairman;
- (b) Superintendent of Police- ex-officio Member;
- (c) Commissioner /Chief Executive Officer of concerned Urban Local Body- ex-officio Member;
- (d) Chief Medical and Health Officer- ex-officio Member;
- (e) Chief District Education Officer (Secondary) - ex-officio Member;
- (f) a Psychiatrist/Psychologist from Government Hospital to be nominated by the District CMHO- Member;
- (g) an officer of the Rajasthan Accounts Service, not below the rank of Accounts Officer nominated by the Chairman - Member;
- (h) two representatives of coaching centers/hostels nominated by Chairman - Members;
- (i) a representative from the civil society nominated by the Chairman- Member;
- (j) a person representing any parent association nominated by the Chairman - Member;
- (k) Principal of any Government Post Graduate College nominated by Chairman - Member; and
- (l) Additional District Magistrate (Administration) - Member-Secretary.

(3) The term of nominated members shall be two years.

(4) A nominated member of the District Authority may be removed, if he does any act which, in the opinion of the Chairman of the District Authority, is not in conformity with the aims and objectives of the Authority:

Provided that no nominated member shall be removed from the District Authority without giving him an opportunity of being heard.

6. Powers and functions of the District Authority.- (1) The District Authority shall ensure compliance of provisions of this Act, the rules made thereunder and notifications or guidelines issued under this Act.

(2) The other powers and functions of the District Authority shall be,-

- (i) to register the coaching center as per provision of section 7 of this Act;
- (ii) to mandate the installation of helpline for students and parents to address queries of students at its office;
- (iii) to take all such steps as necessary for ensuring the promotion and protection of all stakeholders along with ensuring imparting of

- quality education in all coaching centers;
- (iv) to ensure that the coaching center does not charge total fee in one time and option shall be given to the parents to pay the fee in minimum four equal instalments;
 - (v) to develop a portal and provide necessary information about coaching centers, students enrolled, their residential place and upload such other information as the District Authority think proper. The District Authority shall also direct coaching centers to provide all information to be uploaded on such portal;
 - (vi) to constitute Grievance Redressal Cell at the district and block level for prompt and effective resolution of the grievances of students and their parents;
 - (vii) to take steps to rein in the malpractices of bogus advertisement, false claims, lucrative offers, sure selection etc. by coaching centers;
 - (viii) to provide information to students and coaching centers about facilities for sports, park, public gym, yoga, meditation etc. available near coaching center and ensure regular health check up of students;
 - (ix) to enquire about the complaints made by the students or parents as per the provisions of section 18 of this Act;
 - (x) to inspect *suo moto* or upon any complaint, any records of a coaching center by itself or any person or persons authorised by the Chairman of District Authority. The owner or person-in-charge of the coaching center shall produce before the District Authority such records as may be required by the competent officer during the inspection;
 - (xi) to take necessary measures to address the serious issue of high levels of stress among students enrolled in coaching centers;
 - (xii) to give directions for refund of remaining fee in case of leaving the coaching center by the student prior to the prescribed duration of the course on a proportionate basis and also have the power to give directions to refund hostel and mess fees etc. on the said basis if the student is staying in the hostel of the coaching center;
 - (xiii) to ensure that teachers serving in regular cadre strength in any government institute do not engage in teaching in coaching centers;
 - (xiv) to ensure that the owner or person-in-charge of a coaching center shall maintain such records, accounts, registers or other

documents, as may be prescribed;

