



राजस्थान सरकार

आयुक्तालय, कालेज शिक्षा, राजस्थान, जयपुर
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पत्रांक: CCE/ISDC/NICE/2020/Spl./1774;

Date: 21st January 2020

'संस्थागत पूर्णता के लिये विकास के अर्द्धशतक प्रयास'

कार्यालय आदेश

आयुक्तालय कॉलेज शिक्षा, जयपुर द्वारा विद्यार्थी हित, संस्था विकास एवं शैक्षणिक गुणवत्ता अभिवृद्धि के लिये संचालित विभिन्न योजनाओं एवं कार्यों का पुनर्गठन एवं उनके दायित्व/प्रभार को अग्रिम आदेशों तक पुनर्वाटित करते हुए इसे अविलम्ब प्रभाव से लागू करने हेतु निर्देशित किया जाता है। समस्त अधिकारी अपने-अपने नियमित दायित्वों के साथ-साथ निम्नलिखित निर्देशित कार्यों का भी निर्वाहन करना सुनिश्चित करेंगे।

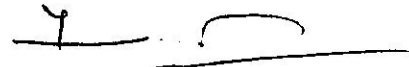
S.No.	Name of scheme/ task	task assigned to	In-charge Person	Remark
1.	RACE Programme	Innovation Cell	Dr. Vinod K. Bhardwaj	Planning, Execution, Training, Coordination, Meetings, Monitoring, (OIC Report forwarding to JD Acad. for further follow-up)
2.	AAP Programme			
3.	OIC Vyavastha			
4.	RHYME (Health & Moral value Campaign) Govt. Colleges			
5.	'Kala Rang Karyakram' : A musical performance Programme			Planning, Coordination, Monitoring and Organising the Programmes at College/ Divisional/ state levels.
6.	'Sahitya Samvad Karyakram' : A literary discourse Programme			
7.	e-Repository			
8.	Pratiyogita Dakshata (Govt. Colleges)	Academic Section	Dr. Saumitra Nath Jha	Planning, Execution, Lectures Recording & Dissemination, Monitoring
9.	English Learning Programme			Planning, proposal submission, Coordination, Monitoring & circulation of contents, Test conduction at college end.
10.	Subject basis Content generation for competitive exams			Planning, Execution, Lectures Recording & Dissemination, Monitoring
11.	Upkaran Sansadhan	P&C	Dr. Tara Chand	Planning, Information Collection and Monitoring
12.	Help Desk & Students' Grievance Monitoring			Planning, Information Collection, Coordination and Monitoring
13.	Pratiyogita Dakshata (Pvt. Colleges)	PI Section	Dr. Alpana Vyas	Planning, Execution, Lectures Recording & Dissemination, Monitoring
14.	College Quality Prog. (Pvt. Colleges)			Planning, Execution, Coordination, Monitoring
15.	Teaching Update Programme	PI Section	Dr. Pankaj Gupta	Planning, Execution, Coordination, Monitoring, subject basis Question bank preparation and dissemination in domain.
16.	Biometric Attendance	Admin. Section	Dr. K. L. Saradhana	Daily basis monitoring and follow-up of instructions
17.	Regular Review Meetings			Coordination, Monitoring and Presentation
18.	College Darpan Prog. (Cleaning, weeding & beautification of campus)			Weeding of older records and furniture etc., soon starting. Campus Cleaning and white wash/ colour paint etc. during coming autumn.

19.	MMYKY (RSLDC)	Innovation Cell	Dr. Rakhi Yadav	Planning, Execution, Training, Coordination, Meetings, Monitoring
20.	Shikshak Dakshata (FDP)			
21.	Research Promotion			
22.	Job Fair & Exhibition			
23.	MoU (for new initiatives only, excluding those related to P&C/ other cell)			Receiving, Vetting process and on file submission for approval.
24.	RHYME (Health & Moral value Campaign in Pvt. Colleges)	PI Section	Dr. Nimish Gupta	Planning, Execution, Coordination, Monitoring
25.	Donate a Book 'Community Book bank'	Innovation Cell	Dr. Shivangana Sharma	Planning, Execution, Coordination, Monitoring
26.	College Community Connect Programme			
27.	Indira Priyadarshini Prog.			
28.	GEM (Female faculty training)			Planning, Execution, Training, Coordination, Monitoring
29.	Smart Science Lab	IT Cell	Dr. Pankaj Mathur	Planning, Execution, Coordination, Monitoring
30.	Crowd Source platform			
31.	Smart/ e-Class Project			Execution, Coordination, Monitoring, mandatory 4 live Lectures daily, Recording & dissemination of recorded lectures to Colleges
32.	Subject based Offline e-content	Innovation Cell	Dr. Sameer Sharma	Planning, Execution, Training, Coordination, Monitoring, Lectures recording & e-Repository establishment
33.	MOOC			
34.	APPLE (Administrative & Leadership Training to Principals and Sr. faculty)			Planning, Execution, Training, Coordination, Monitoring
35.	Summer camp 2020			Planning, Execution, Training, Coordination, Monitoring
36.	Quick Response System (QRS) for academic support			Planning, Execution, Training, Coordination, Monitoring
37.	Best Practices in Colleges	AD Jaipur	Dr. Padmashri Pattanayak	Collection of Information, Scrutiny, Coordination, Sharing of best practices with other colleges
38.	News Letter			Coordination & Monitoring, Time bound completion (alternative monthly); Coordination with the unit/ cell which is assigned to publish alternatively.
39.	Arjun Drishti: Games & Sports	Innovation Cell	Dr. Jaideep Singh	Planning, Execution, Coordination, Monitoring and Sports Coaching
40.	Top Viewer Programme	PI Section		Planning to Connect one college daily with the CCE;
41.	Class Dekho (Regular Classes surveillance)	P&C	Dr. R. C. Meena	Coordination, Monitoring
42.	OIC Reports: Actions and follow up	Academic Section	Dr. Deepak Mehra	Receiving OIC Report from ISDC and follow-up action,
43.	Monthly Time Table			Planning and preparation of next year holistic plan, getting calendar ready by March 2020
44.	Admission Planning 2021			Planning and Policy finalization by Feb. 2020; Important dates and circulation planning; Online Admission Process finalization by March 2020.
45.	Teaching Help Programme (Vacant Post & alternative arrangement)	HRD	Dr. Subhash Yadav	Information and Monitoring. Urgent basis working arrangement in colleges under/ beyond RACE.