- (xv) to send details of students studying in each coaching center and also upload data of students on portal developed by the Authority;
- (xvi) to provide a 24 hour 7 days call center for coaching students and provide phone number of such call centers to all coaching centers and students so that the student can talk about his problem. Services of psychologists from Government Hospital shall be provided on such call centers. The expenses of call centers shall be met out from income of the District Authority through registration fee, penalty, fund provided by the State Government or income from any other source, etc.;
- (xvii) to ensure that complaint and suggestion box is installed in each coaching center and shall arrange to collect periodically the complaints and suggestions posted in such boxes;
- (xviii) to ensure that the police administration take action against the drug traders, hukka bars around the coaching centers, hostels and paying guest houses and regular police patrolling shall be ensured in the coaching center, hostel and paying guest house areas;
- (xix) to ensure that parents shall perform their duties as prescribed by the rules made thereunder or notifications or guidelines issued;
- (xx) to ensure the study hours of the coaching center be arranged in such a way that students are not over burdened and over stressed;
- (xxi) to ensure the study hours of the coaching center be adjusted keeping in view the Schedule of School Assessment set out by the Central and State Education Boards;
- (xxii) to maintain accounts of the amount received from the coaching centers from the registration fee, penalty, any other source etc., for this purpose, it shall open a separate Personal Deposit/Bank account and shall maintain the account of income and expenditure and submit it to the Authority from time to time. The transactions in this account shall have to be audited every year;
- (xxiii) to meet as often as may be necessary at such time and place as may be decided by the Chairman but not less than once in every two months; and
- (xxiv) to ensure refund of entire fee to the student by the coaching center in case of cancellation of registration, or self closure of center; and
- (xxv) any other functions as may be prescribed.

7. Registration of the Coaching Center.- (1) a person shall impart coaching or establish, run, manage or maintain a coaching center, only with prior registration of such coaching center as per the provisions of this Act.

(2) coaching center existing on the date of commencement of this Act, shall apply for registration within a period of three months from the date of commencement of this Act.

(3) Application for the registration of coaching center shall be made to the District Authority within whose local jurisdiction such coaching center is situated, in the prescribed form with registration fee of rupees ten thousand with documents as specified by the District Authority.

(4) In case of coaching center having multiple campuses, each of such branch shall be treated as separate coaching center and it shall be necessary to submit a separate application for registration of each branch.

(5) The District Authority shall, within three months from the date of receipt of the application for registration of coaching center, either grant the registration certificate in the prescribed form, or shall communicate to the applicant his order of refusal to grant such registration after recording reasons in writing, for such refusal.

Provided that no order refusing the registration shall be passed except after giving to the person concerned a reasonable opportunity of hearing.

(6) The period of validity of the registration certificate shall be three years, unless cancelled earlier for any reason.

(7) Every registered coaching center shall apply for renewal of registration certificate to the District Authority two months prior to the date of expiry of such registration, in such form, with a renewal fees of Rs. Five thousand and documents as may be required by the district authority.

(8) The District Authority may, on receipt of an application for renewal of registration in the prescribed form and on payment of the prescribed fees, shall decide on the application for renewal of registration number before the expiry of the registration period and may renew the certificate or may communicate the refusal thereof to the applicant before the expiry of the registration period, after recording the reasons for such refusal in writing.

Provided that no order refusing the registration shall be passed except after giving to the person concerned a reasonable opportunity of hearing.

(9) District Authority shall create a web-portal/online mechanism to facilitate the registration of Coaching Center in faceless manner with minimum human interface.

8. Terms and Conditions for Registration.- (1) No coaching center shall-

- (i) engage tutors having qualification less than graduation.
- (ii) make misleading promises or guarantee of rank or good marks to parents/students for enrolling them in the coaching center.

- (iii) enroll student below 16 years of age or the student enrolment should be only after secondary school examination.
- (iv) publish or cause to be published or take part in the publication of any misleading advertisement relating to any claim, directly or indirectly, of quality of coaching or the facilities offered therein or the result procured by such coaching center or the student who attended such class.
- (v) be registered, if it has less than minimum space requirement per student.
- (vi) hire the services of any tutor or person who has been convicted for any offence involving moral turpitude.
- (vii) be registered unless it has counselling system as per the requirement of this Act.

(2) The person operating coaching center shall submit a affidavit regarding fulfilment of all mandatory terms and condition mention in sub-section (1) of section 8 of this Act along with application for registration.

(3) coaching center shall have a website with updated details of the qualification of tutors, courses/curriculum, duration of completion, hostel facilities (if any), and the fees being charged, easy exit policy, fee refund policy, number of students undertaken coaching from the center and number of students finally succeeded in getting admission in Higher Education Institutions etc.

(4) coaching center shall adhere to the various laws, rules, regulations etc. including separate registration as applicable in the local jurisdiction.

9. Documents to be accompanied with the application for registration.- (1) Every application for registration of a coaching center shall be accompanied by an undertaking by the proprietor stating that -

- (a) he shall use only the word 'registered coaching center' and shall not use the words 'recognized' or 'approved on any sign board or any prospectus or correspondence or communication of whatever nature or at any place;
- (b) coaching classes for those students who are also studying in institutions / schools shall not be conducted during their institutions/ schools' hours.
- (c) the necessary information regarding the qualification of the tutors, time table of the coaching class, the fee charged and general information, as specified, regarding the coaching class shall be displayed on the website and notice board at prominent place in the premises of the coaching center;
- (d) he/she or any tutor or person employed, in any manner in the coaching center has not been convicted for any offence involving moral turpitude and that any change in employment of tutor shall be immediately intimated to the district authority;
- (e) he/she shall abide by the condition regarding the specified number of students to be admitted in the coaching class;
- (f) he/she shall abide by the other terms and conditions of this Act;

(2) the application for renewal of the registration shall be accompanied by a copy of the statement of accounts audited by Chartered Accountant.

10. Infrastructure Requirements.- (1) Within the basic structure of the coaching center, a minimum one square meter area may be allocated for each student during a class / batch. There shall be sufficient infrastructure in proportion to the number of students enrolled.

(2) The coaching center building shall adhere to fire safety codes, building safety codes and other standards and shall obtain a Fire and Building Safety Certificate from the appropriate authorities as decided by the relevant competent Authorityopriate government.

(3) For the assistance of the students, coaching center shall have first aid kit and medical assistance/treatment facility. List of referral services like hospitals, doctors for emergency services, police helpline details, fire service helpline, women helpline etc. shall be displayed and the students shall be informed about them.

(4) The coaching center building shall be fully electrified, well ventilated, and sufficient lighting arrangements shall be made in each classroom of the building.

(5) Safe and potable drinking water shall be available for all students and staffs of the Center. (vi) The coaching center may be suitably fitted with CCTV cameras wherever required and security shall be well maintained.

(6) A complaint box or register may be placed at the coaching center for the students to raise a complaint. Coaching center shall have committee for redressal of complaints / grievances of students.

(7) Provision of separate toilets for males and females shall be made within the coaching center building premises.

11. Curriculum.- (1) The coaching centers shall have to issue a prospectus including course contents for different kinds of academic support and duration for completion of course contents along with the following particulars:-

- (i) coaching center shall make efforts to complete the classes in the stipulated time as mentioned in the prospectus.
- (ii) coaching classes for those students who are also studying in institutions/ schools shall not be conducted during their institutions / schools' hours, so that their regular attendance in such institutions/schools remains unaffected and also to avoid dummy schools.
- (iii) Remedial or support classes may be provided to student who require additional support in their academics,

- (iv) The curriculum/class timetable may be suitably spaced out to allow the students to relax and recuperate and thus, not build additional pressure on them.
- (v) coaching center shall ensure weekly off for students as well as tutors.
- (vi) There shall be no assessment-test/ exam on the day after weekly off.
- (vii) During the important and popular festivals in the respective region, coaching center shall customize leave in such a manner that the students are able to connect with their family and get emotional boosting.
- (viii) coaching centers shall conduct coaching classes in a way that it is not excessive for a student and it should not be more than 5 hours in a day and the coaching hours should neither be too early in the morning nor too late in the evening
- (ix) coaching centers shall organize classes for co-curricular activities for holistic development and enhancing cognitive abilities of students. The coaching centers, while teaching core subjects should also organize counselling sessions for tutor, employee and all students on development of Life Skills, scientific temper & evidence-based thinking; creativity & innovativeness; fitness, wellness, emotional bonding & mental wellbeing, age-appropriate challenges, motivation; collaboration and teamwork; problem solving and logical reasoning; ethical and moral reasoning: knowledge and practice of human and Constitutional values, personal safety (gender sensitization & abuse prevention); Fundamental Duties; citizenship skills and values; knowledge of India; environmental awareness, sanitation and hygiene etc.