46.	College na ruke			Information and Monitoring. Urgent basis issuance of DDO Power.
47.	College Quality Prog. (Capacity building & face change)	RUSA	Dr. Vimlesh Soni	Initiative Capacity building programmes in association with Innovation Cell, Planning, Execution, Coordination, Monitoring
48.	Ek College Ek visheshta	RVRES	Dr. B. L. Sharma	Planning, Execution, Coordination, Monitoring
49.	Next Year Calendar (2020-21)	P&C	Dr. Deepali Bhargava	Planning and preparation of next year holistic plan, getting calendar ready by March 2020
50.	Result Analysis	HRD	Dr. Ansar Ahmad	College wise University result analysis; report preparation; remedial strategy planning
51.	Commissioner ki Class Project	RUSA	Dr. C. B. Jain	Planning, Execution, Coordination, Monitoring

सभी उपर्युक्त अधिकारीगण अपने अपने प्रस्ताव तैयार कर दिनांक 27 जनवरी 2020 तक आयुक्त/अतिरिक्त आयुक्त को प्रस्तुत करें। इन प्रस्तावों पर मंथन बैठक आयोजित कर इनका अन्तिमिकरण करवाया जाना सुनिश्चित करें। सभी अधिकारीगण सौंपे गये अतिरिक्त दायित्वों का भी तत्परता से निर्वाहन करेंगे। साथ ही इन कार्यों की क्रियान्विति एवं प्रगति की साप्ताहिक सूचना आवश्यक रूप से आयुक्त/अतिरिक्त आयुक्त को प्रस्तुत करेंगे।

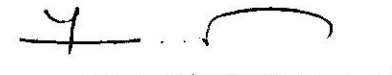
आयुक्तालय कॉलेज शिक्षा, जयपुर में पदस्थापित सभी अधिकारी एवं कार्मिकगण उपर्युक्त कार्यों के निष्पादन में सहयोग प्रदान करेंगे।


प्रदीप कुमार बोरड़, IAS
आयुक्त, कालेज शिक्षा, राजस्थान

पत्रांक: CCE/ISDC/NICE/2020/Spl./1775-76; Date: 21st January 2020

प्रतिलिपि सूचनार्थ :

1. विशिष्ट सहायक, माननीय मंत्री, उच्च शिक्षा, राजस्थान सरकार।
2. निजी सचिव, शासन सचिव, उच्च एवं तकनीकी शिक्षा, राजस्थान सरकार, जयपुर।
3. निजी सचिव, आयुक्त, कालेज शिक्षा, राजस्थान, जयपुर।
4. वित्तीय सलाहकार, आकाशि जयपुर।
5. सभी संयुक्त निदेशक, आकाशि, जयपुर।
6. प्राचार्य, समस्त राजकीय एवं निजी महाविद्यालय, राजस्थान।
7. उपविधि परामर्शी, आकाशि, जयपुर।
8. सहायक निदेशक, क्षेत्रीय कार्यालय, कालेज शिक्षा, जयपुर/अजमेर/कोटा/भरतपुर/जोधपुर/बीकानेर/उदयपुर अपने अपने संबंधित सम्भागों के महाविद्यालयों के साथ समन्वय करते हुए आदेशों की पालना सुनिश्चित करवाने में सहायता करने हेतु।
9. समस्त प्रभारी अधिकारीगण, कालेज समूह, आकाशि, जयपुर।
10. प्रभारी अधिकारी नवाचार एवं कौशल विकास प्रकोष्ठ, आकाशि को आयुक्तालय स्तर पर मॉनिटरिंग करने हेतु।
11. वैबसाइट प्रभारी को अपलोड/ई-मेल करने हेतु।
12. रक्षित पत्रावली।


आयुक्त, कालेज शिक्षा, राजस्थान