(2) The following Code of Conduct shall be ensure and comply by the Coaching Centers:-

- (i) The number of students to be enrolled in each class/ batch may be clearly defined in the prospectus and published on website. In no case such enrolment shall be increased in class/batch during the currency of the course.
- (ii) The number of students admitted may be in line with the requirements of maintaining a healthy teacher-student ratio in each class and for creating more opportunities for building relationship with tutor and counsellors. It should be ensured that students are able to connect with the tutor and the student has easy access and visibility to the screen/blackboards.
- (iii) The coaching center shall not enroll student below 16 years of age or the student enrolment should be only after secondary school examination.

- (iv) The students shall be well apprised about the difficulty of exams, syllabus, level of intensity of preparation and efforts required from the student before enrolling into the curriculum.
- (v) The students shall be made aware about the educational environment, cultural living, realities, and difference between preparation of school level examinations and competitive examination.
- (vi) Apart from options for admission in engineering and medical institutes, information about other career options may be provided to the students, so that they do not get stressed about their future and can choose a new option of alternative careers.
- (vii) An admission or mock test to assess the capability of the student may be conducted. Based on the capability and interest of student, the coaching center may convey the realistic expectation of student's capability to parents and suggest the way forward.
- (viii) The students and parents shall be made aware that admission in the coaching center is no way guarantee of success for admission in institutions like medical, engineering, management. law etc. or in the competitive examination.
- (ix) Coaching center should conduct periodic workshops and sensitization sessions regarding students' mental health in collaboration with mental health professionals.
- (x) Coaching center should create awareness amongst students and parents regarding the pedagogy, the timeline of the course, and the facilities available in the coaching center. They may be counselled about negative impacts of unnecessary mental pressure and burden of expectation on their children.
- (xi) Coaching center shall not make public the result of assessment test conducted by it. Keeping the assessment test confidential, it should be used for regular analysis of performance of students and the student whose education performance is deteriorating, should be provided counselling as per the provisions of this Act.

12. Fees.- (1) The tuition fees for different courses/curriculum being charged shall be fair and reasonable and receipts for the fee charged must be made available.

(2) The coaching center must issue a prospectus mentioning the different courses/curriculum, their duration of completion, number of classes, lectures, tutorials and the fees being charged, easy exit policy, fee refund etc. These details shall also be displayed at prominent and accessible place in the premises of the building.

(3) The prospectus, notes and other material shall be supplied by the coaching center to their enrolled students without any separate fees thereof.

(4) If the student has paid for the course in full and is leaving the course in the middle of the prescribed period, student will be refunded from out of the fees deposited earlier for the remaining period, on pro-rata basis within 10 days. If the student is staying in the hostel of the coaching center, then the hostel fees and mess fee etc. will also be refunded.

(5) Under no circumstances, the fee on the basis of which enrolment has been made for at particular course and duration shall be increased during the currency of the course.

13. Counselors and Psychologists Support.- (1) Due to high competition and academic pressure on students, coaching centers should take steps for mental wellbeing of the students and may conduct classes without putting undue pressure on its students. Also, they should establish the mechanism for immediate intervention to provide targeted and sustained assistance to students in distress and stressful situation.

(2) The district authority may take steps to ensure that a counseling system be developed by the coaching center and is easily available for the students and parents. Information about the names of psychologists, counselors, and the time they render services may be given to all students and parents. Trained counsellors could be appointed in the coaching center to facilitate effective guidance and counselling for students and parents.

(3) Coaching centers are encouraged to involve counselors and experienced psychologists to counsel and provide psychotherapeutic service to students for the resolution of mental stress and depression.

(4) Career counselors may be onboarded to assess the student's interest, aptitude and capability, and accordingly guide and counsel the students and their parents with realistic expectations to choose the best career option.

(5) Regular workshops and awareness weeks may be arranged for parents, students and teachers on mental health and prevention of stress by the coaching center. It should also focus on basic training in health, good nutrition, personal and public hygiene, disaster response and first-aid as well as scientific explanations of the detrimental and damaging effects of alcohol, tobacco, and other drugs. The matter of positive parenting should also be stressed upon in the interaction session organized for parents by the center in the context of students' mental health, resilience and responsible self-care

(6) Tutors may undergo training in mental health issues to convey information effectively and sensitively to students about their areas of improvement.

(7) As part of counselling the coaching center should establish peer group interaction. Coaching center may organize group-based curricular exercises in discussions, competitions and projects.

(8) The doubts of student shall be resolved by those tutors who have taught in the class so that student feel satisfied.

(9) The coaching center shall follow framework for promotion of mental health in the institution i.e Level of Problems, Mental Wellbeing, Framework for Mental Health Promotion, Mental Health Knowledge Attitudes & Behavior Psychosocial Problems, Severe Problems/Disorders.

14. Duties and functions of coaching centers.- The following shall be the duties and functions of a coaching center, namely:-

- (i) to register themselves with the relevant District Authority as per provisions of section 7 of this Act;
- (ii) The coaching center shall not discriminate against any applicant / student on the basis of religion, race, caste, sex, place of birth, descent etc. during the admission and teaching process.
- (iii) Batch segregation on academic performance ground shall not be done, as it leads to excessive pressure on the students affecting their mental health. Batches should be formed in the order of entry/admission of students and the batch shall not be changed till completion of the course; The coaching center building, and the surrounding premises shall be Divyang-friendly and in compliance with the provisions of the Rights of Persons with Disabilities Act, 2016; Tutors may be sensitized regarding learning disabilities and make students with learning disabilities feel comfortable.
- (iv) Special provisions may be made by the coaching center to encourage greater representation of students from vulnerable communities such as female students, students with disabilities, and students from marginalized groups.
- (v) to provide necessary information about coaching students, their residential place and such other information to the District Authority;
- (vi) to rein in the malpractices of bogus advertisement, false claims, lucrative offers, sure selection by coaching centers. The coaching center shall disclose actual statistical information of students including total number of registered students course wise, selected students and percentage of selection, etc.;
- (vii) to give admission on the basis of a uniform comprehensive screening test, if the number of aspirants is more than available seats/infrastructure;
- (viii) to organise, before commencement of the session, orientation programme for the students and parents highlighting what to expect out of the student life, typical schedule of a student, batch size, number of study hours, support system available, etc.;
- (ix) to provide guidance of career counsellors to the students about alternate career options within medicine and engineering etc.;

- (x) to provide option to students or parents to pay fee in minimum four equal instalments;
- (xi) to comply with the fee refund policy including hostel and mess fee, easy exit policy as per provision of this Act and rules and policies made thereunder and also include the same in brochures;
- (xii) to arrange for adequate sitting space in class and compulsory week day off not to be followed by a test, task and assignment;
- (xiii) to ensure that coaching centers shall abide by the orders issued by the State Government regarding national holidays, local holidays as declared by the District Collector and main festivals;
- (xiv) to ensure security measures in coaching center by installing sufficient number of CCTV cameras, appointment of security guard etc.;
- (xv) to avoid batch segregation/reshuffling on basis of academic performance and test results;
- (xvi) to ensure biometric attendance and through FRT and to inform the parents of students in case the student is reported absent for more than two days without prior intimation;
- (xvii) to conduct a follow up programme in every three months with the parents to ensure the progress and discuss the problems of their ward;
- (xviii) to create awareness among the students regarding available psychological counselling services and helpline numbers;
- (xix) to ensure fee collection and fee refund of students as per provision of section 12 of this Act,
- (xx) to ensure strict compliance of provisions and terms and conditions for registration of section 8 of this Act and required minimum infrastructure as per section 10 of this Act;;
- (xxi) to display helpline number and email of District Authority and psychologist; and
- (xxii) to install complaint and suggestion box in coaching center.
- (xxiii) The coaching centers shall conduct gatekeeper training as recommended by the World Health Organization from NIMHANS/equivalent institutes for its promoters, workers, teachers and all its staff to identify mental stress and depression in students at an early stage.
- (xxiv) to ensure compliance of all other terms and conditions and provisions of this Act and rules and regulation made under this Act .

15. Maintenance of Records.- (1) The coaching center should maintain and produce such records, accounts, registers, or other documents, as may be prescribed by the district authority.

(2) The coaching center may submit the annual report to the district authority for the record. 14. Restriction on shifting of Coaching center
Coaching center shall be conducting coaching only at the place indicated in the registration certificate and shall not be shifted to any other place than its registered place, without the prior written approval of the District Authority in that behalf.

16. Restriction on shifting of coaching center.- coaching center shall be conducting coaching only at the place indicated in the registration certificate and shall not be shifted to any other place than its registered place, without the prior written approval of the district authority in that behalf.

17. Enquiry of activities of the coaching center.- The district authority, or any other officer authorized by the authority shall conduct continuous monitoring of the activities of the coaching center and enquire any coaching center regarding the fulfillment of required eligibility of registration and satisfactory activities of the coaching center.

18. Disposal of complaints.- (1) A complaint may be filed before the district authority against the coaching centers by the student, parent or tutor / employee of the coaching center and against the students / parents by the coaching centers. The complaints shall be disposed of within thirty days by the district authority or by an inquiry committee constituted for the purpose by the district authority.

(2) After giving opportunity of hearing on the report of the district authority or the inquiry committee as the case may be, the district authority shall impose penalty or take action for cancellation of registration.

(3) The aggrieved coaching center, student or parent may file an appeal to the Authority within thirty days against the order passed by the District Authority under sub-section (2).

19. Penalties.- (1) The district authority shall have power of the civil courts. The district authority shall have such power which is vested in the courts under civil procedure code 1908 (Central Act no. 5 of 1908) for consideration of any suit namely:-

- (i) to accept evidence with proof through affidavit
- (ii) to summon and to enforce attendance of any person, and his examination on oath
- (iii) to enforce production of records; and
- (iv) to award cost,

(2) In case of violation of any of the terms and conditions of registration or general conditions, the coaching center shall be liable for penalties as follows

- (i) Rs 25,000/- for first offence
- (ii) Rs. 1,00,000/- for the second offence
- (iii) revocation of registration for subsequent offence

20. Cancellation of registration.- The certificate of registration granted to the coaching center, without prejudice to any other penal action that may be taken for violation of relevant law, at any time be cancelled, if the concerned district authority is satisfied that the coaching center has contravened any of the provisions of the Act or violated any of the terms and conditions subject to which the registration was granted:

Provided that, no such order shall be passed by the district authority without giving the holder of such certificate a reasonable opportunity of showing cause against the proposed order.

21. Procedure for Appeal.- Any Person aggrieved by the order of refusal to register a coaching center or its renewal or cancellation of registration, may, within thirty days from the date of receipt of such order, appeal to the appellate authority in the manner as may be specified by the authority.

22. Prohibition of misleading advertisement relating to coaching center.- No coaching center shall publish or cause to be published or take part in the publication of any misleading advertisement relating thereto.

23. Protection of act done in good faith.- No suit, prosecution, or other legal proceedings shall lie against the Authority and District Authority, or Chairman or any member, officer, employee in respect of anything done or intended to be done in good faith in pursuance of the provisions this Act, or the rules made thereunder.

24. Power to make rules.- (1) The State Government shall make rules for carrying out the purposes of this Act.

(2) All rules made under this Act shall be laid, as soon as may be after they are so made, before the House of the State Legislature, while it is in session for a total period of fourteen days which may be comprised in one session or in two successive sessions, and if before the expiry of the session in which they are so laid, or of the session immediately following, the House of the State Legislature makes any modifications in any of such rules, or resolves that any such rule should not be made, such rules shall thereafter have effect only in such modified form or be of no effect, as the case may be, so however

that any such modification or annulment shall be without prejudice to the validity of anything previously done thereunder.

(3) Every rule made under this Act shall be published by the State Government in the Official Gazette.

25. Power to remove difficulties.- (1) If any difficulty arises in giving effect to the provisions of this Act, the State Government may, by notification in the Official Gazette, make such provisions, not inconsistent with this Act, as it deems necessary or expedient for removing the difficulty:

Provided that no order under this section shall be made after expiry of three years from the date of the commencement of this Act.

(2) Every notification issued under this section shall, as soon as may be after it is issued, be laid before the House of State Legislature.